

KenCom Finance Committee Meeting Minutes

Held November 16th, 2023

9:02 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD		X
Brian DeBolt	Kendall County Board Member		X
Dwight Baird	KCSO		X
Mike Rennels	City of Plano	X	
Larry Nelson	Member At Large	X	
Jason Bastin	Oswego Fire	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, Assistant Director of Administration; Gina Belmont, Assistant Director of Operations; Bonnie Walters, KenCom Executive Assistant; Bobby Richardson, Kendall County Sheriff's Office.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Jensen made a motion to approve the agenda as submitted, seconded by Rennels. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron received a letter from Sergeant Neite from the Montgomery Police Department complimenting Supervisor Adam Votava and the asset he is to KenCom and all the police agencies in keeping the officers safe. The letter stated Votava is always going above and beyond to get them the critical information they need.

Staff Report: – Bergeron gave a Personnel Report as follows: Neima Nuevo, Madison Gunther, and Christ Hull were hired, and they began employment with KenCom on November 6th. KenCom is currently down one position. Five applicants are scheduled for in-person typing tests and speed interviews on November 16th. We continue to appreciate our agency's assistance in posting our job on their social media and websites. Training as follows: In-house training for the month of November will be detainer information for warrants. Lynette, Adam, Jenny, and Cheryl attended the IPSTA conference in Springfield October 22nd – October 25th. A lot of great information was learned and is being shared at KenCom. Project Updates as follows: PowerPhone Total Response has been installed on all live and training clients. They will now start the process of mapping our incident codes. Frontline has been in use and will be used for the first time for daily observation reports for the new hires. Dual Toshiba UPS were delivered and placed on November 14th. November 15th - December 1st the electrician will wire the new UPS systems and install breakers/transformer. December 5th & 6th Toshiba Techs will be on-site to program and commission the UPS units. The week of December 13th, date and time to be determined, the change over from the old UPS to the new UPS system will take place. CESSA meetings continue. KenCom has signed the contract with Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The project will begin in the near future. Miscellaneous Information as follows: Alert Activation fire portable radios update. All fire agency's portable radios have been reprogrammed, except a few radios that were not available during reprogramming. Cybersecurity & Infrastructure Security Agency (CISA) update. The State's Department of Innovation and Technology (IL DoIT) is offering free cyber risk assessments for all the PSAPS in Illinois. The service is provided by CrowdStrike Falcon Endpoint Detection & Response software. KC Technology Services will be scheduling an assessment for KenCom. There is no new information on the State of Illinois Text to 9-1-1 project. Text to 9-1-1 totals for the month of October were 11.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by Rennels to approve the consent agenda, which includes approval of the October 2023 Treasurer’s Reports for the Surcharge and Operating Funds and the October 19th, 2023 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron stated multiple policies were approved.

Finance Committee Report:

Approval of Bills:

Operation Bills – Jensen made a motion to approve the November 2023 Operation Bills, in the amount of, \$188,783.37, seconded by Bastin. Discussion. A roll call vote was taken with all four members present voting aye. Motion carried.

Surcharge Bills – Rennels made a motion to approve the November 2023 Surcharge Bills, in the amount of, \$28,517.84, seconded by Jensen. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Jensen made a motion to approve the purchase of the A Beep or like Camera Systems at all tower sites in an amount not to exceed \$17,000, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried. Jensen made a motion to approve the purchase of four Motorola Solutions Radio Console’s for the Grundy County Backup Center in an amount not to exceed \$51,000, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Jensen asked if KenCom is getting the response back in a timely matter from A Beep. Bergeron stated that they have been very good within the last month with good communication. Discussion ensued.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – They are continuously trying to get the word out to the public to call 211 if needed.

Investment for ETSB Funds – No Report.

UPS Update – Nelson gave an update and is making sure the Toshiba factory engineer can be at the Public Safety Center for both the initial setup date and the cutover date.

Any other Old Business – Nelson stated two years ago a KenCom computer was hacked by a Kendall County IT employee, Darrel Kollins. He was charged and is currently going through the court system. There was a private company hired for a forensic audit which cost \$36,000. Discussion ensued. There was a consensus by the committee to reach out to the victim coordinator and file with the State’s Attorney’s office that they would like restitution for the \$36,000 for the forensic audit.

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, December 21st, 2023 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Bastin made a motion to adjourn the meeting, seconded by Rennels. All members present voting aye. Motion carried. The meeting adjourned at 9:32 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary