

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE
Meeting Minutes for Thursday, January 25, 2024

Call to Order – Committee Chair Scott Gengler called the Finance & Budget Committee to order at 4:46 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	here		
Brian DeBolt	here		
Matt Kellogg	here		
Jason Peterson	here		
Seth Wormley	here		

With five (5) members present a quorum was established.

Staff Present – Christina Burns, Latreese Caldwell, Jennifer Karales

Other Board Members Present – Seth Wormley, Brooke Shanley

Approval of Agenda – Member DeBolt made a motion to approve the agenda, second by Member Wormley. **With five (5) members present voting aye, the motion carried by a vote of 5-0.**

Approval of December 28, 2023 Finance & Budget Committee Meeting Minutes – Member Peterson made a motion to approve the minutes, second by Member Kellogg. **With five (5) members present voting aye, the motion carried by a vote of 5-0.**

Approval of Claims – Member Peterson made a motion to forward the approval of the claims to the next County Board meeting, second by Member DeBolt. **With five (5) members present voting aye, the motion carried by a vote of 5-0.**

Committee Reports and Updates

- A. **Connect Kendall County Broadband Update** - Update was presented to the committee at the Special COW meeting prior to this meeting on January 25, 202.
- B. **Personnel Reports** – Treasurer Jill Ferko provided to the committee the Treasurer’s Employee Status Report and is included in the packet starting on page 4.
- C. **ARPA Treasury Reporting Status Filing** – Jennifer Karales provided to the committee the quarterly ARPA Status report which can be found on page 7 of packet. \$4.4 million still needs to be allocated by December 2024 and spent by 2026.
- D. **ARPA Fund Update** - Same as the ARPA status filing report.
- E. **Opioid Settlement Status Filing** – Jennifer Karales reported on the Opioid Settlement Fund this is a quarterly report, it shows that Kendall County received a small amount from the Meijer settlement and the program expenditures for Q4 2023.

New Committee Business

A.*DISCUSSION: Approval of FY 2024 Opioid Fund Applications

Health Department and Judicial have applied for funding from the Opioid Settlement money. Applications can be found starting on page 16 in the packet. Health Department Assistant Executive Director Steve Curatti explained in more depth how the funds would be spent by the Health Dept. The bulk of the funds would help fund two media campaigns to prevent opioid misuse. The Health Department would like to continue with the ad campaigns in the theaters and streaming. The second campaign is posters and drink coasters in local bars and restaurants, both campaigns included a QR Code that leads individuals to their website for information and to locations for free Narcan kits. The committee would like more information on specific data and effectiveness of the campaign. Questions were asked if this the most effective way to reach this audience, and can they provide more metrics to the committee in the future? Can they find another way to reach this audience – a different campaign or other social media platform? Mr. Curatti stated that they are able to see the clicks on the QR code and able to get some data from this. Mr. Curatti wants to run this ad for another campaign and then will explore other ideas.

Member DeBolt made a motion for approval of FY2024 Opioid Application for the Health Department , second by Member Kellogg. **With five (5) members present voting aye, the motion carried 5-0.**

The second application is from the Kendall County Drug Court/Judicial for the support of an individual in treatment and recovery.

Member Kellogg made a motion for approval of FY2024 Opioid Application for Judicial, second by Member DeBolt. **With five (5) members present voting aye, the motion carried 5-0.**

B.*DISCUSSION: Approval of Senior Levy Award Process

Chair Gengler explained that \$363,000 is available to award entities that serve the senior community and Administration is requesting to move to an online application to replace the paper process used in the past. Latreese Caldwell directed the committee to the timeline and past allocation of funds which can be found in the packet on page 27. The application can be found on pages 28-36 of the packet.

Member Kellogg made a motion for the Approval of Senior Levy Award Process, second by Member DeBolt . **With five (5) members present voting aye, the motion carried 5-0.**

C.*DISCUSSION: Discussion on Kendall County Inspector General training cost share

Undersheriff Richardson contacted the committee regarding the Inspector General's (IG) ongoing professional development costs. Christina Burns explained that when the IG is involved in general training, they are suggesting the cost should be shared by the Sheriff's Department and the County Administrator. Training specific to law enforcement or public safety investigations would be charged fully to the Sheriff's Department budget. The ask is for an even split between the Sheriff's Office and Administration for this year's training costs.

Member Peterson made a motion for the Approval of Kendall County Inspector General training cost share, second by Member DeBolt. **With five (5) members present voting aye, the motion carried 5 -0.**

D.*MOTION (Forward to County Board): Approval of Court Administrator salary increase in the amount of \$5,000 from General Fund 11001515 and \$5,000 Stipend from Law Library Fund 132415

The individual will be taking on an additional role in the 23rd Circuit court and also finishing professional certification.

Member Kellogg made a motion for Approval of Court Administrator salary increase in the amount of \$5,000 from General Fund 11001515 and \$5,000 Stipend from Law Library Fund 132415 to be forwarded to the next County Board meeting, second by Member DeBolt. **With five (5) members present voting aye, the motion carried 5-0.**

E.*MOTION (Forward to County Board): Approval of Ordinance Abating the Taxes levied for the Year 2023 Payable 2024 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois

Deputy Administrator Latreese Caldwell explained that the bonds outstanding are all alternate revenue source bonds, and property taxes do not pay for the debt service. Every year need to abate the property tax and give this information to the County Clerk to pull off the property tax levy (pages 39-43 in packet). The debt service for Bond Series 2016 and 2017 is paid by the Public Safety Sales Tax Fund. The debt service for Bond Series 2019B is paid by sales tax revenue from the General Fund, revenue from the Health Department Fund, and rental income from Workforce Development, and the Kendall Housing Authority.

Member Kellogg made a motion for Approval of Ordinance Abating the Taxes levied for the Year 2023 Payable 2024 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois to be forwarded to the next County Board meeting, second by Member Wormley. **With five (5) members present voting aye, the motion carried 5-0.**

Old Committee Business – None

Chairman’s Report - None

Public Comment – None

Executive Session – None

Items for County of the Whole – None

Items for County Board

- Approval of Claims
- Approval of Court Administrator salary increase in the amount of \$5,000 from General Fund 1001515 and \$5,000 Stipend from Law Library Fund 132415
- Approval of Ordinance Abating the Taxes levied for the Year 2023 Payable 2024 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois

Adjournment – Member Peterson made a motion to adjourn the Finance and Budget Committee meeting, second by Member DeBolt. **With five (5) members present voting aye; the meeting was adjourned at 5:33 p.m. by a vote of 5-0.**

Respectfully submitted,
Sally A. Seeger
Administrative Assistant and Recording Clerk