

Minutes of the KenCom Operations Board Meeting
Held, Tuesday, January 17th, 2024
2:02 p.m.
Oswego Fire Department, Training Room
3511 Woolley Rd, Oswego IL 60543

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Ismel Diaz	MPD	X	
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD		X
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Zach Morel	SFD		X
Chris Biggs	OPD		X
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director of Operations; Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. Seven of the fourteen members were present, resulting in having a majority of a quorum for voting purposes.

Flanders called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by MCCarty. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence –

Staff Report – Bergeron gave a Personnel Report as follows: KenCom has hired 3 new employees starting January 29th making KenCom fully staffed along with the approved +2. The current 3 trainees are moving along and will be entering phase 2 of the training program next week. Training as follows: In-house training for the month of January is TTY call handling. Gina Belmont and Bill Linder will be attending the MABAS-IL Training Summit on February 21st – 23rd in Bloomington-Normal. Powerphone Total Response will be on site next week training employees with a go-live date of mid-February. Project Updates as follows: The dual Toshiba UPS cutover was completed on Wednesday, January 10th. KenCom would like to add a special thank you to the Oswego Fire Department for transporting generators, setting up, and staying through the entire process assisting when needed. KenCom was able to keep our servers, consoles, and radios up at our main center with their assistance. We would also like to thank KCSO for lending an emergency light to our center. Additionally, Kendall County IT, Facilities Management, and Grundy Co. provided amazing support, we couldn't be more grateful for all the assistance and hard work that went into making this a successful project. CESSA meetings continue. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project is to begin soon. A demo was completed with Aladtec for their Time Clock Plus software. We are looking to upgrade shortly utilizing the new features making payroll and scheduling a more efficient process overall. Miscellaneous Information as follows: Economic Interest Statements will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state's Department of Innovation and Technology and CrowdStrike. The State of Illinois Text to 9-1-1 project. KenCom had our initial meeting to gather

information to move forward with going live with receiving text to 9-1-1 via our Viper phone system, pending go-live date. Text to 9-1-1 totals for the month of December were 7. Bergeron stated with the bad weather that came into the area last weekend, they reached out to Holiday Inn Express to book two rooms for employees who needed to utilize them to safely get to and from work. The employees did utilize both rooms which were at a special rate of \$60 with no tax. Bergeron thanked Holiday Inn Express for supporting the dispatch center and working great with staff, letting the midnight shift check in early, and honoring the same rate to other employees who wanted to utilize the hotel and get their own room.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Mikolasek made a motion, seconded by Forseth to approve the consent agenda, which includes the following:

- Approval of the December 2023 Treasurer's Reports
- Approval of the December 20th, 2023 Operations Board Minutes.

All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the January 2024 Operation bills, in the amount of \$229,900.36, seconded by Mikolasek. Discussion. A roll call was taken with all Flanders, Diaz, Richardson, McCarty, Mikolasek & Fox voting aye; Forseth voting present. Motion carried.

Surcharge Fund Bills – McCarty made a motion to approve the January 2024 Surcharge bills, in the amount of \$128,015.26, seconded by Diaz. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business: None

Flanders called for New Business:

Nomination of Officers – Richardson made a motion to appoint Ray Mikolasek as the Operations Board Chairman, seconded by McCarty. All members present voting aye. Motion Carried. Forseth made a motion to appoint Scott McCarty as the Operations Board Vice Chairman, seconded by Mikolasek. All members present voting aye.

Semi-Annual Closed Session Review – Flanders stated the list was distributed and have talked in the last couple of years about reviewing some minutes and releasing ones that no longer need to remain closed. To be discussed in closed session.

Closed Session Audio Destruction – None

Policy and Procedures – None

Other New Business –

Other Business – None

Closed Session – Richardson made a motion to move into closed session for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes of semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 120/2(c)(21), seconded by Fox. A roll call vote was taken with all seven members voting aye. Motion carried. Closed session began at 2:18 p.m.

Open session resumes at 2:21 p.m.

Action After Closed Session – Mikolasek made a motion to remove the October 15th, 2014 closed session meeting minutes, the October 14th, 2015 closed session meeting minutes, and the April 20th, 2016 closed session meeting minutes, keep the remaining closed session minutes closed, seconded by Forseth. Discussion. All members present voting aye. Motion carried.

Flanders stated the next Operations Board Meeting is Wednesday, February 14th, 2024; Oswego Fire Department, Training Room, 3511 Woolley Rd, Oswego at 2:00 p.m. Mikolasek made a motion to adjourn the meeting, seconded by Richardson. All members present voting aye. The meeting adjourned at 2:26 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary