

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

FEBRUARY 7, 2024

I. Call to Order

Commissioner Koukol called the meeting to order at 6:08 pm in the Kendall County Administrative Office Building – Kendall County Second Floor Board Meeting Rooms 209 and 210.

II. Roll Call

	Bachmann	X	Koukol
	DeBolt		Peterson
X	Flowers	X	Rodriguez (entered meeting at 6:12pm)
X	Gengler		Shanley
	Kellogg		Wormley

Commissioners Flowers, Gengler, and Koukol were all present.

Commissioner Rodriguez entered the meeting at 6:12 pm.

III. Approval of Agenda

Commissioner Flowers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements and Cost Center Reports through January 10, 2024

Executive Advisor Guritz presented an overview of the financial statements and cost center reports through January 31, 2024.

Commissioner Rodriguez entered the meeting at 6:12 pm.

VI. APPROVAL OF SPECIAL USE PERMITS

A. Kendall County PBZ – Economic Development

- Cancellation: February 7, 2024 – Meadowhawk Lodge - Cancelled
- Addition: March 7, 2024 – Meadowhawk Lodge – 8:30 am to 12:30 pm
- Addition: June 20, 2024 – Pickerill Estate House – 3:00 pm to 6:00 pm

Commissioner Rodriguez made a motion to approve and waive fees for the Kendall County PBZ – Economic Development Special Use Permits for March 7, 2024 Meadowhawk Lodge, and June 20, 2024 Pickerill Estate House. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

B. Bristol-Kendall Fire Department

- February 13, 14 and 15 - Harris Shelter 2 – 8:00 AM – 3:00 PM– Ice Rescue Training

Commissioner Flowers made a motion to approve and waive fees for the Bristol-Kendall Fire Department Special Use Permit for February 13, 14, and 15 for Harris Shelter 2. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

C. Girl Scouts of Northern Illinois – Genesis Service Unit

- July 14 (Shelter 4 – overnight storage only); 15, 16, 17, 18 and 19 - Harris Shelters 1 and 4, 2 and 7 Requested Permit Fees Reductions

Executive Advisor Guritz presented a Special Use Permit for the Girl Scouts of Northern Illinois – Genesis Service Unit with a requested in reduction of fees from \$3,000.00 to \$2,000.00 (a \$1,000.00 fee reduction).

Commissioner Rodriguez made a motion to approve Girl Scouts of Northern Illinois – Genesis Service Unit Special Use Permit on July 14 (Shelter 4 – overnight storage only); 15, 16, 17, 18 and 19 - Harris Shelters 1 and 4, 2 and 7 requested permit fees including a fee reduction of \$1,000.00. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VII. Grounds and Natural Resources Reports

- A. 23-24 CWD Bow Hunt Season – Final Harvest Report
- B. 2024 Proposed Farm License Agreements

Acting Executive Director White presented the final harvest report for the 2023-2024 CWD Bow Hunt program.

Commissioner Flowers made a motion to forward the 2024 proposed farm license agreements to Committee of the Whole. Seconded by Commissioner Gengler. Aye, Flowers, Gengler, and Rodriguez. Opposed, Commissioner Koukol. Motion carried by a vote of 3:1.

VIII. Environmental Education and Ellis House and Equestrian Center Reports

- A. Subat Nature Center Project Updates – Exhibit Concepts and Narrative
- B. 2024 Summer Camp Enrollment Updates
- C. 2024-2025 Natural Beginnings Enrollment Updates

Environmental Education and Outreach Division Manager Wiencke provided updates on the Subat Nature Center Project with examples of exhibit concepts and the planned narrative.

Environmental Education and Outreach Division Manager Wiencke provided updates on 2024 Summer Camp enrollment which is about 75% full, and the enrollment in the 2024-2025 Natural Beginnings program year, which is about 95% full.

IX. Other Items of Business

- A. Notice of Public Hearing: February 8, 2024 from 5:30 PM to 7:00 PM
Kendall County Historic Courthouse – 110 W. Madison Street, Yorkville, IL 60560
Illinois Department of Natural Resources – Proposed Regional Trails Program (RTP)
Area Hoover and Fox River Bluffs Forest Preserves Multi-Use Trail

X. Chairman’s Report

Operations Chair Koukol reported that he would like to see the farm license agreements bid out in the fall of 2024.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Adjournment

Commissioner Flowers made a motion to adjourn the meeting. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Meeting adjourned at 7:08 pm.

Respectfully submitted,

David Guritz
Executive Advisor, Kendall County Forest Preserve District