



**COUNTY OF KENDALL, ILLINOIS
HUMAN RESOURCES & INSURANCE**
Kendall County Office Building, 111 W. Fox Street
County Board Rm 209 & 210, Yorkville, IL 60560
Monday, October 2, 2023 at 5:30 p.m.
MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call:** Ruben Rodriguez (Chairman), Jason Peterson (Vice Chairman), Elizabeth Flowers, Zach Bachmann, and Matt Kellogg
- 3. Approval of Agenda**
- 4. Approval of Minutes – None**
- 5. Committee Reports and Updates**
 - A. Horton Group – Kendall County Health Insurance Renewal Presentation**
 - B. Monthly Benefits Report**
 - C. Monthly Human Resources Department Report**
 - D. Executime & Tyler Munis Update**
- 6. New Committee Business**
 - A. Full-Time GIS/Cadastral Technician Job Description**
 - B. Revised Organizational Chart for Kendall County**
 - C. Animal Control Department Intern Job Description**
 - D. Revised Section 2.1 Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct**
 - E. Revised Section 4.12 Identity Protection Policy**
 - F. New Section 3.9 - Kendall County Employee of the Year Award Program**
 - G. Illinois Paid Leave Act & Policy Amendments**
 - H. Unpaid Time Off**
- 7. Old Committee Business**
 - A. Headcounts and Mid-Year Organizational Changes**
- 8. Chairman’s Report**
 - A. Second Meeting in October on October 17, 2023 at 5:30 p.m.**
- 9. Public Comment**
- 10. Executive Session**
- 11. Items for Committee of the Whole**
- 12. Action Items for County Board**
 - A. Items for Consent Agenda**
 - B. Items under Committee Business**
- 13. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.