

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
October 17, 2023**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, October 17, 2023, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley (9:12 a.m.) and Seth Wormley. Member(s) absent: None.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Mark Foster led the Pledge of Allegiance.

INVOCATION

Member Rodriguez gave the invocation.

THE AGENDA

Member Gengler moved to amend the agenda moving item N under consent to 13 (A) 3. Member Koukol seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

PUBLIC COMMENT

John Purcell thanked the board for the local community funds the County is providing and the nice Forest Preserve trails.

Margaret Sheehan spoke about elections.

Debbie Gillette spoke about elections.

CONSENT AGENDA

Member DeBolt moved to approve the consent agenda.

- A. Approval of County Board Minutes from September 14, 2023, and September 19, 2023
- B. Standing Committee Minutes Approval
- C. Approval of Claims in an amount not to exceed \$1,230,029.95
- D. Approval of Full-Time GIS/Cadastral Technician Job Description
- E. Approval of Revised Organizational Chart for Kendall County
- F. Approval of Animal Control Department Intern Job Description
- G. Approval of Revised Section 2.1 Policy Against Unlawful Discrimination, Harassment and Sexual Misconduct
- H. Approval of Revised Section 4.12 Identity Protection Policy
- I. Approval of the Release of the Finance & Budget Committee Executive Session review minutes dated September 28, 2023
- J. Approval of the Release of the Committee of the Whole Executive Session review minutes dated September 14, 2023
- K. Approval of the Release of the Economic Development & Administration Committee Executive Session review minutes dated September 20, 2023
- L. Approval of the 2024 Comprehensive Noxious Weed Work Plan
- M. Approval of Settlement in Kendall County Case No. 2023 LM 114 in the amount of \$10,761.43
- N.
- O. Approval of the Replacement of (2) Hot Water Boilers in the Public Safety Center by Helm Service via the Equalis Group public sector purchasing cooperative. Master Agreement #R10-1132B not to exceed \$210,000.
- P. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Village of Newark for the amount of \$58,875

- Q. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Seward Township for the amount of \$32,639
- R. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with City of Yorkville for the amount of \$225,000
- S. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with City of Plano for the amount of \$325,000
- T. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Village of Oswego for the amount of \$225,000
- U. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Kendall County Fair Association for the amount of \$29,345
- V. Approval of agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Fox Valley Family YMCA for the amount of \$94,956
- W. Approval of Renewal with Blue Cross Blue Shield of Illinois for Employee Health Insurance (4 tier plan)
- X. Approval of Renewal with Blue Cross Blue Shield of Illinois for Employee Life and Voluntary Life Insurance
- Y. Approval of Renewal with EyeMed for Employee Vision Insurance
- Z. Approval of Renewal with Blue Cross Blue Shield of Illinois for Employee Dental Insurance
- AA. Approval of Renewal with Dearborn Group for Accident and Critical Illness Insurance

Member Peterson seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$492.25; ANML CNTRL WRDN \$2,089.49; BRD RVW \$2,250.00; CIR CLK \$47,992.58; CIR CRT JDG \$3,618.73; CMD CRT SRV \$22,285.16; CRNR \$2,203.38; CORR \$27,934.01; CNTY ADMIN \$57.01; CNTY BRD \$157,013.79; CNTY CLK \$10,876.81; HIGHWAY \$62,808.78; CNTY TRSR \$3,109.15; ELECTION \$2,819.55; EMA DIR \$1,549.81; EMA \$565.79; FCLT MGMT \$47,592.52; GIS COORD \$1,656.15; HLTH & HMN SRV \$48,537.85; JURY \$902.53; PBZ PLNNR \$1,796.56; PBZ \$2,179.28; POST \$51,492.98; PRSDNG JDG \$5,362.00; PROB SPVSR \$12,871.67; ROE \$8,267.70; SHRF \$59,788.93; ST ATTY \$30,887.78; TECH \$8,593.70; UTIL \$19,118.03; VET \$2,108.03; FP \$16,974.43; SHF \$30,889.11; SHF \$45,321.91; CIVIL \$456,000.00; EFT \$32,022.50

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird commended the board on the selection of Christina Burns as County Administrator. They are going through the pre audit of jail. They graduated 4 individuals from the Into Work Program.

County Clerk & Recorder

Revenue Report		9/1/23-9/30/23	9/1/22-9/30/22	9/1/21-9/30/21
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$591.50	\$706.00	\$1,181.50
MARFEE	County Clerk Fees - Marriage License	\$2,280.00	\$2,760.00	\$2,790.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00		\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$25.00	\$65.00	\$30.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,666.00	\$2,152.00	\$2,328.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$20.00	\$265.00
MISINC	County Clerk Fees - Misc	\$3.00	\$77.00	\$24.50
	County Clerk Fees - Misc Total	\$4,595.50	\$5,780.00	\$6,619.00
RECFEE	County Clerk Fees - Recording	\$21,609.00	\$25,483.00	\$40,543.00
	Total County Clerk Fees	\$26,204.50	\$31,263.00	\$47,162.00
CTYREV	County Revenue	\$48,644.25	\$53,482.75	\$57,006.75
DCSTOR	Doc Storage	\$12,570.50	\$14,809.00	\$23,874.50
GISMAP	GIS Mapping	\$39,930.00	\$47,010.00	\$75,632.00
GISRCD	GIS Recording	\$2,662.00	\$3,134.00	\$5,042.00
INTRST	Interest	\$89.28	\$37.71	\$27.98
RECMIS	Recorder's Misc	\$706.50	\$3,558.25	\$1,294.50

RHSP	RHSP/Housing Surcharge	\$21,294.00	\$12,708.00	\$21,267.00
TAXCRT	Tax Certificate Fee	\$960.00	\$320.00	\$400.00
TAXFEE	Tax Sale Fees			\$55.00
PSTFEE	Postage Fees			\$0.00
CK # 19740	To KC Treasurer	\$153,061.03	\$166,322.71	\$231,761.73

County Clerk Debbie Gillette spoke about the online vital records ordering of marriage, death and birth records, the tax sale and the upcoming Election.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR TEN MONTHS ENDED 09/30/2023

<u>REVENUES*</u>	Annual <u>Budget</u>	2023 YTD <u>Actual</u>	2023 YTD% <u>%</u>	2022 YTD <u>Actual</u>	2022 YTD <u>%</u>
Personal Property Repl. Tax	\$915,000	\$927,323	101.35%	\$1,019,144	219.20%
State Income Tax	\$3,158,685	\$3,107,212	98.37%	\$325,798	126.55%
Local Use Tax	\$760,000	\$678,755	89.31%	\$686,478	72.26%
State Sales Tax	\$650,000	\$582,027	89.54%	\$619,796	106.31%
County Clerk Fees	\$350,000	\$233,875	66.82%	\$310,349	88.67%
Circuit Clerk Fees	\$1,050,000	\$1,069,296	101.84%	\$297,606	78.61%
Fines & Foreits/St Atty.	\$250,000	\$350,775	140.31%	\$297,606	108.22%
Building and Zoning	\$80,000	\$87,295	109.12%	\$105,529	140.71%
Interest Income	\$75,000	\$1,192,330	1589.77%	\$169,108	422.77%
Health Insurance - Empl. Ded.	\$1,488,365	\$1,074,181	72.17%	\$1,014,928	63.89%
1/4 Cent Sales Tax	\$3,228,750	\$3,076,607	95.29%	\$2,978,852	92.26%
County Real Estate Transf Tax	\$450,000	\$394,398	87.64%	\$507,151	112.70%

Federal Inmate Revenue	\$584,000	\$358,620	61.41%	\$1,240,640	65.37%
Sheriff Fees	\$113,663	\$97,667	85.93%	\$80,846	70.30%
TOTALS	\$13,153,463	\$13,230,361	100.58%	\$13,270,832	95.87%
Public Safety Sales Tax	\$7,500,000	\$5,461,212	72.82%	\$5,533,300	100.38%
Transportation Sales Tax	\$7,500,000	\$5,461,212	72.82%	\$5,533,300	92.22%

****All Accruals have been completed at this time. So these figures are where we currently stand for FY2023**

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 9 months the revenue and expense should at approximately 83.33%

Clerk of the Court

Circuit Clerk Matt Prochaska provided the report to the board and spoke about the e-filing for criminal cases.

Coroner

Coroner Jacquie Purcell reviewed the report in the packet and spoke about the take back program.

Health Department

Director, RaeAnn VanGundy told the board that covid vaccines are available.

Regional Office of Education

Superintendent Chris Mehochko presented a report and informed the board that they are working on writing a grant for Plano and security with Yorkville 115 to unite families if a catastrophic event occurs.

EMA

Tracy Page presented the report.

STANDING COMMITTEE REPORTS

Finance

Lisbon Township

Member Gengler moved to approve the agreement for disbursement and use of Kendall County’s American Rescue Plan Act Funds with Lisbon Township for the amount of \$32,738. Member Wormley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Village of Lisbon

Member Gengler moved to approve agreement for disbursement and use of Kendall County’s American Rescue Plan Act Funds with Village of Lisbon for the amount of \$45,000. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Civic Grant Aggregation

Member Gengler moved to approve the amount not to exceed \$70,000 22-month contract with Civic Grant Aggregation. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 23-39 is available in the Office of the County Clerk.

Highway

Real Estate Contract

Member Shanley moved to approve a real estate contract between County of Kendall and Terri L. Kaufman regarding the real estate and improvements, if any, at 1030 Wildy Road, Minooka, IL. Member Koukol seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE REPORTS

Member Bachmann reported that the Connect Kendall County Commission is working on grants and preliminary designs.

OTHER BUSINESS

Member Shanley commented on the Oswego Fire Department class she attended.

CHAIRMAN'S REPORT

Chairman Kellogg welcomed new County Administrator Christina Burns. Ms. Burns welcomed Todd Volker the new Economic Development Coordinator.

PUBLIC COMMENT

Ronald Mund stated that he was amazed and impressed with all the matters that come before the boards. He inquired about the removal of the dams along the Fox River.

ADJOURNMENT

Member Shanley moved to adjourn the County Board Meeting until the next scheduled meeting. Member Rodriguez seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 23rd day of October 2023.
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk