

KenCom Finance Committee Meeting Minutes
Held March 21st, 2024
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member		X
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jason Bastin	Oswego Police		X
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano; Ryan Shain, Kendall County IT.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Bergeron requested that the approval of anticipated expenses be moved after the approval of the agenda. Witek made a motion to approve the amended agenda, seconded by Jensen. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Bergeron mentioned the Center for Internet Security (Albert Sensor) came in higher than what was budgeted due to an increase because Jensen bandwidth activity over the last year was significant, resulting in moving up to the next tier. After discussion, Bergeron is going to bring it back to the board once she speaks with CIS in regards to locking in the price at the 3 years and paying annually. Bergeron mentioned she would like to do a Viper Phone System Administrator Training with Intrado for \$1,725 which is a budgeted item. Morton made a motion to approve the FOIA Tracking and Redaction Software with Granicus for an amount not to exceed \$5,300, seconded by Baird. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Ryan Shain left the meeting at 9:18 a.m.

Nelson called for Correspondence – Bergeron stated KenCom received a letter from the President and CEO of Everbridge stating they entered into an agreement and are being acquired by Thoma Bravo.

Staff Report: – Bergeron gave a Personnel Report as follows: Lynsey Sobieraj has resigned from KenCom. Two new hires did not make it through the training program. KenCom is currently down one position. We are in the hiring process for three positions, which include the plus two. The two trainees hired in November are in the final phase of the training program, while the two new hires hired in January are in phase one. Training as follows: In-House training for March is Fire Recommendations and Severe Weather. Heather Guitierrez and Jennifer Powell attended the telecommunicator Leadership Symposium on Wednesday, February 28th. Adam Votava, Sarah Jenkins, and Jenny Haske attended on Thursday, February 29th and Gina Belmont attended on Friday, February 29th. Project Updates as follows: CESSA meetings continue. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project is in progress. KenCom went live with PowerPhone on Thursday, February 15th, 2024. Miscellaneous Information as follows: National Telecommunicator Week is April 14-20. Economic Interest Statements

will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state's Department of Innovation and Technology (ILDoIT) and CrowdStrike. Text to 9-1-1 is now integrated with our Viper phone system. We went live on Thursday, March 14th. Intrado is in the process of investigating some issues that were discovered during go-live. Text to 9-1-1 totals for February were 15.

Bergeron gave an update on bringing the police channels up to digital. Dave Gossage from ABeep stated he had all the equipment infrastructure and it is in the process of being configured in their shop. He estimates two weeks of shop configuration time and two additional weeks to deliver and install at the sites. Once everything has been installed and tested, at that time will be able to schedule and discuss the programming of the radios and switching to digital.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by Gomez to approve the consent agenda, which includes approval of the February 2024 Treasurer's Reports for the Surcharge and Operating Funds and the February 15th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron stated they met and approved policies and anticipated expenses. There was a great turnout and going forward, it was voted to have all the future meetings at the Yorkville Police Department. Hurtig mentioned one of the new policies was a new Peer Support policy and are excited to start that program. Bergeron noted there is a new Chairman, Ray Mikolasek from the Yorkville Police Department, and the Vice Chairman is Scott McCarty from the Bristol Kendall Fire Department.

Finance Committee Report:

Approval of Bills:

Operation Bills – Witek made a motion to approve the March 2024 Operation Bills, in the amount of, \$327,192.13, seconded by Gomez. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Gomez made a motion to approve the March 2024 Surcharge Bills, in the amount of, \$218,958.02, seconded by Witek. Discussion ensued. A roll call was taken with all five members present voting aye. Motion carried.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – Nelson gave a brief update.

Investment for ETSB Funds – Nelson stated the next CD's are maturing in May and will need to be reinvested at that time.

UPS Update – No Report.

Any other Old Business – Nelson stated he has had discussions with the County Board about extending KenCom's lease for an additional ten years.

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, April 18th, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Baird. All members present voting aye. Motion carried. The meeting adjourned at 9:43 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary