

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
December 19, 2023**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, December 19, 2023, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley (9:06a.m.) and Seth Wormley. Member(s) absent: None.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Chairman Kellogg led the Pledge of Allegiance.

INVOCATION

Bill Zeke from Cross Lutheran Church gave the invocation.

THE AGENDA

Member Koukol moved to approve the agenda. Member Rodriguez seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

PUBLIC COMMENT

Margaret Sheehan spoke about elections.

Bill Zeke from Cross Lutheran, Director of Outreach spoke about some observations he has made for those that come to the Caring Hands Thrift Store and how the staff is very helpful to all shoppers.

John Purcell wished everyone a Merry Christmas and Thank You to the board.

Dee Studler stated that a complaint is a gift and that there should be a protocol for them, not degrading people for doing a thankless job.

CONSENT AGENDA

Member DeBolt moved to approve the consent agenda.

- A. Approval of County Board Minutes from November 16, 2023, and November 21, 2023
- B. Standing Committee Minutes Approval
- C. Approval of Claims in an amount not to exceed \$2,527,901.66
- D. Approval of the Proposed Addendum (Capital Projects Budget Exhibit) to the Intergovernmental Agreement between Kendall County and Kendall County Forest Preserve District (09/07/2021) for Disbursement of American Rescue Plan Act Funds
- E. Approval of the State's Attorney Appellate Prosecutor Resolution for Fiscal Year 2024 (December 1, 2023, to November 30, 2024) and authorization of payment for services in the amount not to exceed \$37,000.00
- F. Approval of New Section 3.9 in the Kendall County Employee Handbook (Kendall County Employee of the Year Award Program)
- G. Approval of Agreement between Kendall County and Chicago HIDTA adding the County and the Kendall County Sheriff's Office as additional insureds on its liability policies
- H. Approval of an ordinance granting variance to the Kendall County Highway Access Regulation Ordinance
- I. Approval of Resolution approving the low bid of D Construction, Inc. in the amount of \$2,248,144.36 for the replacement of the Ridge Road Bridge, Section 22-00167-00-BR
- J. Approval of Resolution for Maintenance under the Illinois Highway Code appropriating \$600,000 for the purchase of bulk rock salt and general maintenance of highways

- K. Approval of Construction Engineering Services Agreement between Kendall County and Hampton Lenzini and Renwick, Inc. in the amount of \$318,122 to provide construction management for the Galena Road – Cannonball Trail intersection improvement
- L. Approval of Agreement for County Engineer’s Salary
- M. Approve COB II Construction Update/Contingency Reduction – Lite Construction: \$2,139,908 (\$6,000 increase, \$630 reduction), Plainfield Grading: \$50,412 (\$825 reduction), Abbey Paving: \$407,555 (\$2,035 increase)
- N. Approval of Revised Section 8.1 in the Kendall County Employee Handbook (Personal and Banked Sick Leave Policy)
- O. Approval of Ordinance Regarding Paid Leave for Workers Act

Member Peterson seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. Motion carried.

C) COMBINED CLAIMS: ADMIN \$720.31; ANML CNTRL WRDN \$4,576.35; ASSESS \$704.90; BRD OF RVW \$3,768.50; CIR CLK \$4,595.84; CIR CRT JDG \$26,265.14; CMD CRT SRV \$7,252.21; CRNR \$6,489.14; CORR \$54,200.26; CNTY ADMIN \$215,438.22; CNTY BRD \$55,044.90; CNTY CLK \$8,110.45; HIGHWAY \$1,153,427.33; CNTY TRSR \$3,165.02; ELECTION \$46,430.78; EMA DIR \$37.98; EMA \$706.79; FCLT MGMT \$68,582.75; GIS COORD \$1,320.02; HLTH & HMN SRV \$347,671.55; HR \$745.18; JURY \$2,063.70; MERIT \$19,209.00; PBZ PLNNR \$2,818.48; PBZ \$1,535.76; PRSDNG JDG \$15,768.19; PROB SPVSR \$14,258.63; ROE \$475.20; SHRF \$69,330.78; ST ATTY \$3,791.23; TECH \$27,290.84; TRSR \$1,363.00; UTIL \$65,840.23; VET \$11,714.42; FP \$8,306.73; SHF \$46,464.74; SHF \$45,488.66; CVL \$182,928.45

E) A complete copy of Resolution 23-43 is available in the Office of the County Clerk.

H) A complete copy of Ordinance 23-37 is available in the Office of the County Clerk.

I) A complete copy of Resolution 23-44 is available in the Office of the County Clerk.

J) A complete copy of Resolution 23-45 is available in the Office of the County Clerk.

K) A complete copy of IGAM 23-42 is available in the Office of the County Clerk.

O) A complete copy of Ordinance 23-38 is available in the Office of the County Clerk.

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Under Sheriff Richardson reviewed the monthly report and spoke about the Polar Plunge.

County Clerk & Recorder

Revenue Report		11/1/23-11/30/23	11/1/22-11/30/22	11/1/21-11/30/21
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$477.00	\$574.00	\$1,058.50
MARFEE	County Clerk Fees - Marriage License	\$630.00	\$780.00	\$870.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$15.00	\$65.00	\$45.00
CRTCOP	County Clerk Fees - Certified Copy	\$2,428.00	\$2,020.00	\$2,128.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$0.00	\$350.00
MISINC	County Clerk Fees - Misc	\$52.45	\$57.00	\$58.00
	County Clerk Fees - Misc Total	\$3,602.45	\$3,526.00	\$4,509.50
RECFEE	County Clerk Fees - Recording	\$18,477.00	\$21,171.00	\$36,204.00
	Total County Clerk Fees	\$22,079.45	\$24,697.00	\$40,713.50
CTYREV	County Revenue	\$35,755.25	\$48,645.75	\$54,383.75
DCSTOR	Doc Storage	\$10,562.00	\$12,229.00	\$21,312.50
GISMAP	GIS Mapping	\$33,600.00	\$38,850.00	\$67,502.00
GISRCD	GIS Recording	\$2,240.00	\$2,590.00	\$4,500.00

INTRST	Interest	\$130.28	\$133.92	\$34.16
RECMIS	Recorder's Misc	\$4,553.75	\$3,171.00	\$5,279.50
RHSP	RHSP/Housing Surcharge	\$17,172.00	\$10,332.00	\$19,053.00
TAXCRT	Tax Certificate Fee	\$2,440.00	\$2,720.00	\$2,720.00
TAXFEE	Tax Sale Fees	\$1,993.60	\$1,656.00	\$1,789.70
PSTFEE	Postage Fees	\$288.21		
CK # 19775	To KC Treasurer	\$130,814.54	\$145,024.67	\$217,288.11

County Clerk Debbie Gillette spoke about the accepting Vote by Mail Applications on December 20, 2023, and reminded the Board of the Election Judge training class presented by the State Board of Elections on January 18, 2024.

Coroner

Coroner Jacquie Purcell reviewed the report in the packet.

Health Department

Director, RaeAnn VanGundy spoke about the Share your Blessings program that the county employees participated in to help 50 families in need and spoke about Cross Lutheran/Caring Hands generous donation.

Supervisor of Assessment

Andy Nicoletti stated that the Board of Review is finishing up and on December 28, 2023, they will have the instructors meeting.

Regional Office of Education

Chris Mehochko, Regional Superintendent of Schools informed the board that the testing center has 200 more participants than last year. More tests given to Pharmaceutical Technicians and Fire Fighters.

STANDING COMMITTEE REPORTS

Animal Control

Donation

Member Shanley moved to Authorize State's Attorney to execute Approval of Accounts and Distribution, Release and Refunding Agreement and Receipt of Distribution for distribution to Kendall County Animal Control from the Estate of Max Gartner. Member DeBolt seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Human Resources & Insurance

Part-Time Human Resources Assistant

Member Bachmann moved to approve the Part-Time Human Resources Assistant Job Description. Member Flowers seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Kennel Manager/Animal Control Officer

Member Peterson moved to approve the Kennel Manager/Animal Control Officer Job Description. Member Flowers seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Open Meetings Act Designated Officer

Member Peterson moved to approve the Resolution Appointing Kendall County Open Meetings Act Designated Officer. Member Flowers seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 23-46 is available in the Office of the County Clerk.

SPECIAL COMMITTEE REPORTS

Connect Kendall County Committee

Member Bachmann stated that all 5 grants have been submitted. The estimated cost is \$71,891,350; 455 miles of broadband and 3,927 locations to be serviced.

LIAISON REPORTS

Member Peterson spoke about the VAC helping Veterans on all facets of life including coming together to donate enough money to help pay an individual's mortgage.

CHAIRMAN'S REPORT

Member Koukol moved to approve the appointment(s). Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

APPOINTMENT(S)

Audra Hendrix – Ethics Commission – 2-year term – December 2025
Crystal Steinbach - Ethics Commission – 2-year term -December 2025
Russ Corneils - Ethics Commission - 2-year term – December 2025
Claire M. Wilson – Regional Plan Commission (Seward Twp) - 3-year term – December 2026
Dr. John Gleason – Board of Health – 3-year term- December 2026

ADJOURNMENT

Member Shanley moved to adjourn the County Board Meeting until the next scheduled meeting. Member DeBolt seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 20th day of December 2023.
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk