

KENDALL COUNTY FOREST PRESERVE DISTRICT

110 WEST MADISON STREET

YORKVILLE IL 60560

630 553-4025

FREEDOM OF INFORMATION ACT POSTING FY23

The purpose of the Freedom of Information Act (“FOIA”) is to ensure that all persons are entitled to full and complete information regarding the affairs of government, and the official acts and policies of those who represent them as public officials (5 ILCS 140/1). Kendall County Forest Preserve District also now accepts FOIA requests through the Kendall County’s [Transparency Portal](#).

Pursuant to FOIA, the following information is made available to the general public:

BACKGROUND ABOUT THE KENDALL COUNTY FOREST PRESERVE DISTRICT

PURPOSE: The Kendall County Forest Preserve District has statutory authority **provided through the Downstate Forest Preserve Act (70 ILCS 805/)**.

The mission of the Kendall County Forest Preserve District is to preserve and manage natural areas and open spaces, provide environmental education, and offer recreational opportunities for Kendall County residents.

OFFICE: The contact information for the offices of the Kendall County Forest Preserve District is:

110 West Madison Street

Yorkville IL 60560

Phone: 630 553-4025

Fax: 630 553-4023

Email: kcforest@kendallcountyil.gov

The Kendall County Forest Preserve District currently employs 11 full-time and approximately 28 part-time employees, and several seasonal positions. A block diagram of the Kendall County Forest Preserve District functional subdivisions is attached as Exhibit 2.

BUDGET: The total amount of the Kendall County Forest Preserve District’s Operating Budget (Fund 1900) for the FY23 fiscal year is \$1,315,545 ([ORD#: 22-11-001](#) - Operating Fund FY23 Tax Levy).

The total amount of the Kendall County Forest Preserve District’s FY22 Budget which includes Funds 1900 through 1915 is \$9,653,938 ([ORD#: 22-11-002](#) - FY23 Combined Budget and Appropriations Ordinance).

BOARD OF COMMISSIONERS:

The ten-member Kendall County Forest Preserve District Board of Commissioners exercises control over policies, procedures, and operations of the District. The Board of Commissioners meets twice monthly to conduct the business of the District. All Commissioners serve on the District's Committee of the Whole. The Finance Committee (F) and Operations Committee (O) also have a regular meeting schedule.

District 1

Brian DeBolt

bdebolt@kendallcountyil.gov

Scott Gengler

sgengler@kendallcountyil.gov

Jason Peterson

jpeterson@kendallcountyil.gov

Ruben Rodriguez

rrodriguez@kendallcountyil.gov

Seth Wormley

swormley@kendallcountyil.gov

District 2

Elizabeth Flowers

eflowers@kendallcountyil.gov

Matt Kellogg

mkellogg@kendallcountyil.gov

Dan Koukol

dkoukol@kendallcountyil.gov

Brooke Shanley

bshanley@kendallcountyil.gov

Zach Bachmann

zbachmann@kendallcountyil.gov

Executive leadership of the District (President; Vice-President; Secretary, and Treasurer) will be selected by the Kendall County Board in December 2022. Thereafter, the President shall appoint the Committee Chairs under advice and consent of the Board, with Vice-Chairs selected by the Committee Chairs under advice and consent of the Board.

All records from the District's public meetings 2019-present can be found online at:

<https://www.co.kendall.il.us/transparency/agendas-packets-and-meetings-schedules>

The Annual Meeting Calendar of the Board of Commissioners and Committees is included as Exhibit 1. The Annual Meeting Calendar for CY2023 was approved in November 2022.

EXHIBIT 1: REGULAR MEETING & HOLIDAY SCHEDULE

Kendall County Forest Preserve District			
Schedule for Annual Meetings and Holidays - Calendar Year 2023			
15-Nov-22			
COMMISSION APPROVAL DATE: 11/15/2022			
All meetings of the Kendall County Forest Preserve District Board of Commissioners and Committee meetings will be held in the Kendall County Administration Building - Kendall County Board Rooms 209 and 210 located at 111 W. Fox Street Yorkville, IL 60560.			
The regular meeting dates for Kendall County Forest Preserve District Commission meetings are the first and third Tuesdays of each calendar month.			
3-Jan-23	6:00 PM	5-Jul-23	6:00 PM
17-Jan-23	9:00 AM	18-Jul-23	9:00 AM
7-Feb-23	6:00 PM	1-Aug-23	6:00 PM
21-Feb-23	9:00 AM	15-Aug-23	9:00 AM
7-Mar-23	6:00 PM	5-Sep-23	6:00 PM
21-Mar-23	9:00 AM	19-Sep-23	9:00 AM
4-Apr-23	6:00 PM	3-Oct-23	6:00 PM
18-Apr-23	9:00 AM	17-Oct-23	9:00 AM
2-May-23	6:00 PM	7-Nov-23	6:00 PM
16-May-23	9:00 AM	21-Nov-23	9:00 AM
6-Jun-23	6:00 PM	5-Dec-23	6:00 PM
20-Jun-23	9:00 AM	19-Dec-23	9:00 AM
<i>Independence Day Holiday 7/4/23-Meeting scheduled to 7/5/23</i>			
The regular meeting date for the Kendall County Forest Preserve District Committee of the Whole meeting is the first Tuesday following the first Commission meeting of each calendar month.			
10-Jan-23	4:30 PM	11-Jul-23	4:30 PM
14-Feb-23	4:30 PM	8-Aug-23	4:30 PM
14-Mar-23	4:30 PM	12-Sep-23	4:30 PM
11-Apr-23	4:30 PM	10-Oct-23	4:30 PM
9-May-23	4:30 PM	14-Nov-23	4:30 PM
13-Jun-23	4:30 PM	12-Dec-23	4:30 PM
The regular meeting date for the Kendall County Forest Preserve District Finance Committee meeting is the first Thursday in the week following the second Commission meeting.			
26-Jan-23	4:00 PM	27-Jul-23	4:00 PM
2-Mar-23	4:00 PM	24-Aug-23	4:00 PM
30-Mar-23	4:00 PM	28-Sep-23	4:00 PM
27-Apr-23	4:00 PM	26-Oct-23	4:00 PM
25-May-23	4:00 PM	30-Nov-23	4:00 PM
29-Jun-23	4:00 PM	28-Dec-23	4:00 PM
The regular meeting date for the Kendall County Forest Preserve District Operations Committee meeting is the first Wednesday of each calendar month.			
4-Jan-23	6:00 PM	5-Jul-23	
1-Feb-23	6:00 PM	2-Aug-23	6:00 PM
1-Mar-23	6:00 PM	6-Sep-23	6:00 PM
5-Apr-23	6:00 PM	4-Oct-23	6:00 PM
3-May-23	6:00 PM	1-Nov-23	6:00 PM
7-Jun-23	6:00 PM	6-Dec-23	6:00 PM

Kendall County Forest Preserve District 2023 Holiday Schedule

New Year's Day (Observed)	Monday	2-Jan-23
Martin Luther King, Jr. Day	Monday	16-Jan-23
Lincoln's Birthday	Monday	13-Feb-23
Washington's Birthday	Monday	20-Feb-23
Spring Holiday	Friday	7-Apr-23
Memorial Day	Monday	29-May-23
Juneteenth	Monday	19-Jun-23
Independence Day	Tuesday	4-Jul-23
Labor Day	Monday	4-Sep-23
Columbus Day	Monday	9-Oct-23
Veteran's Day	Friday	10-Nov-23
Thanksgiving Day	Thursday	23-Nov-23
Day Following Thanksgiving Day	Friday	24-Nov-23
Christmas Day	Monday	25-Dec-23

**PROCEDURE FOR REQUESTING INFORMATION AND PUBLIC RECORDS FROM
THE KENDALL COUNTY FOREST PRESERVE DISTRICT**

FOIA REQUESTS:

Any person may obtain public records for inspection or copying by submitting a completed Public Records Request form (Exhibit 2) or a written request to any of the below designated FOIA Officers for the Kendall County Forest Preserve District. The Kendall County Forest Preserve District will respond to all FOIA requests in accordance with the procedures set forth in FOIA and all other applicable federal and state laws.

FOIA OFFICERS:

All FOIA requests to the Kendall County Forest Preserve District should be given to the following FOIA Officer(s):

David Guritz, Executive Director
110 West Madison Street
Yorkville IL 60560
Phone: 630 553-4025
Fax: 630 553-4023
Email: kcforest@kendallcountyil.gov

