



**COUNTY OF KENDALL, ILLINOIS**  
**ECONOMIC DEVELOPMENT & ADMINISTRATION**  
Kendall County Office Building, 111 W. Fox Street  
County Board Rm 209, Yorkville, IL 60560  
**Thursday, February 8, 2024 at 5:30 p.m.**  
**MEETING AGENDA**

1. Call to Order
2. Roll Call: Elizabeth Flowers (Chairman), Seth Wormley, Scott Gengler, Brooke Shanley, Dan Koukol
3. \*MOTION (VV) Approval of Agenda
4. \*MOTION (VV) Approval of Minutes from December 20, 2023 Committee Meeting
5. Committee Reports and Updates
  - A. Animal Control Department Update – Director Taylor Cosgrove (Pg.4)
  - B. Emergency Management Agency Update – Director Roger Bonuchi (Pg.16)
  - C. Revolving Loan Status Update (Pg.20)
  - D. Economic Development Update – Economic Development Coordinator Todd Volker (Pg.21)
6. New Committee Business
  - A. **DISCUSSION:** Lucky Beef N Dog Loan
  - B. **DISCUSSION:** Animal Control Estate Donation uses (Pg.23)
7. Old Committee Business
8. Chairman’s Report
9. Public Comment
10. Executive Session
11. Items for Committee of the Whole
12. Action Items for County Board
13. Adjournment

*If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time*

**COUNTY OF KENDALL, ILLINOIS**  
**ECONOMIC DEVELOPMENT & ADMINISTRATION COMMITTEE**  
**Meeting Minutes for Wednesday December 20,2023 at 5:30 p.m.**

**Call to Order** The meeting was called to order by Committee Chair Elizabeth Flowers at 5:31 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Elizabeth Flowers	Here		
Scott Gengler	Here		
Dan Koukol	Here		
Brooke Shanley	absent	5:33 p.m.	
Seth Wormley	Here		

**With four (4) members present a quorum was established at 5:31 p.m.**

**Staff Present:** Christina Burns, Latreese Caldwell, Taylor Cosgrove, Brianna Falk, Roger Bonuchi, Todd Volker

**Approval of Agenda** – Member Gengler made a motion to approve the agenda, second by Member Koukol.  
**With four (4) members voting aye, the motion was carried by a vote of 4-0.**

**Committee Reports and Updates**

- A. Animal Control Department Update** – Director of Animal Control Taylor Cosgrove briefed the committee and included her reports in the packet provided. She noted that the average length of stay has decreased over last year, and that they have been successful in moving both dogs and cats to homes and into rescues. It was noted that the intake of animals brought in as owner surrenders has increased over the last fiscal year. Ms. Cosgrove also brought to the committee’s attention changes made to the AC adoption contract (pages 9-11). They revised to reflect current SOP’s that allow for cat surrenders with Animal Control.
- B. Emergency Management Agency Update** – Director of EMA Roger Bonuchi included his November updates in the packet provided. EMA is currently working on the Hazard Mitigation Plan, and he will brief the committee later in this meeting.
- C. Revolving Loan Status Update-** Deputy County Administrator Latreese Caldwell updated the committee on the revolving loan status. All loans except Lucky’s Beef N Dogs are current in their payments. Lucky’s Beef N Dogs is in arrears and the demand letter has been sent to owners. At this time there has been no response from the owners.

**New Committee Business**

**A. Discussion and Approval of Kendall Area Transit IL Downstate Operating Assistance (DOAP) Grant Financial Report June 30, 2023**

Deputy Administrator Latreese Calwell directed the committee to page 19 of the packet. The State’s Transit Grant fiscal year runs from July 1, 2022 – June 30, 2023. Mack & Associates audited the financial statements and in their opinion, the Illinois Downstate Operating Assistance Program (DOAP) Agreement Annual Financial Report presents fairly, in all material respects, the revenues and expenses of the Illinois Downstate Operation Assistance Program Agreement of the County of Kendall, Illinois, for the year ended June 30, 2023, in accordance with the financial reposting provisions of the Illinois Department of Transportation Division of Public and Intermodal Transportation.

Member Gengler made a motion to forward the Approval of Kendall Area Transit IL Downstate Operating Assistance (DOAP) Grant Financial Report June 30, 2023 to the January 16, 2024 County Board under consent agenda, second by Member Shanley. **With five (5) members voting aye, the motion was carried by a vote of 5 -0.**

### **B. Discussion and Approval of Kendall Area Transit Section 5311 Grant Financial Report June 30, 2023**

Deputy Administrator Latreese Calwell directed the committee to page 32 of the packet for the statements from the audit. Mack & Associates audited the financial statements and in their opinion, the Section 5311 Grant Agreement Annual Financial report presents fairly, in all material respects, the revenues and expenses of the Section 5311 Grant Agreement of the County of Kendall, Illinois for the year ended June 30, 2023, in accordance with the financial reposting provisions of the Illinois Department of Transportation Division of Public and Intermodal Transportation. Ms. Caldwell noted that all revenue collected as of June 30, 2023. The question was asked if KC is reimbursed for some of the administrative costs for the grant work, Ms. Caldwell said they are able to hold back a percentage for the administrative costs.

Member Shanley made a motion to forward the Approval of Kendall Area Transit Section 5311 Grant Financial Report June 30, 2023 to the January 16, 2024 County Board under consent agenda, second by Member Gengler. **With five (5) members voting aye, the motion was carried by a vote of 5 -0.**

### **C. Discussion and Approval of Kendall Area Transit Coronavirus Aid, Relief, and Economic Security Act (CARES) Grant Financial Report June 30, 2023**

Deputy Administrator Latreese Caldwell explained that this will be the last year for this CARES grant. The Auditor's report can be found on page 43 of the packet. The CARES Grant Financial Report presents fairly, in all material respects, the revenues and expenses of the Kendall Area Transit Coronavirus Aid, Relief, and Economic Security Act (CARES) of the County of Kendall, Illinois for the year ended June 30, 2023, in accordance with the financial reposting provisions of the Illinois Department of Transportation Division of Public and Intermodal Transportation. The financial reports can be found on pages 46-50 of the packet.

Member Koukol made a motion to forward the Approval of Kendall Area Transit Coronavirus Aid, Relief, and Economic Security Act (CARES) Grant Financial Report June 30, 2023 to the January 16, 2024 County Board under consent agenda, second by Member Shanley. **With five (5) members voting aye, the motion was carried by a vote of 5 -0.**

### **D. Discussion and Approval of Hazard Mitigation Plan**

Director of EMA Roger Bonuchi briefed the committee and directed them to pages 51-58 of the packet. Kendall County EMA has been working with American Environmental, IEMA, and FEMA since November 2022 on an update of the County's Hazard Mitigation Plan. A number of municipalities and other entities within Kendall County are also participants. EMA is moving toward the last step of the plan update process that will include requesting that the County Board adopt the Plan. Adoption will ensure that the County is eligible to apply for mitigation project funding from FEMA/IEMA in the future. The next step is to hold a Town Hall meeting on February 20, 2024 to solicit comments from the public, comment period will be open until March 20, 2024. This plan will then be forwarded to FEMA/IEMA for their approval process and then brought back to the County Board. HMP are to be updated every five years.

Member Wormley made a motion to forward the Hazard Mitigation Plan to County Board, second by Member Gengler. **With five (5) members voting aye, the motion was carried by a vote of 5 -0.**

**Old Committee Business** –

**A. Discussion and Approval of Animal Control Volunteer Waiver Form**

Director of Animal Control Taylor Cosgrove directed the committee to page 12 of the packet for the Animal Control Volunteer Waiver form. The form has been updated to include the consent to record and photograph and the use of images in marketing and social media. The updated form will also include the employee volunteer addendum that resolves any prior legal issues of county employees volunteering at Animal Control. This form was drafted by HR Director Leslie Johnson and was also sent to the State’s Attorney’s Office for review per Ms. Cosgrove. A question was asked about the inmate volunteer program, and Ms. Cosgrove indicated that this will be starting again soon.

Member Shanley made a motion to approve the Animal Control Volunteer Waiver Form, second by Member Gengler. **With five (5) members voting aye, the motion was carried by a vote of 5 -0.**

**Chairman’s Report** – Chair Flowers invited Economic Development Coordinator Todd Volker to give an update to the committee. He is working on getting current with all the business listings in Kendall County. Working on setting up a monthly business meeting with small business owners in conjunction with Waubonsee. Working on survey and focus groups to get a pulse of what is going on in Kendall County. Member Koukol, Todd Volker and Brian Holdiman will be doing an industrial tour in the New Year. Mr. Volker is also working on a business retention survey.

**Public Comment** – none

**Questions for the Media** – none

**Executive Session** – none

**Items for the Committee of the Whole Meeting** – none

**Action Items for County Board**

- Kendall Area Transit IL Downstate Operating Assistance (DOAP) Grant Financial Report June 30, 2023
- Kendall Area Transit Section 5311 Grant Financial Report June 30, 2023
- Kendall Area Transit Coronavirus Aid, Relief, and Economic Security Act (CARES) Grant Financial Report June 30, 2023

**Adjournment** – Member Gengler made a motion to adjourn, second by Member Shanley. **With five (5) members present in agreement; the meeting was adjourned at 6:09 p.m.**

