

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

NOVEMBER 21, 2023

I. Call to Order

President DeBolt called the meeting to order at 9:44 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers		Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commission Shanley made a motion to approve the agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Operations Committee Meeting of November 1, 2023
- Kendall County Forest Preserve District Commission Meeting of November 7, 2023
- Kendall County Forest Preserve District Committee of the Whole Meeting of November 14, 2023

B. Approval of Claims in the Amount of \$107,648.69

- C. MOTION: Approval of the Proposed Addendum (Capital Projects Budget Exhibit) to the Intergovernmental Agreement between Kendall County and Kendall County Forest Preserve District (09/07/2021) for Disbursement of American Rescue Plan Act Funds**

- D. **ORDINANCE #23-11-001:** Approval of the General Fund Tax Levy Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2023 and Ending November 30, 2024 in the Amount of \$759,981.00
- E. **ORDINANCE #23-11-002:** Approval of the Combined Annual Budget and Appropriations Ordinance Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2023 and Ending November 30, 2024 for an Amount Not-to-Exceed \$11,745,626.00
- F. **MOTION:** Approval of the FY24 Salary and Benefits Schedule for December 1, 2023 through November 30, 2024, Including an Aggregate Sum for Scheduled Increases in the Amount of \$66,444.47
- G. **MOTION:** Approval of the Kendall County Forest Preserve District FY24 Organizational Chart
- H. **MOTION:** Approval of Revised Position Descriptions (1. Executive Advisor; 2. Acting Executive Director; 3. Environmental Education and Outreach Division Manager, and 4. Grounds and Natural Resources Division Manager)
- I. **MOTION:** Approval of a Transfer of \$289,292.00 from the 2003/2012 Debt Service Fund (Fund 1902) to the 2007
- J. 15/16/17 Debt Service Fund (Fund 1903)
- K. **MOTION:** Approval of a Transfer of \$243,519.00 from the 2003/2012 Debt Service Fund (Fund 1902) to the Capital Fund (Fund 1907)
- L. **MOTION:** Approval of a Transfer of \$80,000.00 from the General Fund (Fund 1900) to the Capital Fund (Fund 1907)
- M. **MOTION:** Approval of the Kendall County Forest Preserve District CY2024 Annual Meetings and Holiday Schedule

Commissioner Shanley made a motion to approve the Consent Agenda. Seconded by Commissioner Bachmann.

Motion: Commissioner Shanley
 Second: Commissioner Bachmann

Roll call: Consent Agenda

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez		
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

No items posted for consideration.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

Finance Chair Wormley reported no new updates

Operations Chair Koukol reported no new updates.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

Commissioner Kellogg made a motion to enter executive session under 2(c)1 of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Seconded by Commissioner Gengler.

Motion: Commissioner Shanley
Second: Commissioner Bachmann

Roll call: Executive Session – 2(c)1

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez		
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Shanley, Wormley and DeBolt. Opposed, none. Executive session called to order at 9:48 am.

Commissioner Kellogg made a motion to adjourn executive session. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Regular meeting reconvened at 10:02 am.

XIII. Other Items of Business

No items posted for consideration.

XIV. Adjournment

Commissioner Wormley made a motion to adjourn. Seconded by Commissioner Koukol. Aye, all. Opposed, none. Meeting adjourned at 10:03 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District