



**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Thursday, January 11, 2024, at 4:00 PM**  
**Meeting Minutes**

**Call to Order and Pledge of Allegiance** - The Committee of the Whole meeting was called to order at 4:02pm by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

**Roll Call**

<b>Board Member</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Matt Kellogg	Here		
Scott Gengler	Here		
Zach Bachmann	Here		
Brian DeBolt	Here		
Elizabeth Flowers		4:20pm	
Dan Koukol	Here		
Jason Peterson	Here		
Ruben Rodriguez	Here		
Brooke Shanley	Here		
Seth Wormley	Absent		

**With 7 members present a quorum was established.**

**Staff Present:** County Administrator Christina Burns, Deputy County Administrator Latreese Caldwell, HR Director Leslie Johnson, Facilities Management Director Dan Polvere, Facilities Management Assistant Director Luke Prisco, and Assistant States Attorney Jim Webb

**Others Present:** Ethan Kruger (WSPY), Rick Krischel (Cordogan Clark)

**Approval of Agenda** – Member Gengler made a motion to amend the agenda. Items A & B will be D & C. Member Rodriguez seconded the motion. **With 8 members present voting aye, the motion was carried by a vote of 8-0.**

**Approval of Minutes-** Member Debolt made a motion to approve the December 14, 2023, Committee of the Whole minutes, Seconded by Member Gengler. **With 8 members present voting aye, the motion was carried by a vote of 8-0.**

**Approval of Claims** – Motion made by Member Shanley, seconded by Member Bachmann to forward claims to the next County Board meeting. **With 8 members present voting aye, the motion was carried by a vote of 8 - 0.**

**New Committee Business –**

A. **\*UPDATE:** COB II Construction

Rick Krischel updated the Committee on the construction of the County Office Building II. Work continues to be on target. Mr. Krischel reports that the mechanical, electrical, plumbing, and fire protection are ahead of schedule. Temporary heat is up and running inside the building. Workers have started sheathing the roof and will continue as weather permits. Windows will be installed soon along with drywall. The Committee discussed scheduling a tour at the next COW meeting.

B. **\*MOTION (Forward to County Board):** Approval of Contingency Reduction No. 4 – Lite Construction: \$2,141,504 (\$1,596 increase) Plainfield Grading \$612,412 (\$13,463 + \$98,573 increases) Midwestern Concrete: \$32,000 (\$32,000 increase)

Contingency reduction no 4 includes costs additional temporary construction fence, necessary grading undercuts in both the West and South parking lots and concrete work associated with the ramp vs stair adjacent to the old firehouse.

Member Debolt made a motion to forward to County Board seconded by member Peterson.

**With 8 members present voting aye, the motion was carried by a vote of 8- 0.**

Scott Gengler	Yes
Zach Bachmann	Yes
Brian Debolt	Yes
Dan Koukol	Yes
Jason Peterson	Yes
Ruben Rodriguez	Yes
Brooke Shanley	Yes
Matt Kellogg	Yes
Elizabeth Flowers	Yes
Seth Wormley	Yes

C. **\*PRESENTATION:** Anti-harassment Training

Human Resources director Leslie Johnson presented the anti-harassment training to the committee. Presentation attached in packet.

D. **\*MOTION (Forward to County Board):** Purchase of Personal Related Property Related to the Acquisition of 101 W. Fox St., Yorkville

Member Debolt made a motion to forward to County Board seconded by member Peterson.

**With 8 members present voting aye, the motion was carried by a vote of 8- 0.**

**Old Committee Business-** None

**Department Head and Elected Officials Reports** – None

**Public Comment** –None

**Questions from the Media** – None

**Chairman’s Report** –

**Appointments**

Bobby J. Richardson (remaining term of Jim Jensen) - Board of Health - March 2024  
Darin Peterson (Primary) - KenCom Executive Board (Bristol Kendall Fire District)  
Jeremy Messersmith (Alternate) - KenCom Executive Board (Bristol Kendall Fire District)  
Josh Flanders (Primary) – KenCom Executive Board (Oswego Fire District)  
Cliff Fox - Zoning Board of Appeals (Kendall) - 5-year term -January 2029  
Tom Fletcher - Lisbon-Seward Fire District - April 2025

**Action Items for County Board** –

- Claims
- Approval of Contingency Reduction No. 4 – Lite Construction: \$2,141,504 (\$1,596 increase) Plainfield Grading \$612,412 (\$13,463 + \$98,573 increases) Midwestern Concrete: \$32,000 (\$32,000 increase)
- Approval of Purchase of Personal Related Property Related to the Acquisition of 101 W. Fox St., Yorkville
- **Appointments**  
Bobby J. Richardson (remaining term of Jim Jensen) - Board of Health - March 2024  
Darin Peterson (Primary) - KenCom Executive Board (Bristol Kendall Fire District)  
Jeremy Messersmith (Alternate) - KenCom Executive Board (Bristol Kendall Fire District)  
Josh Flanders (Primary) – KenCom Executive Board (Oswego Fire District)  
Cliff Fox - Zoning Board of Appeals (Kendall) - 5-year term -January 2029  
Tom Fletcher - Lisbon-Seward Fire District - April 2025

**Executive Session-** None

**Adjournment** – Member Peterson made a motion to adjourn the meeting, second by Member Flowers. **With 9 members present voting aye, the meeting adjourned at 5:11p.m.**

Respectfully Submitted,

Nancy Villa  
Executive Administrative Assistant