

KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
111 West Fox Street • Room 209 and 210 • Yorkville, IL • 60560
(630) 553-4141 Fax (630) 553-4179

AGENDA

January 22, 2019 – 6:30 p.m.

CALL TO ORDER

ROLL CALL: Elizabeth Flowers, Kristine Heiman (Chairman), Sarah Herbig, Melissa Maye, and Jeff Wehrli (Vice-Chairman)

APPROVAL OF AGENDA:

APPROVAL OF MINUTES: Approval of Minutes of November 19, 2018 Meeting (Pages 2-4)
Approval of Minutes of December 18, 2018 Meeting (Page 5)

CHAIRMAN'S REPORT:

PUBLIC COMMENT:

NEW BUSINESS:

1. Discussion of Renting Booth Space at 2019 PrairieFest (Pages 6-9)

OLD BUSINESS:

1. Discussion of February 13, 2019, Meeting with Other Historic Preservation Organizations (Page 10)
2. Review of Letter of Support for the Save the Historic Kendall County Jail (Page 11)
3. Review and Recommendation on Article II The Historic Preservation Commission Section of the Historic Preservation Ordinance (Pages 12-18)
4. Follow-Up on Review of Historic Documents
5. Discussion of Awards for Historic Preservation (Pages 19-23)
6. Discussion of Social Media Campaign

CORRESPONDENCE:

PUBLIC COMMENT:

ADJOURNMENT: Next Meeting-February 13, 2019 at La Salle Manor

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.

KENDALL COUNTY
Historic Preservation Commission
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
November 19, 2018-Unofficial Until Approved

CALL TO ORDER

Chairwoman Kristine Heiman called the meeting to order at 6:31 p.m.

ROLL CALL

Present: Elizabeth Flowers, Kristine Heiman, Sarah Herbik, Melissa Maye (arrived at 6:32 p.m.), and Jeff Wehrli

Absent: None

Also present: Matt Asselmeier, Senior Planner

In the Audience: Russell George, Michelle George, and Lisa Wolancevich

APPROVAL OF AGENDA

Ms. Flowers made a motion, seconded by Ms. Herbik, to approve the agenda as presented. With a voice vote of four (4) ayes, the motion carried unanimously.

APPROVAL OF MINUTES

Mr. Wehrli made a motion, seconded by Ms. Flowers, to approve the minutes from the September 17, 2018, and October 15, 2018, meeting. With a voice vote of four (4) ayes, the motion carried unanimously.

CHAIRMAN'S REPORT

None

PUBLIC COMMENT

None

Ms. Maye arrived at this time (6:32 p.m.).

NEW BUSINESS

Request for Guidance Regarding Ordinance 2015-07, Designating 1542 Plainfield Road as a Landmark

Russell and Michelle George stated the previous owner of the property only intended for the house to be designated as a landmark. The accessory structures and fences were not to be included in the designation.

The consensus of the Commission was that the house was the only structure designated as a landmark on the property. Removing fences and changing the barns would not require review by the Commission.

Recommendation on FY 2019 Commission Meeting Calendar

The Commission reviewed the meeting calendar.

The Commission decided to meet on December 18, 2018, and January 22, 2019.

Mr. Wehrli made a motion, seconded by Ms. Flowers, to approve the recommendation for the FY 2019 meeting calendar. With a voice vote of five (5) ayes, the motion carried unanimously.

Approval of a Letter of Support for the Save the Historic Kendall County Jail

Lisa Wolancevich, Yorkville Historic Preservation Society, provided an update on their organization's efforts to save the jail. They would like to see the building to be used as a museum and business incubator. The United City of Yorkville put the building out for a request for proposal. They are writing an application for the National Register of Historic Places. Funds from the haunted house have been used to support the building. A temporary roof will be placed on the jail. The building is sound with small amounts of asbestos and lead based paint. They have a Facebook page, godirectlytojail. The deadline for viable offers is ten (10) weeks.

Ms. Maye made a motion, seconded by Ms. Herbig, to draft a letter of support. With a voice vote of five (5) ayes, the motion carried unanimously.

Ms. Wolancevich indicated a grant opportunity existed for historic building maintenance. Mr. Asselmeier will forward Ms. Wolancevich's information to Jim Smiley.

Update on Touring the Basement of the Historic Courthouse

Mr. Wehrli stated that Judge McCann was open to allowing the Commission to review documents in the Jury Assembly Room. Due to the holiday season and conflicting schedules, the consensus of the Commission was to have Mr. Wehrli ask Judge McCann for available dates in January 2019 to review the oldest books they could find in the basement of the courthouse.

OLD BUSINESS

Approval of a Memorandum of Agreement Between the United States Army Corps of Engineers, Rock Island District and the Illinois State Historic Preservation Officer Regarding the Millbrook Bridge Removal Project Located in Kendall County, Illinois

Mr. Asselmeier reported that the Kendall County Forest Preserve Commission approved the attached MOA at their meeting earlier in October. The Forest Preserve Commission would work with the Historic Preservation Commission regarding the interpretative piece near the bridge.

