

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING
AGENDA**

**WEDNESDAY, MARCH 6, 2024
6:00 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call: Dan Koukol, Chairman; Ruben Rodriguez, Vice-Chair; Zach Bachmann; Elizabeth Flowers, and Scott Gengler
- III. Approval of Agenda
- IV. Public Comments
- V. Review of Financial Statements and Cost Center Reports through February 29, 2024
- VI. Approval of Special Use Permits
 - A. Kendall County Horse Show Association – For Use of the Harris Forest Preserve Horse Arena and Shelter 7, including Waiving of Facility Use License Fees
 - Saturday, June 08, 2024 – 8:00 AM to 8:00 PM
 - Saturday, July 20, 2024 – 8:00 AM to 8:00 PM
 - Saturday, September 14, 2024 – 8:00 AM to 6:30 PM
 - Sunday, October 13, 2024 – 8:00 AM to 5:45 PM
 - B. Kendall County Planning, Building and Zoning – Economic Development Reservation Cancellation(s) and Addition(s)
- VII. Grounds and Natural Resources Reports
 - A. Grounds and Natural Resources Project Updates
 - B. Kendall County Highway Vehicle Purchase – 2015 GMC 2500 Sierra – Crew Cab with ± 100,000 miles
 - C. FY24 Facility Rentals Updates
- VIII. Environmental Education and Ellis House and Equestrian Center Reports
 - A. IDNR-ENTICE Workshop Evaluations – Saturday, February 24, 2024
 - B. Sap to Syrup Celebration – March 9, 2024
 - C. Girl Scouts of Northern Illinois – Preferred Partner Program
 - D. 2024 Summer Camp Offerings – Demand-Based Session Additions
- IX. Other Items of Business
 - A. Kendall County Career and Resource Fair – Friday, April 5, 2024 – Event Tables and Chairs Request
- X. Chairman’s Report
- XI. Public Comments
- XII. Executive Session
- XIII. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

FOREST PRESERVES & PROGRAMS

Beginning Balance

Revenue				
Revenue - Administration	66.2%	1,038,339	2,854	0.3%
Revenue - Ellis House & Equestrian Center	9.1%	142,208	16,870	11.9%
Revenue - Hoover FP	6.2%	97,400	24,818	25.5%
Revenue - Env. Education	14.4%	226,000	117,387	51.9%
Revenue - Grounds & Natural Resources	3.0%	46,500	1,735	3.7%
Revenue - Pickerill Pigott FP	1.2%	19,180	-	0.0%
Total Revenue	100.0%	1,569,627	163,664	10.4%

Expenditure

Expenditure - Administration	36.2%	568,946	119,426	21.0%
Expenditure - Ellis House & Equestrian Center	12.9%	202,559	35,123	17.3%
Expenditure - Hoover FP	16.4%	257,754	42,113	16.3%
Expenditure - Env. Education	14.6%	229,005	42,064	18.4%
Expenditure - Grounds & Natural Resources	19.1%	300,299	42,013	14.0%
Expenditure - Pickerill Pigott FP	9.7%	11,064	(210)	-1.9%
Total Expenditure	100.0%	1,569,627	280,529	17.9%

ENDING BAL

Surplus/(Deficit)

Budget	YTD	%
\$ 658,179	\$ 658,179	
\$ -	\$ (116,865)	

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$ 658,179	\$ 658,179	\$ 600,007	\$ 600,007	\$ 58,172	
Revenue						
Revenue - Administration	1,038,339	2,854	828,024	56,373	-53,519	-95%
Revenue - Ellis House & Equestrian Center	142,208	16,870	151,970	12,681	4,189	33%
Revenue - Hoover FP	97,400	24,818	72,200	14,545	10,273	71%
Revenue - Env. Education	226,000	117,387	218,560	54,024	63,363	117%
Revenue - Grounds & Natural Resources	46,500	1,735	38,500	5,327	-3,592	-67%
Revenue - Pickerill Pigott FP	19,180	-	8,000	-	0	
Total Revenue	1,569,627	163,664	1,317,254	142,951	20,713	14%
Expenditure						
Expenditure - Administration	568,946	119,426	387,691	57,144	62,282	109%
Expenditure - Ellis House & Equestrian Center	202,559	35,123	199,264	19,844	15,279	77%
Expenditure - Hoover FP	257,754	42,113	235,286	32,980	9,133	28%
Expenditure - Env. Education	229,005	42,064	202,226	23,296	18,768	81%
Expenditure - Grounds & Natural Resources	300,299	42,013	284,078	41,844	169	0%
Expenditure - Pickerill Pigott FP	11,064	(210)	7,000	1,050	-1,260	
Total Expenditure	1,569,627	280,529	1,315,545	176,158	104,371	59%
ENDING BAL	\$ 658,179	\$ 541,314	\$ 601,716	\$ 566,799	\$ (25,486)	-4.5%
Surplus/(Deficit)	\$ -	\$ (116,865)	\$ 1,709	\$ (33,207)	\$ (83,658)	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

FOREST PRESERVE CATEGORIES

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance						
Revenue						
Property Tax	759,981	-	710,448	-	1,184	270%
Interest Income	7,400	1,622	533	438	-2,837	-67%
Other Income	186,558	1,390	42,043	4,227	-2,411	-100%
Donations	21,501	-	6,500	2,411	8,735	69%
Rental Revenue	92,080	21,395	79,200	12,660	68,075	103%
Program Revenue	360,707	134,145	362,530	66,069	-53,910	-100%
Farm License Revenue	112,900	-	97,000	53,910	1,380	55%
Security Deposits	24,500	3,880	15,500	2,500	1,380	68%
Credit Card Revenue	4,000	1,232	3,500	735	497	
Total Revenue	1,569,627	163,664	1,317,254	142,951	20,713	14%
Expenditure						
Personnel	832,568	142,531	747,864	85,706	56,824	66%
Benefits	295,137	88,409	280,319	60,062	28,347	47%
Contractual	219,982	6,322	69,219	3,811	2,511	66%
Commodities	137,250	25,851	143,516	21,449	4,401	21%
Other	84,690	17,416	74,627	5,130	12,287	240%
Total Expenditure	1,569,627	280,529	1,315,545	176,158	104,371	59%
ENDING BAL	\$ 658,179	\$ 541,314	\$ 601,716	\$ 566,799	\$ (25,486)	-4.5%
Surplus/(Deficit)	\$ -	\$ (116,865)	\$ 1,709	\$ (33,207)	\$ (83,658)	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ADMINISTRATION

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Property Tax	759,981	-	710,448	-	1,184	270%
Interest Income	7,400	1,622	533	438	-40	
Other Income	149,058	-	11,543	40	-1,250	-100%
Donations	5,000	-	5,000	1,250	-53,910	-100%
Farm License Revenue	112,900	-	97,000	53,910		
Security Deposit Revenue						
Credit Card Revenue	4,000	1,232	3,500	735	497	68%
Program Revenue						
Transfers In						
Total Revenue	1,038,339	2,854	828,024	56,373	(53,519)	-95%
Expenditure						
Personnel	192,864	41,949	174,757	20,831	21,119	101%
Benefits	162,301	70,391	153,768	33,642	36,749	109%
Contractual	192,282	3,502	41,519	1,369	2,133	156%
Commodities	15,200	3,535	14,950	1,302	2,233	171%
Other	6,299	48	2,697	-	48	
Total Expenditure	568,946	119,426	387,691	57,144	62,282	109%
Surplus/(Deficit)	\$ 469,393	\$ (116,571)	\$ 440,333	\$ (771)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ELLIS HOUSE & EQUESTRIAN CENTER

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	1	-	-	-		
Security Deposit	6,000	113	7,500	-	113	
Credit Card Revenue	-	-	-	-		
Program Revenue	136,207	16,758	144,470	12,681	4,077	32%
Total Revenue	142,208	16,870	151,970	12,681	4,189	33%
	0.0%					
	4.2%					
	96.8%					
	100.0%					
Expenditure						
Personnel	126,835	22,467	119,593	12,364	10,103	82%
Employee Benefits	15,374	2,055	13,771	1,868	187	10%
Contractual	11,200	1,052	11,200	630	421	67%
Commodities	29,300	4,441	35,200	3,926	515	13%
Other	19,850	5,109	19,500	1,056	4,053	384%
Total Expenditure	202,559	35,123	199,264	19,844	15,279	77%
	62.6%					
	7.6%					
	5.5%					
	14.5%					
	9.8%					
	100.0%					
Surplus/(Deficit)	\$ (60,351)	\$ (18,253)	\$ (47,294)	\$ (7,163)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ENVIRONMENTAL EDUCATION

	Current Year FY24		Prior Year FY23		YTD Variance				
	Budget	YTD	%	Budget	YTD	%	\$ Change	% Change	
Revenue									
Donations		1,500	0.7%		500	636	127.2%	-636	-100%
Security Deposit		-			-				
Credit Card Revenue		117,387	52.3%		53,358	24.5%			
Program Revenue		224,500	99.3%		218,060	24.5%			
Total Revenue		226,000	100.0%		218,560	24.7%		63,999	120%
Expenditure									
Personnel		194,872	85.1%		170,620	19,475	11.4%	17,127	88%
Employee Benefits		21,702	9.5%		16,786	2,867	17.1%	438	15%
Contractual		-			-				
Commodities		7,550	3.3%		7,550	524	6.9%	488	93%
Other		4,881	2.1%		7,270	429	5.9%	716	167%
Total Expenditure		229,005	100.0%		202,226	23,296	11.5%	18,768	81%
Surplus/(Deficit)		\$ (3,005)			\$ 16,334	\$ 30,729			

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

GROUNDS & NATURAL RESOURCES

Revenue
Other Income
Donations
Grants
Credit Card Revenue
Rental Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY24		Prior Year FY23		YTD Variance			
	Budget	YTD	%	Budget	YTD	%	\$ Change	% Change
80.6%	37,500	1,390	3.7%	30,500	4,187	13.7%	-2,797	-67%
2.2%	1,000	-		1,000	525		-525	-100%
	-	-		-	-			
17.2%	8,000	345	4.3%	7,000	615	8.8%	-270	-44%
100.0%	46,500	1,735	3.7%	38,500	5,327	13.8%	(3,592)	-67%
54.5%	163,669	20,077	12.3%	147,545	19,272	13.1%	805	4%
16.1%	48,220	8,719	18.1%	52,107	12,741	24.5%	-4,022	-32%
5.5%	16,500	1,768	10.7%	16,500	1,812	11.0%	-43	-2%
12.2%	36,750	3,197	8.7%	32,766	6,835	20.9%	-3,638	-53%
11.7%	35,160	8,252	23.5%	35,160	1,185	3.4%	7,067	597%
100.0%	300,299	42,013	14.0%	284,078	41,844	14.7%	169	0%
	\$ (253,799)	\$ (40,278)		\$ (245,578)	\$ (36,517)			

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ELLIS HOUSE - 1160

Revenue
 Donations
 Security Deposit
 Credit Card Revenue
 Program Revenue
Total Revenue

Expenditure
 Personnel
 Employee Benefits
 Contractual
 Commodities
 Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	10,974	2,152	10,394	1,629	523	32%
	1,476	226	1,638	229	-3	-1%
	-	-	-	-		
	5,750	2,083	7,250	2,436	-353	-14%
	4,250	2,587	3,800	635	1,952	307%
	22,450	7,049	23,082	4,930	2,119	43%
	\$ (22,450)	\$ (7,049)	\$ (23,082)	\$ (4,930)		

48.9%
6.6%
25.6%
18.3%
100.0%

ELLIS BARN - 1161

Revenue
 Donations
 Security Deposit
 Credit Card Revenue
 Program Revenue
Total Revenue

Expenditure
 Personnel
 Employee Benefits
 Contractual
 Commodities
 Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	10,974	2,209	10,394	1,629	579	36%
	1,476	231	1,638	229	1	1%
	-	-	-	-		
	5,000	771	6,500	771		
	3,200	230	2,700	270	-40	-15%
	20,650	3,440	21,232	2,129	1,311	62%
	\$ (20,650)	\$ (3,440)	\$ (21,232)	\$ (2,129)		

53.1%
7.1%
24.2%
15.5%
100.0%

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ELLIS GROUNDS - 1162

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
100.0%	27,997	-	27,250		-	
100.0%	27,997	-	27,250			
69.8%	21,947	4,305	20,788	1,986	2,319	117%
9.9%	3,100	453	3,275	459	-6	-1%
	-	-	-	-	-	
	-	-	-	-	-	
20.2%	6,400	2,292	5,500	151	2,142	
100.0%	31,447	7,050	29,563	2,595	4,455	172%
	\$ (3,450)	\$ (7,050)	\$ (2,313)	\$ (2,595)		

ELLIS CAMPS - 1163

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
100.0%	-	-			-	
100.0%	-	-			-	
100.0%	13,750	3,571	11,760	2,286	1,285	56%
100.0%	13,750	3,571	11,760	2,286	1,285	56%
82.6%	3,790	796	3,484	169	627	371%
7.6%	350	75	322	-	75	
	-	-	-	-	-	
9.8%	450	-	450	-	-	
	-	-	500	-	-	
100.0%	4,590	871	4,756	169	702	415%
	\$ 9,160	\$ 2,700	\$ 7,004	\$ 2,117		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ELLIS RIDING LESSONS - 1164

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		1	-	-		
Security Deposit		-	-	-		
Credit Card Revenue		-	-	-		
Program Revenue	63,800	7,733	70,000	5,913	1,820	31%
Total Revenue	63,801	7,733	70,000	5,913	1,820	31%
Expenditure						
Personnel	45,900	7,826	42,818	4,107	3,719	91%
Employee Benefits	5,500	612	3,959	676	-64	-9%
Contractual	9,000	980	9,000	630	350	55%
Commodities	14,500	1,360	16,600	1,490	-131	-9%
Other	-	-	1,000	-		
Total Expenditure	74,900	10,777	73,377	6,903	3,875	56%
Surplus/(Deficit)	\$ (11,099)	\$ (3,044)	\$ (3,377)	\$ (989)		

ELLIS BIRTHDAY PARTIES - 1165

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations		-				
Security Deposit		-				
Credit Card Revenue		-				
Program Revenue	6,000	1,234	6,000	970	264	27%
Total Revenue	6,000	1,234	6,000	970	264	27%
Expenditure						
Personnel	7,750	763	7,077	608	155	25%
Employee Benefits	872	75	654	89	-14	-16%
Contractual	-	-	-	-		
Commodities	450	227	450	227		
Other	-	-	-	-		
Total Expenditure	9,072	1,065	8,181	697	368	53%
Surplus/(Deficit)	\$ (3,072)	\$ 169	\$ (2,181)	\$ 273		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ELLIS PUBLIC PROGRAMS - 1166

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	3,000	100	3,000	100	100	100%
Total Revenue	3,000	100	3,000	100	100	100%
Expenditure						
Personnel	2,000	43	2,194	34	9	28%
Employee Benefits	200	4	203	5	(1)	-17%
Contractual	-	-	500	-	-	-
Commodities	150	-	150	-	-	-
Other	-	-	-	-	-	-
Total Expenditure	2,350	47	3,047	39	9	22%
Surplus/(Deficit)	\$ 650	\$ 53	\$ (47)	\$ (39)		

ELLIS SUNRISE CENTER - 1167

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	13,760	3,820	13,760	3,137	683	22%
Total Revenue	13,760	3,820	13,760	3,137	683	22%
Expenditure						
Personnel	22,000	4,373	19,054	2,169	2,205	102%
Employee Benefits	2,200	379	1,762	181	198	109%
Contractual	500	-	-	-	-	-
Commodities	3,000	-	3,800	-	-	-
Other	-	-	-	-	-	-
Total Expenditure	27,700	4,753	24,616	2,350	2,403	102%
Surplus/(Deficit)	\$ (13,940)	\$ (933)	\$ (10,856)	\$ 787		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ELLIS WEDDINGS - 1168

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	5,000	-	5,000	-		
Credit Card Revenue	-	-				
Program Revenue	4,500	300	9,000	150	150	100%
Total Revenue	9,500	300	14,000	150	150	100%
Expenditure						
Personnel	750	-	1,695	33	-33	-100%
Employee Benefits	100	-	160	-		
Contractual	1,700	72	1,700	-	72	
Commodities	-	-	-	-		
Other	5,000	-	5,000	-		
Total Expenditure	7,550	72	8,555	33	39	120%
Surplus/(Deficit)	\$1,950	\$ 229	\$5,445	\$ 118		

ELLIS OTHER RENTALS - 1169

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	1,000	-	2,500	-		
Credit Card Revenue	-	-				
Program Revenue	3,400	-	3,400	225	-225	-100%
Total Revenue	4,400	-	5,900	225	(225)	-100%
Expenditure						
Personnel	750	-	1,695	-		
Employee Benefits	100	-	160	-		
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	1,000	-	1,000	-		
Total Expenditure	1,850	-	2,855	-		
Surplus/(Deficit)	\$2,550	-	\$3,045	\$225		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

HOOVER GROUNDS - 1171

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Rental Revenue	5,900	-	6,800	750	-750	-100%
Security Deposit Revenue	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Total Revenue	5,900	-	6,800	750	(750)	-100%
Expenditure						
Personnel	72,477	10,425	67,674	6,882	3,543	51%
Employee Benefits	23,411	1,949	21,943	4,472	-2,523	-56%
Contractual	-	-	-	-	-	-
Commodities	45,750	13,885	47,050	7,812	6,073	78%
Other	13,500	2,863	9,000	2,460	403	16%
Total Expenditure	155,138	29,121	145,667	21,626	7,495	35%
Surplus/(Deficit)	\$ (149,238)	\$ (29,121)	\$ (138,867)	\$ (20,876)		

HOOVER BUNKHOUSE - 1172

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Rental Revenue	34,000	9,210	28,500	7,965	1,245	16%
Security Deposit Revenue	5,300	1,900	3,000	1,100	800	73%
Credit Card Revenue	-	-	-	-	-	-
Total Revenue	39,300	11,110	31,500	9,065	2,045	23%
Expenditure						
Personnel	36,239	5,212	33,837	3,441	1,771	51%
Employee Benefits	11,705	974	10,972	2,236	-1,262	-56%
Contractual	-	-	-	-	-	-
Commodities	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Expenditure	47,944	6,187	44,809	5,677	509	9%
Surplus/(Deficit)	\$ (8,644)	\$ 4,923	\$ (13,309)	\$ 3,388		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

HOOVER CAMPSITE - 1173

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Rental Revenue	6,000	160	5,400	-	160	
Security Deposit Revenue	-	-	-	-	-	
Credit Card Revenue	-	-	-	-	-	
Total Revenue	6,000	160	5,400	-	160	
Expenditure						
Personnel	18,119	2,606	16,919	1,721	886	51%
Employee Benefits	5,853	487	5,486	1,118	-631	-56%
Contractual	-	-	-	-	-	
Commodities	-	-	-	-	-	
Other	-	-	-	-	-	
Total Expenditure	23,972	3,093	22,405	2,839	255	9%
Surplus/(Deficit)	\$ (17,972)	\$ (2,933)	\$ (17,005)	\$ (2,839)		

HOOVER MEADOWHAWK LODGE - 1174

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	
Rental Revenue	38,000	11,680	24,500	3,330	8,350	251%
Security Deposit Revenue	8,200	1,868	4,000	1,400	468	33%
Credit Card Revenue	-	-	-	-	-	
Total Revenue	46,200	13,548	28,500	4,730	8,818	186%
Expenditure						
Personnel	24,368	3,182	16,919	1,721	1,462	85%
Employee Benefits	6,332	530	5,486	1,118	-588	-53%
Contractual	-	-	-	-	-	
Commodities	-	-	-	-	-	
Other	-	-	-	-	-	
Total Expenditure	30,700	3,712	22,405	2,839	873	31%
Surplus/(Deficit)	\$ 15,500	\$ 9,836	\$ 6,095	\$ 1,891		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ENV. EDUCATION SCHOOL PROGRAMS - 1176

Revenue
 Donations
 Security Deposit
 Credit Card Revenue
 Program Revenue
Total Revenue
Expenditure
 Personnel
 Employee Benefits
 Contractual
 Commodities
 Other
Total Expenditure
Surplus/(Deficit)

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
100.0%						
100.0%	20,000	1,589	20,000	693	896	129%
	20,000	1,589	20,000	693	896	129%
87.5%	16,723	2,382	14,800	1,176	1,206	103%
	-	-	-	-		
	-	-	-	-		
3.7%	700	13	700	-	13	
8.8%	1,681	220	4,070	204	16	8%
100.0%	19,104	2,614	19,570	1,380	1,234	89%
	\$ 896	\$ (1,025)	\$ 430	\$ (687)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ENV. EDUCATION CAMPS - 1177

