

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING
AGENDA**

**WEDNESDAY, DECEMBER 6, 2023
6:00 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call: Dan Koukol, Chairman; Ruben Rodriguez, Vice-Chair; Zach Bachmann; Elizabeth Flowers, and Scott Gengler
- III. Approval of Agenda
- IV. Public Comments
- V. Review of Financial Statements and Cost Center Reports through November 30, 2023
- VI. Approval of Special Use Permits
 - A. Kendall County PBZ – Economic Development
 - a. Hoover Forest Preserve - Meadowhawk Lodge - Feb. 7, 2024 - 9 AM to Noon
 - b. Pickerill-Pigott Forest Preserve – Pickerill Estate House – March 28, 2024 - 1 PM to 4 PM
 - c. Hoover Forest Preserve - Meadowhawk Lodge – Apr. 19, 2024 – 10 AM to Noon
 - d. Hoover Forest Preserve - Meadowhawk Lodge – Apr. 26, 2024 - 1 PM to 3 PM
 - e. Hoover Forest Preserve – Meadowhawk Lodge – Sept. 19, 2024 – 1 PM to 4 PM
 - f. Pickerill-Pigott Forest Preserve – Pickerill Estate House – Dec. 12, 2024 - 1 PM to 4 PM
 - B. Kendall County Health Department – Mental Health Unit
 - a. Hoover Forest Preserve – Meadowhawk Lodge – January 12, 2024
 - C. Juvenile Justice Council - SKY 5K Run
 - a. Hoover Forest Preserve – Meadowhawk Lodge and Trails - April 20, 2024
- VII. Grounds and Natural Resources Report
 - A. KCFPD Equipment Replacement Update(s)
 - B. Hoover Forest Preserve Operations
 - C. General Use Ordinance – Proposed Amendment
- VIII. Environmental Education and Ellis Equestrian Center Report
 - A. Hoover Nature Play Space – Proposed General Use Ordinance Amendment Discussion
 - B. Education Program Fees and Charges (23-24 School Programs and 2024 Summer Camps)
 - C. New Year’s Day Hike
- IX. Other Items of Business
 - A. FY24 Organizational Goals
 - B. District Website Updates
- X. Chairman’s Report
- XI. Public Comments
- XII. Executive Session
- XIII. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.



POSTED

GENERAL USE ORDINANCE #23-02-001 DESIGNATED EDUCATION PROGRAM USE AREA

PUBLIC USE RESTRICTIONS IN EFFECT WHILE ACTIVE PROGRAMMING IN PROGRESS

1. Use of the Nature Play Space is limited to families with children.
2. District staff reserve the right to close all or a portion of the play space area to facilitate District education programs.
3. Individuals disrespecting District staff direction on use restrictions will be required to leave the program area.
4. Advanced reservations are required for use of this designated area by both formal and informal groups over 10 persons.
5. No pets (excluding service animals) are allowed in this area at any time.

Questions: 630-553-4025 / kcforest@kendallcountyiil.gov

**GENERAL USE REGULATION ORDINANCE (RELEVANT PASSAGES)
Kendall County Forest Preserve District**

WHEREAS, 70 ILCS 805/8 of the Illinois Compiled Statutes provides, in relevant parts, as follows:

“The board shall be the corporate authority of such forest preserve district and shall have power to pass and enforce all necessary ordinances, rules and regulations for the management of the property and conduct of the business of such district.”; and,

CHAPTER TWO – PUBLIC USE

Section I – Public Use and Purpose of the District:

Forest Preserves are for use by the general public. One of the functions of the District is to acquire, protect, restore, restock and develop a well-balanced system of areas with scenic, ecological, recreational and historic values for the inspiration, education, use and enjoyment by the public. This Ordinance is intended to help carry out this function.

Section II – Hours of Use:

Preserves or Areas within Preserves may be closed to the general public by the District for reasons including, but not limited to, public safety and protection of natural resources.

Section III – Permits:

No person shall conduct, operate, present, manage or take part in the following activities in a Forest Preserve unless a Permit is obtained prior to the start of the activity:

Any use of any Forest Preserve Area or facility by a certain person or group of persons to the exclusion of others;

Picnic – No Permit is required to have a picnic; however, if a Person desires to reserve a designated area or areas to the Exclusion of Others then a Permit is required.

Special Event – A Special Event Permit may be required for activities listed in Chapter Two, Section IIIa, paragraph 1 above. The Permit may provide for use of an Area or Areas to the Exclusion of Others and for other Permit controlled activities pursuant to this Ordinance.

The Director shall have the authority to close Preserves, or parts thereof, in the interest of public health, safety or general welfare or in order to protect the natural resources from unreasonable harm; to promulgate and issue Permits where required by this Ordinance; and to collect such fees as established by the District in accordance with the following guidelines:

The Area desired has not been reserved for another activity at the same time;

The Director may impose reasonable restrictions on the granting of a Permit, or License Agreement including, but not limited to any of the following:

Restricting the open dates for reserved Area or Facility use; the length of time an Area or Facility will be held for reserved use; the use of ground fires; off-the-road vehicle access; the number of Persons present; the use of domestic or trained animals; the use of shelters or structures; the collecting for any purpose of any water, soils, minerals, flora or fauna; the type and location of sports and games or any other activity which appears likely to unreasonably interfere with the use and enjoyment of the Preserve by others or cause damage to District property; and

All designated Areas, waters or facilities and all Permit or Facility License Agreement restrictions, rules, regulations or conditions are subject to review at any time by the Board. Any aggrieved Person shall have the right to petition the Board, in writing, regarding denial or restriction of use or activity and be properly heard by the Board, as the President shall direct.

Kendall County Forest Preserve District
 FY 23-24 Fees and Charges
 December 6, 2023 - PROPOSED

Description	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases
Historic Courthouse Meeting Room and Courtroom Rentals				
East Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident	
Upper Conference Room	Meeting room	\$100	\$20/hr. resident; \$30/hr. non-resident	
Historic Courtroom	Courtroom	\$100	\$40/hr. resident; \$60/hr. non-resident	
Forest Preserve Shelter, Bunkhouse, and Campsite Rentals				
Richard Young FP	Shelter	N/A	\$60/resident; \$85/non-resident	
Jay Woods FP	Shelter	N/A	\$60/resident; \$85/non-resident	
Subat FP	Shelter	N/A	\$60/resident; \$85/non-resident	
Harris FP	Shelter	N/A	\$60/resident; \$85/non-resident	
Harris - Shelter 1 and 4 (combined)	Shelters 1 and 4	N/A	Required Combined Rental Only	
Harris FP	Shelter 1 and 4 - 5-day	N/A	\$500 for weekday rental	
Pickerrill-Pigott Forest Preserve	Shelter	N/A	\$60/resident; \$85 non-resident	
Shelter Rental for Groups over 100*	Shelter	N/A	\$25 per shelter rental for group sizes greater than 100 people	
Shelter or Group Campsite Rescheduling Fee	Shelters and Campsites	N/A	\$25 (Within 1-Calendar Year of Event Date and Reschedule within 30-days Only)	
Hoover FP	Bunkhouse	\$100 per Bunkhouse Rental	\$180/resident; \$240/non-resident	
Bunkhouse Rescheduling Fee	Bunkhouse		\$50 (Within 1-Calendar Year of Event Date and Reschedule within 30-days Only)	
Hoover FP - Campsite and Bunkhouse Non-Emergency Call-out Fee (8 pm to 8 am)*	Bunkhouse and Group Campsite Rentals	N/A	\$40 charge for non-emergency callouts between 8 pm and 8 am the following day	
Hoover FP	Group campsite	N/A	\$65/resident; \$85/non-resident	
Hoover FP	Family campsite	N/A	\$20/resident; \$30/non-resident	
Harris FP	Horse Arena	N/A	\$100 per day	
Firewood Bundles	Firewood	N/A	\$25 per bundle	
General Use Ordinance Special Use Permits				
Special Event Permit Fees	Permit Fee	N/A	\$75 / \$200 / \$300 Assigned Fee	
White-Tailed Deer Bow Hunt CWD Permits				
Bow Hunt Season Permit	Permit Fee	N/A	\$250 R / \$350 NR	
Bow Hunt Weekend Permit	Permit Fee	N/A	\$50 R / \$100 NR	
Hoover - Meadowhawk Lodge Rental				
Friday, Saturday & Sunday (Weddings/Receptions/Spec. Events)	Meadowhawk Lodge	50% of total cost	\$2,000 (8 am to 10 pm)	
Weekend - other events	Meadowhawk Lodge	50% of contracted time	\$110/hr resident - \$130/hr non-resident (3-hr. min.)	
Weekday - other events	Meadowhawk Lodge	50% of contracted time	\$75/hr residents - \$90/hr non-resident (3-hr. min.)	
Meadowhawk Lodge Package (weekdays only)	Meadowhawk Lodge & Bunkhouses	\$100 per Bunkhouse Rental	Bunkhouse: \$180/resident; \$240/non-resident Meadowhawk Lodge: \$250	
Not-for-Profit and Government Rate	Meadowhawk Lodge	50% of contracted time	10% (May-Oct)-10% (Nov - Apr) discount	
Client Set-up / Clean-up Time	Meadowhawk Lodge	N/A	\$15 per hour for each hour of set-up / clean-up	
Set-up / Clean-up by District (optional)	Meadowhawk Lodge	N/A	\$100 (up to 50 guests) / \$150 (over 51 guests)	
Event Host (For Hourly Events w Alcohol Service)	Meadowhawk Lodge	N/A	\$100 per event	
Meadowhawk Lodge Rescheduling Policy Fee	Meadowhawk Lodge	N/A	\$100 (Within 1-Calendar Year of Event Date and Reschedule within 30-days Only)	
Sound System	Meadowhawk Lodge	N/A	\$25 per rental event	

Description	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases
Pickerill-Pigott - Ken Pickerill Estate House Rental				
Friday, Saturday & Sunday (Weddings/Receptions/Spec. Events)	House, Patio, Shelter	50% of total cost	\$2,500 (8 am - 10 pm)	
Weekend - other events	House, Patio, Shelter	50% of contracted time	\$125/hr resident - \$150/hr non-resident	
Weekday - other events	House, Patio, Shelter	50% of contracted time	\$80/hr residents - \$105/hr non-resident	
Pickerill House	House/Meeting Space	50% of contracted time	\$100/hr resident; \$120/hr non-resident	
Not-for-Profit and Government Rate	House, Patio, Shelter	N/A	10% (May-Oct) - 10% (Nov - Apr) discount	
Client Set-up / Clean-up Time	House, Patio, Shelter	N/A	\$15 per hour for each hour of set-up / clean-up	
Set-up / Clean-up by District (optional)	House, Patio, Shelter	N/A	\$100 (up to 50 guests) / \$150 (over 51 guests)	
Event Host (For Hourly Events w Alcohol Service)	House, Patio, Shelter	N/A	\$100 per event	
Pickerill Estate House Rescheduling Policy Fee	House, Patio, Shelter	N/A	\$100 (Within 1-Calendar Year of Event Date and Reschedule within 30-days Only)	
Sound System	House, Patio, Shelter	N/A	\$25 per rental event	
Baker Woods - Ellis House Rental				
Friday, Saturday & Sunday (Weddings/Receptions/Spec. Events)	Ellis House/Grounds	\$1,000	\$2,100	
Saturday (wedding)	Ellis House/Grounds	\$1,000	\$2,100	
Weekday and Weekend House and Grounds - Other Events	Ellis House/Grounds	50% of contracted time	\$150/hr	
Weekday & Weekend other events (House)	Ellis House	50% of contracted time	\$75/hr	
Weekday & Weekend Classroom	Ellis Classroom	50% of contracted time	\$50/hr	
Not-for-Profit and Government Rate	Ellis House	N/A	10% (May-Oct) discount - 10% (Nov - Apr) discount	
Ellis House and Grounds Event Rescheduling Policy Fee	Ellis House /Grounds/ Classroom	N/A	\$100 (Within 1-Calendar Year of Event Date and Reschedule within 30-days Only)	
Client Set-up / Clean-up Time	Ellis House/Grounds	N/A	\$15 per hour for each hour of set-up / clean-up	
Event Host (For Hourly Events w Alcohol Service)	Ellis House/Grounds	N/A	\$100 per event	
Set-up / Clean-up (optional)	Ellis House/Grounds	N/A	\$300 setup and clean-up	
Firewood	Ellis House	N/A	\$30	
Preferred Catering Program	Ellis House	\$200 First-Time Security Deposit	\$150 annual fee	
Wedding Rental - Promotional Package				
Ellis House or Meadowhawk Lodge Rental	Ellis House / Meadowhawk Lodge	50% of contracted time	50% discount off the hourly rental fees at Ellis House or Meadowhawk Lodge with a Wedding, Reception or Special Event rental purchase at either facility	

Description	Type	Security Deposit	Current Rates Schedule	Proposed Rate Increases
Ellis Equestrian Center - Lessons				
Beginner Rider Lessons (Single Lesson)	Public Program	N/A	Resident: \$58 / Non-Resident: \$67	
Beginner Rider Lessons (5-Lesson Package)	Public Program	N/A	Resident: \$230 / Non-Resident: \$265	
Beginner Rider Semi-Private (Single Lesson)	Public Program	N/A	Resident: \$46 / Non-Resident: \$53	
Beginner Rider Semi-Private (5-Lesson Package)	Public Program	N/A	Resident: \$180 / Non-Resident: \$215	
Lead Line Lessons (Single Lesson)	Public Program	N/A	Resident: \$33 / Non-Resident: \$37	
Lead Line Lessons (5-Lesson Package)	Public Program	N/A	Resident: \$140 / Non-Resident: \$160	
Pony Club (Apr-June; July-Sept; Oct-Dec)	Public Program	N/A	\$150 Per Session (Non-Lesson Student) / \$125 (Concurrent Lesson Enrollment)	
Pony Club (Jan-Mar)	Public Program	N/A	\$75 Per Session (Non-Lesson Student) / \$65 (Concurrent Lesson Enrollment)	
Ellis Equestrian Center - Camps				
Parent and Tot Day Camp	Camp Program	N/A	Resident: \$60 / Non-Resident: \$66	Resident: \$66 / Non-Resident: \$72
Pony 2-Overnight/3-Day Camp Experience	Camp Program	N/A	Resident: \$450 / Non-Resident: \$500	Resident: \$475 / Non-Resident: \$525
3-Day Pony Camp	Camp Program	N/A	Resident: \$236 / Non-Resident: \$247	Resident: \$260 / Non-Resident: \$270
Ellis Equestrian - Center Birthdays Parties				
Ellis Horse & Pony Birthday Parties	Public Program	\$100 at time of reservation applied to total cost	Resident: \$250 + \$25 for each child over 10 - Non-Resident \$260 + \$26 for each child over 10	
Ellis Equestrian Center - Other				
Group Adventure Tours (1-Hour)	Public Program	50% of total cost	Resident: \$85 max 7 pp + \$14 for each add'l pp / Non-Resident: \$85 max 6 pp + \$14 for each add'l pp	
Cub Scout and Girl Scout Badge Programs	Public Program	\$100 at time of reservation applied to total cost	Resident: \$250 for up to 10 pp - \$25 per for each add'l - Non-Resident \$260 for up to 10 pp - \$26 per for each add'l	Resident: \$250 for up to 10 pp - \$25 per for each add'l - Non-Resident \$260 for up to 10 pp - \$26 per for each add'l
Equestrian Center Field Trip Programs	School Program	50% of total cost	\$12 per student (Min: 10)	\$4 per person
Hay Wagon Ride/Horseshoe Craft/Ellis Patch Options	Public Program	N/A	\$3 per person	\$3 per person
Face Paint Option	Public Program	N/A	\$2 per person	
Pony Ride Add On Option	Public Program	N/A	\$10 per person	
Environmental Education Birthday Party, Announced Nature, Scout and Senior Programs				
Cub Scout and Girl Scout Badge Programs	Scout Program	N/A	\$8 per scout (minimum \$64 program fee)	
Nature-themed Birthday Parties	Public Program	N/A	\$175 (1-15); \$200 (16-30)	
Bunkhouse Package Discount	Scout Program	N/A	R \$140 per night/NR \$200 per night NR	
Group Campsite Package Discount	Scout Program	N/A	R \$35 per night/NR \$55 per night	
Canoe Trips	Public Program	N/A	\$30 per person	
Programs for Seniors	Public Program	N/A	\$70 per 1-Hour Program	
Environmental Education School Programs (2-3 Hour Onsite Field Trips)				
Biomimicry	School Program	N/A	\$7 per student	
Bugfest	School Program	N/A	\$7 per student	
Seed Dispersal	School Program	N/A	\$7 per student	
Fossils	School Program	N/A	\$7 per student	
Native Americans	School Program	N/A	\$7 per student	
Teeth Older	School Program	N/A	\$7 per student	
Adaptations Hartis	School Program	N/A	\$7 per student	
Ecosystems Harris	School Program	N/A	\$7 per student	
Maple Syrup	School Program	N/A	\$7 per student	
Kendall County Oak Ecosystems (Incl. Natural Areas Mgmt.)	School Program	N/A	\$10 per student	
Weather	School Program	N/A	\$7 per student	
Reptiles and Amphibians	School Program	N/A	\$7 per student	
17-Year Cicadas	School Program	N/A	\$7 per student	
Other Pre-School	Preschool Program	N/A	\$7 per student	\$7 per student
Other School Age	School Program	N/A	\$7 per student	

Environmental Education School Programs (1-Hour Onsite Field Trips or In-School Outreach)

Description	Type	Security Deposit	Current Rates Schedule
Animals in Winter	School Program	N/A	\$3.50 per student
Blomimicity	School Program	N/A	\$7 per student
Seed Dispersal	School Program	N/A	\$7 per student
Fossils	School Program	N/A	\$7 per student
Native Americans	School Program	N/A	\$7 per student
Teeth (Younger)	School Program	N/A	\$7 per student
Teeth Older	School Program	N/A	\$3.50 per student
Adaptations in School	School Program	N/A	\$7 per student
Wetland in School	School Program	N/A	\$7 per student
17-Year Cicadas	School Program	N/A	\$7 per student
Kendall County Oak Ecosystems	School Program	N/A	\$7 per student

\$80.00 per classroom; \$65.00 each add'l class
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Environmental Education Camp Programs

Description	Type	Security Deposit	Current Rates Schedule
Winter and Spring Break Camp	Camp Program	N/A	\$100.00
1-Day Summer Camp	Camp Program	N/A	\$40.00
Camp for Ages 1-3 Years	Camp Program	N/A	\$40.00
Camp for Ages 4 through Kindergarten	Camp Program	N/A	\$145.00
Camp for Grades 1 through 3	Camp Program	N/A	\$200.00
Camp for Grades 4 through 6	Camp Program	N/A	\$200.00
Camp for Grades 7 through 9	Camp Program	N/A	\$200.00
NatureQuest	Camp Program	N/A	\$220.00
Laws of Nature Family Exploration	Family Program	N/A	\$15 (group size 1-5) / \$25 (group size 6-10)
Summer Family Adventures - 1-Hour Program	Family Program	N/A	\$35 (1-5 part.) / \$55 (6-9 part.)
Summer Family Adventures - 2-Hour Program	Family Program	N/A	\$55 (1-5 part.) / \$75 (6-9 part.)
Summer Family Adventure - Family Horse Adventure	Family Program	N/A	Resident/NIH: \$75 - Additional \$12.50 fee per person for groups over 6
Summer Family Adventures - Full Moon Adventures	Family Program	N/A	\$80 (1-5 part.) / \$100 (6-9 part.)
Afternoon Adventures	After School Program	N/A	\$360.00
After School Enrichment (Various Titles/Age Groups)	After School Program	N/A	\$70.00
Counselor in Training	Camp Program	N/A	\$200.00

Environmental Education - Natural Beginnings

Registration Fee	Preschool Program	N/A	150 + 10% non-refundable tuition applied to 4th quarterly payment
Late Payment Fee	Preschool Program	N/A	\$15 after 5-Day Grace Period
3-Day Sessions	Preschool Program	N/A	\$2,400
2-Day Sessions	Preschool Program	N/A	\$1,800

All credit card payments are charged a 4.5% transaction fee.

KENDALL COUNTY FOREST PRESERVE DISTRICT

HISTORIC KENDALL COUNTY COURTHOUSE

110 WEST MADISON STREET

YORKVILLE, IL 60560

Kendall County Forest Preserve District - Media Contact
David Guritz, Executive Advisor
630-553-4131
kcforest@kendallcountyil.gov

December 6, 2023

New Year's Day Hike at Hoover Forest Preserve

The Kendall County Forest Preserve District will be sponsoring its annual New Year's Day Hike at Hoover Forest Preserve located at 11285 W. Fox Road in Yorkville on Monday, Jan. 1, 2024 at 10:30 a.m.

The New Year's Day Hike helps support the Kendall County Community Food Pantry (KCCFP). Participants are asked to donate three cans of soup to the Pantry, and a fourth can for a shared pot luck soup lunch.

Forest Preserve President Brian DeBolt stressed the importance for supporting the Pantry's efforts to "extend crucial food supplies to the growing number of families in need in Kendall County." The event is held in honor of the late Del LaGow, a long-time Oswego resident and scout leader who started the tradition in the 1970's when Camp H. Earl Hoover was owned by the Boy Scouts of America. The District acquired the Boy Scout camp in 2007, and continues the tradition of hosting the annual hike.

KCCFP Interim Director Larry Maynard stated that he is "grateful that the District will be holding the event in 2024 to sponsor the Food Drive for the benefit of the food pantry," noting that the number of households KCCFP is serving has increased by 124% over the past two years, and currently extends support to over 2,000 families in need.

Participants will meet in the Hoover Forest Preserve north parking lot adjacent to the Eagle's Nest Shelter. The hike will last for one to one and a half hours with a focus on wildlife, edible plants, and identification of native plants. Guests should plan to dress appropriately for the weather and for hiking.

Information on the hike can be found on the New Year's Day Hike (@day1hike) Facebook page.

For event details and logistics, contact District Volunteer Al Birdwell at 630-553-9096, or email the Kendall County Forest Preserve District at kcforest@kendallcountyil.gov.

--END--



630-553-0473

208 Beaver St. Yorkville IL, 60560

kccfoodpantry.org

November 30, 2023

Dear Dave:

The Kendall County Community Food Pantry is extremely grateful for the Day 1 Hike organization's contributions over the many years of the New Year's Day Hike event. Your generous donations have helped the Food Pantry address food needs and hunger for our neighbors in need throughout Kendall County.

We are once again grateful you will be holding your event in 2024 and that the Kendall County Forest Preserve will be sponsoring the food drive to benefit the Kendall County Community Food Pantry. Over the past two years the number of families we serve has grown 124%, and we now provide supplemental food, household items and clothing each month to more than area 2,000 families in need.

The KCC Food Pantry cannot thank you enough for your food donations throughout the years, and your once again sponsoring the Food Drive in 2024.

Sincerely,

Larry Maynard
Interim Director
KCC Food Pantry



FY24 Goals

Capital Projects

Complete the Subat Nature Center and Preserve Master Plan Improvements

Complete envelope renewal (roof / siding) of the Hoover Forest Preserve “Old Shop” building

Complete envelope renewal (roof / exterior sealing) of the Ellis House at Baker Woods Forest Preserve

Pursue funding and complete the removal of the low head dam at Little Rock Creek Forest Preserve

Replace District vehicles and equipment based on the KCFPD Vehicle Replacement Schedule

Complete ARPA-Funded Capital Projects (2-Years)

1. Complete envelope renewal (roof / exterior siding) and well house pump replacement at Hoover Forest Preserve
2. Evaluate cost for repairs/lining of the sewer main from the pool house to the lift station

Land Acquisition

Complete the acquisition of the Baker Woods – south addition from The Conservation Foundation.

Apply for voluntary carbon credits (if allowed)

Complete the acquisition of a maintenance access corridor at Henneberry Forest Preserve

Education

Develop public programming, event, and school programming focused on the 17-year cicada emergence*

Complete exhibit designs and content input for the Subat Nature Center

Natural Areas Management

Complete the Richard A. Dombrowski memorial natural area restoration project*

Complete a baseline Floristic Quality Study of Millbrook South Forest Preserve*

Administration

Generate a 3-year transition / mentoring plan for District leadership

Pursue amendment of the IL Downstate FPD Act to provide the ability for forest preserve districts to extend a sales tax referendum

Update the District’s government website’s structure and content

* *FFKC-funded project*

To: Kendall County Forest Preserve District Operations Committee
From: David Guritz, Executive Advisor
RE: KCFPD Government Website Content and Structural Improvements
Date: December 6, 2023

Kendall County is able to revisit the website architecture for the County and District.

The following architecture and curb appeal **improvements** have been requested:

1. Change in overall color scheme
2. Main banner/header text adjustment (to fit within space limits)
3. "Transparency" page redesign to eliminate duplications/redundancies & align to annual reporting requirements.

The following website **corrections** have been requested:

1. "Mission" landing page – "General Use Ordinance" – replace with most current version

<https://www.kendallcountyil.gov/departments/forest-preserve-district/about-kcfdp/mission>

2. Contacts landing page

Update Ellis contact information – info posted is out of date.

<https://www.kendallcountyil.gov/departments/forest-preserve-district/about-kcfdp/contacts>

3. Forest Foundation of Kendall County landing page

Remove PayPal link / Donate "PayPal" Button – Reassign "Donate" Button on Main Page to the following URL. The Foundation has switched over to Square:

<https://www.kendallcountyil.gov/departments/forest-preserve-district/about-kcfdp/forest-foundation-of-kendall-county/donate-pay-pal>

4. Transparency Landing Page – architecture redesign to address posting redundancies.

In addition to these items, District staff are working to address needs for improved visual appeal and informational edits based on the attached project priorities, with the goal of completing improvements by the end of March 2024.

KCFPD Web Presence Improvements

Initial Priorities

Granicus Website

<https://www.kendallcountyil.gov/departments/forest-preserve-district>

1. Landing Page
 - a. Improve page "curb appeal"
 - i. Adjust/amend program banners to fit space limits
 - ii. Update page "curb appeal" on all featured button landing pages
 1. Preserve and Trail Maps
 - a. Add content
 - b. Add site graphics for preserve areas
 - c. Work with KC-GIS to improve online location map features
 2. Education
 3. Camp
 4. Rent
 5. Events
 6. Donate (Remove broken PayPal link – redirect to FFKC info.)
 - b. Add Upcoming Events and News Features
 - c. Update Embedded Content Pages
 - i. Mission;
 - ii. E-Newsletter Signup;
 - iii. Contacts;
 - iv. Forest Foundation of Kendall County;
 - v. Volunteering (Natural Area Volunteers; Trail Monitors; Plants of Concern);
 - vi. Social Media Links
2. About KCFPD
 - a. Improve page "curb appeal"
3. Add content for trail maps
 - a. Work with KC-GIS to improve online location map features
4. Forest Preserves
 - a. Add content; add site graphics for preserve areas; work with KCGIS to improve online location map features
5. Event Venues
 - a. Improve page "curb appeal". Add content.
 - b. Add Pickerill-Pigott Estate House drop down and content
6. Camping and Shelter Rentals
 - a. Add content and improve "curb appeal"
7. Public Programs
 - a. Fix Public Programs landing page architecture – currently directs to Calendar
 - b. Update camp offerings

8. Environmental Education
 - a. Update page "curb appeal"
 - b. Update program catalog and offerings
9. Ellis Equestrian
 - a. Improve page "curb appeal"
 - b. Update content to reflect current program offerings
10. Transparency
 - a. Reorganize landing pages, add content for each, update file folder contents, address architecture issues - eliminate redundant postings

Storefront Website

<https://www.kendallforest.com/index.php>

1. Landing Page
 - a. Take down fall 2023 catalogs/flyers
 - b. Update the "Outdoor Report"
 - i. Subat Nature Center
 - ii. Little Rock Creek Dam Removal
 - iii. Restoration Project Initiatives
 - c. Update the feature buttons page links
2. About KCFPD – Add links to trail maps page to the Granicus site
 - a. Update Forest Foundation of Kendall County information and donations link
 - i. Feature Forest Foundation projects completed
 - ii. Feature the Foundation's Guided Hikes
 - iii. Feature dedication enhancements to tree planting program
 - b. Update the Board and staff directory
3. Public Program Offerings
 - a. Update seasonally as needed
 - b. Promote 2024 Cicada Emergence program opportunities
4. Event Venues
 - a. Improve page "curb appeal"
5. Campsites, Bunkhouses and Shelter Reservations
 - a. Improve page "curb appeal"
6. Schools and Scout Programs
 - a. Improve page "curb appeal"
 - b. Promote 2024 Cicada Emergence program opportunities
 - c. Revamp the District's School's Program Guide
7. Camps for Kids
 - a. Improve page "curb appeal"
8. Horsemanship Lessons
 - a. Update the 2024 Program Catalog
9. Natural Beginnings
 - a. Update the 2024-2025 Program Catalog
 - b. Improve page "curb appeal"

Distributed Generation with Illinois Shines

on-site solar serving the energy needs of your home or business



What Is Illinois Shines?

Illinois Shines is a state-administered incentive program to support the development of new solar projects. Through the program, Illinois electric utilities provide payments to Approved Vendors in exchange for 15 or 20 years of Renewable Energy Credits (RECs) generated by new solar projects. Approved Vendors are solar companies that are vetted and approved to participate in Illinois Shines. Approved Vendors may use Designees, who are also registered with the program, to help with sales, marketing, and installation work.

What Is Distributed Generation?

A distributed generation solar project generates electricity that is used on-site. It can be installed on a roof or built on the ground at a home or business.

What Are RECs?

RECs represent the environmental attributes of the electricity generated from solar panels, but not the electricity itself. Whoever owns the RECs has the right to say they used that solar power. By participating in Illinois Shines, the RECs from your solar project will be transferred to an Illinois electric utility. The sale of your RECs will not affect your solar project's production or your ability to use the electricity generated by your solar project. Utilities purchase RECs to meet their obligation to supply a certain amount of power from renewable energy.

For more information on RECs, see a video at [vimeo.com/113250210](https://www.youtube.com/watch?v=113250210)

Will I Be Paid Directly For the RECs My Solar Project Generates?

