



COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Kendall County Office Building, 111 W. Fox Street
County Board Room 209, Yorkville, IL 60560
Thursday September 14, 2023, at 4:00pm
MEETING AGENDA

1. Call to Order and Pledge of Allegiance

2. Roll Call: Matt Kellogg (Chairman), Scott Gengler (Vice-Chair), Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley, Seth Wormley

3. *MOTION (VV) Approval of Agenda

4. *MOTION (RC) Approval of Claims

5. New Committee Business

- A. **PRESENTATION:** Results of the Historic Structure Survey of Unincorporated Kendall and Bristol Townships by Wiss, Janney, Elstner Associates, Inc.
- B. **DISCUSSION:** Building Updates
- C. **MOTION RC (FWD TO COB):** Approval of the Kendall County Fiscal Year 2024 Tentative Budget

6. Old Committee Business

7. Department Head and Elected Official Reports

8. Public Comment

9. Questions from the Media

10. Chairman's Report

- **Boards and Commission Re-Appointments:**

Jeff Wehrli- Historic Preservation Commission- 3 Year Term – September 2026

Thomas W. Grant – Housing Authority – 5 Year Term – September 2028

Duayne Christian – Newark Sanitary District – 3 Year Term – September 2026

Joseph Steffen – Newark Sanitary District – 3 Year Term – September 2026

David Thompson – Newark Sanitary District – 3 Year Term – September 2026

Jillian Prodell – Zoning Board of Appeals (Seward Twp) – 5 Year Term – September 2028

11. Review Board Action Items

12. Executive Session

13. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time

Form detail

#28: Weekly Report



Forms

Location	
Form date	Sep 8, 2023
Description	
Due date	
Submitted by	Ken Gleason
Status	Closed
Last update	Sep 8, 2023, 3:58 PM CDT
Last updated by	Ken Gleason
Included references	Assets Files Forms Issues Photos

1. Work Log

Crew	# Workers	# Total hours	Work performed
concrete	8	64	crew has been working on form removal and site clean up with materials. waterproofing and insulation install around foundation walls. retaining wall will be started next week as well as prep for basement slab on grade.
plumbing	3	24	crew worked on drain lines and under slab piping to and from sump and ejector pit

Crew	# Workers	# Total hours	Work performed
Totals	11	88	

References

Photos (11)



IMG_0279

Taken on Sep 8, 2023, 3:19 PM CDT
Added on Sep 8, 2023, 3:58 PM CDT
Added by Ken Gleason



IMG_0277

Taken on Sep 8, 2023, 3:18 PM CDT
Added on Sep 8, 2023, 3:58 PM CDT
Added by Ken Gleason



IMG_0278

Taken on Sep 8, 2023, 3:18 PM CDT
Added on Sep 8, 2023, 3:58 PM CDT
Added by Ken Gleason



IMG_0280

Taken on Sep 8, 2023, 3:19 PM CDT
Added on Sep 8, 2023, 3:58 PM CDT
Added by Ken Gleason



IMG_0283

Taken on Sep 8, 2023, 3:20 PM CDT
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Added by Ken Gleason



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Added by Ken Gleason



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Taken on Sep 8, 2023, 3:21 PM CDT
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Added by Ken Gleason



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Added on Sep 8, 2023, 3:58 PM CDT
Added by Ken Gleason



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Taken on Sep 8, 2023, 3:21 PM CDT
Added on Sep 8, 2023, 3:58 PM CDT
Added by Ken Gleason



Project #	221071			Construction Schedule						
Project Title:	Kendall Co Phase 1 County Building Project			Start Date	Projected Finish	Total Work Days	Work Days Elapsed	Sched % Complete	Baseline Deviation	% Deviation
Location:	107 W. Fox St. Yorkville, IL.			6/28/2023	4/30/2024	307				



Upcoming Milestones				Upcoming Long-Lead Time Material				Report #		8
Retaining Wall	Precast	Masonry Start	CSN Lighting	Doors/Frames / Hardware	Switch Gear	Mech. Equipment	Millwork	From:	9/10/2023	to 10/7/2023
								Prepared:	9/12/2023	by KG