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue						
Total Revenue	39,500	29,965	37,000	19,855	10,110	51%
	100.0%	75.9%				
	100.0%	75.9%	37,000	19,855	10,110	51%
Expenditure						
Personnel						
Employee Benefits						
Contractual						
Commodities						
Other						
Total Expenditure	39,982	3,102	31,649	2,702	45	15%
	100.0%	7.8%				
	100.0%	7.8%	31,649	2,702	45	15%
Surplus/(Deficit)	(482)	26,863	5,351	17,153	400	15%

ENV. EDUCATION NATURAL BEGINNINGS - 1178

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue						
Total Revenue	146,500	85,611	141,060	28,622	57,625	199%
	99.0%	59.0%				
	100.0%	58.4%	141,060	28,622	57,625	199%
Expenditure						
Personnel						
Employee Benefits						
Contractual						
Commodities						
Other						
Total Expenditure	147,161	32,428	130,448	17,168	15,261	89%
	100.0%	22.0%				
	100.0%	22.0%	130,448	17,168	15,261	89%
Surplus/(Deficit)	(661)	53,183	10,612	11,454	15,261	89%

Kendall County Forest Preserve
Income Statement
For Period Ended 2/29/2024

3 Month Budget Percent = 25.0%

ENV. EDUCATION PUBLIC PROGRAMS - 1179

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue		222	20,000	4,854	-4,632	-95%
Total Revenue	20,000	222	20,000	4,854	(4,632)	-95%
Expenditure						
Personnel	14,723	2,608	12,500	1,467	1,141	78%
Employee Benefits	1,471	242	1,854	221	21	9%
Contractual	-	-	-	-		
Commodities	750	249	750	31	218	709%
Other	500	-	500	-		
Total Expenditure	17,444	3,099	15,604	1,719	1,380	80%
Surplus/(Deficit)	\$ 2,556	\$ (2,877)	\$ 4,396	\$ 3,135		

100.0%
100.0%

84.4%
8.4%

4.3%
2.8%

100.0%

ENV. EDUCATION LAWS OF NATURE - 1180

	Current Year FY24		Prior Year FY23		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Total Revenue	-	-	-	209,714		
Expenditure						
Personnel	4,265	763	3,780	297	466	157%
Employee Benefits	449	57	575	29	28	94%
Contractual	-	-	-	-		
Commodities	600	-	600	-		
Other	-	-	-	-		
Total Expenditure	5,314	820	4,955	326	494	151%
Surplus/(Deficit)	\$ (5,314)	\$ (820)	\$ (4,955)	\$ (326)		

80.3%
8.4%

11.3%

100.0%

Forest Preserve District Debt Service - Series 2003/2012
Fund 1902
For Period Ended 2/29/2024

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 1,077	\$ 1,077	
REVENUE			
190211 41010 Current Tax			
190211 41350 Interest Income		5	
Total Revenue	0	5	
EXPENDITURE			
190211 61380 Transfer to Debt Service			
190211 61420 Transfer to FP Capital			
190211 68640 Fiscal Agent Fee			
190211 68650 Debt Service - Interest 2012			
190211 68700 Debt Service - Principal 2012			
Total Expenditure	0	0	
Ending Balance	\$ 1,077	\$ 1,082	
Revenue over/(under) Expenditure	\$ -		

Forest Preserve District Debt Service - Series 2007/15/16/17
Fund 1903
For Period Ended 2/29/2024

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 5,849,640	\$ 5,849,640	
REVENUE			
190311 40280 Transfer from FP Debt			
190311 41010 Current Tax	5,710,248		0.0%
190311 41350 Interest Income	55,386	13,907	25.1%
Total Revenue	5,765,634	13,907	0.2%
EXPENDITURE			
190311 61420 Transfer to FP Capital Fund 1907	81,467		0.0%
190311 66500 Other Expenditure	475		0.0%
190311 68640 Fiscal Agent Fee	1,900		0.0%
190311 68710 Debt Service - Interest 2015	351,690	176,160	50.1%
190311 68720 Debt Service - Principal 2015	45,000	45,000	100.0%
190311 68730 Debt Service - Interest 2016	278,788	141,694	50.8%
190311 68740 Debt Service - Principal 2016	230,000	230,000	100.0%
190311 68750 Debt Service - Interest 2017	104,375	104,375	100.0%
190311 68760 Debt Service - Principal 2017	4,175,000	4,175,000	100.0%
Total Expenditure	5,268,695	4,872,229	92.5%
Ending Balance	\$ 6,346,579	\$ 991,319	
Revenue over/(under) Expenditure	\$ 496,939		

**KCFP Endowment Fund
Fund 1904
For Period Ended 2/29/2024**

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 846,056	\$ 846,056	
REVENUE			
190411 40500 Transfer fm Pickerill-Pigott IDNR Fund 1913	300,000		0.0%
190411 41350 Interest Income	30,000	7,817	26.1%
190411 41720 Donations - Hughes Estate	160,000	10,000	6.3%
190411 42970 Grant Award	300,000		0.0%
Total Revenue	790,000	17,817	2.3%
EXPENDITURE			
190411 61390 Transfer to Pickerill-Pigott IDNR Fund 1913	300,000		0.0%
190411 62150 Contractual Services	170,550	11,835	6.9%
190411 70330 Construction	1,304,080		0.0%
Total Expenditure	1,774,630	11,835	0.7%
Ending Balance	\$ (138,574)	\$ 852,037	
Revenue over/(under) Expenditure	\$ (984,630)		

**FP Section 319 Fund - LRC Dam Removal
Fund 1905**

For Period Ended 2/29/2024

3 Month Budget % = **25.0%**

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ -	-	
REVENUE			
190511 40500 Transfer fm Pickerill-Pigott IDNR Fund 1913	504,842		0.0%
190511 43880 Kendall County Escrow LR Creek	336,562		0.0%
190511 42970 USEPA Section 319 Grant Award	504,842		0.0%
Total Revenue	1,346,246	0	0.0%
EXPENDITURE			
190511 61390 Transfer to Pickerill-Pigott IDNR Fund 1913	504,842		0.0%
190511 70060 Consultant - A&E Services	110,000		0.0%
190511 70330 Construction	731,404		0.0%
Total Expenditure	1,346,246	0	0.0%
Ending Balance	\$ -	\$ -	
Revenue over/(under) Expenditure	\$ -	\$ -	

**Forest Preserve Capital Fund
Fund 1907
For Period Ended 2/29/2024**

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 487,873	\$ 487,873	
REVENUE			
190711 40510 Transfer from FP Debt Fund 1902	81,467		0.0%
190711 41350 Interest Income	6,000	4,507	75.1%
190711 42490 Other Revenue	550		
Total Revenue	87,467	5,057	5.8%
EXPENDITURE			
190711 62160 Equipment Replacement	200,000	21,426	10.7%
190711 66500 Project Fund Expense	30,000	850	2.8%
190711 68500 Project Fund Expense - Ellis House Roof Replacement	70,000		0.0%
190711 68500 Project Fund Expense - Hoover Shop Roof Replacement	90,000		0.0%
Total Expenditure	390,000	22,276	5.7%
Ending Balance	\$ 185,340	\$ 470,653	
Revenue over/(under) Expenditure	\$ (302,533)		

**FP Land Cash
Fund 1910**

For Period Ended 2/29/2024

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 135,405	\$ 135,405	
REVENUE			
191011 42910 Transfer In FromFP Land Cash	114,757		0.0%
191011 42970 Grant Awards	75,000		0.0%
Total Revenue	189,757	0	0.0%
EXPENDITURE			
191011 67410 Land Acquisition	325,161		0.0%
Total Expenditure	325,161	0	0.0%
Ending Balance	\$ 1	\$ 135,405	
Revenue over/(under) Expenditure	\$ (135,404)		

**KCFP Liability Insurance Fund
Fund 1911**

For Period Ended 2/29/2024

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 46,300	\$ 46,300	
REVENUE			
19111 40020 Transfer from FP			
19111 40320 Transfer from FP Operating Fund			
19111 41350 Insurance Claim Reimbursement			
19111 42120 Interest Income			
Total Revenue	0	0	
EXPENDITURE			
19111 68990 Claims/Deductibles	25,000		0.0%
Total Expenditure	25,000	0	0.0%
Ending Balance	<u>\$ 21,300</u>	<u>\$ 46,300</u>	
Revenue over/(under) Expenditure	<u>\$ (25,000)</u>		

Forest Preserve District Pickerill-Piggott IDNR-PARC Grant Fund
Fund 1913
For Period Ended 2/29/2024

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 828,200	\$ 828,200	
REVENUE			
191311 40390 ARPA Grant Award			
191311 41350 Interest Income			
191311 42250 Revenue			
191311 42970 Grant Award			
Total Revenue	0	0	
EXPENDITURE			
191311 61360 Transfer to LRC Dam Remova	504,842		-100.0%
191311 61570 Transfer to KCFP Endowment	300,000		-100.0%
Total Expenditure	0	0	
Ending Balance	<u>\$ 828,200</u>	<u>\$ 828,200</u>	
Revenue over/(under) Expenditure	\$ -		

**Forest Preserve District American Rescue Plan Act (ARPA) Fund
Fund 1914
For Period Ended 2/29/2024**

3 Month Budget % = **25.0%**

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 58,264	\$ 58,264	
REVENUE	100,000		0.0%
191411 40390 ARPA Grant Award			
191411 41350 Interest Income			
Total Revenue	100,000	0	0.0%
EXPENDITURE			
191411 51160 Salaries - Part Time		230	19.6%
191411 51390 Salaries - Full Time	39,028	7,655	15.2%
191411 61160 IMRF Expense	2,272	346	15.2%
191411 63050 FICA Expense	2,986	453	24.7%
191411 63060 Health Insurance Expense	13,875	3,421	0.0%
191411 68530 Preserve Improvements	98,139		
191411 70330 Construction			
Total Expenditure	156,300	12,104	7.7%
Ending Balance	\$ 1,964	\$ 46,159	
Revenue over/(under) Expenditure	\$ (56,300)		

**Forest Preserve District Debt Service - Series 2021
Fund 1915**

For Period Ended 2/29/2024

3 Month Budget % = 25.0%

ACCOUNT & DESCRIPTION	Budget 2024	Actual YTD	% of Budget
Beginning Balance	\$ 65,335	\$ 65,335	
REVENUE			
191511 41010 Current Tax	82,544		0.0%
191511 41350 Interest Income	100		0.0%
Total Revenue	82,644	0	0.0%
EXPENDITURE			
191511 66500 Miscellaneous Expense	475		0.0%
191511 68640 Fiscal Agent Fee	1,107		0.0%
191511 68790 Debt Service - Interest 2021	33,544	17,272	51.5%
191511 68800 Debt Service - Principal 2021	50,000	50,000	
Total Expenditure	85,126	67,272	79.0%
Ending Balance	\$ 62,853	\$ (1,937)	
Revenue over/(under) Expenditure	\$ (2,482)		



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility License Agreement

Page 1 of 11

Permit #: 24-00056
Contract Date: 02/16/2024
Use Type: Horse Show
Description: KC Horse Show Assoc Use
Registrar: Julia Granholm
Phone: (630) 746-2880
Email: channelfamily17@gmail.com

Customer
KCHSA
Sara Channell
612 Fowler St
Millington, IL 60537

Facility License Information

Location: Horse Arena @ Harris Forest Preserve
 10460 Route 71
 Yorkville, IL 60560

Total Hours: 44.25

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
6/8/2024	Sat	8:00 AM - 8:00 PM	Harris Horse Arena and Shelter 7 Package Flat (Head Count: 70)	1.00	Each	\$100.00	\$100.00	\$0.00
7/20/2024	Sat	8:00 AM - 8:00 PM	Harris Horse Arena and Shelter 7 Package Flat (Head Count: 70)	1.00	Each	\$100.00	\$100.00	\$0.00
9/14/2024	Sat	8:00 AM - 6:30 PM	Harris Horse Arena and Shelter 7 Package Flat (Head Count: 70)	1.00	Each	\$100.00	\$100.00	\$0.00
10/13/2024	Sun	8:00 AM - 5:45 PM	Harris Horse Arena and Shelter 7 Package Flat (Head Count: 70)	1.00	Each	\$100.00	\$100.00	\$0.00

No alcohol allowed.

Must provide updated Certificate of Insurance, listing the Kendall County Forest Preserve District as the Certificate holder. Please review the License Agreement Terms and Conditions regarding insurance requirements. Use of Shelter 7 and announcer stand.

Facility License Information

Location: Shelter 7 @ Harris Forest Preserve
 10460 Route 71
 Yorkville, IL 60560

Total Hours: 44.25

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
6/8/2024	Sat	8:00 AM - 8:00 PM	Shelter Flat (Head Count: 70)	1.00	Each	\$0.00	\$0.00	\$0.00
7/20/2024	Sat	8:00 AM - 8:00 PM	Shelter Flat (Head Count: 70)	1.00	Each	\$0.00	\$0.00	\$0.00
9/14/2024	Sat	8:00 AM - 6:30 PM	Shelter Flat (Head Count: 70)	1.00	Each	\$0.00	\$0.00	\$0.00
10/13/2024	Sun	8:00 AM - 5:45 PM	Shelter Flat (Head Count: 70)	1.00	Each	\$0.00	\$0.00	\$0.00

No alcohol allowed.

Must provide updated Certificate of Insurance, listing the Kendall County Forest Preserve District as the Certificate holder. Please review the License Agreement Terms and Conditions regarding insurance requirements. Use of Shelter 7 and announcer stand.

Total Hours	88.50
Total Fees	\$400.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$400.00

Facility License Terms and Conditions

For day of questions/concerns, please call 630-746-1005 or 630-488-1716

Julia J. Granholm

From: Julia J. Granholm
Sent: Wednesday, February 21, 2024 8:08 AM
To: Todd Volker
Cc: Antoinette White; David Guritz
Subject: RE: Scotch March 8
Attachments: RE: date check; Meadowhawk License Agreement Request Form-Effective 12.1.23.pdf; Pickerill License Agreement Request Form-Effective 12.1.23.pdf

Todd,

I did not book 3/8 as it wasn't available (see the attached email). October 28 is currently showing availability.

Please fill out a Request form for reservation requests.

Please advise if you would like to proceed with cancelling 3/7, as that is the date you had booked.

The following are the other dates currently booked. These dates were approved at the Operations Committee meeting on 12/6/23 or we have received Request forms for:

317 Meadowhawk Lodge - C & L'D

- 3/28: Pickerill House
- 4/19: Meadowhawk Lodge
- 4/26: Meadowhawk Lodge
- ✱ 6/20: Pickerill House ~ *CL'D*
- 9/19: Meadowhawk Lodge
- 12/12: Pickerill House

We do not have any other dates booked for you. If you would like to book additional dates or make a change to any of the existing reservations (listed above), you will have to submit Request forms. I can check availability but cannot book anything without a Request form.

Thanks,

Julia Granholm
Reservations Manager & Accounting Coordinator
Kendall County Forest Preserve
110 W. Madison Street
Yorkville, IL 60560
630.553.4025
630.553.4023 (fax)
****Please note my new email address is jgranholm@kendallcountyil.gov**

From: Todd Volker <tVolker@kendallcountyil.gov>
Sent: Tuesday, February 20, 2024 3:29 PM
To: Julia J. Granholm <jgranholm@kendallcountyil.gov>
Subject: Scotch March 8

Julia:

This has been kind of like nailing down Jello. We're now thinking the March 8 event we were hoping to hold should be shifted to October 28.

- so cancel, please, any reservation we've got for the 8th of March;
- and let me know if that Oct. 28 morning would work at Meadowhawk Lodge.

As always, so many thanks for your help.

Todd D. Volker
Economic Development Coordinator
Kendall County Planning, Building & Zoning
111 West Fox Street
Yorkville, Illinois 60560-1498
tvolker@kendallcountyl.gov

Direct Line: (630) 381-9574
Cell: (331) 223-2075





110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

*Cancelled per email
on 2/21/24*

Facility License Agreement

Page 1 of 6

Permit #: 24-00027
Contract Date: 01/29/2024
Use Type: Business Meeting
Description: Business Conference
Registrar: Julia Granholm
Phone: (331) 223-2075 / (630) 381-9574
Email: tvolker@kendallcountyil.gov

Customer
KC Planning, Building & Zoning
Todd Volker
111 W. Fox Street
Yorkville, IL 60560

Facility License Information

Location: Meadowhawk Lodge @ Hoover Forest Preserve
 11285 Fox Road
 Yorkville, IL 60560

Total Hours: 4.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
3/7/2024	Thu	8:30 AM - 9:00 AM	Set-up - Client Hourly (Head Count: 20)	.50		\$0.00	\$0.00	\$0.00
3/7/2024	Thu	9:00 AM - 12:00 PM	MHL-Hourly-Weekday-Effective 12/1/23 Hourly (Head Count: 20)	3.00	Hours	\$0.00	\$0.00	\$0.00
3/7/2024	Thu	12:00 PM - 12:30 PM	Clean-up - Client Hourly (Head Count: 20)	.50		\$0.00	\$0.00	\$0.00

No glass bottles allowed.
 Economic Development to do set up, clean up and tear down of tables and chairs
 Client Set up: 8:30am-9am
 Client Event: 9am-12pm
 Client Clean up: 12-12:30pm

Total Hours	4.00
Total Fees	\$0.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$0.00

Facility License Terms and Conditions

For day of questions/concerns, please call 630.488.1716

For emergencies, contact the Grounds and Natural Resources Division Supervisor, Austin Luettich at 630.488.1716

KENDALL COUNTY FOREST PRESERVE DISTRICT FACILITY LICENSE TERMS AND CONDITIONS

This License is made on the day listed on the first page of the License Contract ("Date of Execution"), between the Kendall County Forest Preserve, a Body Corporate and Politic, 110 West Madison Street, Yorkville, Illinois, 60560, ("Forest Preserve"), and Permittee ("Licensee"), collectively referred to as the "Parties."

In consideration of the grants, covenants, and conditions of this License, IT IS HEREBY AGREED AS FOLLOWS:

Nature of Agreement:

The Forest Preserve agrees to grant a license to Licensee for the Licensee to utilize the facility on the date and times specified on Page 1 of the License Contract, subject to the terms and conditions set forth in this License.



Kendall County Forest Preserve District

MEADOWHAWK LODGE LICENSE AGREEMENT REQUEST FORM

****Updated Fees Effective for Reservations Taking Place Beginning 12/1/23****

Instructions

- This form is to be completed in its entirety (both pages) and can be faxed to 630-553-4023 or sent by e-mail to: kcforest@kendallcountyil.gov
- Requests are required thirty (30) days in advance of event date.
- Kendall County Forest Preserve District must be in receipt of the signed License Agreement form and the refundable Security Deposit (50% of the license fee) is required for the reservation to be considered secure.
- Full License fee is required thirty (30) calendar days prior to your event date.

Licensee Information (Licensee must be 21 or older and attend the event)

Name Kendall County - Todd Volker, Economic Development
 Street Address 111 W. Fox St.
 City Yorkville State IL Zip _____ Kendall Resident? Yes No
 Phone # (two numbers are required) Cell: _____ Other: (630) 381-9574
 E-mail: tvolker@kendallcountyil.gov

Event Date Information (*Available hours: 9:00am - 10:00pm) 3-HOUR MINIMUM IS REQUIRED FOR ALL EVENTS

Event Date: 2/27/24 Event Hours: 9am - noon Expected Attendance: 20 (max. 100 people)
~~3/7/24~~

Event Description (Bridal / Baby Shower, Anniversary Party, etc.) business conference

Set up/Tear Down Information

Optional Staff Support: KCFPD staff will work with client to create a layout for their event. Staff will set-up tables and chairs and take down/store at the conclusion of the event. I would like Staff Support

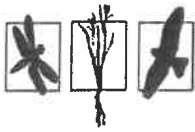
Please circle which one applies: \$100.00 - up to 50 expected attendees \$150.00 - 51-100 expected attendees

If using Staff Set-Up/Take Down services, provide number of tables & chairs requested. See page 5 for equipment information _____

Client Pre & Post Event: (\$15.00/hour for set-up & \$15.00/hour for clean-up - no ½ hour increments). Client will be responsible for set-up/take down, and storage of tables and chairs. Time may also be used for decorating, food prep, etc.

Would you like to come in prior to and stay after your event for Set up/Clean up?: YES NO

Please provide the set up and clean up times requested. Set up time: 8:30 am Clean up time: 12:30 pm
2/29/24 2/27/24



Kendall County Forest Preserve District

MEADOWHAWK LODGE LICENSE AGREEMENT REQUEST FORM

****Updated Fees Effective for Reservations Taking Place Beginning 12/1/23****

Additional Items & Equipment

Sound System *(\$25.00 fee applied)*

YES NO

Podium & Projector Screen *(included in fee)*

YES NO

***Please note that only the projector screen is available. A projector will need to be brought in or rented.**

Will there be entertainment? If yes, please describe.

No

***If you plan to have dancing at your event, you must rent a dance floor. Dance floor minimums are 15' x 15'**

Use of Kitchen Facility Needed? YES NO

Please circle: Stove Refrigerator Freezer

***You are welcome to bring in your own food.**

Is Event to be catered? If yes, you are required to use our Approved Caterers. Please provide name of caterer being used (A list will be provided upon request or view our catalog by visiting our website: kendallforest.com/special-events-yorkville) *No*

Will there be alcohol at the event? Yes No

***If serving alcohol at your Event, an Event Host must be on-site (charge for events not in the \$2000.00 Special Event Fee Schedule). If alcohol is served at event, an additional \$100.00 will be required**

***You are required to use our Approved Bartending Services if you intend to have alcohol at your event. Please refer to our Special Event Catalog for a listing of Approved Bartenders.**

Name of Bartending Service: _____

Wedding Ceremony and/or Reception Events, Special Events:

The rate is **\$2000.00** for these events. A "Special Event" is classified when Licensees have contracted vendors at their event (bartenders, caterers, entertainers such as DJ's, etc.), have rented equipment for the event (such as a dance floor), are serving alcohol, and have 51-100 people expected to attend.

Fees include:

- Staff Support: Set-up and Tear-down of tables and chairs for the event
- Access to Meadowhawk Lodge the day before the event for decorating, food prep, etc.
- Access to Meadowhawk Lodge the entire day of the event
- 1-2 Event hosts to assist with logistics for the Event, including spot cleaning, trash, supply replenishment, vendor check-in and support, and general troubleshooting.

OFFICE USE ONLY	
Total License Fee Due: _____	Due Date: _____
Security Deposit Due at time of Reservation: _____	Staff Initials: _____



KENDALL COUNTY
FOREST PRESERVE DISTRICT

110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility License Agreement

Page 1 of 6

Permit #: 24-00037
Contract Date: 01/31/2024
Use Type: Other
Description: GCEP Partner Meeting
Registrar: Julia Granholm
Phone: (331) 223-2075 / (630) 381-9574
Email: tvolker@kendallcountyiil.gov

Customer **KC Planning, Building & Zoning**
Todd Volker
111 W. Fox Street
Yorkville, IL 60560

Facility License Information

Location: Meeting Room @ Pickerill-Pigott House
 6350 Minkler Road
 Yorkville, IL 60560

Total Hours: 3.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
3/20/2024	Thu	3:00 PM - 4:00 PM	Set-up - Client Hourly (Head Count: 20)	1.00	Hour	\$0.00	\$0.00	\$0.00
3/20/2024	Thu	4:00 PM - 5:00 PM	Pickerill-Pigott Meeting Room - Hourly Hourly (Head Count: 20)	1.00	Hour	\$0.00	\$0.00	\$0.00
3/20/2024	Thu	5:00 PM - 6:00 PM	Clean-up - Client Hourly (Head Count: 20)	1.00	Hour	\$0.00	\$0.00	\$0.00

Client Set up: 3-4pm
 Client Event: 4-5pm
 Client Clean up: 5-6pm

Total Hours	3.00
Total Fees	\$0.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$0.00

Facility License Terms and Conditions

For day of questions/concerns, please call 630-746-1005 or 630-488-1716

KENDALL COUNTY FOREST PRESERVE DISTRICT FACILITY LICENSE TERMS AND CONDITIONS

This License is made on the day listed on the first page of the License Contract ("Date of Execution"), between the Kendall County Forest Preserve, a Body Corporate and Politic, 110 West Madison Street, Yorkville, Illinois, 60560, ("Forest Preserve"), and Permittee ("Licensee"), collectively referred to as the "Parties."

In consideration of the grants, covenants, and conditions of this License, IT IS HEREBY AGREED AS FOLLOWS:

1. Nature of Agreement:

The Forest Preserve agrees to grant a license to Licensee for the Licensee to utilize the facility on the date and times specified on Page 1 of the License Contract, subject to the terms and conditions set forth in this License.

2. Fee and Security Deposit:

Pickerill-Pigott Estate House:

A security deposit shall be made prior to, or shall accompany the return of the signed contract to the Forest Preserve. For wedding events, the security deposit is \$1250.00. For all other events, the amount of the security deposit is 50% of the license fee. Security deposit shall be cash, credit card (2.5% processing fee) or check made payable to the Kendall County Forest Preserve District.



Kendall County Forest Preserve District

PICKERILL ESTATE HOUSE LICENSE AGREEMENT REQUEST FORM

****Updated Fees Effective for Reservations Taking Place Beginning 12/1/23****

Instructions

- This form is to be completed in its **entirety (both pages)** and can be faxed to 630-553-4023 or sent by e-mail to: kcforest@kendallcountyil.gov
- Requests are required thirty (30) days in advance of event date.
- Kendall County Forest Preserve District must be in receipt of the signed License Agreement form and the refundable Security Deposit (50% of the license fee) is required for the reservation to be considered secure.
- Full License fee is required thirty (30) calendar days prior to your event date.

Licensee Information (Licensee must be 21 or older and attend the event)

Name Todd Volker, Kendall County

Street Address 111 W Fox

City Yorkville State IL Zip _____ Kendall Resident? Yes No

Phone # (two numbers are required) Cell: _____ Other: (630) 381-9574

E-mail: tvolker@kendallcountyil.gov

Event Date Information (*Available hours: 9:00am – 10:00pm) 3 HOUR MINIMUM IS REQUIRED FOR ALL EVENTS

Event Date: 6/20/24 Event Hours: 4-5pm Expected Attendance: 20 (max. 100 people)

Event Description (Bridal / Baby Shower, Anniversary Party, etc.) GCEP partner meeting

Areas Needed: House/Meeting Space (60 people) **OR** House/Meeting Space, Patio, Shelter (150 people)

Set up/Tear Down Information

Optional Staff Support: KCFPD staff will work with client to create a layout for their event. Staff will set-up tables and chairs and take down/store at the conclusion of the event. I would like Staff Support

Please circle which one applies: \$100.00 – up to 50 expected attendees \$150.00 – 51-100 expected attendees

If using Staff Set-Up/Take Down services, provide number of tables & chairs requested. See page 5 for equipment information _____

Client Pre & Post Event: (\$15.00/hour for set-up & \$15.00/hour for clean-up - no ½ hour increments). Client will be responsible for set-up/take down, and storage of tables and chairs. Time may also be used for decorating, food prep, etc.

Would you like to come in prior to and stay after your event for Set up/Clean up?: YES NO

Please provide the set up and clean up times requested. Set up time: _____ Clean up time: _____



PICKERILL ESTATE HOUSE LICENSE AGREEMENT REQUEST FORM

****Updated Fees Effective for Reservations Taking Place Beginning 12/1/23****

Will there be entertainment? If yes, please describe.

No

Use of Kitchen Facility Needed?

YES

NO

Please circle:

Refrigerator

Freezer

***You are welcome to bring your own food.**

Is Event to be catered? If yes, you are required to use our Approved Caterers. Please provide name of caterer being used (A list will be provided upon request or view our catalog by visiting our website: kendallforest.com/special-eventsyorkville)

No

Will there be alcohol at the event?

Yes

No

***If serving alcohol at your Event, an Event Host must be on-site (charge for events not in the \$2500.00 Special Event Fee Schedule). If alcohol is served at event, an additional \$100.00 will be required**

***You are required to use our Approved Bartending Services if you intend to have alcohol at your event. Please refer to our Special Event Catalog for a listing of Approved Bartenders.**

Name of Bartending Service: _____

Firewood Requested? Please indicate number of bundles (Each bundle is \$25 and contains 25-30 pieces of wood). Please note that fires may only be on the outside patio fireplace: _____

Wedding Ceremony and/or Reception Events, Special Events:

The rate is \$2500.00 for these events. A "Special Event" is classified when Licensees have contracted vendors at their event (bartenders, caterers, entertainers such as DJ's, etc.), have rented equipment for the event (such as a dance floor), are serving alcohol, and have 51+ people expected to attend.

Fees include:

- Staff Support: Set-up and Tear-down of tables and chairs for the event
- Access to Pickerill Estate House the day before the event for decorating, food prep, etc.
- Access to Pickerill Estate House the entire day of the event
- 1-2 Event hosts to assist with logistics for the Event, including spot cleaning, trash, supply replenishment, vendor check-in and support, and general troubleshooting.

OFFICE USE ONLY

Total License Fee Due: _____ Due Date: _____

Security Deposit Due at time of Reservation: _____ Staff Initials: _____

To: KCFPD Operations Committee
 From: David Guritz, Executive Advisor
 RE: University of Illinois Extension - 4H Programming Report
 Date: 6-Mar-24

Timeframe for Communications

Sep-15 Commission policy approval: Criteria for Waiving Fees and Charges (Attachment A)
 Mar-18 Operations Committee direction communicated:
 "Future special use permits from Kendall County 4H will be waived for weekday uses, but weekend rentals should be discouraged so as not to impact District revenues and use by the general public."
 Oct-19 Commission direction communicated:
 "4H should anticipate 50% discounted fees for 2021 to aid in planning an/or budget preparation efforts."
 May-22 KC-SAO Opinion
 Waiving fees and charges is acceptable when an equivalent market value benefit or in-kind offset is received.

Summary Points:

1. U of I Extension continues to request 100% discount on all fees and charges. The District has continued to waive 100% of established fees and charges.
2. U of I Extension continues to request use of facilities on weekends.
3. U of I Extension continues to cancel program reservations due to low enrollment (see below).
4. Kendall County Forest Preserve District is not anticipating receiving tangible benefits or other market value considerations in 2024.

Recommendations:

Communicate directions received on District fees and charges for 2024 and 2025 based on outcomes from Operations Committee discussions.

U of I Extension 4H: Three-Year Programs Summary

Date	Program	Fees Waived	Location	Outcome
7-Jul-21	4H Horse Show (Gaming)	\$200	Harris	Cancelled
8-Jul-21	<i>Rain date</i>			
10-Jul-21	4H Horse Show (English and Western)	\$100	Harris	Rescheduled
11-Jul-21	<i>Rain date</i>	\$100		Rescheduled
17-Jul-21	4H Horse Show (English and Western)	\$100	Harris	
4-May-22	Outdoor Cooking	\$110	Hoover	
17-Jun-22	Outdoor Adventures 4H Overnight	\$230	Hoover	Rescheduled
16-Jul-22	4H Horse Show	\$100	Harris	
22-Jul-22	Outdoor Adventures 4H Overnight	\$230	Hoover	
26-Apr-23	Outdoor Cooking	\$110	Hoover	Rescheduled
3-May-23	Outdoor Cooking	\$110	Hoover	
19-May-23	Outdoor Adventures 4H Overnight	\$230	Hoover	Rescheduled
15-Jul-23	4H Horse Show	\$100	Harris	
21-Jul-23	Outdoor Adventures 4H Overnight	\$230	Hoover	Cancelled

3-Year Waived Fees Total (does not included weekday rescheduled events).	\$1,640	
Opportunity Cost Totals (Friday bunkhouse licenses)	<u>\$920</u>	Friday bunkhouse rentals
Waived Fees Plus Opportunity Cost	\$2,560	

To: Kendall County Forest Preserve District
Board of Commissioners

From: David Guritz, Director

Date: September 14, 2015

RE: Approval of a Policy Establishing Criteria for the Waiver of Fees and Charges for the Use of District Facilities

During the Programming and Events Committee meeting on September 2, 2015, the Committee approved a final version of a policy that establishes the criteria for waiving fees and charges for use of District facilities, with a recommendation for approval of the policy by the Board of Commissioners.

The Kendall County Forest Preserve District also processes reservations for the use of the Kendall County Historic Courthouse, with requests to waive fees for use of this facility presented to the Kendall County Forest Preserve District's Programming and Events Committee for consideration and approval.

Below, please find the proposed policy establishing the criteria for evaluating requests for the waiver of fees and charges for the use of District facilities.

Kendall County Forest Preserve District
A Policy Establishing Criteria for the Waiver of Fees and Charges for the
Use of District Facilities

The Kendall County Forest Preserve District will waive rental fees and charges for the following requests with approval from the Programming and Events Committee:

1. Meetings and events of the Forest Foundation of Kendall County, a 501(c)3 organization dedicated to the support of the mission of the Kendall County Forest Preserve District, is allowed use of District facilities, upon request, for business meetings, public events, programs, and other related functions.
2. Special requests from Kendall County government offices requiring use of District facilities.
3. Events, programs, and workshops conducted in cooperation and partnership between the District and other local, state, and federal government and not-for-profit agencies directly supporting the District's mission of conservation of natural resources in Kendall County and the region.

4. Requests from other not-for-profit groups for events that directly support the District through contributions that support the maintenance and care of District facilities and preserves.

To: Kendall County Forest Preserve District Operations Committee
From: Antoinette White, Acting Executive Director
Austin Luettich, Grounds and Natural Resources Manager
RE: Grounds and Natural Resources Projects Update
Date: March 6, 2024



February tree fall event across a bridge at Harris Forest Preserve. Grounds crew removed tree and repaired damage to the bridge.



Jay Woods, post burn (burned fall 2023) invasive clearing in prairie.



February Harris woodland burn.



March Hoover prairie burn.



March Hoover prairie burn.



March Hoover prairie burn.

To: Kendall County Forest Preserve District Operations Committee
From: Antoinette White, Acting Executive Director
Julia Granholm, Accounting and Preserve Reservations Manager
RE: KCFPD Facility Rental Updates
Date: March 6, 2024

Below are the current facility rentals booked for the 2024 calendar year for the Meadowhawk Lodge, Pickerill Estate House, Ellis House, and the bunkhouses.

- Ellis House:
Total bookings: 5
2 weddings/receptions: 7/5, 9/7
Tours: 6

- Pickerill House:
Total bookings: 3
Tours: 5

- Meadowhawk Lodge:
Total bookings: 40
4 Weddings/Receptions (2/24, 2/29, 9/7, 10/12), 1 Special Event (12/21)
Tours: 9

- Bunkhouse Rentals:
Total bookings: 53
BS: 18
KF: 19
MS: 16

To: Kendall County Forest Preserve District's Operation Committee
From: Stefanie Wiencke, Environmental Education and Outreach Division Manager
RE: February 2024 Education Department's report
Date: March 6, 2024

A. IDNR Entice workshop – Saturday, February 24th

The IDNR Entice workshop for Illinois teachers with the theme "Tracks, Scat, and Habitats" was hosted by the District's Education staff on Saturday, February 24th from 9-3 at the Pickerill-Pigott Forest Preserve. The workshop participants had a great time, learned a lot, and especially complimented the facility. The District received very positive evaluations. After reviewing said evaluations the IDNR asked the District to provide at least 3 workshops offerings for 2025.

B. SAP to Syrup Celebration March 9, 2024

The District is excited to report that the upcoming Sap to Syrup public program will run this Saturday with all three sessions filled.

C. Girl Scouts of Northern Illinois - Preferred Partner Program

Following the initial January meeting with the Genesis Girl Scout Troop the District is excited to report some updates. The Girl Scouts of Northern Illinois reached out with the request to add the District to their Preferred Partner Program.

D. 2024 Summer Camp Offerings – Demand Based Session Additions

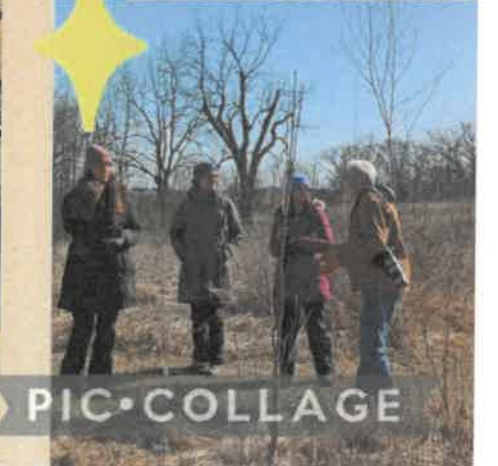
Due to the high customer demand for certain summer camps the Education Department added another one-day "Creek" Camp, and extended the number of participants for the Nature Quest Camp from 10 to 16.

Summer Camp Registration: Prior to camp additions 194 out of 266 spots were filled (73% full), after the camp additions 253 out of 288 spots are filled (88%)

Natural Beginnings Registration: 66 out of 66 spots are filled (100% full), 6 children on waitlist



**IDNR Entice workshop
"Tracks, Scat, and Habitats" at
Pickerill-Pigott**



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EVALUATION

Rate the following:

Registration Poor 1 2 3 4 Excellent
5

comments:

Topic(s) Covered 1 2 3 4 5

comments:

Pace of Program 1 2 3 4 5

comments:

Staff Assistance 1 2 3 4 5

comments:

Hospitality 1 2 3 4 5

comments:

Location 1 2 3 4 5

comments:

Overall Quality of Program 1 2 3 4 5

comments:

Additional Comments:

ENTICE Workshops are always amazing! And Thank you for providing such valuable take-home resources we can use in our classrooms! 😊

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5
comments:					
Topic(s) Covered	1	2	3	4	5
comments:					
Pace of Program	1	2	3	4	5
comments:					
Staff Assistance	1	2	3	4	5
comments:					
Hospitality	1	2	3	4	5
comments:					
Location	1	2	3	4	5
comments:					
Overall Quality of Program	1	2	3	4	5
comments:					

Thank you for the materials!

Additional Comments:

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5

comments:

Topic(s) Covered	1	2	3	4	5
-------------------------	---	---	---	---	---

comments:

Pace of Program	1	2	3	4	5
------------------------	---	---	---	---	---

comments:

Staff Assistance	1	2	3	4	5
-------------------------	---	---	---	---	---

comments:

Hospitality	1	2	3	4	5
--------------------	---	---	---	---	---

comments:

Location	1	2	3	4	5
-----------------	---	---	---	---	---

comments:

Overall Quality of Program	1	2	3	4	5
-----------------------------------	---	---	---	---	---

comments:

Additional Comments:

Very engaging!

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5
comments:					
Topic(s) Covered	1	2	3	4	5
comments:					
Pace of Program	1	2	3	4	5
comments:					
Staff Assistance	1	2	3	4	5
comments:					
Hospitality	1	2	3	4	5
comments:					
Location	1	2	3	4	5
comments:					
Overall Quality of Program	1	2	3	4	5
comments:					

Additional Comments:

Everything was fantastic and informative!

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5
comments:					

Topic(s) Covered	1	2	3	4	5
comments:					

Pace of Program	1	2	3	4	5
comments:					

Staff Assistance	1	2	3	4	5
comments:					

Hospitality	1	2	3	4	5
comments:					

Location	1	2	3	4	5
comments:					

Overall Quality of Program	1	2	3	4	5
comments:					

~~Overall~~ All presenters were amazing!

Additional Comments:

Great!
Thank you!

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5
comments:					
Topic(s) Covered	1	2	3	4	5
comments:					
Pace of Program	1	2	3	4	5
comments:					
Staff Assistance	1	2	3	4	5
comments:					
Hospitality	1	2	3	4	5
comments:					
Location	1	2	3	4	5
comments:					
Overall Quality of Program	1	2	3	4	5
comments:					

Additional Comments:

*I had a wonderful time and enjoyed the activities.
Thank you for the wonderful resources.*

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5

comments:

Topic(s) Covered	1	2	3	4	5
-------------------------	---	---	---	---	---

comments:

Pace of Program	1	2	3	4	5
------------------------	---	---	---	---	---

comments:

Staff Assistance	1	2	3	4	5
-------------------------	---	---	---	---	---

comments:

Very friendly

Hospitality	1	2	3	4	5
--------------------	---	---	---	---	---

comments:

The water and snacks were appreciated

Location	1	2	3	4	5
-----------------	---	---	---	---	---

comments:

This was a very nice location w/ the building and the grounds

Overall Quality of Program	1	2	3	4	5
-----------------------------------	---	---	---	---	---

comments:

Additional Comments:

Thanks!

Thank you for your thoughts!

EVALUATION

Rate the following:

	Poor				Excellent
Registration	1	2	3	4	5

comments:

Topic(s) Covered	1	2	3	4	5
-------------------------	---	---	---	---	---

comments:

Pace of Program	1	2	3	4	5
------------------------	---	---	---	---	---

comments:

Staff Assistance	1	2	3	4	5
-------------------------	---	---	---	---	---

comments:

Hospitality	1	2	3	4	5
--------------------	---	---	---	---	---

comments:

Location	1	2	3	4	5
-----------------	---	---	---	---	---

comments:

A little far from my home but worth the drive.

Overall Quality of Program	1	2	3	4	5
-----------------------------------	---	---	---	---	---

comments:

Additional Comments:

Thanks

Thank you for your thoughts!



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Girl Scouts of Northern Illinois Preferred Partner Packet

We are excited to provide your organization with an incredible opportunity to partner with the Girl Scouts of Northern Illinois Council. As a preferred partner, you will be integral in providing girls with programs centered on the Girl Scout Leadership Experience.

Girl Scouts is the world's foremost organization dedicated to developing confidence and leadership in girls. In Girl Scouts, girls take the lead, with adult supervision, to design fun and challenging activities that empower them to discover, connect, and take action around issues that concern them.

This Preferred Partner packet is a means for you to develop a partnership with the Girl Scouts of Northern Illinois Council. With this guide, you can learn more about the Girl Scout organization and mission, and the different ways in which you can partner with us.

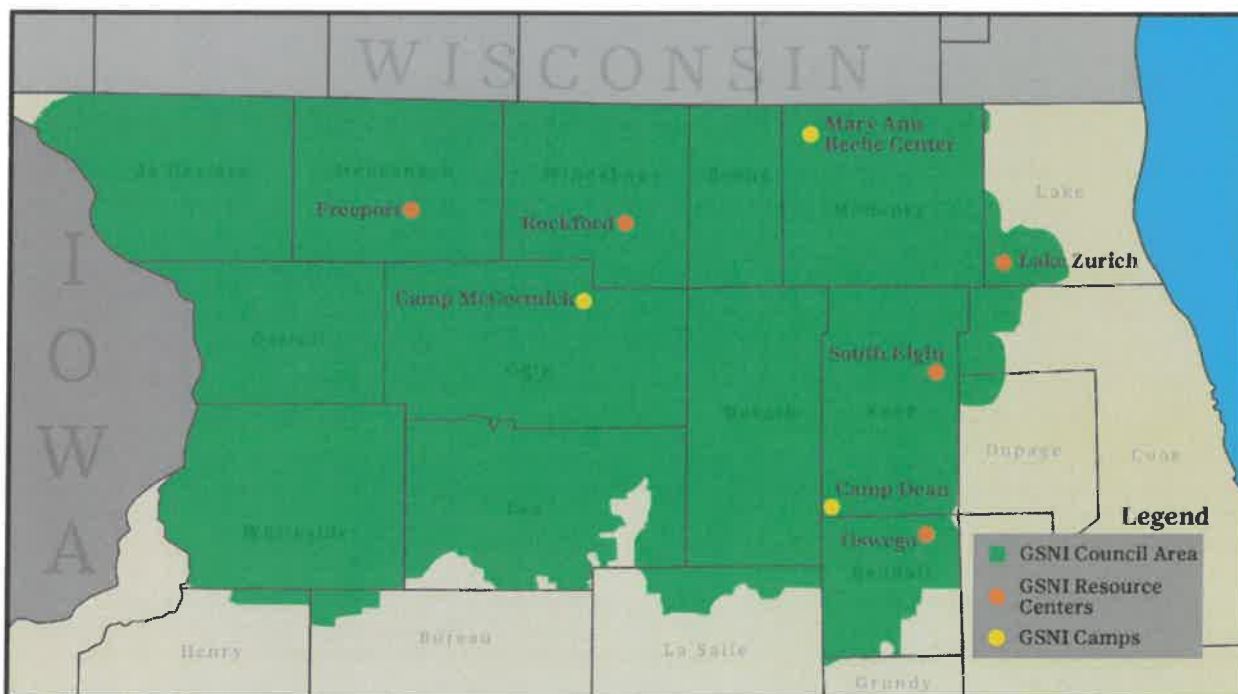
Inside this guide you will find information on:

- Girl Scout of Northern Illinois Council and the Girl Scout program
- GSNI Focus Areas
- Steps to Becoming a Preferred Partner
- Partnership Agreement

Why Partner with Girl Scouts of Northern Illinois?

GSNI serves over 14,000 girls and their families in 16 counties across Northern Illinois. When you partner with the Girl Scouts of the Northern Illinois (GSNI), you are gaining over 14,000 new potential customers who might enthusiastically recommend your organization to their friends and family. Troop leaders regularly consult our partner listings when planning activities for their girls, because they know that a preferred partner offers quality programming at a reasonable rate. By creating a partnership with you, GSNI is recommending that our members conduct business with you.

Our Council



Our Mission

Girl Scouting builds girls of courage, confidence, and character, who make the world a better place.

Girl Scout Promise

On my honor, I will try:

To serve God and my country,
To help people at all times,
And to live by the Girl Scout Law.

Girl Scout Levels



Three Keys to Leadership

The keys describe **WHAT** girls gain as a result of their experience in Girl Scouts.

Discover – Girls understand themselves and their values and use their knowledge to explore the world.

Connect – Girls care about, inspire, and team with others locally and globally.

Take Action – Girls act to make the world a better place.

Three Processes

The processes describe **HOW** girls participate in Girl Scouts.

Girl-Led means that girls of every age take an active and grade-appropriate role in figuring out the what, where, when, why, and how of what they do.

Learning by Doing is hands-on learning that engages girls in an ongoing cycle of action and reflection. When girls actively participate in meaningful activities and later reflect on them, they get a deeper understanding of concepts and mastery of skills.

Cooperative Learning is designed to promote sharing of knowledge, skills, and learning in an atmosphere of respect and cooperation as girls work together on goals that can only be accomplished with the help of others.

Girl Scout Law

I will do my best to be
honest and fair,
friendly and helpful,
considerate and caring,
courageous and strong, and
responsible for what I say and do,
and to
respect myself and others,
respect authority,
use resources wisely,
make the world a better place, and
be a sister to every Girl Scout

The Girl Scout Leadership Experience: Outcomes

By participating in the Girl Scout Leadership Experience, girls benefit in five key ways as they:



Develop a strong sense of self. She'll find confidence in herself and all that she's capable of as she tries new things, takes on challenges, and learns from her mistakes.



Display positive values. She'll learn to act ethically, lead with honesty, be responsible, and show concern for others.



Seek challenges and learn from setbacks. She'll take age-appropriate risks, open herself up to new opportunities and experiences, and embrace failure as an opportunity to learn.



Form healthy relationships. She'll practice leading with positivity, learn to communicate her feelings directly, and resolve conflicts constructively.



Become community problem-solvers. She'll identify problems in her community and create action plans to solve them.

Our Focus Areas



Science, Technology, Engineering and Math

Girl Scouts introduces girls of every age to science, technology, engineering, and math (STEM) experiences relevant to everyday life. Whether they're discovering how a car's engine runs, how to manage finances, or exploring careers in STEM fields, girls are fast-forwarding into the future!

Life Skills

Inspire. Prepare. Mobilize.

Whether it's by exercising and staying healthy, developing strong relationships with family and peers, advocating on behalf of others, or protecting our environment, girls gain the skills and the inspiration to accept challenges, overcome obstacles, and take the lead!

Outdoors

Get Away From it All

You live in a world of screens—smartphone! laptop! TV! tablet!—and sometimes you just want to get away from it all. We get it. That's why you can focus your whole Girl Scout experience on getting outdoors.

Entrepreneurship

Taste the Adventure in Every Bite

Be bold. Do more. Find Girl Scout Cookies® now.

Ready to explore a whole new world of deliciousness? This year, there's a big helping of adventure in every delicious bite of Girl Scout Cookies®.

Steps to Becoming a Preferred Partner

1. Schedule a meeting with a Girl Scouts of Northern Illinois (GSNI) staff member. At a meeting (virtual or in-person) we will discuss partner opportunities and what type of partnership best suits the needs of your organization and the Girl Scouts of Northern Illinois. Email customercare@girlscoutsni.org to request an appointment.
2. Complete the [online preferred partner form](#). The Preferred Partner form will be sent to you after the completion of the initial meeting. Partnership forms need to be completed every year. All information is reviewed and evaluated by GSNI staff to ensure quality activities, service and compliance with GSUSA's Safety Activity Checkpoints and Safety Guidelines. All activities are expected to meet or exceed these guidelines.
3. Provide a Certificate of Insurance. We will help you determine if insurance is necessary for your activity. We usually require a certificate of insurance for \$1,000,000 in general liability coverage.
4. Start planning your Girl Scout program. Brainstorm and develop program events, workshops, or activities to offer Girl Scouts. We'll be there to help you every step of the way!

Partners can offer events to girls in many different ways, from once a year to multiple times per year, to an ongoing basis. Some programs are for girls of any age, or you may tailor a program that you feel is more suitable for a certain age range. The frequency with which you offer programming is up to you!

Types of Events

Seasonal Published events (usually submitted quarterly)

- Scheduled events that are posted in GSNI's digital publication S'more Fun
- Registration is handled through GSNI
- An additional small fee will be added to the price of the event.
- Rosters, confirmations, and participant communications will be handled by GSNI

Flexible Events

- Troop leaders contact the partner directly to schedule their activity
- Rosters, registration, confirmations, and participant communication is handled by the partner
- Partner submits rosters to GSNI after completion of event

Awards, Badges, and Patches

Awards and Badges require the completion of specific steps, while girls take an in-depth look at a particular topic. In most cases, girls will not earn an entire award or badge through a single event or activity. However, their program experience will contribute to their knowledge and skills as they work toward these recognitions.

Patches are considered unofficial and are worn on the back of a girl's sash or vest. They may have requirements but are most often provided as recognition of participation in an event. Check out the [Award and Badge Explorer](#).

Photography

If you would like to take photographs/video/make recordings of the girls, you need to have their parents/guardians sign a photo release form for your organization. The photo release they sign for Girl Scouts only gives Girl Scouts permission to use their photos, not other organizations. Plan ahead to include a photo release (or any other permission forms) in the confirmation before the event.

Insurance

Organizations that partner with the Girl Scouts must submit a current certificate of insurance verifying that you have at least \$1,000,000 in general liability coverage. To submit your certificate of insurance, email it to customercare@girlscoutsni.org.

Safety

As an organization offering events to Girl Scouts, it is your responsibility to:

- Read applicable Safety Activity Checkpoints found at <http://www.girlscoutsni.org/safetyactivitycheckpoints>
- Ensure that no alcohol or drugs or tobacco are permitted at Girl Scout or vendor events.
- If using a waiver, please note that a leader cannot sign for a troop. These forms must be given to the troops ahead of time so that each parent can individually sign a form.
- For overnight events, it is not appropriate for males to sleep in the same space with girl members. They may participate only if separate sleeping quarters and bathrooms are available for their use.
- GSNI does not share member information lists with third parties.
- Please review all safety information at the start of the event with the girls.
- A basic first aid kit should be provided at the location.
- Troop leaders should bring parent permission slips with emergency contact information for events in which troops come together.
- Parent permission slips with emergency contact are to be collected as part of the registration for girls participating individually.
- Troops will generally provide a First Aid/CPR certified person for group events. However, if your event is being attended by an individual Girl Scout, you must have someone certified in First Aid/CPR on site.

Weather

- The safety of the girls is most important both during the program and when traveling to and from it.
- If canceling, contact leaders prior to the start of the event. Many of our members travel a couple of hours to events. Please make the weather cancelation decision early enough to contact the participants.
- If you are planning an outdoors event, consider making a contingency plan in the event of bad weather.

Trademark and Copyright Guidelines

By agreeing to a GSNI Preferred Partner, you agree to provide programming for Girl Scouts only events, following our unique Girl Scout Leadership Experience. Due to the trademarking of the word "scout" you cannot use the word "Scout" without the word "Girl" before it in any promotional materials for your GSNI Preferred Partner Events.

Do not use the following in your event ad.

Trademarked Words and Phrases:

Girl Scout Daisy, Brownie, Junior, Cadette, Senior, Ambassador

Girl Scout Cookies

All Girl Scout insignia and emblems

Trademarked shapes:

Girl Scout service mark

Trefoil shape

Girl Scouts and Boy Scouts:

Both are called "Scouts." So, what is the difference? Girl Scouts and Boy Scouts are different organizations. We both build character and teach life skills and teamwork, and we do so in different ways. Girl Scouts and Boy Scouts each have unique cultures and approaches to youth development and volunteer support. We will not promote events or activities that are for both organizations such as a "Scout Day". We will only promote events for Girl Scouts of Northern Illinois.

Girl Scouts designs our programming based on research about how best to empower girls to lead, thrive, and gain skills. By being a girl-led, girl-only program, we encourage girls to discover who they are, free of the norms and rules imposed on them by media and society.

GSNI Preferred Partner Agreement

By signing this agreement, you agree to become a GSNI Preferred Partner and provide programming opportunities to Girl Scouts of Northern Illinois. You also understand and agree to:

Agreement

Please place a check mark to agree or [submit online](#)

- We understand that Girl Scout programs are intended for Girl Scouts (any council) ONLY and should not be open to the public or other groups, without agreement by a GSNI.
- We agree to provide Girl Scout participation data to GSNI upon request, including but not limited to: number of participants per month, frequency of programs delivered, rosters with contact information for participants (when available)
- We understand the expectations of any Safety Activity Checkpoints and agree to comply stated guidelines.
- We have provided a current Certificate of Insurance to GSNI, or intend to do so (check the "contact me" box below if you need more information)
- We agree to follow all trademark and copyright rules for Girl Scouts of the United States of America.

Partner Name: _____

Main Contact: _____

Phone: _____ Email: _____

Partner Signature: _____

Date: _____

GSNI Signature: _____

Date: _____

A Community Event brought to you by:



WAUBONSEE
COMMUNITY COLLEGE



KENDALL COUNTY CAREER & RESOURCE FAIR



DATE

Friday, April 5,
2024



TIME

1PM - 4PM



LOCATION

Fox Valley Family YMCA
Fox Valley Central Branch
3875 Eldamain Rd
Plano, IL 60545

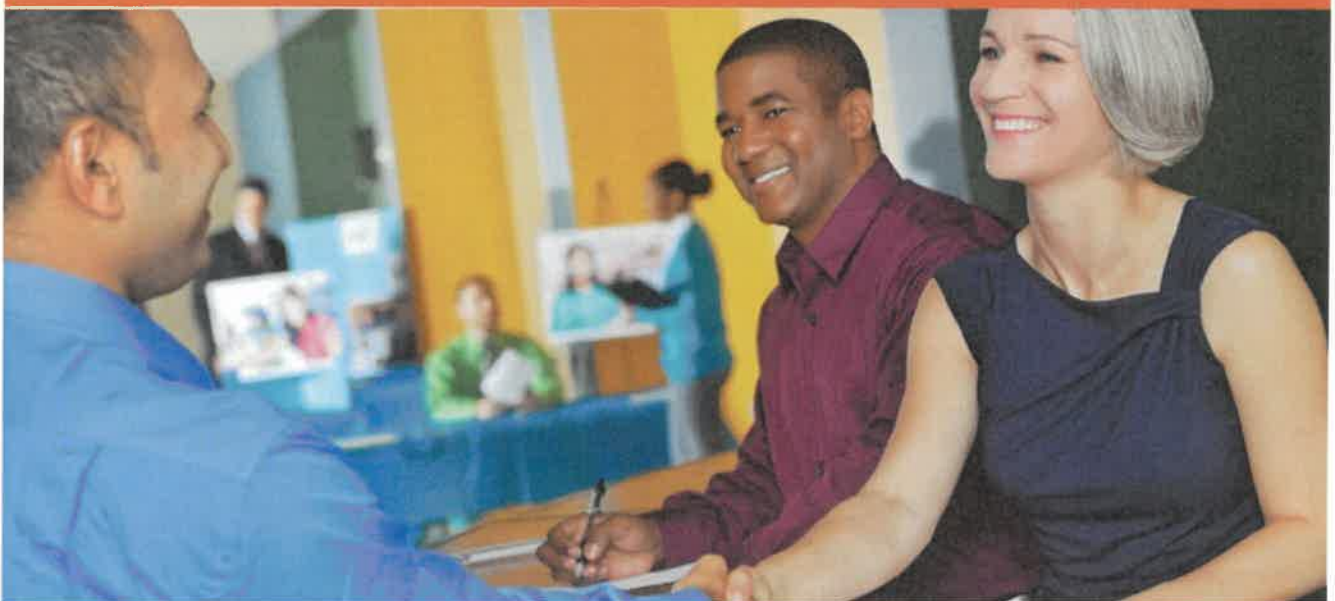
Click [HERE](#) or Scan the QR Code
below to Pre-Register!

*Pre-register by March 25, 2024 to gain early access to
list of hiring employers attending!!



Open to all job seekers interested in learning about jobs, resources, and career
opportunities within our community!

Bring your Resume!





February 5, 2024

Dear Recruiter/Human Resources/Organization Leader,

Let's join forces! You're cordially invited to participate in our upcoming **Kendall County Career and Resource Fair**.

The Fair will be held at Fox Valley YMCA in Plano, at 3875 Eldamain Road, Plano. The event will take place Friday, April 5, from 1-4 p.m. Setup begins at noon, takedown after 4 p.m.

The Fair is sponsored by the Kendall Economic Development Alliance, workNet Batavia, the Illinois Department of Employment Security and Waubonsee Community College.

Local businesses and resource agencies are invited to attend at no charge.

This is a great opportunity for employers to meet and match with prospective employees. It is a great opportunity to educate the community about your business. We want to bring motivated job candidates together with companies actively seeking to hire.

This is also a great opportunity for agencies to reach the public with information about their services or their open positions.

To join our event, register your participation by completing the google form [HERE](#).
Registration deadline is: Friday, March 22, 2024.

*Upon receiving your registration form, you will receive a confirmation.

**Registration is first come, first serve.

We look forward to seeing you in April! Please confirm your attendance at your early convenience. If you have any question, please call Kelly Waynauskas with workNet Batavia at (630) 762-2121 or email: waynauskaskelly@kanecountyil.gov.

Thank you!

Regards-
Kendall County Career & Resource Fair Planning Committee

HIGHLIGHT EVENT RENTALS

630-346-1041

505 Woodland Way, Oswego, IL. 60543



Date	Invoice #	Responsible Party	Rental Date(s)
2/26/2024	0247	Julia Granholm	Friday April 5, 2024

Delivery Address: Plano YMCA - 3875 Eldamain Rd. Plano, IL. 60545

Quant	Description	Unit Price	Days	Total	
20	6' White Folding Tables	8	1	160	
40	Basic White Folding Chairs	1.75	1	70	
Special Instructions				Subtotal	\$ 230.00
Delivery Friday Morning, Removal Friday Evening. Tables/Chairs delivered stacked. Full setup available for additional labor fee.				Delivery & Labor	\$ 50.00
				Damage Waiver	\$ 23.00
				Sales Tax	\$ 0.00
				Total	\$ 303.00
				25% Deposit Due Now	
				Due _____	

Accepted: _____

Thank you for your business!

Email: jgranholm@kendallcountyil.gov

Phone: 630.553.4025

By signing you agree to be charged the **non-refundable** deposit listed above and the remaining balance 2 weeks prior to your event. You may cancel this contract up to 2 weeks before your event with loss of deposit. If you cancel less than 2 weeks before your event, the full amount is due without refund. You further agree to sign and abide by the terms and conditions of our rental contract and follow all safety and manufacturer guidelines for all items. Quotes are valid for 72 hours after the invoice date if not signed. **Rental items are not reserved until this invoice and our standard rental agreement are signed and a deposit or full payment is made.**

Ph: (630) 346-1041

Email: highlighteventrentals@gmail.com

Facebook: @highlighteventrentals

Web: <https://www.highlighteventrentals.com>

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Date	Invoice #	Responsible Party	Rental Date(s)
2/26/2024	0247	Julia Granholm	Friday April 5, 2024

Delivery Address: Plano YMCA - 3875 Eldamain Rd. Plano, IL. 60545

Quant	Description	Unit Price	Days	Total	
50	6' White Folding Tables	8	1	400	
75	Basic White Folding Chairs	1.75	1	131.25	
Special Instructions				Subtotal	\$ 531.25
Delivery Friday Morning, Removal Friday Evening. Tables/Chairs delivered stacked. Full setup available for additional labor fee.				Delivery & Labor	\$ 50.00
				Damage Waiver	\$ 53.13
				Sales Tax	\$ 0.00
				Total	\$ 634.38
				25% Deposit Due Now	
				Due _____	

Accepted: _____

Thank you for your business!

Email: jgranholm@kendallcountyil.gov

Phone: 630.553.4025

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