

KenCom Tyler Sharing Structure Committee Meeting Minutes
Held, August 1st, 2017
1:00 p.m.

Member	Agency	Present	Absent
Dwight Baird	KCSO	X	
Josh Flanders	OFD	X	
Larry Nelson	Member-At-Large	X	
Jeff Burgner	OPD	X	
Scott Koeppel	Kendall County	X	
Mike Hitzemann	BKFD	X	

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all six of the member's present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda. Flanders made the motion to approve the agenda as submitted, seconded by Burgner. All members present voting aye. Motion carried.

Public Comments: None

New Business:

Police and Fire Records Management – L. Nelson stated there are three agreements they need to discuss, the transfer assignment, security agreement and the cost sharing agreement. All these agreements need to be created and signed together. There was a consensus the security agreement should be called the security and operations agreement. Lengthy discussion ensued on creating bullet points for the three agreements. After discussion Bergeron and Stein will put together a draft of the bullet points discussed and send out to the committee to review. The next meeting is scheduled for August 16th at 9 a.m.

Other Business from the Floor – None

Burgner made a motion to adjourn the meeting, seconded by Hitzemann. All members present voted aye. Meeting adjourned at 3:20 p.m.

Respectively submitted,

Bonnie Walters
Recording Secretary