

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

MARCH 12, 2024

I. Call to Order

President DeBolt called the meeting to order at 4:30 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

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| X | Bachmann | | Koukol |
| X | DeBolt | X | Peterson (arrived to the meeting at 4:32 pm) |
| X | Flowers (adjourned from meeting at 5:32 pm) | X | Rodriguez |
| X | Gengler (arrived to the meeting at 4:34 pm) | X | Shanley |
| X | Kellogg | X | Wormley |

Commissioners Bachmann, Flowers, Kellogg, Rodriguez, Shanley, Wormley, and DeBolt were all present.

Commissioner Peterson entered the meeting at 4:32 pm.

Commissioner Gengler entered the meeting at 4:34 pm.

Commissioner Flowers adjourned from the meeting at 5:32 pm, and did not return.

III. Approval of Agenda

Commissioner Flowers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Leadership Team Report

Executive Advisor Guritz provided updates on District projects.

Commissioner Peterson entered the meeting at 4:32 pm.

Commissioner Gengler entered the meeting at 4:34 pm.

VI. Motion to Forward Claims to Commission (022924F and 031524F)

Commissioner Shanley made a motion to forward the two claims reports to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

VII. Review of Preliminary End-of-Year Financial Statements through February 29, 2024

Executive Advisor Guritz presented an overview of the preliminary financial statements through February 29, 2024.

VIII. OLD BUSINESS

- a. MOTION: Approval to Forward an Amendment and Restatement of an Intergovernmental Agreement between the Kendall County Forest Preserve District and the Village of Minooka Concerning the McDaniel Property (Parcel #09-34-300-010) on Holt Road to Commission for Approval**

Commissioner Shanley made a motion to forward an amendment and restatement of an intergovernmental agreement between the Kendall County Forest Preserve District and the Village of Minooka concerning the McDaniel Property (Parcel #09-34-300-010) on Holt Road to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

IX. NEW BUSINESS

- a. Subat Forest Preserve Nature Center and Master Plan Improvements – Presentation of Concept Plans and Probable Costs for Construction (Kluber Architects + Engineers)**

Chris Hansen with Kluber Architects + Engineers presented an overview of the concept plans for the Subat Nature Center. The Committee of the Whole discussed the concept designs. Executive Advisor Guritz confirmed direction to move forward with completion of final designs, bid specifications, and project bidding.

Commissioner Flowers left the meeting at 5:32 pm.

- b. MOTION: Approval to Forward a 2-Year License Agreement with Millbrook Trail Rides, LLC to Commission for Access and Maintenance of a Designated Trail Corridor at Millbrook North Forest Preserve to Commission for Approval**

Commissioner Peterson made a motion to forward a two-year license agreement with Millbrook Trail Rides, LLC for access and maintenance of a designated trail corridor at Millbrook North Forest Preserve to Commission approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

c. MOTION: Approval to Forward a \$1,500.00 Sponsorship of The Conservation Foundation's 2024 Earth Day Benefit Dinner to Commission for Approval

Commissioner Shanley made a motion to forward a \$1,500.00 sponsorship of The Conservation Foundation's 2024 Earth Day Benefit Dinner to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

d. MOTON: Approval to Forward a Motion and Treasurer's Office Request to Transfer Interest Earnings Retained in Fund 1903 in the Amount of \$1,936.54 to the District's Debt Service Fund 1915 to Commission for Approval

Commissioner Bachmann made a motion to forward a motion and Treasurer's Office request to transfer interest earnings retained in Fund 1903 in the amount of \$1,936.54 to the District's Debt Service Fund 1915 to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

e. MOTION: Approval to Forward a 1-Year Lease Agreement with Jon Kolka, Grounds Coordinator and Resident for Use of the Hoover Residence Effective March 21, 2024 through March 21, 2025 for a \$550.00 Monthly Rent Payment, Plus a \$2,500.00 Security Deposit to Commission for Approval

Commissioner Wormley made a motion to forward a 1-year lease agreement with Jon Kolka, Grounds Coordinator and Resident for use of the Hoover Residence effective March 21, 2024 through March 21, 2025 for a \$550.00 monthly rent payment, plus a \$2,500.00 security deposit to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

f. MOTION: Approval to Forward the Purchase of a Used Kendall County Highway Vehicle (2015 GMC 1500 Sierra – Crew Cab with ± 125,000 miles) to Commission for Approval

Commissioner Bachmann made a motion to forward the purchase of a used Kendall County Highway Vehicle (2015 GMC 1500 Sierra – crew cab with ± 125,000 miles) to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

X. Other Items of Business

a. Regular Meeting Date Change Reminder:

Kendall County Forest Preserve District Commission Meeting:

Tuesday, March 19, 2024 at 9:00 AM in the Kendall County Board Room
Rescheduled to Wednesday, March 20, 2024 at 9:00 AM in the Kendall County
Board Room Kendall County Forest Preserve District – Calendar Year 2023 Year-
In-Review Report

**b. SB 3743 – Illinois Downstate Forest Preserve District Act – Proposed
Amendment Updates**

Executive Advisor Guritz advised on the meeting date change for the District's upcoming regularly scheduled Commission meeting.

**XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol
(Operations)**

Finance Chair Wormley remarked the Millbrook Trail Rides license agreement was the major discussion that came out of the February Finance Committee meeting.

XX. Public Comments

No public comments were offered from citizens in attendance.

XXI. Executive Session

None.

XXII. Summary of Action Items

Executive Advisor Guritz provided a summary of action items to be presented to Commission for approval.

XXIII. Adjournment

Commissioner Bachmann made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Meeting adjourned at 6:05 pm.

Respectfully submitted,

David Guritz
Executive Advisor, Kendall County Forest Preserve District