Ms. Flowers made a motion, seconded by Ms. Maye, to approve the Memorandum of Agreement between the United States Army Corps of Engineers, Rock Island District and the Illinois State Historic Preservation Officer regarding the Millbrook Bridge Removal Project located in Kendall County, Illinois. With a voice vote of five (5) ayes, the motion carried unanimously.

Review and Recommendation on Article II-The Historic Preservation Commission Section of the Historic Preservation Ordinance

Commissioners reviewed the article. Discussion occurred regarding requiring the Commission to review the demolition of every structure fifty (50) years of age or older. The consensus of the Commission was to bring this issue back at the December meeting.

Discussion of Awards for Historic Preservation

The Commission reviewed the application materials. A press release announcing the awards would occur in January. Reminders of awards would occur in January and February. The application deadline would be March 1st. The Commission would select winners in April and the winners would be present their award at the second May County Board meeting in May.

Ms. Maye made a motion, seconded by Ms. Flowers, to approve the application material. With a voice vote of five (5) ayes, the motion carried unanimously.

Discussion of Social Media Campaign

Ms. Herbig reported that she is working on creating a group page on Facebook. Ms. Herbig is working on reviewing regulations for government run social media pages. An assistant or co-administrator of the page will need to be selected.

Discussion of Doing a Meeting with Other Historic Preservation Organizations-Other Meeting Logistics

Mr. Asselmeier reported that the save-the-date information was mailed. The invitation letter would be sent in January after the first of the year. The speakers would be invited to the January meeting to go over the logistics of the February meeting.

CORRESPONDENCE

None

PUBLIC COMMENT

Mr. Asselmeier noted that the next meeting was December 18, 2018.

ADJOURNMENT

Ms. Flowers made a motion, seconded by Ms. Maye, to adjourn. With a voice vote of five (5) ayes, the motion carried. The Historic Preservation Commission adjourned at 7:48 p.m.

Respectfully Submitted,
Matthew H. Asselmeier, AICP
Senior Planner

KENDALL COUNTY
Historic Preservation Commission
Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois
6:30 p.m.
December 18, 2018-Unofficial Until Approved

CALL TO ORDER

Chairwoman Kristine Heiman called the meeting to order at 6:48 p.m.

ROLL CALL

Present: Kristine Heiman and Jeff Wehrli

Absent: Elizabeth Flowers, Sarah Herbig, Melissa Maye

Also present: Matt Asselmeier, Senior Planner, Ruth Ann Sikes, Part Time Administrative Assistant

In the Audience: None

Due to the absence of a quorum, the meeting adjourned at 6:48 p.m.

Respectfully Submitted,
Matthew H. Asselmeier, AICP
Senior Planner

Matt Asselmeier

From: ExpoVillage [expovillage@oswegolandpd.org]
Sent: Friday, January 11, 2019 2:12 PM
To: ExpoVillage
Subject: 2019 PrairieFest Expo Village Booths Now Available!
Attachments: 2019 Fillable Festival Booth Application.pdf

Hello!

On gray January days when snow is threatened, it helps to think of sunny June afternoons. Throughout the Fall we have been booking national musical acts as well as touring family entertainment. With the new year, we get to start sharing that with the community. On the morning of January 22, we will announce this year's music line up on the PrairieFest Facebook page.

Today we posted applications for this June's Expo Village. Spaces are assigned on a first come, first served basis. A map of the Expo Village is in the attachment as well as on the website at <https://www.prairiefest.com/expo-village/> With five months to go, things are looking bright even in Winter. We're excited for you to join us at the community festival this June!

Your Expo Village Team

Oswegoland Park District

313 East Washington | Oswego, Illinois 60543
p: 630.554.1010 | f: 630.554.1577
oswegolandparkdistrict.org



THE CREATION OF THE PLAN DEPENDS ON YOU!

PlanToPlayOswegoland.com

PrairieFest 2019 • Expo Village

Showcase your business, craft, or organization to the thousands in attendance during PrairieFest, Oswego's annual hometown celebration! Held Thursday through Sunday each Father's Day weekend, PrairieFest offers petting zoos, pony rides, carnival, children's stage, national entertainers on the main stage, exciting activities, and great food attractions. Take advantage of this unique opportunity to meet your public or advertise your services to the estimated 75,000+ in attendance at Prairiefest Park.

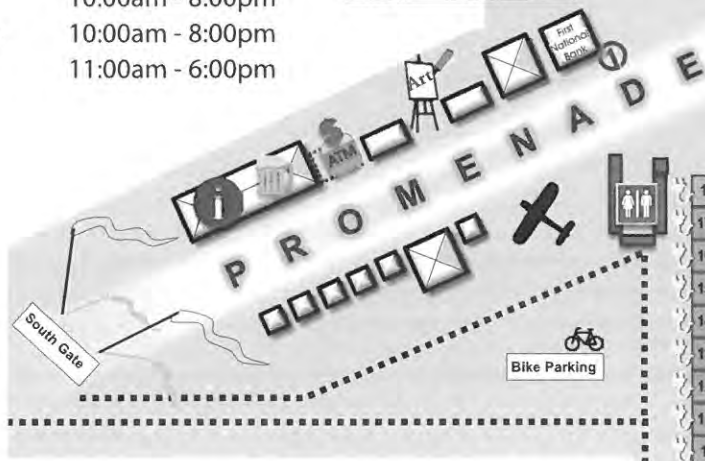
About Your Booth

- Generators are only allowed in specific booth areas.
- This is a rain-or-shine event. We recommend a tightly secured canopy.
- Each space is a 12' x 12' grassy area. Vendors provide their tables and chairs.
- Saturday Only booths set up 7-9:30am, and take down after 8:00pm.
- Festival set up is Thu, June 13 from 10am-3:30pm with take down Sun, June 16 from 6-8pm.
- We only allow one vendor of each trademarked product line (Pampered Chef, Tupperware, etc.) to participate. Priority is given to local vendors whose registration forms are received on a first come, first served basis.



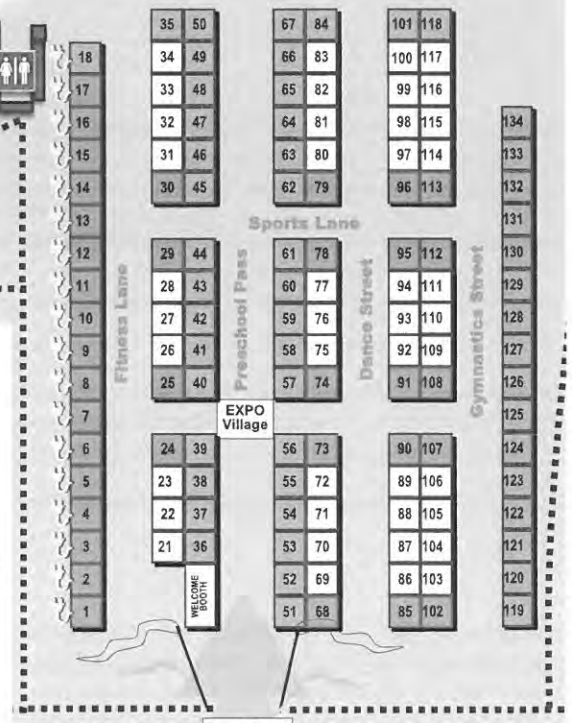
Expo Village Hours

Thursday, June 13	4:00 - 9:00pm
Friday, June 14	10:00am - 8:00pm
Saturday, June 15	10:00am - 8:00pm
Sunday, June 16	11:00am - 6:00pm



<input type="checkbox"/>	Regular Booth	<input type="checkbox"/>	Prime Booth*
\$225	January & February	\$350	January & February
\$300	March & April	\$425	March & April
\$375	May	\$500	May
<input type="checkbox"/>	Corner or Generator Booth*	<input type="checkbox"/>	Saturday Only
\$275	January & February	\$175	January & February
\$350	March & April	\$225	March & April
\$425	May	\$250	May

*Prime, Corner, or Generator booths are available first come, first served. Submit your first three booth preferences on your application. Expo Village staff will contact you to confirm your booth address.



All registrations due June 1, 2019. There will be a \$100 increase to the May fee for anyone able to be accommodated after June 1. For more information, contact the Expo Village Team at 630.554.1010 x 4216 or expovillage@oswegolandpd.org

PrairieFest 2019 • Expo Village Application

Complete the application, contract, and waiver. To submit, print the completed documents, scan or take photos and email to expovillage@oswegolandpd.org. All applications are due June 1, 2019.

Business/Organization Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ Zip _____

Cell Phone _____ Email _____

Website/Facebook Page _____

Description of Business - Include the type of product you are selling or your organization's mission. We recommend new vendors attach photos of their booth display and/or product.

Event Staff - Information must be provided for all staff who will be on site at your booth, as required by the Village of Oswego Police Department. For additional staff, attach their information to this application.

Name (First, Middle Initial, Last)	Birthdate	Driver's License Number	State of Issue

Your Booth Preference

Type of booth Regular Corner/Generator Prime Saturday Only

Indicate your preference of booth number (as listed on the map). 1. _____ 2. _____ 3. _____

Expo Village Fees

Regular Booth		Corner/Generator Booth		Prime Booth		Saturday Only	
\$225	January & February	\$275	January & February	\$350	January & February	\$175	January & February
\$300	March & April	\$350	March & April	\$425	March & April	\$225	March & April
\$375	May	\$425	May	\$500	May	\$250	May

Payment - Credit Card

I authorize the Oswegoland Park District to charge my credit card upon acceptance into the Expo Village and understand this fee is non-refundable. Accepted card types include Mastercard, Visa, Discover, and American Express.

Card Number _____ Expires ____/____

Name on Card _____ CVV _____



Expo Village Contract & Waiver



Business/Organization Name _____

Contact Name _____ **Contact Phone** _____

Please initial each statement. I understand that:

- _____ I have signed the PrairieFest Expo Village Waiver and Release below.
- _____ Expo Village spaces are 12'x12' and all fees are non-refundable.
- _____ Vehicles will not be allowed in the Expo Village after set-up or before take down, and the vehicle entrance gate will be locked.
- _____ Conditions may prohibit driving on the grass and I may have to hand cart my booth supplies. Labor support of any kind is not provided by the festival.
- _____ I must provide my own covered tables, chairs, and weather protection (tent). All exhibits must be tastefully displayed. It is my responsibility to ensure that my tent is properly secured and staked to withstand weather.
- _____ There is no electricity available; approved quiet generators under 3000 watts are allowed in specified areas.
- _____ I must remain open during all Expo Village hours, and I cannot break down my booth prior to 6:00pm on Sunday.
- _____ While the festival has overnight security, anything I choose to leave on site is at my own risk.
- _____ Selling products and passing out literature can only be done from the confines of my booth space unless I have a Roaming Vendor Permit from the Oswegoland Park District.
- _____ I am not allowed to make any unnecessary commotion so as to distract from adjoining exhibits.
- _____ Failure to comply with these requirements may result in immediate removal or not being invited back to participate in future festivals. Booth fees will not be refunded if such action is necessary.

PrairieFest Expo Village Waiver and Release

Read this information carefully and be aware that in registering and participating in this event you will be waiving and releasing all claims for injuries for you, your employee(s), and/or volunteers might sustain arising out of this event.

Business/Organization Name _____

Contact Name _____ **Email** _____

Address _____ **City** _____ **State** _____ **Zip** _____

Contact Phone _____ **Business Phone** _____

As a participant in this event, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injuries, including death, damages or loss which I or my employee(s) or volunteers may sustain as a result of participating in any and all activities connected with or associated with this event. I do hereby fully release and discharge the Oswegoland Park District, Oswego Community School District 308, Village of Oswego and other officers, agents, servants, and employees from any and all claims from injuries, including death, damage or loss which I or my employee(s) or volunteers may have or which may accrue to me or my employee(s) or volunteers on account of my participation in this event.

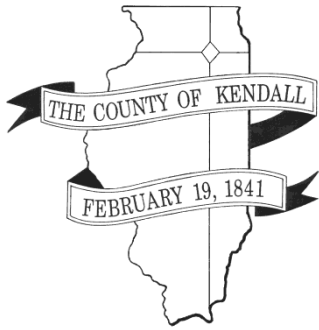
I further agree to indemnify and hold harmless and defend the Oswegoland Park District, Oswego Community School District 308, Village of Oswego and other officers, agents, servants, and employees from any and all claims resulting from injuries, including death, damages and losses sustained by me or my employee(s) or volunteers and arising out of, connected with or in any way associated with the activities of this event.

I agree to waive and relinquish all claims I or my employee(s) or volunteers may have as a result of participating in this event against the Oswegoland Park District, Oswego Community School District 308, Village of Oswego and their officers, agents, servants, & employees.

I have read and fully understand the above Waiver and Release of All Claims.

Signature of Participant/Contact

Date



**KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
HISTORIC PRESERVATION ORGANIZATION MEETING**

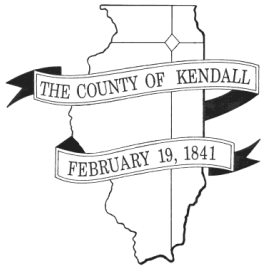
12480 Galena Road • La Salle Manor
• Plano, IL • 60545

AGENDA

February 13, 2019 – 7:00 p.m.

- I. Call to Order**
- II. KCHPC Roll Call and Introductions**
Kristine Heiman (Chairwoman), Jeff Wehrl (Vice-Chairman), Elizabeth Flowers (County Board Liaison), Melissa Maye, Sarah Herbik, and Non-KCHPC Attendees
- III. Welcoming Remarks**
Kristine Heiman, Kendall County Historic Preservation Commission Chairwoman
- IV. Presentation on La Salle Manor**
Bob Dressel
- V. Presentation by McHenry County on Their Partnerships with Historic Preservation Organizations and Communities**
Sean Foley, AICP
- VI. Round Table Discussion**
*What Activities Have Your Organizations Been Doing?
Successes?
Challenges?
Strategies for Encouraging Historic Property Owners to Have Open Houses?
Opportunities for Collaboration?*
- VII. Discussion of Future Meeting(s)**
- VIII. Other Business**
- IX. Public Comment**
- X. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 204

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

November 27, 2018

Lisa Wolancevich
Yorkville Historic Preservation Society
507 W. Madison Street
Yorkville, IL 60560

Dear Lisa Wolancevich:

On behalf of the Kendall County Historic Preservation Commission, I would like to express the Commission's support of the efforts of your organization and similar organizations working to save the historic Kendall County jail.

The historic Kendall County jail is a Queen Anne style structure constructed in 1893 with an addition constructed in the 1960s. The original portion of the jail was constructed by Pauly Jail Company and only two similar jails exist throughout the United States.

The structure is incredibly valuable to the history of Kendall County and Yorkville. For years the building anchored downtown Yorkville and, along with the Kendall County historic courthouse, represents a unique part of Kendall County's history. For nearly 100 years, the Kendall County Sheriff's Department occupied the building and countless residents of the County took the opportunity to visit and see their tax dollars at work. When the County owned the property, the building belonged to everyone in Kendall County. Numerous Kendall County Sheriffs, Sheriff's families, and Sheriff's Deputies have many stories about the structure and its connection to everyday life in Kendall County.

If you have any questions regarding this letter of support or if we can be of assistance to you, please contact Matt Asselmeier in Kendall County Planning, Building and Zoning Department at 630-553-4139 or masselmeier@co.kendall.il.us.

Sincerely,

Kristine Heiman, Chairwoman
Kendall County Historic Preservation Commission

ARTICLE II

THE HISTORIC PRESERVATION COMMISSION

1. ORGANIZATION

A) *Appointment.* The Kendall County Board shall by ordinance appoint members to the Kendall County Preservation Commission from names submitted by the County Board Chair.

B) *Composition.* The Preservation Commission shall consist of five (5) members. All members shall be residents of Kendall County. The County Board Chair shall make a reasonable effort to nominate to the Preservation Commission at least one (1) attorney, one (1) historian or architectural historian, one (1) architect/engineer, and one (1) real estate professional knowledgeable in historic preservation; the other members shall be persons with a demonstrated interest in pre-history, history, or architecture. Commission vacancies shall be posted in a newspaper of general circulation within the county and on the county internet website. Included in the five (5) voting members, the County Board may appoint one of their members or staff to serve as a voting member of the Commission and liaison to the County Board (Amended 2.21.17).

C) *Terms.* Members shall serve for three year terms. All ex officio members shall serve the term of their elected or appointed office. All members shall serve until their successors are appointed. Vacancies shall be filled by the Kendall County Board from names submitted by the County Board Chair (Amended 2.21.17).

(55 ILCS 5/5-30012) (from Ch. 34, par. 5-30012)
Sec. 5-30012. Appointment of preservation commission. The county board may by ordinance appoint a preservation commission from names submitted by the presiding officers of the county board. The preservation commission shall consist of at least five members. All members shall be residents of the county and may be residents of incorporated cities, villages and towns within the county. The chief executive officer of the county board shall make every reasonable effort to nominate to the preservation commission at least one attorney, one historian or architectural historian, one architect/engineer and one real estate professional knowledgeable in preservation, and the other members shall be persons with a demonstrated interest in pre-history, history, or architecture. Terms of the initial members shall be staggered so that at least five serve respectively for the following terms: one for one year; one for two years; one for three years; one for four years; and one for five years. Any additional initial members shall also serve terms staggered in the same sequence. Successors to initial members so appointed shall serve for five year terms. One of the members so appointed shall be named as chairman at the time of appointment and other officers may be elected by the preservation commission. Vacancies shall be filled by the county board from names submitted by the presiding officer of the county board. Any preservation commission member may be removed by the county board for cause, after public hearing.

(Source: P.A. 86-962.)

D) *Officers.* Officers shall consist of a Chair, Vice-Chair and a Secretary elected by the Preservation Commission. The Chair shall preside over meetings. In the absence of the Chair, the Vice Chair shall perform the duties of the Chair. If both the Chair and the Vice-Chair are absent, a temporary Chair shall be elected by those present. The Chair, Vice-Chair and secretary shall serve a term of one (1) year and shall be eligible for re-election. No member shall serve as an officer in the same capacity for more than three (3) consecutive years. Once the member has served in the same capacity for three (3) years a one (1) year hiatus from that office must be followed. The Chair shall ensure that the following duties are performed:

- i) That minutes are taken of each Preservation Commission meeting;
- ii) That copies of the minutes, reports, and decisions of the Preservation Commission be published and distributed to the members of the Preservation Commission.
- iii) The Kendall County Board Chair is advised of vacancies on the Preservation Commission and expiring terms of members; and
- iv) That there be prepared and submitted to the Kendall County Board a complete record of the proceedings before the Preservation Commission on any matters requiring County Board consideration. The Kendall County Planning, Building & Zoning Department shall be the official keeper of the records.

E) *Rules and Procedures.* The Historic Preservation Commission shall have the authority to develop and adopt rules and procedures necessary to carry out its functions under the provisions of this Ordinance.

F) *Meetings.* Meetings of the Preservation Commission shall be held no less than monthly, except in those months when no business is pending, and shall be held at such times and places within the County as the Commission shall decide. Special meetings may be called by the Chair or by the consent of two (2) members. All meetings of the Commission shall be open to the public, shall follow all provisions of the Open Meetings Act and shall adhere to Robert's Rules of Order. The Commission shall keep minutes of its proceedings, showing a vote of each member upon every question, or if absent or failing to vote, and shall also keep records of its official actions. Such minutes and records shall be open to the public for inspection at offices of the Kendall County Planning, Building & Zoning Department (Amended 2.21.17).

(55 ILCS 5/5-30013) (from Ch. 34, par. 5-30013)

Sec. 5-30013. Meetings of preservation commission.

Meetings of a preservation commission shall be held monthly, except in those months when no business is pending, and shall be held at such times and places within the county as the preservation commission shall decide. All meetings shall be open to the public. The preservation commission shall keep minutes of its proceedings, showing the vote of each member

upon every question, or if absent or failing to vote, and shall also keep records of its official actions.

G) *Quorum*. A quorum shall consist of three (3) members. The transaction of business shall be made by a majority vote of those members in attendance while a quorum is present, except that the adoption, modification or rescission of any rule or part thereof shall require the affirmative vote of four (4) members (Amended 2.21.17).

H) *Compensation*. The members shall serve without compensation, but they shall be reimbursed for their expenses necessarily incurred in the performance of their duties as such and approved by the Director of the Planning, Building & Zoning Department, and if funds are available in the Historic Preservation Commission's reserves.

I) *Annual Report*. The Commission shall submit an annual report of its activities to the Kendall County Board.

2. POWERS & AUTHORITIES

The Preservation Commission shall have the following powers and authority.

A) To conduct an ongoing survey of the County to identify buildings, structures, areas, sites and landscapes that are of historic, archaeological, architectural, or scenic significance, and, therefore, potential landmarks or historic districts;

B) To hold public hearings and recommend to the County Board the designation of landmarks or historic districts;

C) To compile information concerning and prepare descriptions of the landmarks and historic districts identified and recommended for designation and the characteristics that meet the standards for designation;

D) To prepare, keep current, and publish a map or maps showing the locations and exact boundaries of proposed and designated landmarks and historic districts and, if the Commission so chooses, the locations and boundaries of designated state or federal landmarks or districts;

E) To keep a register of all designated landmarks and historic districts;

F) To establish an appropriate system of markers or plaques for all designated landmarks, historic districts, and for streets, roads, trails, and highways leading from one landmark or historic district to another and to confer recognition upon the owners of landmarks or property within historic districts by means of certificates, plaques, or markers;

G) To nominate, landmarks and historic districts to any state or federal registers of historic places;

H) To advise and assist owners of landmarks and property within historic districts on physical and financial aspects of preservation, renovation, rehabilitation, and reuse, and

on procedures for inclusion on any state or federal register of historic places;

I) To inform and educate the citizens of the County concerning the historic, archaeological, architectural, or scenic heritage of the County by publishing appropriate maps, newsletters, brochures, and pamphlets, and by holding programs and seminars;

J) To hold public hearings and to review applications for construction, alteration, removal, or demolition affecting landmarks or property within historic districts and issue or deny Certificates of Appropriateness for such actions;

K) To consider applications for Certificates of Economic Hardship that would allow the performance of work for which a Certificate of Appropriateness has previously been denied;

L) To develop specific criteria and guidelines for the proper alteration, construction, demolition, or removal of landmarks, or of property within historic districts;

M) To review proposed amendments to zoning regulations and map amendments, applications for special uses or applications for zoning variations that affect any and all landmarks or historic districts. Proposed zoning amendments, applications for special use, or zoning variations that affect any landmark or historic district as defined in this ordinance or any application for demolition of any structure which is more than 50 years old shall be reviewed by support staff and forwarded to the Preservation Commission for review within seven (7) working days. **The Preservation Commission shall review and issue a ruling on an application for demolition within thirty (30) calendar days of the receipt of the application for demolition by the Planning, Building and Zoning Department. If the Preservation Commission fails to issue a ruling within the allotted time, the application for demolition shall be deemed approved.**

N) To administer on behalf of the County Board any **County owned** property, or full or partial interest in real property, including a conservation right, by approval of the County Board;

O) To accept and administer on behalf of the County Board gifts, grants, money or other personal property as may be appropriate for the purpose of this Ordinance. Such money may be expended for publishing maps and brochures, for hiring staff or consultants or performing otherwise appropriate functions for the purpose of carrying out the duties and powers of the Preservation Commission and the purposes of this Ordinance.

P) To administer any system established by the County Board for the transfer of development rights;

Q) To call upon available County agencies and staff as well as other experts for technical advice; costs to be determined prior to activities and paid by petitioner except where included in the existing approved budget;

R) To retain specialists or consultants, or to appoint citizen, neighborhood or area advisory committees, as may be required, costs to be determined prior to activities and paid by petitioner except where included in the existing approved budget;

S) To testify before all boards, commissions, committees and municipalities on any matter affecting potential or designated landmarks or historic districts;

T) To periodically review any County Land resource management plan and to develop a preservation component in any comprehensive plan of the County and to recommend it to the Regional Plan Commission, the Planning, Building & Zoning Committee and the County Board;

U) To periodically consult the County zoning administrator, review any County zoning ordinance and building code, and to recommend to the County Board any amendments appropriate for the protection and continued use of landmarks or property within historic districts;

V) To undertake any other action or activity necessary or appropriate to the implementation of its powers and duties or the implementation of the purposes of this Ordinance.

