

Minutes of the KenCom Operations Board Meeting
Held, Tuesday, March 20th, 2024
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Schiradelly	OFD	X	
Ismel Diaz	MPD		X
Jason Langston	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD	X	
Chris Biggs	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Nine of the fourteen members were present, resulting in having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Schiradelly made a motion to approve the agenda as submitted, seconded by Biggs. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – Bergeron stated KenCom received a letter from the President and CEO of Everbridge stating they entered into an agreement and are being acquired by Thoma Bravo.

Staff Report – Bergeron gave a Personnel Report as follows: Lynsey Sobieraj has resigned from KenCom. Two new hires did not make it through the training program. KenCom is currently down one position. We are in the hiring process for three positions, which include the plus two. The two trainees hired in November are in the final phase of the training program, while the two new hires hired in January are in phase one. Training as follows: In-House training for March is Fire Recommendations and Severe Weather. Heather Guitierrez and Jennifer Powell attended the telecommunicator Leadership Symposium on Wednesday, February 28th. Adam Votava, Sarah Jenkins, and Jenny Haske attended on Thursday, February 29th and Gina Belmont attended on Friday, February 29th. Project Updates as follows: CESSA meetings continue. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project is in progress. KenCom went live with PowerPhone on Thursday, February 15th, 2024. Miscellaneous Information as follows: National Telecommunicator Week is April 14-20. Economic Interest Statements will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state’s Department of Innovation and Technology (ILDoIT) and CrowdStrike. Text to 9-1-1 is now integrated with our Viper phone system. We went live on Thursday, March 14th. Intrado is in the process of investigating some issues that were discovered during go-live. Text to 9-1-1 totals for February were 15. Bergeron gave an update on bringing the police channels up to digital. Dave Gossage from ABeep stated he had all the equipment infrastructure and it is in the process of being configured in their shop. He

estimates two weeks of shop configuration time and two additional weeks to deliver and install at the sites. Once everything has been installed and tested, at that time will be able to schedule and discuss the programming of the radios and switching to digital.

Closed Session Minutes but do not release – None

Consent Agenda – Hagerty called for approval of the consent agenda. Allison made a motion, seconded by Forseth to approve the consent agenda, which includes the following:

- Approval of the February 2024 Treasurer’s Reports
- Approval of the February 14th, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – McCarty made a motion to approve the March 2024 Operation bills, in the amount of \$327,192.13, seconded by Schiradelly. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Surcharge Fund Bills – Biggs made a motion to approve the March 2024 Surcharge bills, in the amount of \$214,008.02, seconded by Morton. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Morton made a motion to approve the FOIA Tracking and Redaction Software with Granicus (\$5,300) and the Viper Phone System Administrator Remote Training with Intrado (\$1,725), for a total amount not to exceed \$7,025.00, seconded by Biggs. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Mikolasek called for Old Business: None

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Location Change to Monthly Meetings – Biggs made a motion to approve the location change of the Operation Board monthly meetings for the remainder of 2024 to the Yorkville Police Department, Main 3rd Floor East Conference Room, Rm 337, seconded by Fox. Discussion. All members present voting aye. Motion Carried.

Policy and Procedures – Belmont reviewed the revised policies contained in the packet. Morton made a motion to approve the revised Peer Support, Text to 9-1-1, and Training Program, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Other Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, April 17th, 2024; at Yorkville Police Department, Main 3rd Floor East Conference Room, Rm 337, Yorkville at 2:00 p.m. Morton made a motion to adjourn the meeting, seconded by Hagerty. All members present voting aye. The meeting adjourned at 2:16 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary