

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
November 21, 2023**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, November 21, 2023, at 9:03 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Dan Koukol, Jason Peterson, Brooke Shanley and Seth Wormley. Member(s) absent: Ruben Rodriguez.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Chairman Kellogg led the Pledge of Allegiance.

INVOCATION

Jenny Hubbard from AuSable Grove Presbyterian Church gave the invocation.

THE AGENDA

Member Peterson moved to amend the agenda moving item W under consent to New Business. Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

PUBLIC COMMENT

Margaret Sheehan spoke about elections.

Jenny Hubbard spoke about the 175th anniversary of AuSable Church.

CONSENT AGENDA

Member DeBolt moved to approve the consent agenda.

- A. Approval of County Board Minutes from October 17, 2023
- B. Standing Committee Minutes Approval
- C. Approval of Claims in an amount not to exceed \$3,535,368.90
- D. Approval of Petition 23-26, a Request from Jeffery D. Milroy, on Behalf of Milroy Farms, LLC, to Renew a Special Use Permit for a Composting Facility at 1270 E. Beecher Road (PIN: 02-08-100-006) in Bristol Township; Property is Zoned A-1 with a Special Use Permit
- E. Approval of a Host Agreement Between Kendall County and Milroy Farms, LLC Regarding the Composting Facility at 1270 E. Beecher Road (PIN: 02-08-100-006) in Bristol Township
- F. Approval of Petition 23-30, a Request from Michael R. and Darla J. Cappellett of a Plat of Vacation of Two Five Foot Drainage and Utility Easements on the Common Boundary Line of Lots 65 and 66 of Whitetail Ridge Subdivision, More Commonly Known as 6145 Whitetail Ridge Drive, Yorkville and Identified by Parcel Identification Number 05-12-226-013 in Kendall Township; Property is Zoned RPD-2
- G. Approval of the 2023 Noxious Weed Annual Report
- H. Approval to Transfer One 2008 Ford 150 4X4 Truck from the Planning, Building and Zoning Department to the Facilities Department
- I. Approve Revised Section 1.4 Worker Classifications Policy
- J. Approve Revised Section 3.5 Change of Personal Data Policy
- K. Approve NEW Section 4.13 Personnel Action Notice Procedures
- L. Approve Revised Section 5.9 Equipment/Supplies Policy
- M. Approve NEW Section 5.13 Personal Protective Equipment Policy
- N. Approve Revised Section 7.6 Flextime Policy
- O. Approve Revised Section 7.7 Insurance Benefits Policy
- P. Approve NEW Section 8.11 Administrative Leave Policy
- Q. Approve NEW Section 8.12 Discretionary Unpaid Leave of Absence Policy

- R. Approve Revised Section 9.1 Computer, Internet, and Network Usage Policy
- S. Approve Revised Annual Performance Evaluation Form
- T. Approve Resolution awarding contracts to the lowest responsible bidders on the following projects:
 Section 21-00162-00-DR to D Construction, Inc. in the amount of \$229,939.89
 Section 22-00169-00-TL to D Construction, Inc. in the amount of \$3,526,701.94
 Section 23-00172-00-TL to H&H Electric Company in the amount of \$370,827.81
- U. Approve the low bid of \$95,940 by Arneson Oil Company for the annual purchase of 12,000 gallons of unleaded gas and 20,000 gallons of diesel fuel for FY 2024.
- V. Approve the 2023-2043 Long-Range Transportation Plan
- W.
- X. Approval of Kendall Area Transit ADA Transportation Policy
- Y. Approval of final just compensation in the amount of \$400.00 for land acquisition by eminent domain in County of Kendall v. Daniel Lindsay, et al, Kendall County Circuit Court Case No. 23 ED 2.
- Z.

Member Koukol seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$20,032.34; ANML CNTRL WRDN \$8,280.77; ASSESS \$3,885.72; BEHV HLTH SERV \$169.00; BRD OF RVW \$800.00; CIR CLK \$2,432.01; CIR CRT JDG \$9,620.68; CMD CRT SRV \$13,062.30, CNTRCT SRVS \$37,514.97; CRNR \$7,535.66; CORR \$50,758.35; CNTY ADMIN \$145,973.08; CNTY BRD \$1,536,562.22; CNTY CLK \$7,678.05; HIGHWY \$833,349.90; CNTY TRSR \$5,426.08; ELECTION \$467.34; EMA DIR \$1,752.12; EMA \$417.71; FCLT MGMT \$25,151.29; GIS COORD \$9,198.96; HLTH & HMN SRV \$184,672.19; HR \$1,417.77; JURY \$1,151.96; MERIT \$11,816.50; PBZ PLNNR \$4,474.45; PBZ \$4,016.61; PSTG \$1,045.74; PRSDNG JDG \$8,592.84; PROB SPVSR \$16,914.98; PUB DFNDR \$13,621.24; ROE \$6,920.62; SHRF \$132,756.87; ST ATTY \$14,876.57; TECH \$56,009.73; TRSR \$2,285.93; UTIL \$50,262.36; VET \$6,273.91; FP \$107,648.69; SHF \$29,527.13; SHF \$41,560.84; SHF \$40,193.35; ARPA \$75,000; JUROR \$4,260.07

D) A complete copy of Ordinance 23-35 is available in the Office of the County Clerk.

E) A complete copy of IGAM 23-41 is available in the Office of the County Clerk.

F) A complete copy of Ordinance 23-36 is available in the Office of the County Clerk.

T) A complete copy of Resolution 23-41 is available in the Office of the County Clerk.

