

KenCom Finance Committee Meeting Minutes

Held January 18th, 2024

9:00 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD		X
Brian DeBolt	Kendall County Board Member		X
Mike Peters	KCSO		X
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Josh Flanders	Oswego Fire	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Jensen made a motion to approve the agenda as submitted, seconded by Gomez. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – None

Staff Report: – Bergeron gave a Personnel Report as follows: KenCom has hired 3 new employees starting January 29th making KenCom fully staffed along with the approved +2. The current 3 trainees are moving along and will be entering phase 2 of the training program next week. Training as follows: In-house training for the month of January is TTY call handling. Gina Belmont and Bill Linder will be attending the MABAS-IL Training Summit on February 21st – 23rd in Bloomington-Normal. Powerphone Total Response will be on site next week training employees with a go-live date of mid-February. Project Updates as follows: The dual Toshiba UPS cutover was completed on Wednesday, January 10th. KenCom would like to add a special thank you to the Oswego Fire Department for transporting generators, setting up, and staying through the entire process assisting when needed. KenCom was able to keep our servers, consoles, and radios up at our main center with their assistance. We would also like to thank KCSO for lending an emergency light to our center. Additionally, Kendall County IT, Facilities Management, and Grundy Co. provided amazing support, we couldn't be more grateful for all the assistance and hard work that went into making this a successful project. CESSA meetings continue. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project is to begin soon. A demo was completed with Aladtec for their Time Clock Plus software. We are looking to upgrade shortly utilizing the new features making payroll and scheduling a more efficient process overall. Miscellaneous Information as follows: Economic Interest Statements will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state's Department of Innovation and Technology and CrowdStrike. The State of Illinois Text to 9-1-1 project. KenCom had our initial meeting to gather information to move forward with going live with receiving text to 9-1-1 via our Viper phone system, pending go-live date. Text to 9-1-1 totals for the month of December were 7. Bergeron stated with the bad weather that came into the area last weekend, they reached out to Holiday Inn Express to book two rooms for employees who needed to utilize them to safely get to and from work. The employees did utilize both rooms which were at a special rate of \$60 with no tax. Bergeron thanked Holiday Inn Express for supporting the dispatch center and working great with staff, letting the midnight shift check in early, and honoring the same rate to other employees who wanted to utilize the hotel and get their own room.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by Flanders to approve the consent agenda, which includes approval of the December 2023 Treasurer’s Reports for the Surcharge and Operating Funds and the December 21st, 2023 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Flanders state per the by-laws each January of the even year they do their elections for Chairman and Vice Chairman. Ray Mikolasek from Yorkville Police was elected as the Chairman and Scott McCarty from the Bristol Kendall Fire Department was elected as Vice Chairman.

Finance Committee Report:

Approval of Bills:

Operation Bills – Jensen made a motion to approve the January 2024 Operation Bills, in the amount of, \$299,900.36, seconded by Gomez. Discussion. A roll call vote was taken with all four members present voting aye. Motion carried.

Surcharge Bills – Flanders made a motion to approve the January 2024 Surcharge Bills, in the amount of, \$128,015.26, seconded by Jensen. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – No Report.

Investment for ETSB Funds – Nelson stated KenCom has three one million dollar CD’s coming up for renewal on February 15th. Gomez made a motion to reinvest the CD’s with First National Bank for three months at 4.81% APY, seconded by Jensen. Discussion. A roll call was taken with all for members present voting aye. Motion carried.

UPS Update – Bergeron reviewed in the staff report. Bergeron mentioned that Vons Electric did a great job and were amazing to work with great communication. They were able to take some items off the UPS panel and put them on the ComEd panel which kept the downtime to a minimum. Discussion ensued.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Semi-Annual Closed Session Review – Jensen made a motion for the closed session meeting minutes to remain closed, seconded by Gomez. All members present voting aye. Motion carried.

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, February 15th, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Gomez. All members present voting aye. Motion carried. The meeting adjourned at 9:25 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary