

COUNTY OF KENDALL, ILLINOIS
FACILITIES MANAGEMENT COMMITTEE
Meeting Minutes for Monday, June 5, 2023

Call to Order – Committee Chair Brian DeBolt called the Facilities Management Committee to order at 4:00 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Bachmann, Zach	Here		
DeBolt, Brian	Here		
Kellogg, Matt	Yes		
Peterson, Jason	Present		
Shanley, Brooke	Here		

Others Present – Facilities Director Dan Polvere, Assistant Facilities Director Luke Prisco, Deputy Director Meagan Briganti

Approval of Agenda - Member Peterson made a motion to approve the agenda, second by Member Bachmann. **With five members present voting aye, the motion carried by a vote of 5-0.**

Approval of April 3, 2023, Meeting Minutes – Member Kellogg made a motion to approve the April 3, 2023, meeting minutes, second by Member Bachmann. **With five members present voting aye, the motion carried by a vote of 5-0.**

Public Comment - None

Status Reports

FY 2023 Capital Project & Major Repairs - Report included in the packet.

- ***Courthouse Roof Replacement Project*** – Facilities Director Polvere stated courthouse roof replacement was completed last week. Lightening detection was also installed. Project came in under budget.
- ***Court Technology Modernization Program Grant*** – Director Polvere informed the committee a \$622,500 grant from the state of Illinois for this project. Project consists of updating 6 courtrooms with audio/visual components along with new cameras.
- ***Limble Computerized Maintenance Management System*** – Assistant Facilities Director Luke Prisco stated the first month of usage went well and the old work order system is no longer utilized.

Old Business/Project Updates

- Phase 1 Update/Bid Approval Plan*** – Polvere reported the demo bid package for the Annex was approved by the board. The process to remove the lead and asbestos will begin on Wednesday. Demo will begin next week Monday.
- Phase 2 Update/Firehouse Purchase*** – Polvere informed closing on Friday was complete and went well. The purchase included the 3 parcel lots. On May 25th 44 total bid packages were submitted. Cordogan Clark is doing their due diligence on these packages. 3 bid packages still remain open. Polvere stated packages will be presented at the June 23, 2023 board meeting.
- Kendall Area Transit Facility Updates*** – Polvere updated the committee IDOT stated Cordogan Clark could be used on the project but Kendall County needs to submit documentation on Cordogan Clark’s selection process. IDOT is also requesting Kendall County complete the pre award concurrence request. Polvere stated the document gathering is in process.

New Business/Projects

- A. ***Discussion & Approval re: Replacement of HVAC Equipment at the Historic Courthouse by Helm Service via the Equalis Group public sector purchasing cooperative. Master Agreement #R10-1132B not to exceed \$271,500.*** – Polvere informed the committee the need to update the equipment on site. Polvere stated this will be done under the co-op contracts that we have done over the past few years on previous buildings. Polvere brought Trane and Helm to review and quote the project. Polvere stated Helm had the best solution and cost for the project. This project was approved in the 2023 capital budget. Motion to forward to the full county board Approval of the ***Helm Service via the Equalis Group public sector purchasing cooperative. Master Agreement #R10-1132B not to exceed \$271,500*** by Member Bachmann. Second by Member Peterson. **All members present voting aye, Motion Approved.**
- B. ***Discussion & Approval of Renewal Contract for NearMap*** – Meagan Briganti, Deputy Technology Director informed the committee the usage of NearMap to the county. Briganti stated the four (4) year renewal contract only increased by \$1,500.00. Motion to approve the renewal of NearMap contract and move to the full county board by Member Kellogg. Second by Member Bahmann. **All members present voting aye, Motion Approved.**

Chair Report - None

Executive Session – None

Other Business – None

Public Comment – None

Questions from the Media – None

Adjournment – Member Shanley made a motion to adjourn the Facilities Committee meeting. Member Peterson seconded the motion. **With five members present voting aye, the meeting was adjourned at 4:52 p.m. by a vote of 5-0.**

Respectfully submitted,

Christina Wald
Administrative Assistant and Recording Clerk