Your Approved Vendor will receive an incentive payment from the electric utility for the RECs your project will generate over time. Your Approved Vendor may pass along a portion of the incentive payment to you, or they may use the payment to reduce the amount you pay for your solar project (such as a lower purchase price or lower lease rate). **If your Approved Vendor passes along part of the incentive payment to you, this may happen several months after your project is installed.** Illinois Shines is not a rebate program, and the State of Illinois **does not** make direct payments to customers.



You can view an ADA accessible version of this document at www.illinoisshines.com/accessible.



What Are the Ownership and Financing Options When Installing Solar?

The most common options are 1) **PURCHASE**: buy the project outright or finance with a loan 2) **LEASE**: make regular payments to the project owner, or 3) **POWER PURCHASE AGREEMENT (PPA)**: pay the project owner for the electricity generated by the project at an agreed upon per kilowatt-hour rate. If you lease or sign a PPA, you don't own the solar project, but you get to use the electricity generated by the solar project.

When deciding on the best option for you, consider:

- If you're buying the project, how much will it cost? Will you take out a loan to pay for it? How do the loan payments compare to projected reductions in your monthly electric bill?
- If you're leasing the project, how much is your monthly lease payment? How does that compare to projected reductions in your monthly electric bill? Do you have to put money down at the start?
- If you're signing a PPA for the project, how much is the per kilowatt-hour price for the energy produced? How does that compare to your current electricity rate? Do you have to put money down at the start?
- Does your lease or PPA include an escalation clause that increases the amount of payments over time? If so, by how much do payments increase?

Going solar is a significant financial commitment, so exercise the same caution you would when making other major consumer decisions. It is good practice to get quotes from at least three companies and to check references.

You should take the time you need to compare offers and to fully understand the contract before signing.

How Do I Know If I Will Save Money By Going Solar?

You are not guaranteed to save money unless your contract includes an explicit guarantee. The questions below will affect whether you save money. You can answer some questions yourself, while others can be answered by your installer or sales agent.

What per kilowatt-hour rate am I currently paying for electricity?

The higher the electricity rate before you go solar, the more money you can potentially save.

Is my roof good for solar?

The direction your roof faces and how much shade it gets will affect how much electricity a roof-mounted solar project will generate. The roof's condition should also be considered.

How much electricity will the solar project generate?

If your solar project produces more electricity than you use over an annual period, you may not receive value for all the electricity generated.

Will I receive any money for the RECs?

The Approved Vendor will be paid by a utility for your solar project's RECs. The Approved Vendor may pass along a portion of this payment or may use the payment to reduce your cost of going solar.

Can I use the federal Investment Tax Credit?

If you buy your project, you may qualify for a substantial federal income tax credit. Consult your tax adviser.

How long do I expect to stay in my home or business location?

If you lease or sign a PPA, you may be required to buy out the contract if you move. Read your contract closely to understand what happens if you move.

What Is Net Metering and How Do I Enroll?

Net metering measures extra electricity your solar project produces and sends to the electric grid, and credits you for it on your electric bill. To participate in net metering, an application must be submitted to your electric utility.

Make sure you understand if your solar provider will submit a net metering application on your behalf for the solar project. Failure to enroll may significantly decrease the financial value you receive from your solar project.

Consumer Protection

Your solar provider is required to provide you with this informational brochure and a standard Disclosure Form. Review your Disclosure Form carefully and use it to compare offers from other Illinois Shines Approved Vendors. You must receive and sign the Disclosure Form before you sign an installation contract. Other Illinois Shines consumer protections include:

- If you sign a contract for a solar project 25 kW or smaller, you can cancel without penalty within the period allowed by your contract or law, which cannot be less than three calendar days.
- Illinois Shines sets out requirements for what information and terms must be included in your installation contract.
- Only Approved Vendors may submit solar project applications to Illinois Shines; these companies are vetted by the Program Administrator.
- Dedicated Program Administrator staff answer questions and assist in resolving customer complaints.

Complaint Procedures

If you have a problem related to your solar project or the sales process, first try to resolve it with your installer or the Approved Vendor. If you can't agree about how to solve the problem, you may contact the **Illinois Shines Program Administrator** by emailing complaints@illinoisshines.com or by calling 877-783-1820.

If you have been subject to fraudulent or deceptive sales practices, the Illinois Attorney General's Consumer Protection Division may be able to help.

CHICAGO: 800-386-5438 | TTY: 800-964-3013

SPRINGFIELD: 800-243-0618 | TTY: 877-844-5461

CARBONDALE: 800-243-0607 | TTY: 877-675-9339

SPANISH LANGUAGE: 866-310-8398

For more information, go to www.illinoisshines.com

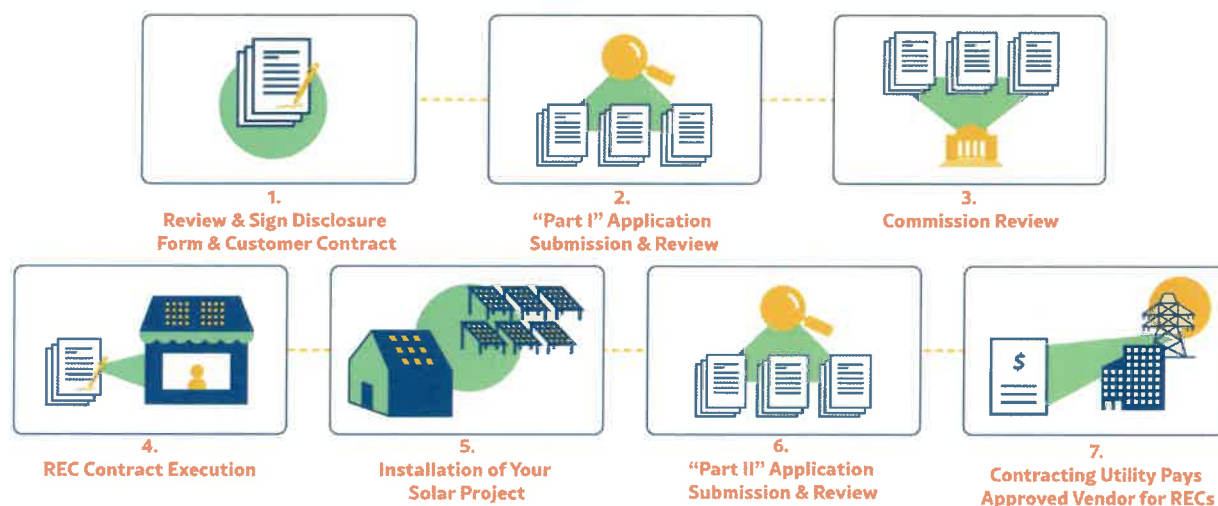
Illinois Solar for All, another incentive program, is available for income-eligible customers and includes savings guarantees. Learn more at www.IllinoisSFA.com.

Your Guide to Going Solar with Illinois Shines



You can view an ADA accessible version of this document at www.illinoisshines.com/accessible.

This document provides information on the major steps in the Illinois Shines program for customers interested in installing a solar project on their property. Illinois Shines (also known as the Adjustable Block Program) is administered by the State of Illinois.



1. Review & Sign Disclosure Form and Customer Contract

Your Approved Vendor or its Designee must give you a copy of the Illinois Shines informational brochure and the standard Disclosure Form. Once you have signed the Disclosure Form, you can then sign your Installation Contract. It's important to carefully review and understand these documents before you sign them.

- Your Approved Vendor cannot begin the process of applying for your solar project to be part of the Illinois Shines program until you sign the Disclosure Form.

2. "Part I" Application Submission & Review

The Approved Vendor completes an initial "Part I" application for your solar project to be part of the Illinois Shines program. The Approved Vendor groups your solar project with other projects and submits them as a "batch" to the Program Administrator, who reviews and verifies the applications.

- If there are errors in an application, the Approved Vendor has 14 days to correct the errors. Your Approved Vendor may need to contact you to obtain information and correct any errors.

Key Terms:

Approved Vendor — Solar contractor or developer that enrolls your solar project in the Illinois Shines program, and also sells the Renewable Energy Credits ("RECs") generated from solar projects to the Contracting Utility.

Designee — Works with an Approved Vendor to do marketing, enroll customers, install projects, or other activities.

Contracting Utility — Utility company (Ameren Illinois, ComEd, or MidAmerican) that contracts with your Approved Vendor to buy the RECs from your solar project. May be different that your Service Utility.

Service Utility — Utility company in whose service area your solar project is located. Your Service Utility might be a municipal electric utility or rural electric cooperative. Also, your Service Utility will not always be the same as your Contracting Utility.

3. Commission Review

The Program Administrator sends batches of verified applications to the Illinois Commerce Commission for approval.

- The Commission will review the applications and approve the corresponding Renewable Energy Credit (REC) Contracts between your Approved Vendor and the Contracting Utility. The Commission meets approximately every 2 weeks and the applications must be submitted 8 business days prior to a Commission meeting in order to be considered.

4. REC Contract Execution

Within 1-2 weeks of approval by the Commission, the Contracting Utility signs the contract and sends it to your Approved Vendor, which then signs the contract within 7 business days. Under the REC Contract, your Approved Vendor sells the RECs produced by your solar project to the Contracting Utility.

- The Approved Vendor must also provide collateral to the Contracting Utility for each project. Some Approved Vendors charge a fee to the customer to cover this cost, but many do not.

5. Installation of Your Solar Project

Your Approved Vendor or its Designee installs your solar project! They will also work with your Service Utility to connect your project to the electricity grid and to get it up and running. The timing for your solar project's installation will depend on the installer's schedule and the size of your project.

- If you sign up for net-metering with your Service Utility, you should start seeing credits on your bill from the electricity that your solar project generates generally within 1-2 months.

6. "Part II" Application Submission & Review

This includes final details and documentation about your solar project. The Program Administrator may need a few months to review and approve the second application. If there are any problems with the application, the Approved Vendor has 14 days to correct the issue.

- Your Approved Vendor has up to 18 months after approval of the "Part I" application and the REC contract to actually install the project and get it running. Your Approved Vendor cannot submit the final "Part II" application until your solar project is installed and up and running.

7. Contracting Utility Pays Approved Vendor for RECs

The Approved Vendor sends an invoice to the Contracting Utility. For projects 25 kW in size or smaller, the Contracting Utility provides a lump sum payment for the RECs that your project will generate over the next 15 years. Depending on your Installation Contract with your Approved Vendor, a portion of this payment may be passed on to you, or the value of the payment may already be passed through in decreased project costs.

- Approved Vendors send invoices to the Contracting Utilities four times per year. The Contracting Utility has 1 month to pay an invoice after receipt. Any pass-through payment to you would be based on the terms of your Installation Contract.

If you are curious about the status of your application, please use the application lookup tool:

www.illinoisshines.com/project-status

To learn more about some of the entities involved in the Illinois Shines program as well as the types of contracts that are described in this guide, please see the program website at www.illinoisshines.com.



Illinois Shines Power Purchase Agreement Disclosure Form

Power Purchase Agreement Disclosure Form - ID# 599260

Illinois Shines is a state solar incentive program. An installer or other vendor is required to provide you with this disclosure form so that you have accurate information about the solar project, including its size, cost, operations, warranties, and financial benefits. More information about Illinois Shines is available at www.IllinoisShines.com and a guide to understanding your disclosure form is available at <https://illinoisshines.com/consumer-protection/disclosure-form-resources>. Another state solar incentive program, Illinois Solar for All, is available for income-eligible customers and includes savings guarantees (visit www.IllinoisSFA.com for more information).

You are entering into a Power Purchase Agreement ("PPA") to buy electricity generated by a solar project installed on your property; another party will own that solar project. Carefully read your contract before signing. You may want to compare offers from multiple installers or Approved Vendors. You should take whatever time you need to shop around and to fully understand the contract before signing

You may rescind your PPA and receive a refund of any deposit by contacting the project owner within the period allowed by your contract or law, which cannot be less than three calendar days.

If you are unable to resolve a complaint with your installer or Approved Vendor, you may contact the Illinois Shines Program Administrator by emailing complaints@illinoisshines.com or by calling (877) 708-3456. If you have been subject to fraudulent or deceptive sales practices, the Consumer Protection Division of the Illinois Attorney General's office may also be able to help; call (800) 243-0618 or visit <https://illinoisattorneygeneral.gov/File-A-Complaint/>.

Contact Information

Customer Information	
Name	Kendall County Forest Preserve District
Address	6350 Minkler Road, Yorkville, IL 60560
Phone	630-553-4131
Email	dguritz@co.kendall.il.us
Service utility	ComEd
Customer type	Residential/Small Commercial

Project Owner	
Legal Name	ENRG-Nelnet, LLC
Marketing Name	
Address	230 N Hicks Place, Palatine, IL 60067
Phone	312-859-3417
Email	SRECTeam@GRNESolar.com

Approved Vendor	
Legal Name	GRNE-Nelnet, LLC
Marketing Name	
Address	230 N Hicks Place, Palatine, IL 60067
Phone	312-859-3417
Email	SRECTeam@GRNESolar.com

Project Installer	
Legal Name	GRNE-Nelnet, LLC
Marketing Name	
Address	230 N Hicks Place, Palatine, IL 60067
Phone	312-859-3417
Email	SRECTeam@GRNESolar.com

\$.0650/kwh

\$.0650/kwh

Power Purchase Agreement ("PPA") Information and Costs

Length of contract	25 years and 0 months	First Payment		Final Payment	
		Rate	0.07 \$/kWh	Rate	0.07 \$/kWh
Annual Escalation Rate	0.00%	When payment is due	30 days after energization	When payment is due	25 years after the first payment

Payments	When Payment is Due	# of Payments	Amount
Deposit or payment at contract signing	At contract signing	1	\$0.00
Total estimated PPA payments	monthly	300	\$56,981.00

Estimated total amount paid, including PPA payments and above fees, for duration of PPA

\$56,981.00

Illinois Shines Incentive Payment

Note: you will not be eligible for the federal solar tax credit because you will not own the project.

Expected value of incentive payment that will be received by the Approved Vendor for the solar project if accepted into Illinois Shines program (acceptance not guaranteed)	\$37,908.00
Is the PPA contingent upon selection for the Illinois Shines incentive?	Yes

Project Installation

Estimated start date of project installation	240 days from the date the contract is signed
Estimated completion date of project installation	300 days from the date the contract is signed
Estimated date for project owner to furnish a mechanic's lien waiver	within a reasonable amount of time and upon request
Who is responsible for submitting a project interconnection application to your local service utility?	Installer
Will project owner file a Uniform Commercial Code-1 "fixture" filing statement?	Yes - project owner may be able to take possession of solar project if you breach your contract

Project Design Specifications

Project Size (size of project as built may vary by the greater of 1kW or 5%)	22.80kW AC 32.70kW DC
Estimated total annual electricity production in first year	41,790.00 kWh
Expected life of the project	25 years
Mounting location	Roof mounted

Project Efficiency

A solar project's performance can be affected by the type of the solar panel used and placement of the panels. For example, solar panels that do not face south, are at too steep or flat of an angle, or are shaded will not produce as much electricity. The capacity factor reflects a project's expected production and can be used to compare design and expected performance between project proposals.

Your project's estimated capacity factor for the first 15 years is: **20.2%**



Explanation: see PPA Agreement

Net Metering

You may be eligible for net metering, which credits your electric bill for excess generation from your solar project. Net metering credits can have a significant impact on the financial benefits of your solar project. **To participate in net metering, an application must be submitted to your electric utility.** For more information on net metering, including credit amounts, how credits roll over, and whether credits expire, please see <https://illinoisshines.com/consumer-protection/disclosure-form-resources>.

Project Operations, Maintenance, Warranties, and Guarantees

Project maintenance (operational upkeep)	Included - provided by Installer for 25 years
Project repairs (fixing malfunctioning project)	Included - provided by Installer for 25 years
Warranties related to improper installation	Included - provided by Installer for 1 years
Manufacturer's warranty for solar panels?	Included for 25 years
Manufacturer's warranty for project inverter?	Included for 10 years
Warranty against roof leaks from installation	Included - provided by Installer for 1 years
Is the seller providing a project guarantee?	see PPA Agreement
Insurance for loss or damage to the project	Not Included

If You Move

Upon sale of property where solar project is located, can you transfer the PPA obligations to the new owner?	Yes
Requirements for transferring PPA obligations	refer to PPA Agreement

Early Termination or Completion of Contract

Fee/penalty for early termination of PPA	remaining contract value
At the end of the PPA...	
Will project owner remove solar project?	Yes
Will project owner return site to original condition (excepting ordinary wear and tear)?	Yes
Will project owner offer an option for customer to own and retain the solar project?	Yes
Will project owner offer an option for contract renewal?	Yes

Value of Electricity and Savings Estimates

Below are low, medium, and high estimates of the dollar value of the electricity your solar project will generate over the duration of your PPA (how much less you will pay in electric bills), which do not factor in your expenses.

These estimates are based on the current retail rate for electricity in your service utility territory and may not reflect electricity rate and net metering rate variations if you are a non-residential customer, have hourly electricity pricing, receive supply from an Alternative Retail Electric Supplier, take the DG rebate, or do not sign up for net metering.

These estimates are **NOT** a guarantee and do not account for the time value of money; electricity rates are subject to change.

Estimated Range for Value of Electricity Generated by Your Project



Assuming a starting electricity price of 13.27 cents/kWh; electricity price escalation rates of .5%, 1.7% and 2.5%; production decrease of .5% per year. These estimates use inputs from Illinois Shines to allow for apples-to-apples comparison of Disclosure Forms from different companies. Your project owner may use different assumptions in documents they produce.

To estimate overall savings (if any), compare the expenses to the estimated benefits

Benefits	
Medium estimate of value of electricity generated over duration of PPA	\$160,372.26
Expenses	
Estimated total amount paid by customer (PPA payment, fees, etc.)	\$56,981.00

Additional Information from Project Owner / Approved Vendor

[Empty box for additional information]

Signature

By signing this disclosure form, you certify that you received and read this form and had the opportunity to ask questions about it.

Printed Name David Guritz

Signature [Handwritten Signature]

Date 11/28/2023