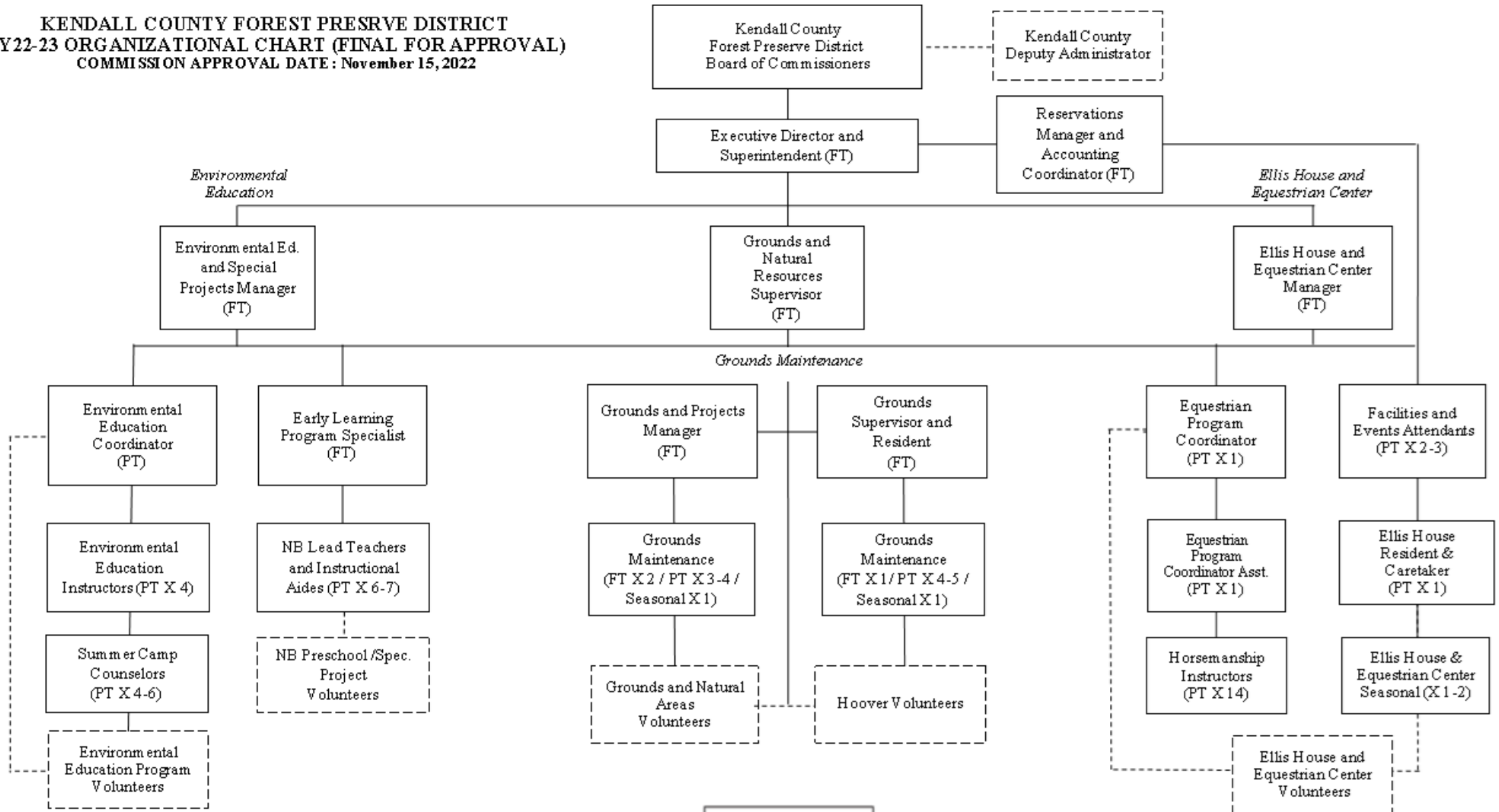
COPY COSTS:

Except when a fee is otherwise fixed by statute, the Kendall County Forest Preserve District will charge the following rates for copies of requested records:

TYPE OF DOCUMENT	FEE
Black and white, letter or legal sized copies	No charge for the first 50 pages and 15 cents per page thereafter
Color copies and odd-sized copies (letter up to 11" x 17")	50 cents per page for the first 500 pages and 45 cents per page thereafter
Black and White 24" x 36"	\$1.00 a page
Color 24" x 36" and other oversized copies	The actual cost charged to County by area printers
Computer disc, tape-cassette, compact disc, and/or any other recording medium	The actual cost for the computer disc, tape-cassette, compact disc, and/or other recording medium

Exhibit 2: KCFPD Organizational Chart
2022-2023 Headcount: 11 Full-time; +/- 28 Part-time; +/- 7 Seasonal Staff

KENDALL COUNTY FOREST PRESERVE DISTRICT
FY22-23 ORGANIZATIONAL CHART (FINAL FOR APPROVAL)
COMMISSION APPROVAL DATE: November 15, 2022



December 2022



Salaries and Titles of Kendall County Forest Preserve District Employees

Commission Approval Date: 11/15/22

Kendall County Forest Preserve District FY22-23 Salary Schedule														
FY23 Salary and Benefits Costs Spreadsheet														
FINAL: 15-Nov-22														
Last Name	First Name	Title	Hours Budgeted - FY23	Salary (FY22)	Salary Increase (Approved)	Salary Increase (%)	Salary Increase Amount (\$)	Total Salary (FY23)	IMRF 5.88%	FICA 7.65%	Medical Insurance	Dental Insurance	Life Insurance	
Adams	Kimberley	EE Prog. Coord.	1475	\$18.00	\$0.50	2.78%	\$ 737.50	\$ 27,287.50	\$1,604.51	\$2,087.49				
Anderson	Jared	Grounds Maint.	1950	\$36,616.32	\$732.33	2.00%	\$ 732.33	\$ 38,080.97	\$2,239.16	\$2,913.19	\$ 11,922.48	\$ 488.04	\$ 21.00	
Beerup	Brandon	Grounds Maint.	1950	\$35,758.80	\$715.18	2.00%	\$ 715.18	\$ 36,473.98	\$2,144.67	\$2,790.26	\$ 11,922.48	\$ 488.04	\$ 21.00	
Berndl	Kathleen	NB Lead Inst.	1018	\$14.00	\$2.00	14.29%	\$ 2,036.00	\$ 16,288.00	\$957.73	\$1,246.03				
Caldwell	Latreese	Asst. KC Admin.		\$5,820.00	\$300.00	5.15%	\$ 300.00	\$6,120.00						
Campbell	Quinn	Grounds Maint.	325	\$13.00	\$1.00	7.69%	\$ 325.00	\$ 4,225.00		\$323.21				
Christiansen	Paul	NB Lead Inst.	1018	\$13.50	\$1.50	11.11%	\$ 1,527.00	\$ 15,270.00	\$897.88	\$1,168.16				
Collins	Jennie	NB Lead Inst.	1018	\$14.00	\$2.00	14.29%	\$ 2,036.00	\$ 16,288.00	\$957.73	\$1,246.03				
Doles	Erin	Equestrian Inst.	350	\$12.00	\$1.00	8.33%	\$ 350.00	\$ 4,550.00		\$348.08				
Ferry	Karissa	Equestrian Inst.	125	\$12.00	\$1.00	8.33%	\$ 125.00	\$ 1,625.00		\$124.31				
Filippi	Jozelle	Env. Ed. Inst.	185	\$12.00	\$1.00	8.33%	\$ 185.00	\$ 2,405.00		\$183.98				
Fisher	Michelle	Equestrian Inst.	125	\$13.00				\$ 1,625.00		\$124.31				
Granholm	Julia	Acct. & Res. Mgr.	1950	\$19.50	\$0.50	2.56%	\$ 975.00	\$ 39,000.00	\$2,293.20	\$2,983.50				
Granholm	Henry	Env. Ed. Inst.	215	\$12.00	\$1.00	8.33%	\$ 215.00	\$ 2,795.00		\$213.82				
Guritz	David	Exec. Dir.	1950	\$104,786.44	\$3,143.59	3.00%	\$ 3,143.59	\$ 107,930.03	\$6,346.29	\$8,256.65	\$ 22,686.84	\$ 965.16	\$ 21.00	
Helmers	Denise	NB Lead Inst.	1005	\$14.00	\$2.00	14.29%	\$ 2,010.00	\$ 15,180.00		\$1,161.27				
Koehler	Frank	Grounds Maint.	1225	\$13.50	\$1.50	11.11%	\$ 1,837.50	\$ 18,375.00	\$1,080.45	\$1,405.69				
Larson	Elizabeth	Equestrian Inst.	125	\$13.00				\$ 1,625.00		\$124.31				
Luetlich	Austin	Preserve Proj. Mgr.	1950	\$37,806.00	\$4,725.75	12.50%	\$ 4,725.75	\$ 42,531.75	\$2,500.87	\$3,253.68	\$ 11,922.48	\$ 488.04	\$ 21.00	
Martinez	Marissa	Equestrian Inst.	350	\$12.00	\$1.00	8.33%	\$ 350.00	\$ 4,550.00		\$348.08				
Mondrella	Albert	Equestrian Inst.	10	\$12.00	\$1.00	8.33%	\$ 10.00	\$ 130.00		\$9.95				
Mondrella	Alisandra	Equestrian Inst.	10	\$12.00	\$1.00	8.33%	\$ 10.00	\$ 130.00		\$9.95				
Mondrella	Kristie	Equest. Prog. Coord.	1450	\$16.00	\$1.00	6.25%	\$ 1,450.00	\$ 24,650.00	\$1,449.42	\$1,885.73				
Neill	Doug	Grounds Maint.	1950	\$36,191.75	\$723.84	2.00%	\$ 723.84	\$ 36,915.59	\$2,170.64	\$2,824.04	\$ 11,922.48	\$ 488.04	\$ 21.00	
Owen	Annabelle	Equestrian Inst.	780	\$12.00	\$1.00	8.33%	\$ 780.00	\$ 10,140.00		\$775.71				
Phillips	Lauren	Equestrian Inst.	140	\$12.00	\$1.00	8.33%	\$ 140.00	\$ 1,820.00		\$139.23				
Prette	Shannon	Ellis Caretaker	110	\$12.00	\$1.00	8.33%	\$ 110.00	\$ 1,430.00		\$109.40				
Ruddick	Devn	ARPA Grounds Mnt.	480	\$13.00	\$1.00	7.14%	\$ 480.00	\$ 6,720.00		\$514.08				
Salato	Michelle	Equestrian Inst.	125	\$12.80	\$1.00	7.81%	\$ 125.00	\$ 1,725.00		\$131.96				
Sommers	Irene	Equestrian Inst.	1000	\$12.00	\$1.00	8.33%	\$ 1,000.00	\$ 13,000.00	\$764.40	\$994.50				
Teckenbrock	Jay	Hoover Res. & Super.	1950	\$57,067.90	\$856.02	1.50%	\$ 856.02	\$ 57,923.92	\$3,405.93	\$4,431.18	\$ 11,922.48	\$ 488.04	\$ 21.00	
Tschannen	Phillip	Grounds Maint.	780	\$15.00	\$1.00	6.67%	\$ 780.00	\$ 12,480.00		\$954.72				
Urbina, Jr.	Oswalda	Grounds Maint.	1456	\$14.00	\$1.00	7.14%	\$ 1,456.00	\$ 21,840.00	\$1,284.19	\$1,670.76				
Vick	Marshall	Ellis H&EC Mgr.	1950	\$41,374.13	\$1,241.22	3.00%	\$ 1,241.22	\$ 42,615.35	\$2,505.78	\$3,260.07			\$ 21.00	
Vosburgh	Jessica	Early Learning Spec.	1950	\$28,275.00	\$3,900.00	13.79%	\$ 3,900.00	\$ 32,175.00	\$1,891.89	\$2,461.39	\$ 22,686.84	\$ 965.16	\$ 21.00	
Weis	Kristine	Equestrian Inst.	80	\$12.55	\$2.00	15.94%	\$ 160.00	\$ 1,164.00		\$89.05				
Weismiller	Audrey	Env. Ed. Inst.	185	\$13.50	\$0.50	3.70%	\$ 92.50	\$ 2,497.50		\$191.06				
White	Desiree	Facility Attendant	125	\$12.50	\$1.00	8.00%	\$ 125.00	\$ 1,687.50		\$129.09				
White	Antoinette	Grounds & NR Div. Super.	1950	\$42,780.00	\$5,347.50	12.50%	\$ 5,347.50	\$ 48,127.50	\$2,829.90	\$3,681.75	\$ 11,922.48	\$ 488.04	\$ 21.00	
Wiencke	Stefanie	Env. Ed. & Spec. Proj. Mgr.	1950	\$39,869.25	\$4,094.77	10.27%	\$ 4,094.77	\$ 43,964.02	\$2,585.08	\$3,363.25	\$ 11,922.48	\$ 488.04	\$ 21.00	
VACANT		PT Env. Ed. Instr.	100	\$13.00				\$ 1,300.00		\$99.45				
VACANT		KC-ROE		\$13.00			\$ -	\$ -		\$0.00				
VACANT		Nature Camp Seas.	200	\$13.00										
VACANT		Nature Camp Seas.	250	\$13.00				\$ 8,450.00		\$646.43				
VACANT		Nature Camp Seas.	200	\$13.00										
VACANT		Asst. Equest. Coord.	490	\$14.00				\$ 6,860.00		\$524.79				
VACANT		PT Grounds Maint.	150	\$14.00				\$ 2,100.00		\$160.65				
VACANT		ARPA Seasonal	480	\$14.00				\$ 6,720.00		\$514.08				
VACANT		ARPA Seasonal	480	\$14.00				\$ 6,720.00		\$514.08				
VACANT		PT Grounds Maint.	300	\$14.00				\$ 4,200.00		\$321.30				
TOTALS FOR FY23								\$ 45,207.69	\$ 799,710.61	\$ 39,909.71	\$ 60,585.37	\$ 128,831.04	\$ 5,346.60	\$ 210.00

Kendall County Forest Preserve District employs two individuals with a total compensation package that exceeds \$75,000.00 per year:

David Guritz, Executive Director

FY23 Base Salary: \$96,667.82
FY23 Stipend: \$11,262.21
IMRF Pension Benefit (Employer Contribution): \$ 6,346.29
Benefits Package (Employer Costs for Medical-Dental-Life Insurance): \$23,673
Health (FAM) = \$1,640.57/mo. X 12; Dental (FAM) = \$80.43/month X 12; HSA Contribution = \$250/mo. X 12; Life = \$1.75/mo. X 12
Sick-Personal Days: 12 days @ 7.5 hours
Vacation: 9.375 hour / month X 12 months = 112.5 hours = 15 days
Paid Holidays: 14 days

Jay Teckenbrock, Grounds Supervisor and Resident

FY23 Base Salary: \$57,923.92
IMRF Pension Benefit (Employer Contribution): \$ 3,405.93
Benefits Package (Employer Costs for Medical-Dental-Life Insurance): \$12,431.52*
Health (EE) = \$868.54/mo. X 12; Dental (EE) = \$40.67/mo. X 12; HSA Contribution = \$125/mo. X 12; Life = \$1.75/mo. X 12

Sick-Personal Days: 12 days @ 7.5 hours
Vacation: 9.375 hour / month X 12 months = 112.5 hours = 15 days
Paid Holidays: 14 days

Lease Agreement - Hoover Forest Preserve Residence:

Per agreement: The rent value for the Residence shall be three hundred twenty seven dollars and twenty five cents (\$327.25) per week X 52 weeks = \$17,017.00. This amount includes the cost of utilities. Current rent valuation is \$1,418.08 per month, with \$250.00/month paid to the District.

Documents Readily Available on Request

Forest Preserve Land Acquisition Records
KCFPD Master Plan
KCFPD 5-Year Plan
KCFPD Ethics Ordinance
Board and Committee Packet Materials (1965-present)
Approved Ordinances and Resolutions
Program Reservation Forms
Commission-Approved Contracts
Forest Preserve Vendor Claims
Current Fees and Charges
Audit Reports

FY23 Approved Fees and Charges

Kendall County Forest Preserve District			
FY 23 Fees and Charges			
1-Dec-23			
<u>Description</u>	<u>Type</u>	<u>Security Deposit</u>	<u>Current Rates Schedule</u>
Historic Courthouse Meeting Room and Courtroom Rentals			
East Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident
Upper Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident
Historic Courtroom	Courtroom	\$100	\$40/hr. resident; \$60/hr. non-resident
Forest Preserve Shelter, Bunkhouse, and Campsite Rental			
Richard Young FP	Shelter	\$0	\$60/resident; \$85/non-resident
Jay Woods FP	Shelter	\$0	\$60/resident; \$85/non-resident
Subat FP	Shelter	\$0	\$60/resident; \$85/non-resident
Harris FP	Shelter	\$0	\$60/resident; \$85/non-resident
Harris - Shelter 1 and 4	Shelter	\$0	\$100/resident; \$125/non-resident
Pickerill-Pigott Forest Preserve	Shelter	\$0	\$60/resident; \$85 non-resident
Harris FP	Shelter 1&4 5-day	\$0	\$500 for weekday rental
Shelter Rental for Groups over 100*	Shelter	\$0	\$25 per shelter rental for group sizes greater than 100 people
Shelter, Group Campsite, or Bunkhouse Rescheduling Fee	Shelters and Campsites	\$0	\$25 per event
Hoover FP	Bunkhouse	\$100 per Bunkhouse Rental	\$180/resident; \$240/non-resident
Hoover FP	Group campsite	\$0	\$65/resident; \$85/non-resident
Hoover FP	Family campsite	\$0	\$20/resident; \$30/non-resident
Hoover FP - Campsite and Bunkhouse Non-Emergency Call-out Fee (8 pm to 8 am)*	Bunkhouse and Group Campsite Rentals	\$0	\$40 charge for non-emergency callouts between 8 pm and 8 am the following day
Harris FP	Horse Arena	\$0	\$100 per day
Firewood Bundles	Firewood	\$0	\$25 per bundle
Special Event Permit Fees	Permit Fee	\$0	\$75 / \$200 / \$300 Assigned Fee
Bow Hunt Season Permit	Permit Fee		\$250 R / \$350 NR
Bow Hunt Weekend Permit	Permit Fee		\$50 R / \$100 NR
Hoover Meadowhawk Lodge Rental			
Friday, Saturday & Sunday (wedding and/or reception)	Meadowhawk Lodge	50% of total cost	\$1,900 (8 am - 10 pm)
Weekend - other events	Meadowhawk Lodge	50% of contracted time	\$90/hr resident - \$110/hr non-resident
Weekday - other events	Meadowhawk Lodge	50% of contracted time	\$60/hr residents - \$80/hr non-resident
Meadowhawk Lodge Package (weekdays only)	Meadowhawk Lodge & Bunkhouses	\$100 per Bunkhouse Rental	Bunkhouse: \$180/resident; \$240/non-resident Meadowhawk Lodge: \$250
Not-for-Profit and Government Rate	Meadowhawk Lodge	50% of contracted time	10% (May-Oct)-10% (Nov - Apr) discount
Corporate Rate	Meadowhawk Lodge	50% of contracted time	20% (May-Oct)-10% (Nov-Apr) upcharge
Client Set-up / Clean-up Time	Meadowhawk Lodge	N/A	\$15 per hour for each hour of set-up / clean-up
Set-up / Clean-up by District (optional)	Meadowhawk Lodge	NA	\$50 setup <u>or</u> cleanup/\$75 for setup <u>and</u> clean-up
Coffee Service	Meadowhawk Lodge	NA	\$90/60 cups
Sound System	Meadowhawk Lodge	NA	\$25 per rental event
Pickerill-Pigott Estate House Rental			
Pickerill House	House/Meeting Space	50% of contracted time	\$100/hr resident; \$120/hr non-resident
Friday, Saturday & Sunday (wedding and/or reception)	House, Patio, Shelter	50% of total cost	\$2,500 (8 am - 10 pm)
Weekend - other events	House, Patio, Shelter	50% of contracted time	\$125/hr resident - \$150/hr non-resident
Weekday - other events	House, Patio, Shelter	50% of contracted time	\$80/hr residents - \$105/hr non-resident
Not-for-Profit and Government Rate	House, Patio, Shelter	50% of contracted time	10% (May-Oct)-10% (Nov - Apr) discount
Corporate Rate	House, Patio, Shelter	50% of contracted time	20% (May-Oct)-10% (Nov-Apr) upcharge
Client Set-up / Clean-up Time	House, Patio, Shelter	N/A	\$15 per hour for each hour of set-up / clean-up
Set-up / Clean-up by District (optional)	House, Patio, Shelter	NA	\$75 for setup <u>and</u> clean-up
Ellis House Rental			
Friday and Sunday (wedding)	Ellis House/Grounds	\$1,000	\$2,100
Saturday (wedding)	Ellis House/Grounds	\$1,000	\$2,100
Weekday and Weekend House and Grounds - Other Events	Ellis House/Grounds	50% of contracted time	\$150/hr
Weekday & Weekend other events (House)	Ellis House	50% of contracted time	\$75/hr
Weekday & Weekend Classroom	Ellis Classroom	50% of contracted time	\$50/hr
Not-for-Profit and Government Rate	Ellis House	50% of contracted time	10% (May-Oct)-10% (Nov - Apr) discount
Set-up / Clean-up (optional)	Ellis House/Tent	NA	\$300 setup and clean-up
Firewood	Ellis House	NA	\$30
Preferred Catering Program	Ellis House	\$200 First-Time Security Deposit	\$150 annual fee
Wedding Rental - 2019 Event Promotional Packages			
Ellis House or Meadowhawk Lodge Rental	Ellis House / Meadowhawk Lodge	50% of contracted time	50% discount off the hourly rental fees at Ellis House or Meadowhawk Lodge with a Wedding Event rental purchase at either facility
Ellis Equestrian Center Lessons			
Beginner Rider Lessons (Single Lesson)	Public Program	NA	Resident: \$53 / Non-Resident: \$61
Beginner Rider Lessons (5-Lesson Package)	Public Program	NA	Resident: \$210 / Non-Resident: \$240
Beginner Rider Semi-Private (Single Lesson)	Public Program	NA	Resident: \$42 / Non-Resident: \$48
Beginner Rider Semi-Private (5-Lesson Package)	Public Program	NA	Resident: \$165 / Non-Resident: \$193
Lead Line Lessons (Single Lesson)	Public Program	NA	Resident: \$30 / Non-Resident: \$34
Lead Line Lessons (5-Lesson Package)	Public Program	NA	Resident: \$130 / Non-Resident: \$145
Pony Club (Apr-June; July-Sept; Oct-Dec)	Public Program	NA	\$150 Per Session (Non-Lesson Student) /\$125 (Concurrent Lesson Enrollment)
Pony Club (Jan-Mar)	Public Program	NA	\$75 Per Session (Non-Lesson Student) / \$65 (Concurrent Lesson Enrollment)

