

Minutes of the KenCom Operations Board Meeting
Held, Tuesday, February 14th, 2024
2:00 p.m.
Oswego Fire Department, Training Room
3511 Woolley Rd, Oswego IL 60543

Member	Agency	Present	Absent
Dan Schiradelly	OFD	X	
Ismel Diaz	MPD	X (2:02)	
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Norm Allison	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Zach Morel	SFD		X
Chris Biggs	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Travis Martinez, Oswego Fire Department.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Seven of the fourteen members were present, resulting in having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by Biggs. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Ismel Diaz joined the meeting at 2:02 p.m. which resulted in having a quorum for voting purposes.

Mikolasek called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is fully staffed with the last new hires of January 29th, 2024, which included the plus two. The 3 trainees hired in November are in Phase 2 of the training program. New hires are in the phase one. Shift meetings were held on Tuesday, February 6th. T/C Jennifer Haske has been promoted to supervisor. KenCom proudly announces that Jennette Welter-Fichtel won the Illinois Sheriff’s Association Telecommunicator of the Year Award. Jennette, Lynette, and Gina attended the awards banquet on Monday, February 12th, in Bloomington, Illinois. Training as follows: In-House training for February is Fire Recommendations. Gina Belmont and Bill Linder will be attending the MABAS-IL Training Summit on February 21st -23rd, in Bloomington-Normal. Powerphone Total Response provided training to KenCom staff on January 23rd and 24th. Project Updates as follows: CESSA meetings continue. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project has begun. PowerPhone is ready to go live on Thursday, February 15th, 2024. This will be a big change in KenCom’s process of all calls for service. Miscellaneous Information as follows: Economic Interest Statements will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state’s Department of Innovation and Technology (ILDoIT) and CrowdStrike. KenCom and Grundy have a meeting scheduled with Intrado regarding an issue found when Grundy was testing the integrated text to 9-1-1. Until the issue is resolved, the go-live date for Grundy and KenCom is pending. Text to 9-1-1 totals for January were 7.

Closed Session Minutes but do not release – Biggs made a motion to approve the January 17th, 2024 Closed Session Meeting Minutes but do not release, seconded by Richardson. All members present voting aye. Motion carried.

Consent Agenda – Mikolasek called for approval of the consent agenda. Allison made a motion, seconded by Biggs to approve the consent agenda, which includes the following:

- Approval of the January 2024 Treasurer’s Reports
- Approval of the January 17th, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:
Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the February 2024 Operation bills, in the amount of \$195,459.35, seconded by Biggs. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – McCarty made a motion to approve the February 2024 Surcharge bills, in the amount of \$260,629.29, seconded by Diaz. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None.

Mikolasek called for Old Business:

Updating MDC Identifiers – Bergeron reminded all the agencies to update all MDC identifiers as the radios/personnel changes. The lists are sent to each agency every six months to review and let staff know if there are any changes. There have been some radios keying up as unknown and for the safety of all police and fire personnel, KenCom needs to know when changes are made.

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Policy and Procedures – Bergeron reviewed the revised Severe Weather Policy contained in the packet. Biggs made a motion to approve the revised Severe Weather Policy, seconded by Schiradelly. Discussion. All members present voting aye. Motion carried.

Other New Business – Bergeron reviewed a Memorandum of Understanding for the Plainfield Police Department that will be presented at the Finance Committee. They are requesting access to add KenCom’s encrypted police 5 channel.

Other Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, March 20th, 2024; at Yorkville Police Department, Main 3rd Floor Conference Room, Yorkville at 2:00 p.m. Richardson made a motion to adjourn the meeting, seconded by Biggs. All members present voting aye. The meeting adjourned at 2:12 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary