

**KenCom Finance Committee Meeting Minutes**

**Held April 18<sup>th</sup>, 2024**

**9:00 a.m.**

**Kendall County Public Safety Center**

**1102 Cornell Lane, Yorkville**

**Emergency Operations Center**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board Member		X
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jason Bastin	Oswego Police	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Nelson stated he would like to add Josh Flanders as a voting member on the Finance before the next Executive Board Meeting. Baird made a motion to approve the agenda with the change noted, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Anticipated Expenses – None

Nelson called for Correspondence – Bergeron stated she reached out in regards to the Albert Sensor and the multi-year discount. The multi-year discounts were only applicable if paid up in full, not paid annually. After discussion, there was a consensus to do the three-year discount and pay in full.

Staff Report: – Bergeron gave a Personnel Report as follows: Two trainees completed KenCom’s training program and were released as independent telecommunicators last week. The new hires from January are entering Phase 2 of the training program and doing well. KenCom is currently down one position and hiring three. The deadline for applicants has ended, and 11 candidates are scheduled for a brief orientation, typing tests, and speed interview this Friday, April 19<sup>th</sup>. Training as follows: In-House training for April is Flash Dispatch vs. IREACH. All supervisors have completed an online PowerPhone 911 Supervision course through PowerPhone Education. Project Updates as follows: CESSA meetings continue. An outline regarding the training for 911 telecommunicators and supervisors has been created. Approximately 33-36 hours of initial training and 3 hours of semi-annual refresher training will be presented to the state. Sentinel Technologies, Inc. for Security Operations Services and Active Defense is completed and up and running. PowerPhone has been scaled back for now. KenCom is currently using the Emergency Medical Dispatch (EMD) program and will be revising police and fire protocols following the policies and procedures for KenCom. Miscellaneous Information as follows: National Telecommunicator Week is underway with plenty of activities, food, and more. We want to thank our agencies for their continued support, food, and gifts provided this week. Economic Interest Statements will be emailed to everyone with a May 1<sup>st</sup> due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state’s Department of Innovation and Technology (ILDoIT) and CrowdStrike. The State of Illinois Text to 9-1-1 project went live on Thursday, March 14<sup>th</sup>. Intrado has resolved most of the issues discovered during go-live. However, there is a pending issue with outgoing text messages.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the March 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the March 21<sup>st</sup>, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:  
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Hurtig stated they approved a revised policy and there was discussion on dispatching police to reported deaths. Moving forward, KenCom is going to begin dispatching police to all death calls except for hospice. Hurtig stated they will make policy changes and bring it back to the Operations Board next month.

Finance Committee Report:

Approval of Bills:

Operation Bills – Gomez made a motion to approve the April 2024 Operation Bills, in the amount of, \$320,504.16, seconded by Jensen. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Bastin made a motion to approve the April 2024 Surcharge Bills, in the amount of, \$219,611.31, seconded by Baird. Discussion ensued. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – No Report

Investment for ETSB Funds – Nelson stated the next CD’s are maturing in May and will need to be reinvested at that time.

UPS Update – No Report.

Any other Old Business - None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Future KenCom Expansion – Nelson stated they are working on getting a memorandum of understanding for ten years and adding to KenCom’s current lease. Nelson continued that the County is going through plans for additional building improvements/expansion. With that planning, KenCom would like to be in discussion about taking over more of the basement moving into the future as KenCom is out of space. Discussion ensued.

APCO 2024 Conference in Orlando Hotel – Jensen made a motion to approve the APCO 2024 Conference in Orlando Hotel at \$169 plus tax per night (GSA pricing \$140), seconded by Bastin. A roll call was taken with all six members present voting aye. Motion carried.

Audit Fiscal Year 2023 – Bastin made a motion to approve and move forward to the Executive Board, the Fiscal Year 2023 Audit, seconded by Gomez. Discussion ensued. All members present voting aye. Motion carried.

Other New Business – None

Other Business – Baird stated he forwarded the drawing of the basement from August 2014 to Nelson and Bergeron.

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, May 16<sup>th</sup>, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Gomez made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:55 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary