

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE
Meeting Minutes for Thursday, December 28, 2023

Call to Order – Committee Chair Scott Gengler called the Finance & Budget Committee to order at 4:00 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	Here		
Brian DeBolt	Here		
Matt Kellogg	Here		
Jason Peterson	Absent		
Seth Wormley	Here		

With four (4) members present a quorum was established.

Staff Present – Christina Burns, Latreese Caldwell, Jennifer Breault, Jason Majer, Judge Krentz

Approval of Agenda – Member Kellogg made a motion to change the agenda order; moving item 10 to after item 5 on the agenda, second by Member DeBolt. **With four members present voting aye, the motion carried by a vote of 4-0.**
Then:

Member DeBolt made a motion to approve the agenda as amended, second by Member Wormley. **With four members voting aye, the motion carried by a vote of 4 -0**

Approval of Claims – Member DeBolt made a motion to forward the approval of the claims to the next County Board meeting, second by Member Kellogg. **With four (4) members present voting aye, the motion carried by a vote of 4-0.**

Committee Reports and Updates

- A. **Personnel Reports** – No report was provided to the committee this month.

- B. **ARPA Update** – Jennifer Breault updates the committee on the ARPA fund balance for the end of FY 2023, the fund has an approximate balance of \$2.8M (pg. 2 of pkt.) She directed them to page 3 for potential projects for FY 2024. A question was asked regarding the Broadband project and the money that has been provided. Ms. Burns stated that Kendall County has paid money to Pivot Tech the consultant on this project, approximately \$230,000 thus far.

Executive Session

Member Kellogg made a motion to enter into Executive Session for (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. Member DeBolt seconded the motion. Chair Gengler asked for a voice vote on the motion. **With four (4) members present voting aye. Motion Carried.**

Reconvened to Open Session at 4:23 p.m.

New Committee Business

A. Discussion and Approval of FY2024 Opioid Applications

Jennifer Breault directed the committee to page 4 of packet for the Opioid FY23 fund balance. Going forward into FY24 it had been previously decided by this committee that Offices/ Departments seeking these funds must submit an application to be reviewed by the committee. The Public Defender and the Health Department have submitted applications, and they can be found in the packet on Pages 5 - 14 for review by the committee. Attorney Jason Majer is asking for \$8000 for the Public Defender's office to attend the convention for National Association of Drug Court Professionals. The funds will be used for the four-day conference/training for two Attorneys to attend. It was the consensus of the committee to approve the funds for the Public Defender's office for the purpose stated above. After the committee discussed the application, it was a consensus that the Health Department's application be tabled at this time. The would like to acquire additional information from the Executive Director/Public Health Administrator at the next Finance & Budget Committee meeting in January.

Member DeBolt made a motion for Approval of FY2024 Opioid Application for the Public Defender's Office, second by Member Wormley. **With four (4) members present voting aye, the motion carried 4-0.**

B. Discussion and Approval of Case Management Software and Digital Evidence Storage Programs

Public Defender Jason Major presented to the committee a request for Case Management Software and Digital Evidence Storage (pg. 15-58). Due to the increase in caseloads and the impact of digital evidence, including but not limited to body worn cameras, squad videos, audio and video recorded interviews/interrogations, the Public Defender's office is in need of a formal case management system to accurately track their caseloads and conflicts as well as a way to store and easily access/search discovery and audio/video recordings. He is asking for approval of two contracts; one with Karpel Solutions and the other with Axon Enterprise. The two programs will work together to achieve these goals. He did receive a grant from the State of Illinois in the amount of \$98,000, which he will use for the upfront costs, he is asking for the funding of the yearly costs. The committee is asking that the Public Defender work with the IT department to be sure there is no undo strain on the IT system.

Member DeBolt made a motion for Approval of Case Management Software and Digital Evidence Storage Programs to be forwarded to the next County Board meeting under Finance, second by Member Wormley. **With four (4) members present voting aye, the motion carried 4-0.**

Old Committee Business – None

Public Comment – None

Items for County of the Whole – None

Items for County Board

- Approval of Claims
- Approval of Case Management Software and Digital Evidence Storage Programs under Finance

Adjournment – Member Kellogg made a motion to adjourn the Finance and Budget Committee meeting, second by Member DeBolt. **With four members present voting aye; the meeting was adjourned at 5:00 p.m. by a vote of 4 -0.**

Respectfully submitted,
Sally A. Seeger
Administrative Assistant and Recording Clerk