

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

MAY 14, 2024

I. Call to Order

President DeBolt called the meeting to order at 4:32 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann		Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Commissioners Bachmann, Flowers, Gengler, Kellogg, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

III. Approval of Agenda

Commissioner Peterson made a motion to approve the meeting agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered by those in attendance.

V. Leadership Team Report

Acting Executive Director White, provided updates on District projects.

VI. Motion to Forward Claims to Commission (051524F)

Commissioner Shanley made a motion to forward claims to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

VII. Review of Preliminary End-of-Year Financial Statements through April 30, 2024

Executive Advisor Guritz presented an overview of the preliminary financial statements through April 30, 2024. The District is on track for meeting budget objectives for the year. All interfund transfers have been completed. The Series 2021 debt service fund balance deficit has been addressed.

VIII. OLD BUSINESS

a) MOTION: Approval to Forward Hoover Forest Preserve Bunkhouse Structural Repairs Proposal to Commission for Approval

Commissioner Wormley made a motion to forward the Hoover Forest Preserve bunkhouse structural repairs proposal from J&E Restorations to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

b) MOTION: Approval to Forward an Updated Kendall County Forest Preserve District APRA-Funded Capital Projects Schedule to Commission for Approval

Commissioner Shanley made a motion to forward an updated Kendall County Forest Preserve District ARPA-funded capital projects schedule to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

IX. NEW BUSINESS

a) MOTION: Approval to Forward a Deed of Purchase Agreement for the Lesson Horse "Bullseye," a Painted Gelding Aged 20-Years to Commission for Approval

Commissioner Shanley made a motion to forward a deed of purchase agreement for the Lesson Horse "Bullseye," a painted gelding aged-20 Years to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

Environmental Education and Outreach Division Manager Wiencke provided information on the Ellis Equestrian Center horses.

b) MOTION: Approval to Forward a Licensed Facility Tour Policy to Commission for Approval

Commissioner Flowers made a motion to forward the proposed licensed facility tour policy to Commission approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

X. Other Items of Business

a) Hoover Old Shop and Ellis House Roof Replacements and Envelope Sealing Projects – Bid Package and Public Notice

b) Hoover Forest Preserve Well House Pump Replacement – Bid Package and Public Notice

Acting Executive Director White provided updates on the completed bid packages for both the Hoover Old Shop and Ellis House roof replacements and building sealing projects, and the Hoover

well pump replacement projects. Public notice for both projects and posting to the Vendor Registry will be published on May 30, 2024.

**c) Ohio Valley Acquisition LLC (TC Energy/ANR Pipeline Company)
Temporary Easement Updates**

Executive Advisor Guritz provided updates on the Ohio Valley Acquisition temporary easement, including the Company's recent payment of the application fee, and meeting scheduled for Thursday, May 23, 2024.

d) State of Illinois – Legislative Capital Projects Requests

Acting Executive Director White presented the two capital projects that were submitted to the State of Illinois as proposed legislative capital project requests. The two projects submitted were for full completion of the Hoover-Fox River Bluffs connecting trail, and a large-scale oak ecosystem recovery initiative.

e) EPA Section 319 Grant Proposal – Status and Updates

Acting Executive Director White provided an update that the District's application for the EPA Section 319 Grant was submitted to the Illinois Environmental Protection Agency.

Executive Advisor Guritz highlighted letters of support received, including a regional context support letter from the Chicago Metropolitan Agency on Planning's executive director.

f) Midwest Environmental Consulting – Asbestos Testing

Acting Executive Director White presented an approved proposal with Midwest Environmental Consulting Services to complete asbestos testing for the well house and Old Shop at Hoover Forest Preserve.

g) Onboarding Schedule for Transition from RecPro Recreational Software Solutions to the DaySmart Recreation Platform

Acting Executive Director White presented a proposal received for transition to Daysmart software. The transition is required as RecPro will no longer be supported. The new platform will provide opportunities to process online credit card payments for programs integrated into the MUNIS general ledger accounts.

XI. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

Finance Chair Wormley reported that the next Finance meeting is scheduled for Thursday, May 30th.

XII. Public Comments

No public comments were offered from citizens in attendance.

XIII. Executive Session

None.

XIV. Summary of Action Items

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

XV. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Peterson. Aye, all. Opposed, none. Meeting adjourned at 5:16 pm.

Respectfully submitted,

David Guritz
Executive Advisor, Kendall County Forest Preserve District