W) To recommend to the County Board the adoption of intergovernmental agreements between the County Board and Kendall County municipalities that allow for the nomination and designation by the County Board of individual landmarks and historic districts within incorporated areas and that afford the protection of landmarks and historic districts through the provisions of this Article, and

X) To periodically monitor designated landmarks and preservation districts for demolition by neglect and to refer negligent cases to the appropriate county agency for enforcement.

(55 ILCS 5/5-30011) (from Ch. 34, par. 5-30011)
Sec. 5-30011. Authority of preservation commission. Every preservation commission established by ordinance of the county board pursuant to the report and recommendations of the preservation study committee shall have the following powers and authority:

(1) To conduct an ongoing survey of the county to identify buildings, structures, areas, sites and landscapes that are of historic, archaeological, architectural, or scenic significance, and therefore potential landmarks or preservation districts;

(2) To hold public hearings and recommend to the county board the designation of landmarks or preservation districts identified in the survey;

(3) To compile information concerning and prepare descriptions of, the landmarks or preservation districts identified and recommended for designation, and the characteristics that meet the standards for designation;

(4) To prepare, keep current, and publish a map or maps showing the locations and exact boundaries of both proposed and designated landmarks and preservation districts, and, if the preservation

commission so chooses, the locations and boundaries of designated State or federal landmarks or districts;

(5) To keep a register of all designated landmarks and preservation districts;

(6) To establish an appropriate system of markers or plaques for all designated landmarks and preservation districts, and for streets, roads and highways leading from one landmark or preservation district to another and to confer recognition upon the owners of landmarks or property within preservation districts by means of certificates, plaques or markers;

(7) To nominate landmarks and historic districts to any state or federal registers of historic places;

(8) To advise and assist owners of landmarks and property within preservation districts on physical and financial aspects of preservation, renovation, rehabilitation and reuse, and on procedures for inclusion on any state or federal register of historic places;

(9) To inform and educate the citizens of the county concerning the historic, archaeological, architectural, or scenic heritage of the county by publishing appropriate maps, newsletters, brochures and pamphlets, and by holding programs and seminars;

(10) To hold public hearings and to review applications for construction, alteration, removal or demolition affecting landmarks or property within preservation districts and issue or deny certificates of appropriateness for such actions;

(11) To consider applications for certificates of economic hardship that would allow the performance of work for which a certificate of appropriateness may be, or has been denied;

(12) To develop specific criteria and guidelines for the proper alteration, construction, demolition or removal of landmarks, or of property within preservation districts;

(13) To review proposed amendments to zoning regulations, applications for special uses or applications for zoning variations that affect any landmark or preservation district. Proposed zoning amendments, applications for special use or zoning variations that affect any landmark or preservation district as defined in the ordinance establishing the preservation commission shall be transmitted to the preservation commission for review and comment prior to the date of the hearing by the county regional plan commission or zoning board of appeals;

(14) To administer on behalf of the county board any property, or full or partial interest in real property, including a conservation right, which the county may have or accept as a gift or otherwise, upon designation by the county board;

(15) To accept and administer on behalf of the county board such gifts, grants and money or other personal property as may be appropriate for the purposes of this Division. Such money may be expended for publishing maps and brochures, or for hiring staff persons or consultants or performing otherwise appropriate functions for the purpose of carrying out the duties and powers of the preservation commission and the purposes of this Division;

(16) To administer any system established by the county board for the transfer of development rights;

(17) To call upon available county agencies and staff members as well as other experts for technical advice;

(18) To retain such specialists or consultants, or to appoint such citizen, neighborhood or area advisory committees, as may be required from time to time;

(19) To testify before all boards and commissions including any county regional plan commission, and the zoning board of appeal on any matter affecting potential or designated landmarks or preservation districts;

(20) To periodically review any county comprehensive plan and to develop a preservation component in any comprehensive plan of the county and to recommend it to the county regional plan commission and the county board;

(21) To periodically consult with the county zoning administrator and review any county zoning ordinance and building code and to recommend to the county regional plan commission and the county board any amendments appropriate for the protection and continued use of landmarks or property within preservation districts;

(22) To adopt rules and procedures for operation of the preservation commission and the conduct of hearings and meetings;

(23) To undertake any other action or activity necessary or appropriate to the implementation of its powers and duties, or to implementation of the purposes of this Division.

(Source: P.A. 90-655, eff. 7-30-98.)

Annual Historic Preservation Award

Application for Award Nomination Announcement:	January 15 and February 15
Deadline for nomination:	March 1 by 4:00 pm
Date of HPC Review:	March and April HPC Meetings. <i>HPC shall be provided with applications prior to the March meeting for their review</i>
Date of final selection:	April HPC meeting
Award given:	Second May County Board meeting

How the final selection will occur. The HPC will review the nominations at their March and April meetings and make a final selection at their April meeting. The Secretary of the HPC will notify award recipient(s) by May 1. The Kendall County Board Council will bestow the award via a proclamation at their second May meeting, which typically occurs the third Tuesday of the month at 9:00 am.

