

KenCom Finance Committee Meeting Minutes
Held February 15th, 2024
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD		X
Brian DeBolt	Kendall County Board Member	X	
Mike Peters	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jason Bastin	Oswego Police	X	
James Jensen	Yorkville PD		X

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as submitted, seconded by Peters. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – None

Staff Report: – Bergeron gave a Personnel Report as follows: KenCom is fully staffed with the last new hires of January 29th, 2024, which included the plus two. The 3 trainees hired in November are in Phase 2 of the training program. New hires are in the phase one. Shift meetings were held on Tuesday, February 6th. T/C Jennifer Haske has been promoted to supervisor. KenCom proudly announces that Jennette Welter-Fichtel won the Illinois Sheriff’s Association Telecommunicator of the Year Award. Jennette, Lynette, and Gina attended the awards banquet on Monday, February 12th, in Bloomington, Illinois. Training as follows: In-House training for February is Fire Recommendations. Gina Belmont and Bill Linder will be attending the MABAS-IL Training Summit on February 21st -23rd, in Bloomington-Normal. Powerphone Total Response provided training to KenCom staff on January 23rd and 24th. Project Updates as follows: CESSA meetings continue. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project has begun. PowerPhone is ready to go live on Thursday, February 15th, 2024. This will be a big change in KenCom’s process of all calls for service. Miscellaneous Information as follows: Economic Interest Statements will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state’s Department of Innovation and Technology (ILDoIT) and Crowdstrike. KenCom and Grundy have a meeting scheduled with Intrado regarding an issue found when Grundy was testing the integrated text to 9-1-1. Until the issue is resolved, the go-live date for Grundy and KenCom is pending. Text to 9-1-1 totals for January were 7.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. DeBolt made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the January 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the January 18th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron gave a brief overview of the meeting. Nelson stated Josh Flanders is no longer Chairman on the Operations Board and is now a member on the Executive Board. Bergeron stated Ray Mikolasek from the Yorkville Police is the new Operations Board Chairman and Scott McCarty from the Bristol Kendall Fire Department is the new Vice Chairman.

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the February 2024 Operation Bills, in the amount of, \$195,459.35, seconded by Peters. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Gomez made a motion to approve the February 2024 Surcharge Bills, in the amount of, \$260,629.29, seconded by Bastin. Discussion ensued. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – Larry gave a brief update.

Investment for ETSB Funds – Nelson stated they were able to secure 4.94% for one month for an additional \$1,000,000 CD with First National Bank of Omaha. The goal is to extend it another three months when up for renewal.

UPS Update – The project is complete. An invoice along with the bills will be sent to the Kendall County Board for half of the project. Nelson stated that everyone involved worked great together throughout the entire project and was completed as quickly as possible for the least amount of money. Nelson continued that a Memorandum of Understanding has been sent to KenCom's attorney to review for the ongoing maintenance of the UPS and the sharing of that maintenance.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business – None

Other Business – Bergeron reviewed a Memorandum of Understanding for the Plainfield Police Department that is contained in the packet. Plainfield is requesting access to add KenCom's encrypted police 5 channel. KenCom's attorney has already reviewed and Plainfield Police has signed it. There was a consensus by the Finance Committee for the Executive Board Chairman to sign the MOU.

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, March 21st, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. DeBolt made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:21 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary