

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE of the WHOLE MEETING MINUTES**

**SEPTEMBER 12, 2023**

**I. Call to Order**

Vice President Rodriguez called the meeting to order at 4:50 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

**II. Roll Call**

X	Bachmann (Entered the meeting at 4:53 PM)	X	Koukol
	DeBolt		Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
	Kellogg	X	Wormley

Commissioners Flowers, Gengler, Koukol, Shanley, Wormley, and Rodriguez were all present.

Commissioner Bachmann entered the meeting at 4:53 pm.

**III. Approval of Agenda**

Commissioner Shanley made a motion to approve the meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens in attendance.

**V. Executive Director's Report**

Director Guritz, provided updates on District projects.

**VI. Motion to Forward Claims to Commission**

Commissioner Flowers made a motion to forward claims to Commission for approval. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

**VII. Review of Preliminary Financial Statements through August 31, 2023**

Director Guritz presented an overview of the preliminary financial statements through August 31, 2023. The District is on track for meeting budget objectives for the year.

**VIII. OLD BUSINESS**

- a) **MOTION: Approval of a Motion to Forward an Agreement for the Abatement of Real Property Taxes for TMF Management, LLC, Including**

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**Rescinding the Prior Abatement Agreement Approved September 20, 2022 to Commission for Approval**

Commissioner Bachmann made a motion to forward an agreement for the abatement of real property taxes for TMF Management, LLC, including rescinding the prior abatement agreement approved by Commission on September 20, 2022 to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

**IX. NEW BUSINESS**

**a. Proposed Fees and Charges – Harris Shelter 1 and 4; Meadowhawk Lodge; Pickerill Estate House, and Environmental Education Programs (Winter and Spring Break Camps, Natural Beginnings Early Learning Program, Senior Programs and Birthday Parties)**

Commissioner Koukol made a motion to forward the proposed fees and charges for use of Harris Shelter 1 and 4; Meadowhawk Lodge, and the Pickerill Estate House, and for Environmental Education programs (including winter and spring break camps, the Natural Beginnings Early Learning Program, senior programs and birthday parties) to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

**b. District Facility License Rescheduling Policy**

The Committee of the Whole discussed proposed changes to the District's rescheduling policy. Commissioner Bachmann made a motion to forward the amended District facility license rescheduling policy to Commission for approval. Seconded by Commissioner Flowers. Aye all. Opposed, none.

**c. MOTION: Approval to Forward an Intergovernmental Agreement with the Village of Minooka in Support of a FY23 State of Illinois – Department of Natural Resources OSLAD/LWCF Grant Application to Acquire Parcel #09-34-300-008 (5.0 +/- acres) and Parcels #09-15-300-022 and 09-15-300-025 (37.04 +/- acres) from The Conservation Foundation to Commission**

Commissioner Shanley made a motion to forward the draft intergovernmental agreement with the Village of Minooka in support of a FY23 State of Illinois – Department of Natural Resources OSLAD/LWCF grant application to acquire parcel #09-34-300-008 (5.0 +/- acres), and Parcels #09-15-300-022 and 09-15-300-025 (37.04 +/- acres) from The Conservation Foundation to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

**d. MOTION: Approval to Forward an Illinois Department of Natural Resources OSLAD-LWCF Grant Application Resolution of Authorization for the Baker Woods and Aux Sable Springs Park Additions to Commission**

Commissioner Shanley made a motion to forward an Illinois Department of Natural Resources OSLAD-LWCF grant application Resolution of Authorization for the Baker Woods and Aux Sable Springs Park additions to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

**XVIII. Other Items of Business**

**a. Final Billing Statement for IDNR Grant Agreement # PARC 21-114**

**b. FY24 Preliminary Levy Ordinance and Budgets**

**c. Draft Letters of Support – IDNR OSLAD/LWCF Grant Proposal**

Director Guritz provided a summary of the FY24 Preliminary Levy Ordinance and Budgets.

Three letters of support have been returned from local State legislators to be submitted with the IDNR OSLAD/LWCF Grant Proposal.

The District's final billing statement has been submitted to the IDNR for disbursement of the \$828,200 PARC grant.

**XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)**

Finance Chair Wormley stated that the items discussed at Finance had been covered.

Operations Chair Koukol reported the Operations Committee reviewed the license agreement fees and charges, discussed the Wesley Hughes donation, and requested to review draft farm license agreements.

**XX. Public Comments**

No public comments were offered from citizens in attendance.

**XXI. Executive Session**

None.

**XXII. Summary of Action Items**

Director Guritz, provided a summary of action items to be presented to Commission for approval.

**XXIII. Adjournment**

Commissioner Shanley made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Meeting adjourned at 5:30 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District