Physical Description of Award: At a minimum, the recipient will receive a certificate, which will be bestowed at the County Board meeting. The HPC also aspires to provide award recipients with a small sign that they could place on their property. County staff is still researching whether the HPC has funds to purchase signs annually for this program. If the County does not have funding for this, donations may be sought.

Aluminum garden flags cost around \$70



Wooden garden flags cost around \$25



Nomination Procedure: Each nomination must include a completed application form and a minimum of five photographs or quality digital photographs. Applications will be available on the County's website as well as in hard copy form at Planning, Building and Zoning Department at 111 W. Fox Street in Yorkville.

Award categories and number of awards to be given: Nominations may be for a structure (residential or commercial) that has undergone exterior or interior preservation, restoration, rehabilitation, adaptive reuse, landscape restoration or sympathetic additions OR for a person or group that exhibits dedication to the field of historic preservation OR for a site that possesses importance to the history of Kendall County, State of Illinois, or the United States.

The HPC reserves the right to offer one or more awards based on the quality of submitted nominations. The HPC also reserves the right to offer zero awards.

Award designation may simply be: “2019 Historic Preservation Award (s),” “Person of the Year,” or “Project of the Year.”

Examples

- “2019 Kendall County Historic Preservation Award” *for the restoration of the home at* _____
- “2019 Kendall County Historic Preservation Award” *for the adaptive reuse of the building at* _____
- “2019 Kendall County Historic Preservation Award” *for the sympathetic building addition at* _____

Award Review and Selection Criteria:

Preservation/Restoration

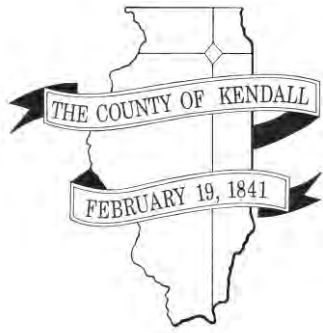
- Only completed projects shall be considered.
- Historic character and features of the property shall be retained and preserved.
- Features, spaces, and spatial relationships that characterize a property shall be retained.
- Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
- Original materials shall be retained (example: slate roof repair/replacement, removal of artificial siding, repair/restoration of wood siding).
- Historic materials and features shall be repaired rather than replaced.
- When material is replaced, the new shall match the old in composition, design, color and texture.
- Landscape and site features original to the site shall be preserved.

Architecturally Compatible New Addition:

- Only completed projects shall be considered.
- New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property.
- The new work shall be differentiated from the old but shall be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

HPC Commissioner Award Selection Procedure

- **Meeting:** Each Commissioner secretly ranks applications by number of applications. For example, if there are 7 applications then you they are ranked 1-7 with #1 being the highest ranking.
- Rankings are discussed.
- Recommendation made on number of awards to be bestowed followed by a recommendation and formal vote on awardees.
- A tie may result in a second vote for one.



KENDALL COUNTY HISTORIC PRESERVATION COMMISSION

111 West Fox Street • Room 204

Yorkville, IL • 60560

(630) 553-4141

Fax (630) 553-4179

FOR IMMEDIATE RELEASE:

January 2, 2019

FOR MORE INFORMATION CONTACT:

Chairwoman Kristine Heiman, (630) 553-4139

Kendall County Historic Preservation Announces Historic Preservation Awards Application

The Kendall County Historic Preservation invites applications for recognition of historic preservation in Kendall County. Awards will be given for structures that have undergone exterior or interior preservation, restoration, rehabilitation, adaptive reuse, landscape restoration or sympathetic additions. Awards will also be given to a person or group that exhibits dedication to the field of historic preservation or for a site that possesses importance to the history of Kendall County, State of Illinois, or the United States. The County Historic Preservation Commission reserves the right to grant multiple awards in the same category or zero awards within a category.

Applications may be found on the Kendall County website at: <https://www.co.kendall.il.us/wp-content/uploads/PBZ-Award-Application.pdf>. Completed applications are due by March 1, 2019 at 4:00 p.m. and can be submitted by mail to the Kendall County Historic Preservation Commission, 111 W. Fox Street, Yorkville, IL 60560 or by email at masselmeier@co.kendall.il.us.

The Kendall County Historic Preservation Commission shall review applications at their April meeting and the awards will be distributed at a County Board meeting in May as part of Kendall County's celebration of Historic Preservation Month.

The Kendall County Historic Preservation Commission was established to influence comprehensive historic preservation planning within the County and to recognize, support and protect the quality of life enjoyed by the residents. The Historic Preservation Commission uses the technical standards issued by the Department of the Interior which produces reliable, understandable, and up-to-date information for decision-making related to the identification, evaluation, and protection/treatment of historic resources. The Historic Preservation Commission is composed of 5 volunteers appointed by the County Board Chairman with the approval of the County Board and normally meets the 3rd Monday of the month at 6:30 p.m. in the County Administration Building on Fox Street in Yorkville. Our meetings are open to the public and we invite anyone interested in Kendall County history to attend our meetings. More information can be found at <http://www.co.kendall.il.us/transparency/planning-building-zoning/historic-preservation-commission/>.