

**Minutes of the KenCom Operations Board Meeting**  
**Held, Tuesday, November 15<sup>th</sup>, 2023**  
**2:00 p.m.**  
**Oswego Fire Department, Training Room**  
**3511 Woolley Rd, Oswego IL 60543**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Dan Schiradelly	OFD	X	
Ismel Diaz	MPD		X
Bobby Richardson	KCSO	X	
Jeremy Messersmith	BKFD		X
Gene Morton	PPD		X
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Zach Morel	SFD		X
Chris Biggs	OPD	X(2:12)	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director of Administration; Gina Belmont, KenCom Assistant Director of Operations; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Four of the fourteen members were present, resulting in having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Schiradelly made a motion to approve the agenda as submitted, seconded by Richardson. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: Neima Nuevo, Madison Gunther, and Christ Hull were hired, and they began employment with KenCom on November 6<sup>th</sup>. KenCom is currently down one position. Five applicants are scheduled for in-person typing tests and speed interviews on November 16<sup>th</sup>. We continue to appreciate our agency’s assistance in posting our job on their social media and websites. Training as follows: In-house training for the month of November will be detainer information for warrants. Lynette, Adam, Jenny, and Cheryl attended the IPSTA conference in Springfield October 22<sup>nd</sup> – October 25<sup>th</sup>. A lot of great information was learned and is being shared at KenCom. Project Updates as follows: PowerPhone Total Response has been installed on all live and training clients. They will now start the process of mapping our incident codes. Frontline has been in use and will be used for the first time for daily observation reports for the new hires. Dual Toshiba UPS were delivered and placed on November 14<sup>th</sup>. November 15<sup>th</sup> - December 1<sup>st</sup> the electrician will wire the new UPS systems and install breakers/transformer. December 5<sup>th</sup> & 6<sup>th</sup> Toshiba Techs will be on-site to program and commission the UPS units. The week of December 13<sup>th</sup>, date and time to be determined, the change over from the old UPS to the new UPS system will take place. CESSA meetings continue. KenCom has signed the contract with Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The project will begin in the near future. Miscellaneous Information as follows: Alert Activation fire portable radios update. All fire agency’s portable radios have been reprogrammed, except a few radios that were not available during reprogramming. Cybersecurity & Infrastructure Security Agency (CISA) update. The State’s Department of Innovation and Technology (IL DoIT) is offering free cyber risk

assessments for all the PSAPS in Illinois. The service is provided by CrowdStrike Falcon Endpoint Detection & Response software. KC Technology Services will be scheduling an assessment for KenCom. There is no new information on the State of Illinois Text to 9-1-1 project. Text to 9-1-1 totals for the month of October were 11.

Chris Biggs joined the meeting at 2:12 p.m.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Schiradelly made a motion, seconded by Richardson to approve the consent agenda, which includes the following:

- Approval of the October 2023 Treasurer's Reports
- Approval of the October 18<sup>th</sup>, 2023 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Schiradelly made a motion to approve the November 2023 Operation bills, in the amount of \$188,783.37, seconded by Biggs. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Surcharge Fund Bills – Schiradelly made a motion to approve the November 2023 Surcharge bills, in the amount of \$28,517.84, seconded by Richardson. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Richardson made a motion to approve the purchase of four Motorola Solutions Radio Console's for the Grundy County Backup Center in an amount not to exceed \$51,000, seconded by Biggs. During discussion, Richardson mentioned putting the new equipment here at KenCom and sending the older equipment to the backup center. A roll call was taken with all five members present voting aye. Motion carried. Biggs made a motion to approve the purchase of Camera Systems at all tower sites in an amount not to exceed \$17,000, seconded by Schiradelly. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Mikolasek called for Old Business: None

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Policy and Procedures – Richardson made a motion to approve the revised policies as follows: States Attorney Notifications; Road Closures; Unmanned Aircraft Systems (UAS) or Drones; Interpreter Service; 10-42, seconded by Biggs. All members present voting aye. Motion carried.

Other New Business – None

Other Business – Mikolasek asked if there was a timeline for the police channels to go digital. Bergeron stated a portion has been paid to A Beep and she had sent an email to John Sullivan and waiting for a response.

Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, December 20<sup>th</sup>, 2023; Oswego Fire Department, Training Room, 3511 Woolley Rd, Oswego at 2:00 p.m. Richardson made a motion to

adjourn the meeting, seconded by Biggs. All members present voting aye. The meeting adjourned at 2:28 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary