

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

DECEMBER 12, 2023

I. Call to Order

President DeBolt called the meeting to order at 5:06 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers		Rodriguez
	Gengler	X	Shanley
	Kellogg		Wormley

Commissioners Bachmann, Flowers, Koukol, Peterson, Shanley and President DeBolt, were all present.

III. Approval of Agenda

Commissioner Shanley made a motion to approve the meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Leadership Team Report

Executive Advisor Guritz provided updates on District projects.

VI. Motion to Forward Claims to Commission

Commissioner Shanley made a motion to forward claims to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through November 30, 2023

Executive Advisor Guritz presented an overview of the preliminary financial statements through November 30, 2023. All end of year transfers have been completed. The Operating Fund surplus, after the initial transfer of \$80,000 to capital, should post an estimated remaining surplus of \$30,000 for FY23.

VIII. OLD BUSINESS

a) Review of Quotes – Kubota Replacement – Hoover Forest Preserve

Commissioner Flowers made a motion to forward the McCullough quote for a Kubota RTV to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

IX. NEW BUSINESS

a. Fox River Bluffs Tree Planting – Year 4 Carbon Credits Monitoring Presentation – OEHS EcoClub

OEHS EcoClub President Lily Daniel provided an overview and reflections on the year four post-planting tree planting carbon credits monitoring study at Fox River Bluffs Preserve. Over 25 students from Oswego East and Oswego High Schools completed surveys of 60-plots. Based on their data, the District received full-crediting for the project.

b. MOTION: Approval to Forward a Proposal from Upland Design, Inc. for the Development and Submission of a 2024 Federal Highway Authority Regional Trails Program Grant Proposal for Completion of the Hoover – Fox River Bluffs Forest Preserve Trail Connection

Commissioner Shanley made a motion to forward a proposal from Upland Design, Inc. for the development and submission of a 2024 Federal Highway Authority - Regional Trails Program grant proposal for completion of the Hoover – Fox River Bluffs Forest Preserve trail connection to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

c. MOTION: Approval to Forward a Proposal to Establish Use Restrictions of the Eagle’s Nest Pavilion, Nature Play Space, and Stephanie’s Garden at Hoover Forest Preserve as a Designated Education Program Area under the General Use Ordinance

Commissioner Flowers made a motion to forward a proposal to establish public use restrictions of the Eagle’s Nest Pavilion, Nature Play Space, and Stephanie’s Garden at Hoover Forest Preserve as a designated education program area under the General Use Ordinance to Commission for approval. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

d. Review of Proposed KCFPD FY24 Organizational Goals

Executive Advisor Guritz presented the KCFPD FY24 organizational goals.

e. Review of Proposed Fees and Charges (Summer Camps; School Programs; Equestrian Center Public Programs)

Commissioner Shanley made a motion to forward the proposed fees and charges (summer camps, school programs, and equestrian center public programs) to Commission for approval. Seconded Commissioner Bachmann. Aye, all. Opposed, none.

XVIII. Other Items of Business

None.

XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

Operations Chair Koukol provided a summary of the process of monitoring the situation of the impacts to the Nature Play Space at Hoover, and the process for generating the solution discussed at the meeting.

XX. Public Comments

No public comments were offered by citizens in attendance.

XXI. Executive Session

None.

XXII. Summary of Action Items

Executive Advisor Guritz, presented a summary of action items to be presented to Commission for approval.

XXIII. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Koukol. Aye, all. Opposed, none. Meeting adjourned at 5:40 pm.

Respectfully submitted,

David Guritz
Executive Advisor, Kendall County Forest Preserve District