



**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, December 14, 2023 at 4:00 PM
Meeting Minutes**

Call to Order and Pledge of Allegiance - The Committee of the Whole meeting was called to order at 4:02pm by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Here		
Scott Gengler	Here		
Zach Bachmann	Here		
Brian DeBolt	Here		
Elizabeth Flowers	Absent		
Dan Koukol	Here		
Jason Peterson	Here		
Ruben Rodriguez	Here		
Brooke Shanley	Absent		
Seth Wormley	Here		

With 8 members present a quorum was established.

Staff Present: County Administrator Christina Burns, Deputy County Administrator Latreese Caldwell, HR Director Leslie Johnson, Facilities Management Director Dan Polvere, Facilities Management Assistant Director Luke Prisco, and Assistant States Attorney Jim Webb

Others Present: Ethan Kruger

Approval of Agenda –

Member Debolt made a motion to approve the agenda, second by Member Koukol. **With 8 members present voting aye, the motion was carried by a vote of 8- 0.**

Approval of Claims – Motion made by Member Bachmann, second by Member Rodriguez to forward claims to the next County Board meeting.

With 8 members present voting aye, the motion was carried by a vote of 8- 0.

New Committee Business –

- A. Approval of Revised Section 8.1 (Personal and Banked Sick Leave Policy)**

Mrs. Johnson presented to the board the Paid Leave Act that becomes effective on January 1, 2024. The act requires employers to provide 40 hours of paid leave to full time employees per 12-month period and a pro-rata amount to part time, seasonal, and temporary employees. Kendall County currently offers paid leave for full-time and part-time employees only. The revised Personal and Banked Sick Leave Policy provides personal leave to full-time employees, part-time employees, temporary and seasonal employees.

Motion made by Member Rodriguez, second by Member Peterson to forward to the next County Board meeting.

B. Approval of Ordinance Regarding Paid Leave for Workers Act

Section 15(p) of the Act and IDOL proposed rules also state, the Act does not apply to an employer who is covered by a municipal or county ordinance that is in effect before January 1, 2024, if the ordinance provides paid leave benefits that are equal or greater to what is required by the Act. Unlike the “qualified pre-existing paid leave policy” exception, a local Ordinance can also provide the employer with the flexibility to amend its policies after January 1, 2024, without destroying its exempt status under the Act.

Staff recommendation is to (1) Revise Section 8.1 - Personal and Banked Sick Leave Policy and (2) Ordinance regarding paid Leave for Workers Act for Approval at the December 19, 2023, County Board Meeting. It was consensus of the Committee to forward both items to County Board for approval.

Motion made by Member Bachmann, second by Member Rodriguez to forward to the next County Board meeting.

C. COB 2 Construction Update/Contingency

Rick Krischel updated the Committee on construction progress for County Office Building II. Construction work is on target to complete the shell of the building before Christmas. For the upcoming week, the roofers are scheduled to do the ice and water shield on the west half of the building and follow up on the east half by the end of the week. Mechanical work will also begin soon.

Contingency reduction No. 3 includes additional costs for temporary heating to the new building during construction and costs associated with completion of the two parking lots. The total request for Contingency Reduction No. 3 is \$6,580 with revised contract amount.

Motion made by Member Debolt, second by Member Peterson to forward to the next County Board meeting.

Old Committee Business-

None

Department Head and Elected Officials Reports –

A. Facilities Management Project Update

Facilities Management Assistant Director, Luke Prisco, updated the Committee on the completion of the replacement of the two water boilers located at the Public Safety Center along with the Universal Power Supply (UPS) with a switchover to new units on January 10.

Facilities staff developed a spreadsheet to track County wide aging of critical equipment by facility (spreadsheet in packet). Items highlighted in green are in good condition, yellow indicates additional wear age or potential issue with repair, and red indicates the equipment is passed its useful lifespan or replacement parts are unavailable. Staff will continue to track equipment to help prepare for replacement as needed.

Public Comment –

None

Questions from the Media –

None

Chairman’s Report –

Boards and Commission Re-Appointments:

Audra Hendrix – Ethics Commission – 2-year term – December 2025

Crystal Steinbach - Ethics Commission – 2-year term -December 2025

Russ Corneils - Ethics Commission - 2-year term – December 2025

Claire M. Wilson – Regional Plan Commission (Seward Twp) - 3-year term December 2026

Dr. John Gleason – Board of Health – 3-year term- December 2026

Action Items for County Board –

A. Claims

B. Approval of Revised Section 8.1 (Personal and Banked Sick Leave Policy)

C. Approval of Ordinance Regarding Paid Leave for Workers Act

D. Contingency Reduction – Lite Construction: \$2,139,908 (\$6,000 increase, \$630 reduction), Plainfield Grading: \$50,412 (\$825 reduction), Abbey Paving: \$407,555 (\$2,035 increase)

E. **Boards and Commission Re-Appointments:**

Audra Hendrix – Ethics Commission 2-year term – December 2025

Crystal Steinbach - Ethics Commission 2-year term -December 2025

Russ Corneils - Ethics Commission 2-year term – December 2025

Claire M. Wilson – Regional Plan Commission (Seward Twp) 3-year term – December 2026

Dr. John Gleason – Board of Health 3-year term- December 2026

Executive Session- For the purpose of (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase

in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

Member Peterson made a motion, seconded by Rodriguez, to go into Executive Session for the purpose of. Chairman Kellogg called the roll call.

Brian Debolt	Yes
Zach Bachmann	Yes
Elizabeth Flowers	-----
Matt Kellogg	Yes
Scott Gengler	Yes
Dan Koukol	Yes
Ruben Rodriguez	Yes
Seth Wormely	Yes
Brooke Shanley	-----
Jason Peterson	Yes

With a roll call vote of all ayes, the Committee went into Executive Session at 4:38pm

The Committee came out of Executive Session at 4:58pm.

Adjournment – Member Gengler made a motion to adjourn the meeting, second by Member Debolt. **With 8 members present voting aye, the meeting adjourned at 4:58p.m.**

Respectfully Submitted,

Nancy Villa
Executive Administrative Assistant