Item	Construction Activity Description	Resp	Arch Owner Action Req'd.	Week 8							Week 9							Week 10							Week 11							Comments
				Week Ending: 09/16							Week Ending: 09/23							Week Ending: 09/30							Week Ending: 10/07							
				Su	M	T	W	TH	F	Sa	Su	M	T	W	TH	F	Sa	Su	M	T	W	TH	F	Sa	Su	M	T	W	TH	F	Sa	
				09/10	09/11	09/12	09/13	09/14	09/15	09/16	09/17	09/18	09/19	09/20	09/21	09/22	09/23	09/24	09/25	09/26	09/27	09/28	09/29	09/30	10/01	10/02	10/03	10/04	10/05	10/06	10/07	
1	Water Main	Plainfield Ex			X	X	X																									
2	Storm Sewer	Plainfield Ex			X	X	X	X	X																							
3	Rough in underground plumbing/electric	Omega Plumbing/CSN			X	X	X																									
4	Stone/Prep Basement Floor SOG	Premium Concrete					X	X																								
5	Retaining Wall	Premium Concrete					X	X	X			X																				
6	Poor Basement Floor Slab	Premium Concrete						X			X	X																				
7	Basement/Elevator Shaft CMU Install	Jimmy'z Masonry									X	X	X	X																		
8	Parking Lot - South Lot Earth Work	Plainfield Ex									X	X	X	X	X																	
9	Sanitary Sewer	Plainfield Ex									X	X	X	X	X																	
10	Curbs & Gutters - South Lot	Abbey Paving											X	X	X																	
11	Parking lot stone - South Lot	Abbey Paving									X	X	X	X	X																	
12	Site Lighting	CSN																X	X	X												
13	Paving - South Lot	Abbey Paving																		X	X											
14	1st Floor PC Plank	Lite Construction																					X	X	X							
15	LG Bearing Wall Framing	Lite Construction																						X	X							
16																																

Change Log
September 7, 2023

FY24 Budget

CURRENT GENERAL FUND SURPLUS/(DEFICIT) \$ (4,231,685)

FY24 Levy Calculation & Requests
September 7, 2023

	FY23	FY24	Difference	% Change
New Construction	\$ 77,711,113	\$ 84,523,616	\$ 6,812,503	8.8%
Rate Setting EAV	\$ 3,743,363,461	\$ 4,584,848,376	\$ 841,484,914	22.5%
Available Levy Extension	\$ 24,389,453	\$ 24,310,263	\$ (79,190)	-0.3%
CPI Increase	(\$1,137,292)	(\$1,136,290)	\$1,002	-0.1%
Net Levy Extension w/o CPI Increase	\$ 23,252,161	\$ 23,173,973	\$ (78,188)	-0.3%

	FY23 Levy	FY24 Levy Requests	FY23 Available Levy v. FY22 Levy \$ Incr./ (Decr.)	% Incr./ -Decr.
Levy Funds				
General Fund	\$13,612,375	\$12,159,108	(1,453,267)	-10.7%
Health & Human Services Fund	1,511,000	1,511,000	-	0.0%
708 Mental Health Fund	1,024,654	1,075,887	51,233	5.0%
Social Services for Seniors Fund	363,000	363,000	-	0.0%
Extension Education Fund	192,163	192,163	-	0.0%
County Highway Fund	1,500,000	1,500,000	-	0.0%
County Bridge Fund	500,000	525,000	25,000	5.0%
IMRF	2,400,000	2,400,000	-	0.0%
Social Security	1,600,000	1,600,000	-	0.0%
Liability Insurance Fund	1,305,300	1,305,300	-	0.0%
Tuberculosis Fund	30,000	30,000	-	0.0%
Veterans Assistance Cms.	350,961	512,516	161,555	46.0%
Total Requests: Capped	\$24,389,453	\$23,173,973	-\$1,215,480	-5.0%

Kendall County
PTELL Calculation
PTELL - Property Tax Extension Limitation Law
9/7/2023

	FY23 PTELL Calculation	New Dollars
	5.0%	
CPI		
New Construction	\$ 84,523,616	New Construction amount \$ 84,523,616
Rate Setting EAV	\$ 4,584,848,376	x Limiting rate <u>0.005302</u>
		= New Construction portion \$448,170
Previous Year Actual Extension	22,725,803	
Subtract Previous Year PBC Levy	-	
= Previous Year Net Extension	22,725,803	Previous Year Net Extension \$ 22,725,803
		x CPI <u>5.0%</u>
Previous Year Net Extension	22,725,803	= Previous Year Net Extension portion \$1,136,290
x CPI Factor (1+CPI)	1.0500	
= Numerator	23,862,093	
Estimated New Year EAV	4,584,848,376	
Less Estimated New Construction	(84,523,616)	
= Est. Net New Year EAV (Denominator)	4,500,324,760	
Previous Year Extension x CPI (Numerator)	23,862,093	
New EAV - New Construction (Denominator)	4,500,324,760	
= Limiting Rate	0.005302	
Estimated New Year Rate Setting EAV	4,584,848,376	
x Limiting Rate	0.005302	
New Year Net Extension	24,310,263	
Less Previous Year Net Extension	(22,725,803)	
Capped Levy: Estimated New dollars	1,584,460	Est. Total New Dollars \$1,584,460
Net Extension	24,310,263	
+ Next Year PBC Levy		
Total Extension	24,310,263	
Previous Year Rate Setting EAV	4,125,581,150	
Current Year Rate Setting EAV (Est.)	4,584,848,376	
EAV Increase/(Decrease)	459,267,226	
	11.13%	

GENERAL FUND REVENUE SUMMARY

ACCOUNT & DESCRIPTION	BUDGET 2023	BUDGET 2024	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
General Fund Total Revenues	28,296,196	27,184,177	-3.9%	(1,112,020)
TAXES				
11000530 41010 Current Property Tax	\$13,612,375	12,159,108	-10.7%	(1,453,267)
11000530 41020 Personal Property Repl. Tax	915,000	915,000	0.0%	0
11000530 41030 State Income Tax	3,158,685	3,158,685	0.0%	0
11000530 41040 Local Use Tax	760,000	760,000	0.0%	0
11000530 41050 State Sales Tax	650,000	600,000	-7.7%	(50,000)
11000530 41060 Franchise Tax	338,000	338,000	0.0%	0
11000530 41070 Local Share Cannabis Tax	25,000	25,000	0.0%	0
11000530 41140 1/4 Cent Sales Tax	3,228,750	3,230,000	0.0%	1,250
11000606 41160 Co. Real Estate Transfer Tax	450,000	450,000	0.0%	0
Total Taxes	23,137,810	21,635,793	-6.5%	(1,502,017)
LICENSES, PERMITS, & FEES FROM SERVICES				
11000222 41390 Assessment Miscellaneous	3,000	3,000	0.0%	0
11000314 41290 Circuit Clerk Fees	1,050,000	1,000,000	-4.8%	(50,000)
11000314 41300 Cir. Clk. System Fee	5,000	10,000	100.0%	5,000
11000314 42130 Cir. Clk. GPS Service Fee	2,000	2,000	0.0%	0
11000314 42140 Cir. Clk. Periodic Impris. Fee	12,000	8,000	-33.3%	(4,000)
11000314 42250 Circuit Clerk Revenue	60,000	30,000	-50.0%	(30,000)
11000529 42200 County Building Postage Reimb.	140,000	170,000	21.4%	30,000
11000530 42220 Compost Fees	20,000	5,000	-75.0%	(15,000)
11000606 41210 County Clerk Fees	350,000	350,000	0.0%	0
11000606 41220 Recorder's Miscellaneous	40,000	40,000	0.0%	0
11000825 41150 Property Tax Late Pymnt. Penalty	325,000	325,000	0.0%	0
11000825 41400 Treasurer Fees	21,000	21,000	0.0%	0
11000825 41700 Miscellaneous Revenue	30,000	30,000	0.0%	0
11001618 41340 Probation Board & Care	2,000	0	-100.0%	(2,000)
11001719 41360 Public Defender Fees	4,050	4,050	0.0%	0
11001902 41180 Building Fees	80,000	85,000	6.3%	5,000
11001902 41190 Recording Fees	1,200	1,200	0.0%	0
11001902 41200 Zoning Fees	10,000	10,000	0.0%	0
11001902 41450 2012 NRA Fee	10	10	0.0%	0
11002009 41240 Sheriff Fees	113,663	107,250	-5.6%	(6,413)
11002009 41250 Sheriff Miscellaneous	6,479	13,123	102.5%	6,644
11002009 41260 HIDTA Reimbursement	39,319	40,000	1.7%	681
11002009 42070 Security Detail Income	13,146	18,000	36.9%	4,854
11002011 41270 Merit Commission Revenue	2,000	0	-100.0%	(2,000)
11002010 42050 Prisoner Transport	701	700	-0.1%	(1)
11002010 42060 Sheriff Bond Fee	0	13,800	#DIV/0!	13,800
11002010 42080 Corrections Board & Care	0	136,875	#DIV/0!	136,875
11002010 42090 Federal Inmate Revenue	584,000	503,700	-13.8%	(80,300)
11002010 42100 Federal Inmate Mileage Reimbursement	3,575	3,785	5.9%	210
11002010 42110 Federal Inmate Transport Fees	31,616	22,292	-29.5%	(9,324)
11002120 41370 Fines & Forfeits	250,000	260,000	4.0%	10,000
11002120 41380 State's Attorney Miscellaneous Revenue	1	1	0.0%	0
11002120 42150 State's Attorney Trial Fee	350	250	-28.6%	(100)
11002120 42160 State's Attorney Comptroller Collection Fines/Fees	2,000	2,000	0.0%	0
11002233 41410 Technology Revenue	0	1,000	100.0%	1,000
11002233 41420 Technology Municipality	0	0	0.0%	0
11002532 41460 UCCI Reimbursement	3,000	3,000	0.0%	0
11002532 42210 Liquor License	21,500	21,500	0.0%	0
Total Licenses, Permits & Fees from Services	3,226,610	3,241,536	0.5%	14,926

GENERAL FUND REVENUE SUMMARY

ACCOUNT & DESCRIPTION	BUDGET 2023	BUDGET 2024	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
INTEREST				
11000825 41350 Interest Income	75,000	500,000	566.7%	425,000
Total Interest	75,000	500,000	566.7%	425,000
INTERGOVERNMENTAL				
11000530 41080 State's Attorney Salary	166,923	175,605	5.2%	8,683
11000530 41090 Probation Officer Salary	849,253	729,957	-14.0%	(119,296)
11000530 41100 Supervisor of Assmnt. Salary	46,125	48,213	4.5%	2,088
11000530 41110 Public Defender Salary	113,241	112,975	-0.2%	(266)
11000530 41500 State Comp-Pretrial Officer	157,838	175,300	11.1%	17,462
11000530 41130 Sheriff Salary	87,991	86,942	-1.2%	(1,049)
11002233 41430 KenCom Operations Reimbursement	98,345	101,296	3.0%	2,950
11000606 41120 State Com Election Judge	10,000	50,000	400.0%	40,000
11000912 41280 EMA Reimbursement from IEMA	50,000	48,000	-4.0%	(2,000)
11001618 41440 Probation Officer Salary (Municipal)	20,000	20,000	0.0%	0
Total Intergovernmental	1,599,716	1,548,288	-3.2%	(51,428)
TOTAL REVENUE	28,039,136	26,925,617	-4.0%	(1,113,520)
TRANSFERS IN				
11003038 40200 Transfer from PS Sales Tax Fund	0	0	0.0%	0
11003038 40030 Transfer from Animal Control Fund	10,000	10,000	0.0%	0
11003038 40050 Transfer from GIS Mapping	13,560	13,560	0.0%	0
11003038 40220 Transfer from Court Security Fund	30,000	30,000	0.0%	0
Transfer from Document Storage Fund	0	0	0.0%	0
11003038 40430 Transfer From CirClk Child Support Fund #1303	75,500	20,000	-73.5%	(55,500)
11003038 40440 Transfer From CirClk Document Storage Fund #1304	55,000	60,000	9.1%	5,000
11003038 40450 Transfer from CirClk Court Operation #1306	45,000	0	-100.0%	(45,000)
11003038 40230 Transfer from CirClk Automation Fund #1313	28,000	125,000	346.4%	97,000
Total Transfers	257,060	258,560	0.6%	1,500
General Fund Total Revenue & Transfers In	<u>28,296,196</u>	<u>27,184,177</u>	-3.9%	(1,112,020)
GF Expenditures & Transfers Out	(28,691,606)	-31,415,862		
GF Revenues & Transfers In	28,296,196	27,184,177	-3.9%	(1,112,020)
Surplus (Deficit)	<u>(395,410)</u>	<u>-4,231,685</u>		

GENERAL FUND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET 2023	BUDGET 2024	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
EXPENSES				
Administrative Services	456,470	511,859	12.1%	55,389
Auditing & Accounting	245,080	258,500	5.5%	13,420
Board of Review	84,285	85,815	1.8%	1,530
Capital Expenditures	0	0	0.0%	0
CASA Expenditures	12,000	20,000	66.7%	8,000
Circuit Court Clerk	1,124,534	1,354,021	20.4%	229,487
Circuit Court Judge	348,879	366,422	5.0%	17,543
Combined Court Services (Probation)	1,412,947	1,561,269	10.5%	148,322
Contingency	499,431	643,317	28.8%	143,886
Coroner	215,518	223,984	3.9%	8,466
Corrections	4,942,056	5,129,741	3.8%	187,685
County Assessments	355,372	359,407	1.1%	4,035
County Board	205,182	208,388	1.6%	3,206
County Clerk & Recorder & Bonds	190,872	194,125	1.7%	3,253
Election Costs	787,219	817,347	3.8%	30,128
Emergency Management Agency	98,734	101,662	3.0%	2,928
Facilities Management	1,263,939	1,340,929	6.1%	76,990
Farmland Review Board	353	353	0.0%	0
Jury Commission	65,900	87,450	32.7%	21,550
KenCom Intergovernmental Agreement	0	0		
Merit Commission	46,486	44,927	-3.4%	(1,559)
Planning, Building & Zoning	274,584	288,387	5.0%	13,803
Postage County Building	149,980	180,878	20.6%	30,898
Public Defender	631,487	741,674	17.4%	110,186
Regional Office of Education	94,249	100,981	7.1%	6,732
Sheriff	7,009,835	7,455,630	6.4%	445,795
Soil & Water Conservation District Grant	55,000	60,000	9.1%	5,000
State's Attorney	1,766,764	2,061,778	16.7%	295,014
Technology Services	850,700	1,007,457	18.4%	156,757
Treasurer	525,873	539,448	2.6%	13,576
Human Resource	266,864	321,939	20.6%	55,074
Unemployment Compensation	0	0		0
Utilities	665,764	789,730	18.6%	123,966
TOTAL EXPENDITURES	24,646,356	26,857,416	9.0%	2,211,059

GENERAL FUND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET 2023	BUDGET 2024	% CHANGE IN BUDGET	\$ CHANGE IN BUDGET
TRANSFERS OUT:				
Debt Service				
Trsn to Adm Bldg Debt Serv	92,000	104,746	13.9%	12,746
Courthouse Expansion Debt Svs Transfer	0	0		
PS Capital	0	0		
Subtotal - Debt Service	92,000	104,746	13.9%	12,746
Capital/Reserves				
Trns to Building Fund	35,000	35,000	0.0%	0
Trsn to Cap Improve Fund	150,000	150,000	0.0%	0
Subtotal - Capital/Reserve Funds	185,000	185,000	0.0%	0
Other Transfers Out				
Mental Health Court	-	-		
Trns to County Election Fnd	100,000	100,000	0.0%	0
Trns to Kendall Area Transit	25,500	25,500	0.0%	0
Economic Development Fund	-	-		
Trns to 27th Payroll Fund	80,000	80,000	0.0%	0
Trns to Health Care Fund	3,550,000	4,050,000	14.1%	500,000
Trns to Historic Pres. CLG	12,750	13,200		
Subtotal - Other Transfers Out	3,768,250	4,268,700	13.3%	500,450
TOTAL TRANSFERS OUT	4,045,250	4,558,446	12.7%	513,196
TOTAL EXPENDITURES AND TRANSFERS OUT	28,691,606	31,415,862	9.5%	2,724,255

New Salaries - FY24

<u>Circuit Clerk</u>		
Part Time Office Manager	20,000	
Part Time Clerk	20,000	
Clerk	28,000	
		68,000
<u>Public Defender</u>		
SAFE-T Act Attorney	75,000	75,000
<u>States Attorney</u>		
States Attorney- Assistant	77,750	
Secretary	40,943	
		118,693
<u>Technology</u>		
Level 2 Helpdesk	60,000	
Administrative Assistant	40,000	
		100,000
<u>Human Resources</u>		
PT Assistant	26,520	26,520

Total New General Fund Salaries \$ 388,213

Highway
 Enginer Technician 60,000

VAC
 Admin Assistant 47,000

Total New General Fund Salaries \$ 107,000

IMRF Rate -Regular	5.82%
FICA Rate	7.65%
	<u>13.47%</u>

Average FY24 HealthCare Cost \$ 66,705

ARPA Salaries

<u>Administration</u>	FY24	
1 Assistant- PT Administrative	26,520	
		26,520
<u>Coroner</u>		
1 Full-Time Coroner	48,356	
		48,356
<u>Circuit Clerk</u>		
1 Chief Deputy Clerk	79,233	
2 Deputy Clerk	28,749	
		107,982
<u>Health Department</u>		
1 Grant Manager	54,075	
		54,075
<u>Public Defender</u>		
1 Public Defender	67,800	
		67,800
<u>States Attorney</u>		
1 Assistant State's Attorney	107,470	
2 Paralegal	41,056	
		148,526
<u>Technology</u>		
1 Network Security Specialist	94,248	
		94,248
FY24 ARPA/Lost Salaries		<u><u>547,507</u></u>
IMRF Rate -Regular	5.88%	
FICA Rate	<u>7.65%</u>	
	<u><u>13.53%</u></u>	
Average FY23 HealthCare Cost	<u><u>\$ 74,078</u></u>	