

Kendall County Children's Advocacy Center Board Meeting

Kendall County Courthouse State's Attorney's Conference Room

November 29, 2022

2:30 p.m.

Meeting Minutes

- I. Call to order
- II. Roll call- Present Eric Weis, Brenda Karales, Caleb Waltmire, Dwight Baird, Ray Mikolasek, Jonathan Whowell, Jason Bastin, Steve Curatti
- III. Approval of Agenda- Motion made by Jonathan Whowell to approve agenda, seconded by Jason Bastin. Motion carried unanimously.
- IV. Approval of Minutes from November 17, 2021 meeting—Motion made by Jonathan Whowell to approve minutes from last meeting, seconded by Jason Bastin. Motion carried unanimously.
- V. Old business
 - a) Statistics to date- The 2022 statistics to date was passed out and discussed. Brenda indicated we have just completed 79 interviews to date. We did conduct 12 courtesy interviews which is the most we have done. Brenda explained that the CACI has given her a new program to keep track of all the interviews that was implemented just for CACs. Brenda will be having help inputting all the data in for future reports.
 - b) Discussion and evaluation of the implementation and effectiveness of the protocol (required under law on an annual basis). Eric started to explain that our CAC is working on becoming accredited within the next year or two. Brenda indicated that the protocol will need to be updated to include all the 13 standards that are required to be accredited but until we get closure to the conclusion of the accreditation process, we can't change the protocol. No changes were suggested or required at this time.
 - c) Proposal, if any, of appropriate modifications to the protocol to maximize its effectiveness – none at this time.
 - d) Statutory amendments effective January 1, 2020
 - 1) 5 ILCS 140/7.5 (FOIA)
 - 2) 55 ILCS 80/4.5 (Forensic interviews; electronic recordings) Brenda reminded all police agencies that they should not give out the CAC interviews pursuant to FOIA or subpoena without discussing it with their department's attorney or with the State's Attorney's Office. Protective orders need to be in place for any subpoena. Brenda indicated that the Attorneys for the Village of Oswego have been great and have contacted her whenever any request was made.
 - e) Other – no other old business
- VI. New business

- a) New forensic interviewers – Brenda explained that we have 5 new trained forensic interviewers available. We have a total of 8 interviewers. Brenda thank the Plano Police Department and Chief Whowell for allowing us to do interviews at their police department when our recording system was down. This allowed some of our newly trained interviewers to do the interviews, which they did a fantastic job.
- b) Accreditation process- Brenda explained that she has been working with the CACI in including all 13 standards at our CAC. She has applied for a grant from NCA in hopes of getting help with the advocacy standard. Eric explained that a few of the standards will only require us to get memorandum of understanding. This process may take a while.
- c) Approval of 2023 meeting schedule for CAC Advisory Board
November 15, 2023 at 11:30 a.m. in SAO - Motion to approve meeting schedule was made by Jonathan Whowell, seconded by Jason Bastin, motion carried unanimously.
- d) Other

VII. Next meeting: November 15, 2023 at 11:30 a.m.

VIII. Adjournment -- Motion to adjourn was made by Jonathan Whowell, seconded by Jason Bastin, motion carried unanimously