Ellis Equestrian Center Camps			
Parent and Tot Day Camp	Camp Program	NA	Resident: \$60 / Non-Resident: \$66
Pony 2-Overnight/3-Day Camp Experience	Camp Program	NA	Resident: \$450 / Non-Resident: \$500
3-Day Pony Camp	Camp Program	NA	Resident: \$236 / Non-Resident: \$247
	Type	Security Deposit	Current Rates Schedule
Ellis Equestrian Center Birthdays Parties			
Ellis Horse & Pony Birthday Parties	Public Program	\$100 at time of reservation applied to total cost	Resident: \$250+ \$25 for each child over 10 - Non-Resident \$260+ \$26 for each child over 10
Ellis Equestrian Center - Other			
Group Adventure Tours (1-Hour)	Public Program	50% of total cost	Resident: \$85 max 7 pp + \$14 for each add'l pp / Non-Resident: \$85 max 6 pp + \$14 for each add'l pp
Cub Scout and Girl Scout Badge Programs	Public Program	\$100 at time of reservation applied to total cost	Resident: \$250 for up to 10 pp - \$25 per for each add'l - Non-Resident \$260 for up to 10 pp - \$25 per for each add'l
Equestrian Center Field Trip Programs	School Program	50% of total cost	\$12 per student (Min: 10)
Hay Wagon Ride /Horseshoe Craft/Ellis Patch Options	Public Program	NA	\$3 per person
Face Paint Option	Public Program	NA	\$2 per person
Pony Ride Add On Option	Public Program	NA	\$8 per person
Environmental Education Birthday Party, Announced Nature, and Scout Programs			
Cub Scout and Girl Scout Badge Programs	Scout Program	NA	\$8 per scout (minimum \$64 program fee)
Nature-themed Birthday Parties	Public Program	NA	\$150 (5-10); \$175 (11-20); \$200 (21-30)
Bunkhouse Package Discount	Scout Program	NA	R \$140 per night/NR \$200 per night NR
Group Campsite Package Discount	Scout Program	NA	R \$35 per night/NR \$55 per night
Canoe Trips	Public Program	NA	\$30 per person
Programs for Seniors	Public Program	NA	\$70 per 1-Hour Program / \$60 per Program for Seasonal Series
Environmental Education School Programs			
Animals In Winter	School Program	NA	\$3.50 per student
Biomimicry	School Program	NA	\$7 per student
Bugfest	School Program	NA	\$7 per student at school / \$7 per student at Harris
Zoochory	School Program	NA	\$7 per student
Fossils	School Program	NA	\$7 per student
Native Americans	School Program	NA	\$7 per student
Teeth Younger	School Program	NA	\$3.50 per student
Teeth Older	School Program	NA	\$7 per student
Adaptations in School	School Program	NA	\$7 per student
Adaptations Harris	School Program	NA	\$7 per student
Ecosystems Harris	School Program	NA	\$7 per student
Wetland In School	School Program	NA	\$7 per student
Maple Syrup	School Program	NA	\$7 per student
Project Hoover	School Program	NA	\$10 per student
Weather	School Program	NA	\$7 per student
Reptiles and Amphibians	School Program	NA	\$7 per student
Other Pre-School	Preschool Program	NA	\$7 per student
Other School Age	School Program	NA	\$7 per student
Environmental Education Camp Programs			
Winter and Spring Break Camp	Camp Program	NA	\$80.00
1-Day Summer Camp	Camp Program	NA	N/A
Camp for Ages 1-3 Years	Camp Program	NA	\$40.00
Camp for Ages 4 through Kindergarten	Camp Program	NA	\$135.00
Camp for Grades 1 through 3	Camp Program	NA	\$190.00
Camp for Grades 4 through 6	Camp Program	NA	\$190.00
Camp for Grades 7 through 9	Camp Program	NA	\$190.00
Nature Quest	Camp Program	NA	\$200.00
Laws of Nature Family Exploration	Family Program	NA	N/A
Summer Family Adventures - 1-Hour Program	Family Program	NA	\$35 (1-5 part.) / \$55 (6-9 part.)
Summer Family Adventures - 2-Hour Program	Family Program	NA	\$55 (1-5 part.) / \$75 (6-9 part.)
Summer Family Adventure - Family Horse Adventure	Family Program	NA	Resident: \$60 / Non-Resident: \$60 - Additional \$5 fee per person for groups over 10
Summer Family Adventures - Full Moon Adventures	Family Program	NA	\$80 (1-5 part.) / \$100 (6-9 part.)
Afternoon Adventures	After School Program	NA	\$360.00
After School Enrichment (Various Titles/Age Groups)	After School Program	NA	N/A
Counselor in Training	Camp Program	NA	\$200.00
Environmental Education - Natural Beginnings			
Registration Fee	Preschool Program	NA	150 + 10% non-refundable tuition applied to 4th quarterly payment
Late Payment Fee	Preschool Program	NA	\$15 after 5-Day Grace Period
3-Day Sessions	Preschool Program	NA	\$2,200
2-Day Sessions	Preschool Program	NA	\$1,700

All credit card payments are charged a 2.5% transaction fee.

KENDALL COUNTY FOREST PRESERVE DISTRICT

110 WEST MADISON STREET

YORKVILLE IL 60560

630 553-4025

REQUEST FOR PUBLIC RECORDS

NAME:

ADDRESS:

TELEPHONE NO.:

E-MAIL ADDRESS:

DATE OF REQUEST:

In the space below, please describe the public records you are requesting. In order to expedite the search for records, please be as specific as possible.

Do you wish to inspect or receive a copy of the requested records?

Inspect _____ Copy _____ Both _____

Do you wish to receive the requested records in hard copy or electronic form, if available?

Hard Copy _____ Electronic Form, if available _____

Is your request made for a commercial purpose as defined by the Freedom of Information Act (i.e., do you intend to sell the requested records or use the records in advertisement)?

Yes _____ No _____

Signature of Requestor

FOR OFFICE USE ONLY

Date and Time of Receipt _____

How Request Was Sent _____

FOIA Officer's Initials _____

Date _____

Date and Time of Response _____

EXHIBIT 2