

COUNTY OF KENDALL, ILLINOIS FINANCE AND BUDGET

Kendall County Office Building, 111 W. Fox Street County Board Room 209, Yorkville, IL 60560

Thursday, January 25, 2024 at 4:00 p.m.

MEETING AGENDA

- 1. Call to Order
- 2. Roll Call: Scott Gengler (Chairman), Brian DeBolt, Matt Kellogg, Seth Wormley, Jason Peterson
- 3. *MOTION (VV) Approval of Agenda
- 4. *MOTION (VV) Approval of Minutes from December 28, 2023 Finance & Budget Committee Meeting
- 5. *MOTION (VV) Approval of Claims
- 6. Committee Reports and Updates
 - A. Connect Kendall County Broadband Update
 - B. Personnel Reports (Pg. 4)
 - C. ARPA Treasury Reporting Status Filing (Pg.7)
 - D. ARPA Fund Update
 - E. Opioid Settlement Status Filing (Pg. 13)
- 7. New Committee Business
 - A. *DISCUSSION: Approval of FY 2024 Opioid Fund Applications (Pg. 16)
 - B. *DISCUSSION: Approval of Senior Levy Award Process (Pg. 26)
 - C. *DISCUSSION: Discussion on Kendall County Inspector General training cost share (Pg.36)
 - D. *MOTION (Forward to County Board): Approval of Court Administrator salary increase in the (Pg.38) amount of \$5,000 from General Fund 11001515 and \$5,000 Stipend from Law Library Fund 132415
 - E. *MOTION (Forward to County Board): Approval of Ordinance Abating the Taxes levied for the (Pg.39) Year 2023 Payable 2024 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois
- 8. Old Committee Business
- 9. Chairman's Report
- 10. Public Comment
- 11. Executive Session
- 12. Items for Committee of the Whole
- 13. Action Items for County Board
- 14. Adjournment

COUNTY OF KENDALL, ILLINOIS FINANCE & BUDGET COMMITTEE

Meeting Minutes for Thursday, December 28, 2023

Call to Order – Committee Chair Scott Gengler called the Finance & Budget Committee to order at 4:00 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	Here		
Brian DeBolt	Here		
Matt Kellogg	Here		
Jason Peterson	Absent		
Seth Wormley	Here		

With four (4) members present a quorum was established.

Staff Present - Christina Burns, Latreese Caldwell, Jennifer Breault, Jason Majer, Judge Krentz

<u>Approval of Agenda</u> – Member Kellogg made a motion to change the agenda order; moving item 10 to after item 5 on the agenda, second by Member DeBolt. <u>With four members present voting aye, the motion carried by a vote of 4-0.</u> Then:

Member DeBolt made a motion to approve the agenda as amended, second by Member Wormley. <u>With four members</u> voting aye, the motion carried by a vote of 4 -0

<u>Approval of Claims</u> – Member DeBolt made a motion to forward the approval of the claims to the next County Board meeting, second by Member Kellogg. <u>With four (4) members present voting aye, the motion carried by a vote of 4-0.</u>

Committee Reports and Updates

- **A. Personnel Reports** No report was provided to the committee this month.
- **B. ARPA Update** Jennifer Breault updates the committee on the ARPA fund balance for the end of FY 2023, the fund has an approximate balance of \$2.8M (pg. 2 of pkt.) She directed them to page 3 for potential projects for FY 2024. A question was asked regarding the Broadband project and the money that has been provided. Ms. Burns stated that Kendall County has paid money to Pivot Tech the consultant on this project, approximately \$230,000 thus far.

Executive Session

Member Kellogg made a motion to enter into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. Member DeBolt seconded the motion. Chair Gengler asked for a voice vote on the motion. With four (4) members present voting aye. Motion Carried.

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Reconvened to Open Session at 4:23 p.m.

New Committee Business

A. Discussion and Approval of FY2024 Opioid Applications

Jennifer Breault directed the committee to page 4 of packet for the Opioid FY23 fund balance. Going forward into FY24 it had been previously decided by this committee that Offices/ Departments seeking these funds must submit an application to be reviewed by the committee. The Public Defender and the Health Department have submitted applications, and they can be found in the packet on Pages 5 - 14 for review by the committee. Attorney Jason Majer is asking for \$8000 for the Public Defender's office to attend the convention for National Association of Drug Court Professionals. The funds will be used for the four-day conference/training for two Attorneys to attend. It was the consensus of the committee to approve the funds for the Public Defender's office for the purpose stated above. After the committee discussed the application, it was a consensus that the Health Department's application be tabled at this time. The would like to acquire additional information from the Executive Director/Public Health Administrator at the next Finance & Budget Committee meeting in January.

Member DeBolt made a motion for Approval of FY2024 Opioid Application for the Public Defender's Office, second by Member Wormley. With four (4) members present voting aye, the motion carried 4-0.

B. Discussion and Approval of Case Management Software and Digital Evidence Storage Programs

Public Defender Jason Major presented to the committee a request for Case Management Software and Digital Evidence Storage (pg. 15-58). Due to the increase in caseloads and the impact of digital evidence, including but not limited to body worn cameras, squad videos, audio and video recorded interviews/interrogations, the Public Defender's office is in need of a formal case management system to accurately track their caseloads and conflicts as well as a way to store and easily access/search discovery and audio/video recordings. He is asking for approval of two contracts; one with Karpel Solutions and the other with Axon Enterprise. The two programs will work together to achieve these goals. He did receive a grant from the State of Illinois in the amount of \$98,000, which he will use for the upfront costs, he is asking for the funding of the yearly costs. The committee is asking that the Public Defender work with the IT department to be sure there is no undo strain on the IT system.

Member DeBolt made a motion for Approval of Case Management Software and Digital Evidence Storage Programs to be forwarded to the next County Board meeting under Finance, second by Member Wormley. <u>With four (4) members</u> <u>present voting aye, the motion carried 4-0.</u>

Old Committee Business - None

Public Comment – None

Items for County of the Whole – None

Items for County Board

- > Approval of Claims
- > Approval of Case Management Software and Digital Evidence Storage Programs under Finance

<u>Adjournment</u> – Member Kellogg made a motion to adjourn the Finance and Budget Committee meeting, second by Member DeBolt. With four members present voting aye; the meeting was adjourned at 5:00 p.m. by a vote of 4 -0.

Respectfully submitted, Sally A. Seeger Administrative Assistant and Recording Clerk

Treasurer's Employee Status Report as of January 12, 2024

Name	Department	Date	Job Title / Reason for Pay Change	Pay Rate	Budget Charged	GL Org
New Hires:						_
Adriana Ballines	SAO	11/7/2023	PT Hybrid Civil Assistant	\$45,000.00	SAO	11002120
Sarai Hernandez	GIS	11/15/2023	GIS Cadastral Tech	\$39,000.00	GIS	131712
Luke Lanehart	Sheriff	11/20/2023	Corrections Deputy	\$45,000.00	Corrections	11002010
Eric Thomas	Sheriff	11/30/2023	Patrol Deputy	\$64,771.03	Sheriff	11002009
Desiree Reed	Sheriff	11/30/2023	PT Sheriff Deputy	\$30.00/Hour	Sheriff	11002010
Davi Sumpo	Technology	12/1/2023	Computer Support Specialist	\$42,500.00	Tech	11002233
Derrick Brimmer	Technology	12/1/2023	Computer Support Specialist	\$42,500.00	Tech	11002233
Marcy Angsurat	SAO	12/1/2023	PT Hybrid Civil Assistant	\$45,375.00	SAO	11002120
Scott McTurner	FP	12/6/2023	FP Hoover Grounds Maint.	\$16.50/Hour	FP	190011
Silvia Rubio	HHS	12/11/2023	HHS Support Staff	\$35,360.00	HHS	120513
Emma Wallis	SAO	12/11/2023	Intake/MDT Coord./Victim Adv	\$48,000.00	SAO	134221
John Orin	BOR	12/27/2023	Board of Review	\$85.00 Per diem	BOR	11002621
Alan Kennedy	SAO	12/18/2023	Intern	\$14.00/Hour	SAO	11002120
Adam Borowiak	GIS	1/2/2024	Rehired Intern GIS	\$20.00/Hour	GIS	131712
Trent Stafford	Sheriff	1/3/2024	Patrol Deputy	\$64,771.03	Sheriff	11002009
Union/Step Increases:						
David Holle	Corrections	12/1/2023	Longevity Increase	Increase from \$90,550.64 to \$96,160.78	Corrections	11002010
Justin Hunt	Sheriff	12/27/2023	Step	Increase from \$ 70,232.12 to \$74,028.65	Sheriff	11002009
Alicia Behan	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Jennifer Flowers	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Melanie Karales	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Diana Soling	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Courtney Wright	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	ARPA	17702514
Bianca Harrison	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Vanessa Pyle	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Carinne Robbins	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Kevin Madrigal	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,000.00 to \$34,500.00	Circuit Clerk	11000314
Nichole Swanson	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,750.00 to \$35,250.00	Circuit Clerk	11000314
Nina Shanahan	Circuit Clerk	12/1/2023	Per Union Contract	Increase from \$28,750.00 to \$35,250.00	Circuit Clerk	11000314

Name	Department	Date	Job Title / Reason for Pay Change	Pay Rate	Budget Charged	GL Org
Union/Step Increases:						_
Jonathan Breault	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$28,750.00 to \$35,250.00	Circuit Clerk	11000314
Imelda Vargas	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$28,750.00 to \$35,250.00	Circuit Clerk	11000314
Aaron Flynn-Holbach	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$42,500.00 to \$49,000.00	Circuit Clerk	11000314
Elba Montes	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$40,890.00 to \$47,890.00	Circuit Clerk	11000314
Kimberly Pippin	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$37,490 to \$44,490 plus \$3000 CIC	Circuit Clerk	11000314
Debra Morse	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$28,750 to \$35,250 plus \$3000 CIC	Circuit Clerk	11000314
Ryne Lippold	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$34,636 to \$41,636 plus \$3000 CIC	Circuit Clerk	11000314
Cristian Madrigal	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$28,000 to \$34,500 plus \$3000 CIC	Circuit Clerk	11000314
Justin Dunlap	Circuit Clerk	12/1/2023 P	er Union Contract	Increase from \$18.51 to \$22.10	Circuit Clerk	11000314
William Kailus	Sheriff	1/2/2024 J	anuary Pay Increase	Increase from \$94,907.42 to \$98,027.42 plus \$700	Sheriff	11002009
Tyler Riffell	Sheriff	1/2/2024 J	anuary Pay Increase	Increase from \$94,907.42 to \$98,027.42	Sheriff	11002009
Zachary Tongate	Sheriff	1/2/2024 J	anuary Pay Increase	Increase from \$94,907.42 to \$98,027.42	Sheriff	11002009
Michael Smith	Sheriff	1/5/2024 J	anuary Pay Increase	Increase from \$81,621.67 to \$85,418.19	Sheriff	11002009
Douglas Varney	Sheriff	1/5/2024 J	anuary Pay Increase	Increase from \$64,771.03 to \$70,232.12	Sheriff	11002009
Madalyn Burdick	Sheriff	1/5/2024 J	anuary Pay Increase	Increase from \$64,771.03 to \$70,232.12	Sheriff	11002009
Lee Cooper	Sheriff	1/9/2024 J	anuary Pay Increase	Increase from \$85,418.19 to \$89,214.70	Sheriff	11002009
Deon Little	Corrections	1/10/2024 J	anuary Pay Increase	Increase from \$97,096.78 to \$97,408.78	Corrections	11002010
Title / Salary Changes:						
Madeline Smiles	HHS	11/18/2023 P	osition Change	Increase from \$43,680.00 to \$48,000	HHS	120513
Katie Starr	Circuit Clerk	12/1/2023 F	Y 2024 Increase	Increase from \$45,900.00 to \$52,000.00	Circuit Clerk	11000314
Deborah Schwemlein	Circuit Clerk	12/1/2023 F	Y 2024 Increase	Increase from \$27.00 to \$30.60	Circuit Clerk	11000314
Katherine Diehl	Circuit Clerk	12/1/2023 F	Y 2024 Increase	Increase from \$48,195.00 to \$54,250.00	Circuit Clerk	11000314
Marianne Eberhardt	Circuit Clerk	12/1/2023 F	Y 2024 Increase	Increase from \$48,450.00 to \$54,500.00	Circuit Clerk	11000314
Susan Kaltenbach	Circuit Clerk	12/1/2023 F	Y 2024 Increase	Increase from \$52,479.00 to \$58,450.00	Circuit Clerk	11000314
Alicia McCallum	Circuit Clerk	12/1/2023 F	Y 2024 Increase	Increase from \$58,140.00 to \$64,000.00	Circuit Clerk	11000314
Zachery Schmitt	Sheriff	12/22/2023 P	romotion to Sgt.	Increase from \$ 99,275.42 to \$ 114,127.25	Sheriff	11002009
Alicia McCallum	Circuit Clerk	1/2/2024 T	itle Change to Chief Deputy	Increase from \$64,000.00 to \$80,000.00	ARPA/Admin	1770/1306

Terminations:

Name	Department	Date	Job Title / Reason for Pay Change	Pay Rate	Budget Charged	GL Org
Ryan Zaborowski	SAO	11/9/2023	Resigned		SAO	11002120
Jorge Arciniega	VAC	11/24/2023	Resigned		VAC	121123
Matthew Medina	SAO	11/30/2023	Resigned		SAO	11002120
Kristine Weis	FP	11/30/2023	Resigned		HHS	190011
Melanie Harper	FP	12/4/2023	Resigned		FP	190011
Jay Teckenbrock	FP	12/9/2023	Terminated		FP	190011
Cheyenne Lowrery	Circuit Clerk	12/28/2023	Intership ended		Circuit Clerk	130403
Kevin Norwood	Circuit Clerk	12/29/2023	Resigned		ARPA	177025
Lukrecija Juozeviciute	SAO	12/29/2023	Elimination of PT position		SAO	11002120
Sarah Breya	County Clerk	1/8/2024	Resigned		County Clerk	11000607

X





Certification

Introduction templates

Recipient p

Project ove

Subrecipier beneficiarie contractors

Subawards/ payments

Expenditure

Recipient s

Certificatio

Review

Total adopted budget Total obligations \$0.00 \$20,564,536.33

Total expenditures \$20,458,797.09

Remaining funding that will be lost if not reported obligated by December 31, 2024 (Calculation based off of Total Allocation amount minus Total obligations)

\$4,490,258,67

Total number of projects: 103
Total number of subawards: 16
Total number of expenditures: 357

Project overview status •

	Project status	Obligation status	Expenditure status
Complete	103	103	103
Incomplete	0	0	0

Statement

I certify that the information provided is accurate and complete after reasonable inquiry of people, systems, and other information available to the SLFRF recipient. The undersigned acknowledges that any materially false, fictitious, fraudulent statement, or representation (or concealment or omission of a material fact) in this submission may be the subject of criminal prosecution under the False Statements Accountability Act of 1996, as amended, 18 USC 1001, and also may subject me and the SLFRF Recipient to civil penalties, damages, and administrative remedies for false claims or otherwise (including under 31 USC 3729 et seq.). The undersigned is an authorized representative of the SLFRF Recipient with authority to make the above certifications and representations on behalf of the SLFRF recipient.

By signing this report, the authorized representative for reporting acknowledges in accordance with 31 CFR 35.4(c) that recipients shall provide to the Secretary periodic reports providing detailed accounting of the uses of funds, as applicable, all modifications to a State's or Territory's tax revenue sources, and such other information as the Secretary may require for the administration of this program. In addition to regular reporting requirements, the Secretary may request other additional information as may be necessary or appropriate, including as may be necessary to prevent evasions of the requirements of this program. False statements or claims made to the Secretary may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in Federal awards or contracts, and/or any other remedy available by law.

> Help

RecordDetails

Status Draft

C

Report Name SLT-3551 -P&E Report -Q4 2023

Report Type Project and Expenditure Report

Report Period Quarter 4 2023 (October-December)

Reporting
Period Start
Date
10/1/2023

Reporting
Period End Date
12/31/2023

Submission Deadline 1/31/2024 11:59 PM

Allocated Amount \$25,054,795.00

Name of current login user

Note: the information for the currently signed in user will populate as the authorizer of this submittal. Only those in role of authorized representative for reporting or authorized representative on the submission record will have access to certify and submit.

Name: Telephone:

Jennifer karales (630) 553-4171 (tel:6305534171)

Title: Email:

Budget and Finance Coordinator <u>
▼jekarales@co.kendall.il.us</u>

(mailto:jekarales@co.kendall.il.us)

Back Certify and submit



templates

Project overview

Recipients are required to enter projects funded through SLFRF funds as part of their Project and Expenditure Report. Projects can be entered, viewed, and updated from this screen.

All projects, regardless of expenditure category, require a set of "standard" data fields. Some of these Introduction/bulk fields, such as project name and project ID, are static and do not change across reporting periods. Other fields, such as status of completion and total obligations, will change across reporting periods.

Note: bulk upload templates will appear once you have selected the project expenditure category.

You may need to refresh your browser screen to see your new entries.

Project overview **Previous Updates:**

Subrecipients/ beneficiaries/ contractors

Recipient profile

Subawards/direct payments

Expenditures

Recipient specific

Certification

New Updates:

New feature below allowing a project to be locked that meet the criteria of being in a Complete status and 100% Obligated and Expended. This feature is only available if the status of the project is identified as Complete, the Total Cumulative Obligations and Expenditures equal the Adopted Budget (Note, if there is no Adopted Budget, the Expenditures will need to be 100% of the Obligations to enable this feature). You may select the Lock Icon on the project line to see if your project is eligible to be locked. If the Project Status, the Total Cumulative Obligations and Total Cumulative Expenditures are all Green, the Lock Project button will be available to be selected.

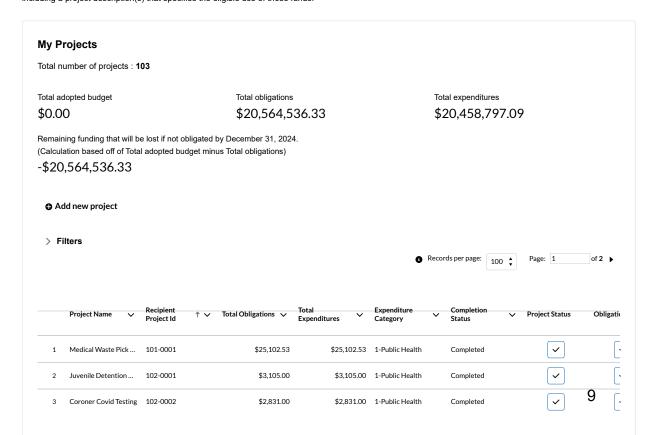
Treasury recognizes that recipients are reporting a broad set of projects under the following expenditure categories. It may be the case that a recipient is reporting a project under an expenditure category that is an eligible use of SLFRF funds for that expenditure category, in accordance with the 2022 final rule, but is not designed to meet the associated performance indicators. In these instances,

• Use of Evidence (for relevant ECs noted in Appendix E)

recipients may report a "0" in these data fields.

- Household Assistance (EC 2.2), Long-Term Housing Security (EC 2.15-2.16) and Housing Support (EC 2.17-2.18)
- Assistance to Unemployed or Underemployed Workers (EC 2.10) and Community Violence Interventions (EC 1.11)
- Addressing Educational Disparities (EC 2.24-2.26) and Addressing Impacts of Lost Instructional Time (EC 2.27)
- Healthy Childhood Environments (EC 2.11-2.14)

After inputting data in the Recipient Specific section for Revenue Replacement, you must also create/update an associated project(s) in the Project Overview section in the 6-Revenue Replacement Expenditure Category to report the amount of revenue loss funds budgeted, obligated and expended, including a project description(s) that specifies the eligible use of those funds.



4	Facilities Manageme	104-0001	\$41,879.51	\$41,879.51	1-Public Health	Completed	~		ŀ
5	Prevention for Cong	104-0002	\$4,698.04	\$4,698.04	1-Public Health	Completed	~		[·
6	Chief Judge Prevent	104-0003	\$28,213.51	\$28,213.51	1-Public Health	Completed	~		[•
7	Circuit Clerk Preven	104-0004	\$12,499.56	\$12,499.56	1-Public Health	Completed	~		[·
8	Sheriff VR Training	104-0010	\$78,750.00	\$78,750.00	1-Public Health	Completed	~		ŀ
9	Sheriff Locks on Cell	104-0011	\$34,728.00	\$34,728.00	1-Public Health	Completed	~		[·
10	OWLbowl Pro	104-0012	\$999.00	\$999.00	1-Public Health	Completed	~		[·
11	Social Distance	104-0015	\$2,434.23	\$2,434.23	1-Public Health	Completed	~		Ŀ
12	Documentation Sca	104-0017	\$255,365.47	\$255,365.47	1-Public Health	Completed	~		Ŀ
13	Court Proceedings E	104-0018	\$7,097.11	\$7,097.11	1-Public Health	Completed	~		Ţ.
14	Personal Protective	105-0001	\$7,889.08	\$7,889.08	1-Public Health	Completed	~		Ŀ
15	Health Department	105-002	\$47,808.03	\$47,808.03	1-Public Health	Completed	~		Ŀ
16	Contractual Services	107-0001	\$17,600.00	\$17,600.00	1-Public Health	Completed	~		Ŀ
17	Other COVID Expen	107-0002	\$21,976.37	\$21,976.37	1-Public Health	Completed	~		[·
18	Mental Health Court	112-00011	\$59,903.63	\$59,903.63	1-Public Health	Completed less than 50%	~		[·
19	708- Drug Court	112-0004	\$0.00	\$0.00	1-Public Health	Cancelled	₽		[·
20	708- KC Health Dep	112-0006	\$45,050.00	\$45,050.00	1-Public Health	Completed	~		<u>[</u>
21	708Mental Health	112-0011	\$50,000.00	\$50,000.00	1-Public Health	Completed less than 50%	~		[·
22	Mobile Clinic Van	114-0001	\$185,046.00	\$185,046.00	1-Public Health	Completed	~		_ [·
23	EMA Lights and Upd	114-0002	\$22,591.93	\$22,591.93	1-Public Health	Completed	~		<u>[</u>
24	HVAC Kendall Buildi	114-0005	\$81,500.00	\$81,500.00	1-Public Health	Completed less than 50%	~		[·
25	Aid to Small Business	229-0001	\$1,996,540.75	\$1,996,540.75	2-Negative Economic	Completed			
26	Aid to Non-Profit Os	234-0026	\$25,000.00	\$25,000.00	2-Negative Economic	Completed			
					Impacts 2-Negative Economic	· 			
27	Aid to Non-Profit VAC	234-0027	\$25,000.00	\$25,000.00	Impacts 2-Negative Economic	Completed	<u> </u>		
28	Aid to Non-Profit 211	234-0031	\$87,500.00	\$87,500.00	Impacts	Completed less than 50%	~		ŀ
29	Pickerill House Rese	237-0003	\$100,000.00	\$100,000.00	2-Negative Economic Impacts	Completed	~		
30	Sheriff OT	301-0001	\$7,927.37	\$7,927.37	3-Public Health- Negative Economic Impact: Public Sector Capacity	Completed	~		[·
31	Health Department	301-0003	\$292,945.10	\$292,945.10	3-Public Health- Negative Economic Impact: Public Sector Capacity	Completed	~		[•
32	Health Department	302-0006	\$32,483.05	\$32,483.05	3-Public Health- Negative Economic Impact: Public Sector Capacity	Completed less than 50%	~		<u>[</u>
33	Coroner Salary	302-0007	\$69,473.40	\$69,473.40	3-Public Health- Negative Economic Impact: Public Sector Capacity	Completed less than 50%	~		<u>[</u>
34	Boulder Hill Water	511-0001	\$2,000,000.00	\$2,000,000.00	5-Infrastructure	Completed less than 50%	~		[·
35	Oswego Water	511-0002	\$500,000.00	\$500,000.00	5-Infrastructure	Completed less than 50%	~		[·
36	Water Filter System	516-0001	\$20,047.00	\$20,047.00	5-Infrastructure	Completed	<u> </u>	10	
37	Drainage District	518-0001	\$500,000.00	\$500,000.00	5-Infrastructure	Completed less than		10	
						50%			

38	Yorkville Water Proj	518-0002	\$225,000.00	\$225,000.00	5-Infrastructure	Completed	~
39	Plano Water Project	518-0003	\$325,000.00	\$325,000.00	5-Infrastructure	Completed less than 50%	~
40	Lisbon Township	518-0004	\$32,738.00	\$32,738.00	5-Infrastructure	Completed less than 50%	~
41	Village of Lisbon	518-0005	\$45,000.00	\$45,000.00	5-Infrastructure	Completed less than 50%	~
42	Fox Valley YMCA	518-0006	\$94,956.00	\$94,956.00	5-Infrastructure	Completed less than 50%	~
43	Seward Township	518-0007	\$32,639.00	\$32,639.00	5-Infrastructure	Completed less than 50%	~
44	Village of Newark	518-0008	\$58,875.00	\$58,875.00	5-Infrastructure	Completed less than 50%	~
45	Kendall County Fair	518-0009	\$29,345.00	\$29,345.00	5-Infrastructure	Completed less than 50%	~
46	Village of Oswego W	518-0010	\$225,000.00	\$225,000.00	5-Infrastructure	Completed less than 50%	~
47	Kendall Building Wa	518-0012	\$376,898.90	\$376,898.90	5-Infrastructure	Completed less than 50%	~
48	Broadband Infrastru	521-0001	\$130,000.00	\$124,263.76	5-Infrastructure	Completed less than 50%	~
49	Pivot Tech	521-0003	\$115,000.00	\$115,000.00	5-Infrastructure	Completed less than 50%	~
50	John Street Fiber	521-004	\$63,573.00	\$63,573.00	5-Infrastructure	Completed less than 50%	~

Previous

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1	708- Oswego Senior	112-0009	\$7,450.00	\$7,450.00	1-Public Health	Completed	~
2	708- Senior Service	112-0010	\$2,300.00	\$2,300.00	1-Public Health	Completed	~
3	Benefits	302-0008	\$166,331.64	\$166,331.64	3-Public Health- Negative Economic Impact: Public Sector Capacity	Completed less than 50%	~
							业 Download as CS

Previous

Next

Opioid Settlement Fund Quarterly Financial Report¹

Name of County or Municipality: County of Ken	dall
	ifer Breault, Finance and Budget Analyst
If Outside Counsel, Accounting Firm or other Organizat N/A	ion is Completing this Form List Name of
Contact Phone Number: 630-553-4171	
Contact Email Address: jekarales@kendallcou	ıntyil.gov
Fotal Opioid Settlement Funds Received as of $Q_{\underline{4}}$ Yes	
Fotal Opioid Settlement Funds Expended as of $Q4$ Y	

Itemization of Payments Received in Q4 Year 2023:

Payment Date	Payment Amount	Source of Payment ⁴
10/30/2023	2039.36	Illinois Meijer Settlement

TOTAL: 2039.36

¹ Please submit this report on a quarterly basis, within 30 days of the end of each calendar year quarter, starting with the first quarter in which you receive any payment pursuant to a national opioid settlement. Please submit the report even if your unit of local government does not receive any new payments or make any new expenditures within a given quarter, indicating "none," where appropriate. Should you require additional space, please feel free to attach additional entries in a separate document.

² This is meant to capture a running total of all payments received to date from any of the national opioid settlements, inclusive of the quarter for which you are currently reporting.

³ This is meant to capture a running total of all expenditures to date of monies received from any of the national opioid settlements, inclusive of the quarter for which you are currently reporting.

⁴ Please identify the settlement under which each payment was made (e.g., "Distributor Year 1"). The wire transfers themselves may only generically identify the payment as coming from the National Opioid Settlements Fund. However, after a wire transfer is made, you should receive an email confirmation from the Settlement Administrator that will include information on the source of each payment.

Itemization of Approved Abatement Program Expenditures for $Q_{\underline{4}}^{\underline{4}}$ Year 20 $\underline{23}$:

Core Strategies and/or Approved Use Section ⁵	Core Strategies and/or Approved Use Subsection ⁶	Description of Use	Amount Expended
SUPPORT PEOPLE IN TREATMENT AND RECOVERY	Provide comprehensive wrap-around services to individuals w. ith OUD and any oc-occurring SUD#AH conditions, including hou	fund inpatient substance use disorder treatment for in individuals who's insurance will not cover the needed level of care	336
SUPPORT PEOPLE IN TREATMENT AND RECOVERY	Provide comprehensive wrap-around services to individuals with OU transportation, education, job placement, job training, or childcare.	down from inpatient services and seeking stable housing or are in intensive outpatient and need assistance with transportation	1058
Prevent Misuse of Opioid	Drug take-back disposal or destruction programs.	Purchased Drop Box, Pill Counter and Graphics for drug take back	11931.30
Prevent Misuse of Opioid	Funding media campaigns to prevent opioid misuse.	reach out to households and restaurants/businesses in Kendall County to share educational and preventative Information, have been displayed on	10320.75
H.Prevent Overdose Deaths and Other Harms	Public education relating to emergency responses to overdoses.	Educate the public on the importance of quick responses to overdoses.	14200
H.Prevent Overdose Deaths and Other Harms	Expanding access to testing and treatment for infectious diseases	HIV testing to any person in custody who requests testing	143.87
K. TRAINING	Provide funding for staff training or networking programs and services community, and not-for-profit entities to abate the opioid crisis.	Training Material bought to provide employees training on substance abuse and other topics	3243.93

TOTAL: 41,233.85

⁵ For the list of approved core strategies and opioid remediation uses please see Exhibit B to the Illinois Opioid Allocation Agreement: https://nationalopioidsettlement.com/wp-content/uploads/2022/01/Illinois-Opioid-Allocation-Agreement-Fully-Executed.pdf. Sections are identified with letters in Exhibit B. Please pick the Section that you determine to be most relevant to the use of the funds. You can list more than one Section, if applicable. The identified Section(s) can come from Schedule A, Schedule B, or both.

⁶ For the list of approved core strategies and opioid remediation uses please see Exhibit B to the Illinois Opioid Allocation Agreement: https://nationalopioidsettlement.com/wp-content/uploads/2022/01/Illinois-Opioid-Allocation-Agreement-Fully-Executed.pdf. Subsections are identified with numbers in Exhibit B. Please pick the Subsection that you determine to be most relevant to the use of the funds. You can list more than one Subsection, if applicable. The identified Subsection(s) can come from Schedule A, Schedule B, or both

Itemization of Any Non-Abatement Expenditures for $Q_{\underline{4}}^{\underline{4}}$ Year 20 $\underline{\underline{23}}^{\underline{7}}$:

Description of Use	Amount Expended
N/A	0

TOTAL: 0

By signing below I warrant that all information provided in this form is true and correct and that I have the necessary authority to sign and submit this form on behalf of the above entity.

SIGNATURE:

_____1/10/24

Please email executed forms to opioidreporting@ilag.gov

⁷ Certain settlements require 100% of monies go to approved abatement uses and all settlements require that specified percentages go to approved abatement uses. Use of monies for non-abatement purposes is generally disfavored and must be reported (and such reports are to be made public). If you use any settlement monies for non-abatement purposes, including for reimbursement of past opioid remediation costs and/or attorney's fees, please disclose that here. Please note that you only need to account for monies directly received by your unit of local government; monies that are held back from your direct payment, due to a common benefit award or backstop agreement, and transferred directly to an attorney need not be accounted for here.

1.	Date:
2.	Applicant Name:
3.	Department:
4.	Budget
	Overall Budget
	A. Treat Opioid Use Disorder (OUD)
	B. Support People in Treatment and Recovery
	C. Connect People Who Need Help To The Help They Need (Connections To Care)
	D. Address The Needs of Criminal Justice-Involved Persons
	E. Address The Needs Of Pregnant Or Parenting Women And Their families, Including Babies With Neonatal Abstinence Syndrome
	F. Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Opioid
	G. Prevent Misuse of Opioids
	H. Prevent Overdose Deaths and Other Harms (Harm Reduction)
	I. First Responders
	J. Leadership, Planning and Coordination
	K. Training
	L. Research
	TOTAL

1. Treatment				
	A. <u>TR</u>	REAT OPIOID USE DISORDER (OUD)		
Budget		Description		
	1	Expand telehealth to increase access to treatment for OUD and		
	1	any co-occurring SUD/MR conditions, including MAT, as well		
		counseling, psychiatric support, and other treatment		
	2	Support mobile intervention, treatment, and recovery services,		
		offered by qualified professionals and service providers, such a		
		peer recovery coaches, for persons with OUD and any co-		
		occurring SUD/MH conditions and for persons who have		
		experienced an opioid overdose.		
	3	Provide treatment of trauma for individuals with OUD (e.g.,		
		violence, sexual assault, human trafficking, or adverse childhoo		
		experiences) and family members (e.g., surviving family memb		
		after an overdose or overdose fatality), and training of health ca		
	4	personnel to identify and address such trauma.		
	4	Provide training on MAT for health care providers, first		
		responders, students, or other supporting professionals, such as		
		peer recovery coaches or recovery outreach specialists, includir		
		telemonitoring to assist community-based providers in rural or underserved areas		
	5	Offer fellowships for addiction medicine specialists for direct		
	3	patient care, instructors, and clinical research for treatments		
		-		
	B. <u>SU</u>	PPORT PEOPLE IN TREATMENT AND RECOVERY		
	1	Provide comprehensive wrap-around services to individuals wi		
		OUD and any co-occurring SUD/MH conditions, including		
		housing, transportation, education, job placement, job training,		
		childcare.		
	2	Provide counseling, peer-support, recovery case management a		
		residential treatment with access to medications for those who		
		need it to persons with OUD and any co-occurring SUD/MH		
	2	conditions		
	3	Provide community support services, including social and lega		
		services, to assist in deinstitutionalizing persons with OUD and		
	4	any co-occurring SUD/MH conditions. Provide or support transportation to treatment or recovery		
	7	programs or services for persons with OUD and any co-occurring		
		SUD/MH conditions		
	CCC	ONNECT PEOPLE WHO NEED HELP TO THE HELP THEY		
		D (CONNECTIONS TO CARE)		
	1	Ensure that health care providers are screening for OUD and other		
		risk factors and know how to appropriately counsel and treat (c		
		refer if necessary) a patient for OUD treatment		

	2	Support assistance programs for health care providers with OUD.			
	3	Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions			
	D. ADD	RESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED			
	PERSONS				
	1	Active outreach strategies such as the Drug Abuse Response Team			
	2	"Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;			
	3	Provide training on best practices for addressing the needs of criminal justice involved persons with OUD and any co-occurring SUD/MR conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.			
	E. ADD	RESS THE NEEDS OF PREGNANT OR PARENTING			
		N AND THEIRFAMILIES, INCLUDING BABIES WITH			
	_	ATAL ABSTINENCE SYNDROME			
	1	Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.			
	2	Provide enhanced family support and childcare services for parents with OUD and any co-occurring SUD/MH conditions			
	3	Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.			
	4	Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.			
2. Prevention		•			
	F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE				
		RIBING AND DISPENSING OF OPIOIDS			
	1	Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.			
	2	Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain			

G	. PREVENT MISUSE OF OPIOIDS
1	Funding media campaigns to prevent opioid misuse.
2	Public education relating to drug disposal.
3	Drug take-back disposal or destruction programs.
4	Funding community anti-drug coalitions that engage in drug prevention efforts.
5	Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.
	. <u>PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM</u> EDUCTION)
<u>v</u>	
	Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public
2	Public health entities providing free naloxone to anyone in the community.
3	Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public
4	Public education relating to emergency responses to overdoses.
5	Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
6	Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
3. Other Strategies	
I.	FIRST RESPONDERS
1	Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
J.	LEADERSHIP, PLANNING AND COORDINATION
1	Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING				
Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.				
L. RESARCH				
1	1 Research non-opioid treatment of chronic pain			
2	Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.			
Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7).				

^{5.} Brief description of recipient's approach on how they would use the opioid funds.

1	Date: 01/10/24				
2.	Applicant Name: Melissa Moore				
3.	Departme	^{ent:} Judiciary			
4.	Budget	Overall Budget			
	0	A. Treat Opioid Use Disorder (OUD)			
	1,020	B. Support People in Treatment and Recovery			
	0	C. Connect People Who Need Help To The Help They Need (Connections To Care)			
	0	D. Address The Needs of Criminal Justice-Involved Persons			
E. Address The Needs Of Pregnant Or Parenting Women And Their families, IncluBabies With Neonatal Abstinence Syndrome					
	F. Prevent Over-Prescribing And Ensure Appropriate Prescribing And Dispensing Of Op				
	0	G. Prevent Misuse of Opioids			
	0	H. Prevent Overdose Deaths and Other Harms (Harm Reduction)			
	0	I. First Responders			
	0	J. Leadership, Planning and Coordination			
	0	K. Training			
	0	L. Research			
1,	020.00	TOTAL			

1. Treatment					
		EAT OPIOID USE DISORDER (OUD)			
Budget		Description			
	1	Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MR conditions, including MAT, as well as counseling, psychiatric support, and other treatment			
	2	Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.			
	3	Provide treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.			
	4	Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telemonitoring to assist community-based providers in rural or underserved areas			
	5	Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments			
	B. SU	PPORT PEOPLE IN TREATMENT AND RECOVERY			
1,020.00	1	Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.			
	2	Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions			
	3	Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.			
	4	Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions			
		ONNECT PEOPLE WHO NEED HELP TO THE HELP THEY O (CONNECTIONS TO CARE)			
	1	Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment 22			

	2	Support assistance programs for health care providers with OUD
	3	Support centralized call centers that provide information and
	3	connections to appropriate services and supports for persons with
		OUD and any co-occurring SUD/MH conditions
	DADI	DRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED
	PERSO	
	1	Active outreach strategies such as the Drug Abuse Response
	1	Team
	2	"Naloxone Plus" strategies, which work to ensure that individuals
	-	who have received naloxone to reverse the effects of an overdose
		are then linked to treatment programs or other appropriate
	3	Services;
	3	Provide training on best practices for addressing the needs of
		criminal justice involved persons with OUD and any co-occurring
		SUD/MR conditions to law enforcement, correctional, or judicial
		personnel or to providers of treatment, recovery, harm reduction,
		case management, or other services offered in connection with an
		of the strategies described in this section.
	E. <u>ADI</u>	DRESS THE NEEDS OF PREGNANT OR PARENTING
	WOM	EN AND THEIRFAMILIES, INCLUDING BABIES WITH
	NEON.	ATAL ABSTINENCE SYNDROME
	1	Provide child and family supports for parenting women
		with OUD and any co-occurring SUD/MH conditions.
	2	Provide enhanced family support and childcare services for
	2	parents with OUD and any co-occurring SUD/MH conditions
		1 0
	3	Provide enhanced support for children and family members
		suffering trauma as a result of addiction in the family; and offer
		trauma-informed behavioral health treatment for adverse
		childhood events.
	4	Offer home-based wrap-around services to persons with OUD
		and any co-occurring SUD/MH conditions, including, but not
		limited to, parent skills training.
2. Prevention	4	
		EVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE
	PRESC	CRIBING AND DISPENSING OF OPIOIDS
	1	Training for health care providers regarding safe and responsible
	- 1	opioid prescribing, dosing, and tapering patients off opioids.
		opioid presenting, dosing, and tapering patients on opioids.
	2	
	2	Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal,

G	PREVENT MISUSE OF OPIOIDS
1	Funding media campaigns to prevent opioid misuse.
2	Public education relating to drug disposal.
3	Drug take-back disposal or destruction programs.
4	Funding community anti-drug coalitions that engage in drug prevention efforts.
5	Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.
	PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM
<u>R</u> 1	EDUCTION)
1	Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public
2	Public health entities providing free naloxone to anyone in the community.
3	Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public
4	Public education relating to emergency responses to overdoses.
5	Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
6	Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
3. Other Strategies	
I.	FIRST RESPONDERS
1	Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
J.	LEADERSHIP, PLANNING AND COORDINATION
1	Provide resources to staff government oversight and management of opioid abatement programs.

K. TR	AINING		
1	Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.		
L. RESARCH			
1	Research non-opioid treatment of chronic pain		
2	Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.		
3	Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g., Hawaii HOPE and Dakota 24/7).		

5. Brief description of recipient's approach on how they would use the opioid funds.

Kendall County Drug Court is requesting funds for Halfway House fees for an individual in the program so that he can continue focusing on his treatment and recovery while at the Halfway House and build long-term stability. Requesting fees in the amount of \$170 per week from 12/14/23 when he was admitted, through the end of January 2024. While remaining at the halfway house this individual will receive wrap-around services to address his treatment needs.



Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 1/25/2024

Subject: Senior Levy Process

Prepared by: Jennifer Breault, Financial Analyst

Department: Administration

Action Requested:

Approval of Senior Levy Process

Board/Committee Review:

Approval of Senior Levy Award Process

Fiscal impact:

\$363,000

Background and Discussion:

\$363,000 from the FY2024 Budget to be awarded to entities that help Kendall County Seniors. There have been eight entities in the past that have applied. These funds come from the property tax levy.

Staff Recommendation:

Staff recommends approval of application and process.

Attachments:

Senior Levy Application

Senior Levy Request History

Kendall County Budget & Finance Committee Senior Tax Levy Request History

Tax Levy:	\$400,000 FY 2020		\$400,000 FY 2021		\$400,000 FY 2022		\$363,000 FY 2023	
Organization								
Organization	Requested	Granted	Requested	Granted	Requested	Granted	Requested	Granted
Community Nutrition Network (CNN) & Senior Services Association	\$30,000	\$27,999	\$30,000	\$27,980	\$30,000	\$27,968	\$50,000	\$32,500
Fox Valley Older Adult Services	60,000	59,992	60,000	59,952	60,000	59,926	60,000	60,000
KC Health Department	57,176	56,997	80,000	56,958	80,000	56,934		
Kendall Area Transit (KAT)	35,000	30,000	30,000	30,000	30,000	30,000	40,000	45,500
Oswegoland Seniors, Inc.	79,500	76,969	84,500	76,918	84,500	76,884	100,000	75,000
Prairie State Legal Service	9,500	9,986	10,500	9,980	10,500	9,975	10,000	10,000
Senior Services Associates, Inc.	129,000	125,940	129,000	125,855	129,000	125,801	129,000	128,000
VNA Health Care	12,000	11,984	12,000	11,976	12,000	11,970	15,000	12,000
TOTALS	\$412,176	\$399,867	\$436,000	\$399,618	\$436,000	\$399,459	\$404,000	\$363,000
Beg. Fund Balance		\$270		\$0		\$0		\$0
Revenue		399,597		399,618		399,459		363,000
Annual Disbursement		-399,867		-399,618		-399,459	_	-363,000
Ending Fund Balance		\$0	_	\$0	_	<i>\$0</i>	_	\$0

TIMELINE (tentative)

TIMELINE (tentative)					
January 26, 2024	Admin Services sends Letters & Emails to Previous Applicant Organizations; post in newspaper; post on KC website				
March 4th 4pm	12 copies of organization application and budgets due in Admin Services				
March 28, 2024	Finance Committee Review of Application Packets				
	Finance Committee Review of Application Packets				
April 25, 2024	Forward Resolution to County Board				
	Determine dates in 2Q to have applicants present to Committee/COW				
May 7, 2024	Senior Levy Resolution Approved by County Board				
Week of May 7, 2024	Admin Services sends Award letters to Organizations (copy of Resolution & letters to Treasurer's Office)				
Approx. July 2024	1st Distribution of Senior Levy Tax				
Approx. October 2024	2nd Distribution of Senior Levy Tax				
Approx. Nov 2024	Final Distribution of Senior Levy Tax				



KENDALL COUNTY, ILLINOIS SENIOR TAX LEVY AGENCY FUNDING REQUEST APPLICATIONS

Date	
Name of Agency Requesting Funds	
Name of Executive Director	
Name & Title of Contact Person	
Agency Address	
Phone	Ext:
Fax	
Email	@

TWELVE (12) COPIES OF THIS COMPLETED APPLICATION INCLUDING YOUR AGENCY'S MOST RECENT FISCAL BUDGET AND AUDITED FINANCIAL STATEMENTS MUST BE SUBMITTED NO LATER THAN 4:00P.M. ON MONDAY, MARCH 4, 2024

MAIL TO: **KENDALL COUNTY FINANCE COMMITTEE**111 West Fox Street, Suite 316; Yorkville IL 60560

CHANGES TO THIS APPLICATION FORMAT WILL NOT BE ACCEPTED

PRESENTATIONS MAY OR MAY NOT BE SCHEDULED BY THE FINANCE & BUDGET COMMITTEE, IF PRESENTATIONS ARE SCHEDULED, YOU WILL BE NOTIFIED OF THE PRESENTATION DATE AND SCHEDULE

AGENCY INFORMATION

a)	Name of agency requesting funds:
b)	Type of organization: (Click one)
c)	Number of years serving Kendall County senior residents:
d)	Counties served: (list all)
e)	Agency fiscal year:/ to/ month/year month/year
BU	UDGET INFORMATION
a)	Amount requested: \$
b)	Amount requested <u>previous</u> year: <u>\$</u>
c)	Amount awarded <u>previous</u> year: \$
d)	Amount your agency expends to transport Kendall County seniors: \$
e)	Agency Budget Summary:
	Agency's Total Revenue previous fiscal year: \$
	Agency's Total Expenditures previous fiscal year: \$
f)	Percentage of grant funds allocated to administrative costs and employee benefits: %
g)	Attach a copy of your agency's most recent Fiscal Budget and Audited Financial Statements.
h)	Describe any budgetary concerns, impacts of state budget cuts, or decreases in other grant funding that directly impact your agency's services to Kendall County seniors:

	e specific reductions in se ted funds from the Senio		County senio	ors if you	: agency	y is not grante
j) List	your agency's fundraisin	g efforts in the pas	t two years:			
Year	Type of Activity	Budge	eted Goal		Amo	unt Raised
		\$			\$	
		 \$			\$	
		 \$			\$	
		 \$			\$	
	,	\$			\$	
Year Received	Funding Source	Grant Program		Amount Requeste		Amount Awarded
		_		\$		\$
		_		\$		\$
				\$		\$
		_		\$		\$
		_		\$		\$
SENIOR C	LIENT INFORMATION	<u>N</u>	<u>Fiscal Yea</u> Current	ı <u>r</u>	<u>Fisca</u> Next	<u>l Year</u>
a) Number	of senior clients in Kend	all County				
·	of senior service hours in	·				
c) Number	of Kendall Co. senior cli	ents on waiting list				
	of Kendall County senio					

programs:	mors served by each or your agency s
Number of individual seniors served	
Senior Programs Offered (Unduplicated Stats)	
	
	
PROGRAM SERVICE INFORMATION	
a) Summarize how requested funds will be used by	your agency to promote senior independence
-	
b) Briefly describe your agency's senior programs a duplicated by another agency:	and services in Kendall County that are not
c)Summarize the strength of your agency's senior p	programs and services:
p	

your agency <u>dedicates</u> to serve Kendall County seniors (ex. 2 full time Case Managers, 4 part time Program Managers, 1 Volunteer Receptionist, 3 part time Drivers, 1 Volunteer):	
e) List hours of senior program operation and current capacity to increase program, based current staffing and funding:	l on
f) List the dollar amount of all program fees seniors must pay to receive your agency's ser and explain how the fee is determined:	vices
g) Describe any duplicate senior services provided by your agency and explain why the duplication is occurring and remains justifiable:	
h) Describe your agency's collaboration with other agencies serving seniors in Kendall Cou	anty:

	xplain any significant senior program changes your agency made last year and/or is planning make next year:
j) Lis	st future goals for your senior program(s):
Con	k) How do you measure the following? mmunity needs:
Atta	ninment of program goals:
Cli	ent outcomes:

KENDALL COUNTY SENIOR TAX LEVY APPLICATION FOR FUNDING APPLICANT'S CERTIFICATIONS AND ASSURANCES

- 1. By signing below, the undersigned certifies that he/she is duly authorized to sign this application on the applicant's behalf.
- 2. This application has been duly authorized by the governing body of the applicant's organization. If awarded grant funds, the applicant agrees to comply with all regulations and guidelines applicable to the grant award.
- 3. By signing below, the undersigned certifies that, to the best of his or her knowledge and belief, all information provided in this grant application and its attachments are true and correct.
- 4. The applicant understands and agrees that this application is a public document and may be subject to disclosure pursuant to the Illinois Freedom of Information Act.
- 5. Applicant agrees that Kendall County reserves the right to terminate or modify a grant award at any time for any or no reason.
- 6. If awarded senior tax levy grant funds, the applicant shall use the grant funds only for the purposes as set forth in the applicant's grant application, unless the applicant receives prior written approval from Kendall County to use the grant funds for another purpose. Kendall County reserves the right to require the applicant to repay any or all awarded grant funds not used in accordance with the applicant's grant application.
- 7. The applicant shall not discriminate against any client, employee and/or any other person on the basis of race, color, sex, national origin, ancestry, religion, age, marital status, order of protection status, military status, veteran status, unfavorable discharge from military service, sexual orientation, pregnancy, genetic information, disability and/or any other basis prohibited by federal, state and/or local laws, regulations and ordinances.
- 8. The applicant agrees to maintain a fiscal accountability and management system, which documents and traces all of the applicant's revenues and expenditures. The applicant shall provide Kendall County and its authorized representatives with access to any and all of the applicant's records, which are reasonably necessary for Kendall County to confirm the applicant uses the grant funds pursuant to the applicant's grant application. The applicant shall be responsible for preparing any and all reports requested by Kendall County to assist Kendall County in auditing the applicant's use of the grant funds.
- 9. Applicant shall retain all records regarding use of grant funds for a period of three years after receipt of the funds from Kendall County.
- 10. Applicant shall have an annual audit performed by an independent public accountant, certified and licensed by the State of Illinois, which is conducted in accordance with *Government Auditing Standards*. Applicant shall provide Kendall County with a copy of the applicant's audit findings within seven (7) calendar days after receipt of Kendall County's request.
- 11. Applicant certifies to the best of its knowledge and belief, that:
 - a. Applicant is not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal or State agency and/or any unit of local government.

- b. Within a three-year period preceding the submission of this grant application, the applicant and/or its principals have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- c. Applicant and its principals are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in part (b) of this certification.
- d. Within a three-year period preceding the submission of this grant application, the applicant has not had one or more public transactions (Federal, State or local) terminated for cause or default.
- e. Applicant is not barred from contracting with a unit of the State or local government as the result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 of the laws of the State of Illinois. These violations concern the criminal offenses of bid-rigging, bid rotating, or kickback in regard to public contracts.
- 12. Applicant agrees to comply with all relevant provisions of the Drug Free Work Place Act (30 ILCS 580/1 et seq.), the Americans with Disabilities Act (42 U.S.C. 12101 et Seq.) and all other applicable Federal and State laws and regulations.
- 13. Applicant shall indemnify, hold harmless and defend with counsel of Kendall County's own choosing, Kendall County, its officials, officers, employees, including their past, present, and future board members, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from, to, any loss, damage, injury, death, or loss or damage to property (collectively, the "Claims"), to the extent such Claims result from the applicant's negligent or willful acts, errors or omissions in its operations and/or the use of the grant funds. Nothing contained herein shall be construed as prohibiting Kendall County, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, 55 ILCS 5/3-9005, any attorney representing Kendall County, under this paragraph, shall be approved by the Kendall County State's Attorney and shall be appointed a Special Assistant State's Attorney, as provided in 55 ILCS 5/3-9005. Kendall County's participation in its defense shall not remove the applicant's duty to indemnify, defend, and hold Kendall County harmless, as set forth above.

With my signature, I am certifying and assuring compliance with numbers 1 through 13 above.

Agency Name

Date

Authorized Signature

Title



Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 1/25/2024

Subject: Inspector General Training Expenditures

Prepared by: Christina Burns, County Administrator

Department: Administration

Action Requested:

Discussion regarding the cost sharing for inspector general training.

Board/Committee Review:

February 1, 2022: Approval of a Resolution Governing the Inspector General for Kendall County

Fiscal impact:

Expenditures would be split between Sheriff and Administration training budgets.

Background and Discussion:

The Kendall County Board with Resolution 2022-05 established the position of Inspector General to provide for a professional, independent investigation of alleged violation of policies and to ensure "accountability, efficiency, and consistency" in such reviews. The position operates under the direction of the Sheriff, with hiring and termination done by unanimous consent of the Sheriff, County Administrator and County Board Chairman.

Ongoing professional development of the inspector general ensures investigations align with current laws and best practices. The inspector general services are shared between the Sheriff's Department and other County Departments when such inspections are warranted. The Sheriff's Department has identified recommended training for the inspector general that would benefit all departments that may engage the inspector general's service. Staff recommends general training related to the position inspector general be split between the Sheriff's Department and Administration with review and approval between the Sheriff's Office and the County Administrator. Training specific to law enforcement or public safety investigations would be charged fully to the Sheriff's Department budget. The Committee may also consider whether to share costs with other agencies that utilize the inspector general services, especially in future budget years.

Staff Recommendation:

Discussion and concurrence with the recommendation to share general professional development costs of the inspector general.

Attachments: None.



The Association of Inspectors General presents its Inspector General Institute® Certified Inspector General Investigator® certification program. Participants receive instruction from highly qualified instructors in core competency areas identified by the Association's Board of Directors and Professional Certification Board. The Association awards the designation of Certified Inspector General Investigator® to individuals who successfully complete the certification programs.

CERTIFIED INSPECTOR GENERAL INVESTIGATOR®

The Association has identified seven essential areas for inspectors general investigators.

- The investigative process
- Professional standards for conducting investigations
- Ethics in investigations
- Legal issues
- · Procurement fraud and computer crime
- Investigative techniques
- Working with auditors

Instructional Delivery Method: Group Live

CPE Credits: Attendees are eligible to receive 33-35 CPE credits, depending on the final agenda. Please contact AIG Program Support

(programsupport@inspectorsgeneral.org) for a detailed breakdown of CPE credit by Field of Study.

Program Knowledge Level: Intermediate

Prerequisites: Intermediate. Please see Eligibility Criteria . All Attendees are approved by the AIG Professional Certification Board.

Advance Preparation: None

REGISTRATION, TECHNICAL, MEMBERSHIP, OR OTHER CONCERNS?

For assistance with registration or technical matters, contact AIG Program Director Michael Castrilli at programsupport@inspectorsgeneral.org.

For assistance with membership matters, including updating your contact information, or renewal, contact Membership Services Specialist Judith Ness via e-mail at memberservices@inspectorsgeneral.org.

To request a refund, file a complaint, or to view our complete administrative policy regarding this program, please click:

https://inspectorsgeneral.org/files/2023/12/NASBA-Admin-Policy-Group-Live-07.25.2020.pdf 🗹

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Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 1/25/2024

Subject: Court Administrator Salary Increase

Prepared by: Jennifer Breault, Finance and Budget Analyst

Department: Administration

Action Requested:

Approval of Court Administrator salary increase

Board/Committee Review:

Approval of Court Administrator salary increase in the amount of \$5,000 from General Fund 11001515 and \$5,000 from Law Library Fund 132415

Fiscal impact:

\$10,000

Background and Discussion:

Salary increases for the Court Administrator under judicial preview. The increase would have a \$5,000 increase from the General Fund and a \$5,000 increase from the Law Library Fund.

Staff Recommendation:

Staff recommends the approval of the salary increase.

Attachments:

N/A



Kendall County Agenda Briefing

Meeting Type: Finance

Meeting Date: 1/25/2024

Subject: Tax Abatement

Prepared by: Jennifer Breault, Finance and Budget Analyst

Department: Administration

Action Requested:

Approval of Abatement of Taxes Levy for Debt Service

Board/Committee Review:

Approval of Ordinance Abating the Taxes levied for the Year 2023 Payable 2024 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois

Fiscal impact:

\$3,377,960

Background and Discussion:

The debt service for General Obligation Bonds (Alternate Revenue Source) are not paid with property tax. Each year, the property tax is abated in the amount of the annual debt service.

The debt service for Bond Series 2016 and 2017 is paid by the Public Safety Sales Tax Fund. The debt service for Bond Series 2019B is paid by sales tax revenue from the General Fund, revenue from the Health Department Fund, and rental income from Workforce Development, and the Kendall Housing Authority.

Staff Recommendation:

Staff Recommends approval of Ordinance.

Attachments:

Tax Levy and Abatement Schedule

Tax Abatement Ordinance

Year-to-Date Report of Public Safety Sales Tax Fund

County of Kendall, Illinois

ORDINANCE NO.	

ORDINANCE ABATING THE TAXES LEVIED FOR THE YEAR 2023 PAYABLE 2024 TO PAY DEBT SERVICE ON GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) SERIES 2016, 2017, AND 2019B OF THE COUNTY OF KENDALL, ILLINOIS.

WHEREAS, the County Board (the "Board") of The County of Kendall, Illinois (the "County"), by ordinance adopted:

Ordinance 16-05 (the "Bond Ordinance") on the 5th day of April, 2016 which did provide for the issuance of not to exceed \$5,210,000 General Obligation Refunding Bonds (Alternate Revenue Source), **Series 2016** (the "Bonds"), and the levy of a direct annual tax sufficient to pay debt service on the Bonds; also

Ordinance 17-12 (the "Bond Ordinance") on the 15th day of August, 2017 which did provide for the issuance of \$18,000,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017 (the "Bonds") along with Supplemental Ordinance 17-21 (the "Bond Ordinance") on the 3rd day of October, 2017 which did provide for the issuance of General Obligation Refunding Bonds (Alternate Revenue Source), **Series 2017** (the "Bonds"), and the levy of a direct annual tax sufficient to pay debt service on the Bonds; also

Ordinance 19-20 (the "Bond Ordinance") on the 6th day of August, 2019 which did provide for the issuance of \$3,020,000 General Obligation Refunding Bonds (Alternate Revenue Source), **Series 2019B** (the "Bonds"), and the levy of a direct annual tax sufficient to pay debt service on the Bonds; and

WHEREAS, on:

The 5th day of April, 2016, a duly certified copy of Bond Ordinance 16-05 was filed in the office of the County Clerk of the County (the "County Clerk"); also

The 3rd day of October, 2017, a duly certified copy of Bond Ordinance 17-21 was filed in the office of the County Clerk of the County (the "County Clerk"); also

The 6th day of August, 2019, a duly certified copy of Bond Ordinance 19-20 was filed in the office of the County Clerk of the County (the "County Clerk"); and

WHEREAS, the County has Pledged Revenues (as defined in the Bond Ordinances) available for the purpose of paying debt service on the Bonds heretofore imposed by the 2023 levy; and

WHEREAS, the Pledged Revenues are hereby directed to be deposited into the "Debt Service Fund" established pursuant to the Bond Ordinances for the purpose of paying the debt service on the Bonds; and

WHEREAS, it is necessary and in the best interests of the County that the taxes heretofore levied for the year 2023 payable 2024 to pay the debt service on the Bonds be abated:

NOW, THEREFORE, Be It Ordained by the County Board of The County of Kendall, Illinois, as follows:

- Section 1. Abatement of Tax for the Bonds. The tax heretofore levied for the year 2023 payable 2024 in Bond Ordinances 16-05 \$111,850; 17-21 \$3,001,750 and 19-20 \$264,360 shall be abated in its entirety.
- Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Clerk of the Board shall file a certified copy hereof with the County Clerk and it shall be the duty of the County Clerk to abate said taxes levied for the year 2023 payable 2024 in accordance with the provisions hereof.
- Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted this day of February, 2024, by roll call vote as follows:						
Ayes:						
Nays:						
Absen	nt:					
		Chairman of t County of Ker	he County Board of ndall, Illinois			
ATTES	ST:					
	y Clerk					
Count	v of Kendall. Illinoi	is	(SEAL)			

Kendall County Tax Levy and Abatement Schedule

General Obligation (Alternate Revenue Source) Bonds (Tax Levy Schedule as of September 5, 2019)

Levy Year	Calendar Year	\$5,045,000 Series 2016 (Due:12/15)	\$14,315,000 Series 2017 (Due: 12/15)	\$3,210,000 Series 2019A (Due: 12/1)	\$2,800,000 Series 2019B (Due: 12/15)	Total	Abatement Filed By:
2023	2024	111,850	3,001,750		264,360	3,377,960	Feb-24
2024	2025	108,850	3,001,250		256,760	3,366,860	Feb-25
2025	2026	105,850	2,984,500		259,160	3,349,510	Feb-26
2026	2027	97,850	2,037,000		271,160	2,406,010	Feb-27
2027	2028	-	-	-	272,360	272,360	Feb-28
2028	2029	-	-	-	273,160	273,160	Feb-29
2029	2030	-	-	-	283,560	283,560	Feb-30
2030	2031	-	-	-	288,160	288,160	Feb-31
2031	2032	-	-	-	291,698	291,698	Feb-32
		\$ 424,400	\$ 11,024,500	\$ -	\$ 2,460,378	\$ 13,909,278	

Fund	Fund #1501	Fund #1501	Fund #1500
Building	Courthouse	Courthouse	HHS Building
Funding Sources	PSST Fund #1327	PSST Fund #1327	GF Fund #1100
			HHS Fund #1205
			KHA - rental income
			Workforce Dev - rental income

FY24				
Revenue				
PSST Fund #1327	676,775	2,377,750		
GF #1100				104,760
Health Dept Fund #1205				145,814
Kendall Housing Authority				4,800
Workforce Development				9,600
	676,775	2,377,750	-	264,974

Kendall County



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR: 1327 Public Safety Sales Tax Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
132725 Public Safety Sales Tax Fund	7.1 7.10	505021				505021	332, 332
132725 41350 Interest Income 132725 42500 Public Safety Sales T 132725 61040 Trans to Public Saf C 132725 61270 Trans to Crths Dbt Se 132725 61280 Trans to Crths Dbt Se 132725 61550 KenCom IGA	-10,000 -8,000,000 525,000 676,775 2,377,750 2,044,762	-10,000 -8,000,000 525,000 676,775 2,377,750 2,044,762	-23,757.96 -1,384,712.72 .00 .00 1,512,000.00 .00	.00 .00 .00 .00 .00	.00 .00 .00 .00 .00	13,757.96 -6,615,287.28 525,000.00 676,775.00 865,750.00 2,044,762.00	237.6% 17.3%* .0% .0% 63.6%
TOTAL Public Safety Sales Tax Fun	-2,385,713	-2,385,713	103,529.32	.00	.00	-2,489,242.32	-4.3%
TOTAL Public Safety Sales Tax Fun	-2,385,713	-2,385,713	103,529.32	.00	.00	-2,489,242.32	-4.3%
TOTAL REVENUES TOTAL EXPENSES	-8,010,000 5,624,287	-8,010,000 5,624,287	-1,408,470.68 1,512,000.00	.00	.00	-6,601,529.32 4,112,287.00	
PRIOR FUND BA CHANGE IN FUN REVISED FUND	ID BAL - NET	OF REVENUES/	EXPENSES	9,131,524.10 -103,529.32 9,027,994.78			