

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE of the WHOLE MEETING MINUTES**

**FEBRUARY 13, 2024**

**I. Call to Order**

President DeBolt called the meeting to order at 4:30 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

**II. Roll Call**

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers		Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley (entered meeting at 4:53 pm)

Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Shanley, and DeBolt, were all present.

Commissioner Wormley entered the meeting at 4:53 pm.

**III. Approval of Agenda**

Commissioner Koukol made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens in attendance.

**V. Leadership Team Report**

Executive Advisor Guritz provided updates on District projects.

**VI. Motion to Forward Claims to Commission**

Commissioner Bachmann made a motion to forward claims to Commission for approval. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

**VII. Review of Preliminary End-of-Year Financial Statements through January 31, 2024**

Executive Advisor Guritz presented an overview of the preliminary financial statements through January 31, 2024. The District is off to a good start with meeting budget objectives for the year.

**VIII. OLD BUSINESS**

**a) Hoover – Fox River Bluffs Forest Preserves Trail Connection – Updated Concept Plan and Construction Cost Estimates**

Executive Advisor Guritz presented the updated concept plans and construction cost estimates for the Hoover-Fox River Bluffs trail connection project.

Commissioner Wormley entered the meeting at 4:53 pm.

**b) Village of Minooka 2023 Illinois Department of Natural Resources - Land and Water Conservation Fund Grant Application Updates and Recommendations**

Executive Advisor Guritz provided updates on the IDNR – Land and Water Conservation Fund grant. The District will not be able to co-apply with the Village of Minooka, and will look for the opportunity to acquire the 37-acre parcel in future OSLAD funding cycles.

**IX. NEW BUSINESS**

**a. MOTION: Approval to Forward an Intergovernmental Agreement between Kendall County and the Kendall County Forest Preserve District for the Dedication of Kendall County Transportation Alternatives Program Funding and Authorization to Construct Multi-Use Trail Segments within County-owned Parcels to Complete the Hoover – Fox River Bluffs Forest Preserve Connecting Trail to Commission and the Kendall County Board for Consideration**

Commissioner Koukol made a motion to forward an intergovernmental agreement between Kendall County and the Kendall County Forest Preserve District for the dedication of Kendall County Transportation Alternatives Program funding and authorization to construct multi-use trail segments within County-owned parcels to complete the Hoover-Fox River Bluffs Forest Preserve connecting trail to Commission and the Kendall County Board for consideration. Seconded by Commissioner Peterson. Aye, all. Opposed, none. Motion unanimously approved.

**b. MOTION: Approval to Forward Resolution #24-02-001 Authorizing the Submission of an Illinois Department of Natural Resources – Regional Trail Program Grant to Commission for Approval**

Commissioner Shanley made a motion to forward resolution #24-02-001 to authorize the submission of an Illinois Department of Natural Resources – Regional Trail Program grant to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Motion unanimously approved.

**c. MOTION: Approval to Forward a Motion and Treasurer's Office Request to Transfer Interest Earnings Retained in Fund 1903 in the Amount of \$98,714.98, and Fund 1902 in the Amount of \$1,081.90 to the District's Capital Fund 1907 to Commission for Approval**

Commissioner Bachmann made a motion to forward a motion and Treasurer's Office request to transfer interest earning retained in Fund 1903 in the amount of \$98,714.98, and Fund 1902 in the amount of \$1,081.91 to the District's Capital Fund 1907 to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none. Motion unanimously approved.

**d. MOTON: Approval to Forward the 2024 Farm License Agreement Renewals to Commission for Approval**

Commissioner Shanley made a motion to forward the 2024 Farm License agreement renewals to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none. Motion unanimously approved.

**XVIII. Other Items of Business**

- a. Public Hearing Summary Report – Proposed Regional Trails Program Area - February 8, 2024**
- b. Kendall County Forest Preserve District – Calendar Year 2023 Year-In-Review Report**

Executive Advisor Guritz reported on the Kendall County Forest Preserve District – Calendar Year 2023 Year-In-Review.

President DeBolt remarked on the accomplishments and positive impacts within the County and public opinion of the forest preserve district.

**XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)**

Operations Chair Koukol reported the Operations Committee reviewed special use permits, harvest report for the 23-24 Bow Hunt program season, enrollment updates for environmental education, and discussed the idea of bidding farm licenses in the future.

Finance Chair Wormley remarked the next Finance Committee meeting is February 29<sup>th</sup>.

**XX. Public Comments**

No public comments were offered by citizens in attendance.

**XXI. Executive Session**

None.

**XXII. Summary of Action Items**

Executive Advisor Guritz, provided a summary of action items to be presented to Commission for approval.

**XXIII. Adjournment**

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none. Meeting adjourned at 5:26 pm.

Respectfully submitted,

David Guritz  
Executive Advisor, Kendall County Forest Preserve District