Respectfully submitted,  
Sally A. Seeger  
Administrative Assistant

# Kendall County Animal Control

802 John Street  
Yorkville IL 60560



Bites between 12/1/2023 and 12/31/2023

<u>Date</u>	<u>Pet Name</u>	<u>animalid</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>	<u>bite severity</u>	<u> euthanized</u>
12/01/2023	SNOWBALL	A041892	DOMESTIC SH	NOT UTD	UNALTERED	OWNER	NO	2	No
12/01/2023	OSO	A041304	AUST SHEPHERD	UTD	UNALTERED	OWNER	NO	2	No
12/05/2023	MADISON	A043152	POMERANIAN	NOT UTD	ALTERED	OWNER	NO	2	No
12/06/2023	SCOUT	A041957	BERNESE MTN DOG / POODLE MIN	UTD	ALTERED	VICTIM	NO	2	No
12/06/2023	MARCO	A040526	AMER ESKIMO	UTD	UNALTERED	VICTIM	YES	2	No
12/09/2023	ZUES	A043163	PIT BULL	NOT UTD	UNALTERED	VICTIM	UNK	2	No
12/12/2023	JACK FROST	A041640	AMER BULLDOG / PIT BULL	UTD	ALTERED	VICTIM	NO	2	No
12/22/2023	OSO	A036366	SIBERIAN HUSKY	UTD	ALTERED	VICTIM	NO	3	No
12/24/2023	ROCKY	A036378	VIZSLA	UTD	UNALTERED	OWNER	NO	2	No
12/25/2023	LUCA	A042799	AUST SHEPHERD	UTD	ALTERED	VICTIM	YES	2	No
12/26/2023	BENNETT	A042490	DACHSHUND LH	UTD	UNALTERED	VICTIM	NO	2	No
12/31/2023	STELLA	A030816	MALTESE / YORKSHIRE TERR	UTD	ALTERED	OWNER	NO	1	No

Breed	Total
<b>Total</b>	<b>12</b>
<b>CAT</b>	<b>1</b>
DOMESTIC SH	1
<b>DOG</b>	<b>11</b>
AMER BULLDOG / PIT BULL	1
AMER ESKIMO	1
AUST SHEPHERD	2

Date                      Pet Name                      animalid                      Breed                      Vaccinated                      Altered                      Victim/Owner                      Multiple Bites                      bite severity                      euthanized

	Total
BERNESE MTN DOG / POODLE MIN	1
DACHSHUND LH	1
MALTESE / YORKSHIRE TERR	1
PIT BULL	1
POMERANIAN	1
SIBERIAN HUSKY	1
VIZSLA	1

# Kendall County Animal Control

802 John Street  
Yorkville IL 60560



Bites between 1/1/2024 and 1/31/2024

<u>Date</u>	<u>Pet Name</u>	<u>animalid</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>	<u>bite severity</u>	<u> euthanized</u>
01/02/2024	UNKNOWN	A042824	DOMESTIC SH	NOT UTD	UNALTERED	OWNER	UNK	4	No
01/02/2024	UNKNOWN	A043546	DOMESTIC SH	NOT UTD	UNALTERED	OWNER	UNK	2	No
01/05/2024	SAMUEL TUCKER	A023861	BEAUCERON	UTD	UNALTERED	VICTIM	NO	4	No
01/09/2024	LIAM	A029032	ENG BULLDOG	UTD	ALTERED	OWNER	NO	2	No
01/14/2024	CHARLIE	A036400	DACHSHUND / MIX	UTD	ALTERED	OWNER	NO	2	No
01/16/2024	DAKOTA	A036551	CATAHOULA	UTD	ALTERED	VICTIM	NO	3	No
01/16/2024	LOTI	A040057	DOMESTIC SH	UTD	ALTERED	OWNER	YES	4	No
01/20/2024	KAKASHI	A042834	PIT BULL	UTD	ALTERED	OWNER	NO	2	No
01/25/2024	GUCCI	A043359	SCOTTISH FOLD	NOT UTD	UNALTERED	OWNER	NO	2	No
01/27/2024	NANOOK	A043411	ENG BULLDOG	UTD	ALTERED	OWNER	NO	3	No
01/27/2024	BINX	A043434	DOMESTIC SH	UTD	ALTERED	OWNER	NO	2	No
01/30/2024	CHYNA	A014525	AMER BULLDOG	NOT UTD	ALTERED	OWNER	NO	2	No

Breed	Total
<b>Total</b>	<b>12</b>
<b>CAT</b>	<b>5</b>
DOMESTIC SH	4
SCOTTISH FOLD	1
<b>DOG</b>	<b>7</b>
AMER BULLDOG	1
BEAUCERON	1

<u>Date</u>	<u>Pet Name</u>	<u>animalid</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>	<u>bite_severity</u>	<u> euthanized</u>
			Total						
	CATAHOULA								
	DACHSHUND / MIX								
	ENG BULLDOG								
	PIT BULL								



## Average Length Of Stay

12/1/2023 - 12/31/2023

*Statistics based off intakes in listed date range. NON LR includes all non live-releases, such as EU, Escaped, Missing, Died, etc.*

*Live Releases Only includes Adoption, Relocate, Rescue, RTO and Transfer outcomes. \*Fosters not factored into totals.*

*Formula: (total amount) / (total average)*

<b>CAT</b>	<b># Animals</b>	<b>Avg Days</b>
<b>ADOPTION</b>	<b>2</b>	<b>12.00</b>
<b>FOSTER*</b>	<b>6</b>	
<b>NON LR</b>	<b>3</b>	<b>6.33</b>
<b>RTO</b>	<b>1</b>	<b>1.00</b>
<b>TRANSFER</b>	<b>3</b>	<b>23.00</b>
<b>FOSTER</b>		<b>0.00</b>
<b>Total :</b>	<b>15</b>	<b>11.56</b>

<b>DOG</b>	<b># Animals</b>	<b>Avg Days</b>
<b>ADOPTION</b>	<b>15</b>	<b>17.40</b>
<b>FOSTER*</b>	<b>2</b>	
<b>NON LR</b>	<b>2</b>	<b>21.00</b>
<b>RTO</b>	<b>17</b>	<b>1.82</b>
<b>TRANSFER</b>	<b>4</b>	<b>7.75</b>
<b>FOSTER</b>		<b>0.00</b>
<b>Total :</b>	<b>40</b>	<b>8.61</b>

## Average Length Of Stay

1/1/2024 - 1/31/2024

*Statistics based off intakes in listed date range. NON LR includes all non live-releases, such as EU, Escaped, Missing, Died, etc.  
Live Releases Only includes Adoption, Relocate, Rescue, RTO and Transfer outcomes. \*Fosters not factored into totals.  
Formula: (total amount) / (total average)*

<b>CAT</b>	<b># Animals</b>	<b>Avg Days</b>
<b>ADOPTION</b>	<b>4</b>	<b>18.00</b>
<b>FOSTER*</b>	<b>11</b>	
<b>RTO</b>	<b>3</b>	<b>3.33</b>
<b>TRANSFER</b>	<b>2</b>	<b>11.00</b>
<b>FOSTER</b>		<b>0.00</b>
<b>Total :</b>	<b>20</b>	<b>10.56</b>

<b>DOG</b>	<b># Animals</b>	<b>Avg Days</b>
<b>ADOPTION</b>	<b>3</b>	<b>11.33</b>
<b>FOSTER*</b>	<b>15</b>	
<b>RTO</b>	<b>11</b>	<b>2.09</b>
<b>TRANSFER</b>	<b>2</b>	<b>3.00</b>
<b>FOSTER</b>		<b>0.00</b>
<b>Total :</b>	<b>31</b>	<b>2.94</b>



## Kennel Comparisons Statistics

### "Intake Comparisons"

12/1/22 to 1/31/23

12/1/23 to 1/31/24

<b>Dogs</b>				
Strays	43	40	↓	7.0 %
Owner Surrenders	9	29	↑	222.2 %
Legal	7	2	↓	71.4 %
<b>Total Dogs Received:</b>	<b>59</b>	<b>71</b>	↑	<b>20.3 %</b>
<b>Cats</b>				
Strays	26	32	↑	23.1 %
Owner Surrenders	3	3	↑	- %
<b>Total Cats Received:</b>	<b>29</b>	<b>35</b>	↑	<b>20.7 %</b>
<b>Total Intakes:</b>	<b>88</b>	<b>106</b>	↑	<b>20.5 %</b>

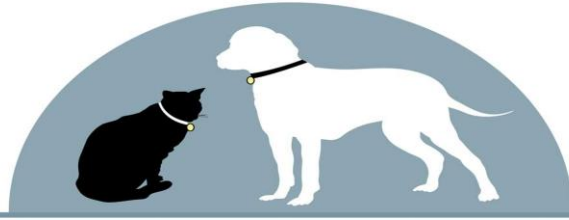
### "Outcome Comparisons"

12/1/22 to 1/31/23

12/1/23 to 1/31/24

<b>Dogs</b>				
Adoption	16	34	↑	112.5 %
Euthanasia	2	2	↓	- %
Return to Owner	25	28	↑	12.0 %
Transfer to Rescue	4	9	↑	125.0 %
<b>Total Dogs Dispositioned:</b>	<b>47</b>	<b>73</b>	↑	<b>55.32</b>
<b>Cats</b>				
Adoption	21	35	↑	66.7 %
Euthanasia	0	4	↑	400.0 %
Return to Owner	5	4	↓	20.0 %
Transfer to Rescue	2	6	↑	200.0 %
<b>Total Cats Dispositioned:</b>	<b>28</b>	<b>49</b>	↑	<b>75.00</b>
<b>Total Outcomes:</b>	<b>75</b>	<b>122</b>	↑	<b>62.7 %</b>

Animals in the Shelter on 2/2/2024	CAT	DOG	Total
	25	22	47



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**KENDALL COUNTY**  
**ANIMAL CONTROL**

***Financial Statements FY24***  
***January 2024***

**KENDALL COUNTY ANIMAL CONTROL FUND #1301**  
**Statement of Revenues And Expenditures**  
1/31/2024

	<b>CURRENT YEAR</b>				<b>PRIOR YEAR</b>	<b>VARIANCE</b>
	<b>FY24 Budget</b>	<b>January Actual</b>	<b>FY24 YTD</b>	<b>YTD Percent of Budget</b>	<b>FY23 YTD</b>	<b>FY24 YTD v. FY23 YTD</b>
<b>REVENUE</b>						
Fines & Fees	\$ 27,000	1,779.00	9,216.00	34%	6,201.00	\$ 3,015
Miscellaneous	100	-	-		-	-
Donations	5,000	29,009.71	29,009.71	580%	-	29,010
Rabies Tags Sold	300,000	40,710.00	54,452.00	18%	42,318.00	12,134
Intact Registration Fee	13,000	3,665.00	4,628.00	36%	1,215.00	3,413
<b>Total Revenue</b>	<b>\$ 345,100</b>	<b>22,142.50</b>	<b>22,142.50</b>	<b>6%</b>	<b>\$ 13,325</b>	<b>\$ 47,572</b>
<b>EXPENDITURE</b>						
Salaries - Other	122,204	8,302.55	16,156.65	13%	8,268.00	7,889
Salaries - Administration	6,500	500.00	1,000.00	15%	800.00	200
Sal Animal Control Warden	63,036	4,848.92	9,592.00	15%	5,769.00	3,823
Sal Asst Animal Ctrl Warden	42,432	3,520.00	7,040.00	17%	5,632.00	1,408
Salaries - Overtime	510	-	-		132.00	(132)
Office Supplies	1,500	75.02	153.27	10%	-	153
Postage	1,600	138.86	138.86	9%	214.00	(75)
Training	2,000	-	50.00	3%	50.00	-
Cellular Phones	1,200	84.56	169.10	14%	168.00	1
Contractual Services	6,000				32.00	(32)
Equipment	4,000	235.87	830.59	21%	-	831
Vehicle Maintenance / Repairs	1,600				-	-
Gasoline / Fuel / Oil	1,000				68.00	(68)
Uniforms / Clothing	750				-	-
Refunds	500				-	-
Observation / Disposal	500				-	-
Microchips	1,850	-	955.00	52%	-	955
Volunteers / Public Relations	1,000				-	-
Rabies Tags	2,500		2,421.73	97%	2,237.00	185
Transportation Board and Care	7,794	150.00	996.30	13%	512.00	484
<b>Total Operating Expenditure</b>	<b>\$ 268,476</b>	<b>22,102.83</b>	<b>22,102.83</b>	<b>8%</b>	<b>\$ 7,313</b>	<b>14,790</b>
<b>TRANSFERS OUT</b>						
Transf. to General Fund	10,000	3,275.24	4,865.00	49%	2,362.00	2,503
Transf. to IMRF Fund	13,160	970.00	1,918.00	15%	1,434.00	484
Transf. to SSI Fund	17,954	1,313.00	2,584.00	14%	1,804.00	780
Transf to Animal Cntr Cap Imp	15,000	-	-		-	-
Trns. to Health Care Fund	23,785	-	-		-	-
<b>Total Transfers Out</b>	<b>\$ 79,899</b>	<b>3,809.29</b>	<b>3,809.29</b>	<b>5%</b>	<b>\$ 1,470</b>	<b>\$ 3,767</b>
<b>Total Expenditure &amp; Transfers Out</b>	<b>\$ 348,375</b>	<b>25,912.12</b>	<b>25,912.12</b>	<b>7%</b>	<b>\$ 8,782</b>	<b>\$ 18,557</b>
<b>Total Revenue Over/(Under) Expenditure</b>	<b>\$ (3,275)</b>	<b>(3,769.62)</b>	<b>(3,769.62)</b>	<b>115%</b>	<b>\$ 4,543</b>	<b>\$ (8,312)</b>

**KENDALL COUNTY ANIMAL CONTROL FUND #1301  
FUND (CASH) BALANCE  
FY 2024**

MONTH	FY24 Monthly REVENUE OVER/(UNDER) EXPENSES	FY24 FUND (CASH) BALANCE	FY23 Monthly REVENUE OVER/(UNDER) EXPENSES	FY23 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 204,033		\$ 153,804
December-23	\$ (3,770)	200,264	\$ 10,068	163,872
January-24	51,749	252,012	15,569	179,441
February-24			22,472	201,913
March-24			5,701	207,614
April-24			(10,885)	196,729
May-24			9,548	206,277
June-24			14,436	220,713
July-24			6,294	227,007
August-24			11,574	238,581
September-24			1,487	240,068
October-24			(8,149)	231,919
November-24			(27,885)	204,033
Fund (Cash)	\$ 47,979		\$ 50,229	
YTD Fund Balance		\$ -		\$ 204,033

**KENDALL COUNTY ANIMAL CONTROL**  
**Statement of Revenues And Expenditures**  
**1/31/2024**

**Animal Medical Care Fund #1302**

	<b>FY24 Budget</b>	<b>January Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 16,300</b>	<b>\$ 17,967</b>			FY13 \$250 FY14 21,935 FY15 33,497
<b>Revenue</b>					FY16 32,810 FY17 32,325 FY18 26,165 FY19 20,132
Donations & Receipts	10	4,128	4,361	43613.1%	FY20 18,939
Total Revenue	10	4,128	4,361	43613.1%	FY21 18,050 FY22 \$ 16,300 FY23
<b>Expenditure</b>					
Animal Medical Care Expenses	3,000	61	127	4.2%	
Heartworm Testing	500	-	-	0.0%	
FeLuk/FIV Testing	1,500	491	658	43.8%	
Total Expenditure	5,000	552	785	15.7%	
<b>Ending Balance</b>	<b>\$ 11,310</b>	<b>\$ 21,543</b>	<b>\$ 3,576</b>		

**County Animal Population Control Fund #1309**

	<b>FY24 Budget</b>	<b>January Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 114,739</b>	<b>\$ 94,099</b>			FY11 46,246 FY12 60,939 FY13 64,358
<b>Revenue</b>					FY14 71,549 FY15 83,094 FY16 97,935 FY17 106,508
Fees	12,000	6,040	7,910	65.9%	FY18 108,859
Total Revenue	12,000	6,040	7,910	65.9%	FY19 117,265 FY20 115,665 FY21 114,716 FY22 114,739 FY23
<b>Expenditure</b>					
Spay/Neuter Fees - Targeted Dogs/Cats	10,000	55	217	2.2%	
Spay/Neuter Fees - Adopted Dogs/Cats	15,000	2,184	5,130	34.2%	
Total Expenditure	25,000	2,238	5,347	21.4%	
<b>Ending Balance</b>	<b>\$ 101,739</b>	<b>\$ 97,901</b>	<b>\$ 2,563</b>		

**Animal Control Capital Fund #1400**

	<b>FY24 Budget</b>	<b>January Actual</b>	<b>YTD Actual</b>	<b>YTD Percent of Budget</b>	<b>Fund Balance</b>
<b>Beginning Balance</b>	<b>\$ 42,131</b>	<b>\$ 60,931</b>			FY11 87,769 FY12 41,062 FY13 46,762
<b>Expenditure</b>					FY14 51,661 FY15 69,276 FY16 125,571 FY17 134,712 FY18 142,293
Expense - Building Improvements	10,000				FY19 113,553
Capital Expenditure	15,000	3,780	3,780	25.2%	FY20 3,551 FY21 23,607 FY22 \$ 42,131
Total Expenditure	25,000	3,780	3,780	15.1%	
<b>Transfers In</b>					
Transfers In - from Animal Control Fund	15,000	-	-	0.0%	
Total Transfers In	15,000	-	-		
<b>Ending Balance</b>	<b>\$ 32,131</b>	<b>\$ 57,151</b>	<b>\$ (3,780)</b>		

# Kendall County Emergency Management Agency

1102 Cornell Lane, Yorkville Illinois 60560

Roger Bonuchi, Director

Tracy Page, Deputy Director

## Emergency Management Report

**DECEMBER 2023**

### ○ **KCEMA Operations**

- The following EMA volunteers received the Presidential Volunteers Award for 2023
  - Gold
    - Linda Keen – 560 hours
  - Silver
    - Dan Kyburz – 250 hours
  - Bronze
    - Joe Buan – 179 hours
    - Rob DeLong – 175 hours
    - Tim Strueber 155 hours
    - Bill Kenn – 103 hours
  - Two new members were sworn in on the 18<sup>th</sup>
    - Kelly Heligas
    - Luke Henderson
  - Updates to the County EMA website are taking place.
  - NQS work and training will begin in January

### ○ **Nuclear**

- More than likely will be moving away from using a radio station as our primary public warning channel. IPAWS will take its place.
- Nuclear IPRA exercise will be June of 2025. This will be a hostel action base exercise.

### ○ **Hazard Mitigation Plan**

- The HMP was presented to the County Administrator
- Public Forum will be February 20, 2024

### ○ **LEPC Committee**

- Diesel Spill, I55 near Joliet, Kendall County – 12/07/23

### ○ **UCP Status**

- The UHF antenna for the far right radio in the dispatch area of the bus will be installed by end of day today (Monday).
- The PC on the right side of the dispatch area has been fixed.
- Nothing done with the ICRI radio iterop device just yet. We need to select the required cables.
- Revised 2024 UCP budget was presented to the EMA committee of the Chiefs Association. The next approval will be the Chief's Association Board.



○ **Meetings/Training/Volunteers/Details**

- IEMA County Call Update with IEMA Deputy Director via Zoom, Monthly
- ILEAS Meetings twice a month
- ARES SEC meeting on the second Wednesday of each month via Zoom
- UCP team lead meeting monthly.
- State radio “Stakeholders” meeting monthly.
- Illinois Eclipse Communications Planning is on-going.
- Kendall County will be hosting the IEMA Region 3 meeting on May 17<sup>th</sup> location TBD
- Kendall County will be hosting the National Weather Service Storm Spotting training on February 28<sup>th</sup>

○ **Important Dates**

01/22/24 – KCEMA Business/Training meeting in EOC

02/20/24 - Hazard Mitigation Plan Public Forum at Oswego Fire Station 1

02/28/24 - National Weather Service Storm Spotting training at Yorkville HS

05/17/24 - IEMA Region 3 meeting location TBD

June 2025 – Nuclear Exercise

# Kendall County Emergency Management Agency

1102 Cornell Lane, Yorkville Illinois 60560

Roger Bonuchi, Director

Tracy Page, Deputy Director

## Emergency Management Report

**JANUARY 2024**

### ○ **KCEMA Operations**

- Attended table top exercise at Oswego PD, the scenario was a tornado touched down
- 2024 Polar Plunge planning has started
- Eclipse support planning is on going
- Basic Weather spotter class in cooperation with the National Weather Service on Wednesday, February 28<sup>th</sup> at 6pm. The location will be: Yorkville High School, Instructional Room - Enter Door 1, 797 Game Farm Rd, Yorkville, IL 60560
- Winter Storms and fridged temperatures hit the area. Which resulted in EMA rescuing two people from the snow
- Quarterly report was submitted to IEMA

### ○ **Nuclear**

- EmNet console was tested after the planned power outage to ut over the new UPS system.
- Nuclear IPRA exercise will be June of 2025. This will be a hostel action base exercise.
- Quarterly report was submitted.
- Dosimetry testing was complete

### ○ **Hazard Mitigation Plan**

- Public Forum will be February 20, 2024

### ○ **UCP Status**

- The UHF antenna has been resolved by installing an additional antenna
- Nothing done with the ICRI radio iterop device just yet. We need to select the required cables.
- Revised 2024 UCP budget was approved by Kendall County Association of Chiefs of Police.

### ○ **Radios**

- 4 new Kenwood 5800 UHF radios just arrived from Ragan Communications. 1 goes in the bus, 1 in the Yukon, 1 in the Explorer and 1 in the Escape. These replace the aging Motorola CDM-1250s.

○ **Meetings/Training/Volunteers/Details**

- IEMA County Call Update with IEMA Deputy Director via Zoom, Monthly
- ILEAS Meetings twice a month
- ARES SEC meeting on the second Wednesday of each month via Zoom
- UCP team lead meeting monthly.
- State radio “Stakeholders” meeting monthly.
- Illinois Eclipse Communications Planning is on-going.
- Kendall County will be hosting the IEMA Region 3 meeting on May 17<sup>th</sup> location TBD
- Kendall County will be hosting the National Weather Service Storm Spotting training on February 28<sup>th</sup>

○ **Important Dates**

02/20/24 - Hazard Mitigation Plan Public Forum at Oswego Fire Station 1  
02/26/24 – KCEMA Volunteer Training/Business Meeting  
02/28/24 - National Weather Service Storm Spotting training at Yorkville HS  
05/17/24 - IEMA Region 3 meeting location TBD  
June 2025 – Nuclear Exercise

Kendall County Economic Development Commission  
 Loan Status  
 12/31/2023

Account Name	Last Pymt	A Monthly Payment		Interest Rate	B Total Paid		D Principal Balance	E Bank Totals	
	Loan Date	Principal	Interest		Principal	Interest		Interest Earned	Bank Balance includes I earned
Surplus - EDC BB #815-535								439,684.95	926,898.68
<u>Law Office Corporation</u> Payment: #93/242	12/1/2024	104.34			481.88	97.17			
Loan Status: Midland State Bank	3/11/2015	450.56 120,000.00 120,450.56	1.50%	37,096.28	11,605.56	83,354.28	125.17	48,827.01	
<u>Lucky's Beef N Dogs</u> Payment: #50/176	12/21/2024	225.00			164.96	60.44			
Loan Status: BB 286	5/23/2017	32,086.20	2.90%	7,737.14	3,362.86	24,349.06		12,991.96	
<u>Grace Holistic Center for Education</u> Payment: #32/84	10/31/2023	1,332.63			1,154.66	177.97			
Loan Status: Midland State Bank	5/1/2021	100,000.00	3.25%	35,443.23	7,200.93	64,556.77	54.62	42,698.78	
<u>Camp Mutty Paws</u> Payment: #19/84	11/22/2023	727.10			572.31	127.69			
Loan Status: Midland State Bank	5/1/2022	54,100.00	3.50%	11,521.99	2,696.11	42,578.01	12.88	14,230.98	
Minooka Water Project	2/7/2023		1.00%						750,000.00
Total Loan Statuses		306,636.76			91,798.64	24,865.46	214,838.12	439,810.12	1,795,647.41

Total Assets (D +E) 2,010,485.53

## January-February 2024 Update

Kendall County economic development has lately been working on these projects:

- Entrepreneur's Breakfast series
- Farm-based Business Workshop
- Business Retention Survey
- Workforce Development and Career Fair
- Kendall Economic Development Alliance
- Greater Chicago Economic Partnership
- County Economic Environmental Scan
- Building and Sites Survey

### **Entrepreneur's Breakfast**

We aim to bring together people from across the county who are interested in starting their own businesses, or who have recently started businesses, to share advice, tips, insights and support. The Entrepreneur's Breakfast series is premised on the idea that people starting businesses can help each other, and also will benefit from an instructive talk that begins the get-together.

These will be hosted on the first Wednesday of each month at Sunfield Restaurant in Yorkville. The first will be on February 7, from 8-9 a.m. The Small Business Development Center at Waubensee Community College is a co-sponsor.

### **Farm-based Business Workshop**

There are often business opportunities for people living on farms, the creation of small-businesses in addition to a farming operation. This workshop, to be held March 8, will bring together people who have successfully started a farm-based business, rural lenders and input on county business regulations. We want to encourage people in the agricultural community to explore starting a business. This is slated for March and will be held at Meadowhawk Lodge, Hoover Forest Preserve, Yorkville. Our co-sponsor for the workshop is the Grundy Kendall Farm Bureau.

### **Business Retention Survey**

We continue to work on the most efficient ways to conduct business retention surveys. I have been in contact with municipal economic development staff to coordinate a shared survey service. Our goal is to conduct a county-wide shared online survey and then joint BRE visits with the municipal economic developer. This is to be an ongoing effort, maintaining connections to county businesses. The purpose of a business retention survey is to have close connections with businesses, so that we can assist and hold on to current business and possibly assist in business expansion.

### **Workforce Development and Career Fair**

We are working jointly with the Illinois Department of Employment Security, Illinois WorkNet and Waubensee Community College to produce a workforce development and career fair on April 5, from 1-4 p.m. at the Plano YMCA.

We anticipate up to 50 business and organization participants from Kendall County organizations. A recent job fair at Mooseheart brought in more than 200 job seekers. The need for job seekers continues to be a major theme in conversations with businesses across the county.

### **Kendall Economic Development Alliance**

We have generated a broad agreement that we can work jointly to promote economic development in the county. The first result of this agreement is joint work on the business retention survey.

### **GCEP Participation**

We continue to participate in GCEP partner meetings. In addition, we forward GCEP proposals, as appropriate, to Kendall County municipalities. We are currently working with GCEP to gather relevant economic development data for Kendall County and the region to understand our points of opportunity to help focus economic development efforts.

### **Building and Sites Survey**

We have updated Kendall County's website by including links to currently available sites suitable for development. Additional information is being collected in this area.

### **Developing priorities**

Economic development has a focus of supporting businesses across the County and addressing a number of macro-level issues where we can have an impact. As a more recently reconstituted position within Kendall County, staff intends to spend a portion of the beginning of this year determining where the County's economic development efforts will be most beneficial across the County. As we develop data, we intend to come back to the Committee to review priorities as we move forward.

Todd D, Volker  
Economic Development Coordinator



## Kendall County Agenda Briefing

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**Meeting Type:** Economic Development and Administration  
**Meeting Date:** 2/8/2024  
**Subject:** Use of Estate Funds  
**Prepared by:** Taylor Cosgrove, Animal Control Director  
**Department:** Animal Control

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**Action Requested:** Approval of the allocation of estate funds donated to Kendall County Animal Control

**Board/Committee Review:**

December 19, 2024: Approval to execute an agreement for the receipt of estate funds

**Fiscal impact:**

\$29,004.71 of which use is to be determined

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**Background and Discussion:**

Animal Control received an estate bequest in December in the amount of \$29,004.71. Animal Control has evaluated its current needs and recommends allocating these unexpected funds as follows:

- \$1,000 to be allocated to microchip purchases (2024)
- \$10,000 to be allocated to spay/neuter budget (2024)
- \$5,000 to be allocated to the Animal Medical Fund
- \$750 to be allocated to staff training (2024)
- \$12,254.71 to be allocated to the Capital Fund

Animal Control is in need of additional microchips due to the increase in animal intake as well as an increase in participation in our community microchip program. The department is in need of funds to be allocated towards the spay/neuter surgeries for both the increased shelter population along with an increase in demand for our free spay/neuter voucher program for those residents who qualify. The Animal Medical Fund would benefit from additional reserves. As the cost of veterinary care continues to increase, we have seen more animals coming in (stray and owner surrenders alike), with treatable medical conditions. Finally, additional funds towards our staff training budget for 2024, as we look towards certification and training programs through NACA and/or Mizzou extension for our staff to continue gaining knowledge to help best serve our community.

There was previous discussion of purchasing an upgrade to the Chameleon software to eliminate direct entry of rabies tag information. Staff has evaluated the solution and its costs and continues to look for more effective alternatives. Should we determine that the upgrade is necessary, the amount allocated to Capital in the above request could still be utilized to cover that expense.

**Staff Recommendation:**

My recommendation for the allocation of funds comes from varying current needs in the department.

**Attachments:**

NA