NEW BUSINESS

Meeting Calendar

Member Flowers moved to amend the motion to approve the Kendall County Board 2024 meeting calendar, moving the Finance meeting to the Thursday following the second County Board meeting. Member Shanley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member DeBolt moved to approve the amended motion for the Kendall County 2024 meeting calendar. Member Shanley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Under Sheriff Richardson reviewed the monthly report and spoke about the take home vehicles.

County Clerk & Recorder

Revenue Report		10/1/23-10/31/23	10/1/22-10/31/22	10/1/21-10/31/21
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$614.50	\$703.50	\$1,230.00
MARFEE	County Clerk Fees - Marriage License	\$1,650.00	\$1,800.00	\$1,710.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$20.00	\$25.00	\$30.00

CRTCOP	County Clerk Fees - Certified Copy	\$2,212.00	\$2,040.00	\$2,332.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$0.00	\$315.00
MISINC	County Clerk Fees - Misc	\$62.60	\$60.00	\$79.00
	County Clerk Fees - Misc Total	\$4,559.10	\$4,658.50	\$5,696.00
RECFEE	County Clerk Fees - Recording	\$23,161.00	\$25,427.00	\$42,164.00
	Total County Clerk Fees	\$27,720.10	\$30,085.50	\$47,860.00
CTYREV	County Revenue	\$49,776.25	\$74,480.00	\$58,548.75
DCSTOR	Doc Storage	\$13,367.50	\$14,792.50	\$24,832.00
GISMAP	GIS Mapping	\$42,510.00	\$46,924.00	\$78,662.00
GISRCD	GIS Recording	\$2,834.00	\$3,128.00	\$5,244.00
INTRST	Interest	\$98.20	\$92.40	\$30.16
RECMIS	Recorder's Misc	\$5,632.00	\$3,096.50	\$5,374.50
RHSP	RHSP/Housing Surcharge	\$22,122.00	\$12,663.00	\$22,140.00
TAXCRT	Tax Certificate Fee	\$1,000.00	\$920.00	\$640.00
TAXFEE	Tax Sale Fees	\$0.00	\$20.00	\$45.00
PSTFEE	Postage Fees			
CK # 19758	To KC Treasurer	\$165,060.05	\$186,201.90	\$243,376.41

County Clerk Debbie Gillette spoke about the upcoming candidate filing of petitions and announced the Election Judge training class presented by the State Board of Elections on January 18, 2024.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR ELEVEN MONTHS ENDED 10/31/2023

<u>REVENUES*</u>	Annual <u>Budget</u>	2023 YTD <u>Actual</u>	2023 YTD% <u>%</u>	2022 YTD <u>Actual</u>	2022 YTD <u>%</u>
Personal Property Repl. Tax	\$915,000	\$1,094,086	119.57%	\$1,288,936	277.20%
State Income Tax	\$3,158,685	\$3,550,213	112.40%	\$3,670,166	142.60%
Local Use Tax	\$760,000	\$760,594	100.08%	\$764,973	80.50%
State Sales Tax	\$650,000	\$672,968	103.53%	\$706,736	121.20%
County Clerk Fees	\$350,000	\$260,080	74.31%	\$341,612	97.60%
Circuit Clerk Fees	\$1,050,000	\$1,173,631	111.77%	\$1,086,108	86.90%
Fines & Foreits/St Atty.	\$250,000	\$376,638	150.66%	\$327,473	119.10%

Building and Zoning	\$80,000	\$95,956	119.95%	\$125,923	167.90%
Interest Income	\$75,000	\$1,417,762	1890.35%	\$234,847	587.10%
Health Insurance - Empl. Ded.	\$1,488,365	\$1,176,483	79.05%	\$1,107,527	69.70%
1/4 Cent Sales Tax	\$3,228,750	\$3,472,453	107.55%	\$2,978,852	92.26%
County Real Estate Transf Tax	\$450,000	\$443,042	98.45%	\$560,633	124.60%
Federal Inmate Revenue	\$584,000	\$358,620	61.41%	\$1,288,560	67.90%
Sheriff Fees	\$113,663	\$106,427	93.63%	\$88,188	76.70%
TOTALS	\$13,153,463	\$14,958,952	113.73%	\$13,270,832	95.87%
Public Safety Sales Tax	\$7,500,000	\$6,163,229	82.18%	\$6,247,962	113.30%
Transportation Sales Tax	\$7,500,000	\$6,163,229	82.18%	\$6,247,962	104.10%

****All Accruals have been completed at this time. So these figures are where we currently stand for FY2023**

*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 11 months the revenue and expense should at approximately 91.63%

Coroner

Coroner Jacquie Purcell reviewed the report in the packet.

Health Department

Director, RaeAnn VanGundy spoke about the Narcan ads in the community, energy assistance and building renovations.

Supervisor of Assessment

Andy Nicoletti stated that they received 154 appeals of assessments and the Board of Review will begin to meet.

Regional Office of Education

Employees

Member Bachmann moved to approve the Employees of the Regional Office of Education. Member Shanley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

EMA

Roger Bonuchi informed the board of the IEMA training, the constellation meeting for nuclear and awards night.

STANDING COMMITTEE REPORTS

Human Resources and Insurance

Transfers

Member Wormley moved to approve the resolution regarding procedures to add, remove, and/or transfer vehicles and other titled equipment for insurance purposes. Member Flowers seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 23-42 is available in the Office of the County Clerk.

LIAISON REPORTS

Member Peterson informed the Board of the decertification of the union for the Clerk/Recorder/Assessors unit.

OTHER BUSINESS

Member DeBolt gave updates on the building project.

QUESTIONS FROM THE PRESS

Ethan Kruger asked who should be contacted to sign up for Election Judge classes.

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Bachmann seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 29th day of November 2023.

Respectfully submitted by,

Debbie Gillette

Kendall County Clerk