

KenCom Finance Committee Meeting Minutes
Held August 17th, 2023
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X (9:03)	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X (9:02)	
Larry Nelson	Member At Large	X	
Jason Bastin	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, Assistant Director of Administration; Gina Belmont, Assistant Director of Operations; Bonnie Walters, KenCom Executive Assistant; Josh Flanders, KenCom Operations Board Chair; Mike Rennels, City of Plano; Ryan Shain, Kendall County IT.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Jensen made a motion to approve the agenda as submitted, seconded by DeBolt. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Zoila Gomez and Mike Rennels joined the meeting at 9:02.
 Greg Witek joined the meeting at 9:03.

Nelson called for Correspondence – Bergeron stated Tim Fairfield, a longtime member of the Operations Board, has been battling cancer for the last year and unfortunately has been put on hospice. The family is requesting if anyone would like to send challenge coins, the family had a plaque made for Tim to put them on. Bergeron stated she and Hurtig did go over and present Tim with KenCom’s challenge coin from the KenCom employees. Tim was very instrumental in all aspects of KenCom and helped build the new CAD system and has always backed KenCom. Bergeron stated she picked up a plaque to present to Tim for his years on the Operations Board.

Staff Report: – Bergeron gave a Personnel Report as follows: KenCom is currently down three positions, with a new trainee taking a position at Aurora Dispatch. One Trainee remains in phase one of KenCom’s training program. Jaymee Goodspeed started with KenCom full-time on August 5th. Jaymee was a previous employee with KenCom and is already working independently. KenCom is in the hiring process and accepting applications until Monday, August 21st, 2023. They will be hiring five people. Training as follows: In-House August training will focus on MABAS. Bergeron and Hurtig attended the National APCO Conference in Nashville, TN last week. Project updates as follows: Tyler New World Production Servers were upgraded on Tuesday, July 18th. Everything went smoothly, with a few issues after go-live. CESSA Protocols & Standards Committee and Regional Committees have been meeting. The July 1st, 2023 deadline has been pushed back to July 1st, 2024. Misc Information as follows: Alert Activation fire portable radios update. Josh Flanders met with A Beep on May 11th to do additional testing. After testing, they have the correct settings for all fire portable radios. ABeep will be changing all of the fire agency radio code plugs to include the change for correcting the issue with no audio from an alert activation in dispatch. Flanders stated ABeep is almost done with all Little Rock Fox portables. They need to schedule with A Beep to get the remaining fire departments updated. Text to 9-1-1 totals for the month of July were 3.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. DeBolt made a motion, seconded by Jensen to approve the consent agenda, which includes approval of the July 2023 Treasurer’s Reports for the Surcharge and Operating Funds and the July 20th, 2023 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – No Report

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the August 2023 Operation Bills, in the amount of, \$203,224.96, seconded by Gomez. Discussion. A roll call vote was taken with all seven members present voting aye. Motion carried.

Surcharge Bills – Baird made a motion to approve the August 2023 Surcharge Bills, in the amount of, \$22,094.54, seconded by Bastin. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – Bergeron stated they went out for an invitation to bid on new host servers and they did receive one bid for \$66,898.56, which is under the budgeted expense. Additionally, they went out to bid for a SOC (Security Operations Center), the County is also buying the product, which is a three-year bid at \$118,700. Ryan Shain discussed what a SOC is and it is another layer of security for cyber security threats and attacks to the network. Bergeron stated it also solidifies CJIS compliance. During the discussion, DeBolt asked if the County and KenCom could be a single customer. Shain stated this was only a bid, not a contract, and could revisit with the sales person to see if they could work out a different arrangement. Bergeron stated they did receive a second bid for \$13,164, but Shain said they did a demo with that company and did not believe they could grow with KenCom and did not think it was a good fit.

Bergeron stated she is in the process of working on budgets, specifically the Operations Budget. When Hurtig was promoted from Supervisor to Operations Manager the supervisor positions was never backfilled. Bergeron is looking to add the third supervisor back into the budget for Fiscal Year 2024.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – No Report.

Investment for ETSB Funds – Nelson stated the instructions have been forwarded to the Treasurer after the last meeting to take care of.

Everbridge Resident Connection – Baird stated he spoke to Roger Bonuchi and he indicated that we would need a program like Everbridge to deliver the message but there is something you can get that will affect everyone in the Geocode area. Baird asked Roger to get in contact with Bergeron to discuss options. Discussion ensued.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

UPS Update – DeBolt stated Dan from facilities is getting the final numbers and will reach out to Nelson when he has them to review. Nelson stated they have had two electricians over and have narrowed down to Toshiba on the UPS (there will be 2 units) they want to purchase. The Toshiba can get it in four weeks, their batteries in six weeks, and a transformer in eight weeks. At this point, they do not know how long it will take to get in the three-phase circuit breaker and will be using the existing panel.

Other Business – Baird asked long-term for KenCom if they are looking to build their own building or looking to stay here. Baird stated in the next couple of years they are looking to expand the second story of the Sheriff's Office. Bergeron stated they would like to stay but will need more space in the lower level area of the Sheriff's Office. Discussion ensued.

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, August 17th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Bastin made a motion to adjourn the meeting, seconded by Witek. All members present voting aye. Motion carried. The meeting adjourned at 9:51 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary