

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

TUESDAY, JUNE 4, 2024

6:00 PM

KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call:
Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- V. Approval of Agenda
- VI. Public Comments
- VII. ⁽¹⁾ **CONSENT AGENDA**
 - A. Approval of Minutes
 - Kendall County Forest Preserve District Commission Meeting of May 21, 2024
 - Kendall County Forest Preserve District Finance Committee Meeting of May 30, 2024
 - B. ⁽¹⁾ **MOTION**: Approval of Claims in the Amount of \$11,686.90
- VIII. **OLD BUSINESS**
No items posted for consideration.
- IX. **NEW BUSINESS**
No items posted for consideration.
- X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XI. Public Comments
- XII. Executive Session
- XIII. **OTHER ITEMS OF BUSINESS**
No Items Posted for Consideration
- XIV. Adjournment

(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
MAY 21, 2024**

I. Call to Order

President DeBolt called the meeting to order at 10:36 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commissioner Peterson made a motion to approve the agenda as presented. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Commission Meeting of May 7, 2024
- Kendall County Forest Preserve District Finance Committee of the Whole Meeting of May 14, 2024

B. Approval of Claims in the Amount of \$52,037.54

C. Approval of a Proposal from J&E Restorations for Replacement of Structural Support Beams (\$7,300.00) and Soffit Addition (\$5,300.00) of the Blazing Star Pavilion for a Total Cost Not-to-Exceed \$12,600.00

- D. Approval of a Deed of Purchase Agreement for the Lesson Horse “Bullseye” from Sunrise North Therapeutic Riding Center following Completion of a 30Day Trial Period for \$1.00 Paid-in-Hand
- E. Approval of an Amended Capital Projects List for the Kendall County Forest Preserve District’s ARPA-Grant from Kendall County (IGAM 21-23)
- F. Approval of a Licensed Facility Tour Policy Establishing a \$30.00 Fee for each Additional Facility Tour Requested after Initial Complimentary Tour(s) are Provided

Commissioner Wormley made a motion to approve the Consent Agenda. Seconded by Commissioner Bachmann.

Motion: Commissioner Wormley					
Second: Commissioner Bachmann					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and President DeBolt, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

Jon Kolka, Grounds Coordinator and Resident induced himself and remarked he enjoys the work of the position.

IX. NEW BUSINESS

Subat Nature Center Project Bid Results and Progress Report (Project No. 23-429-1495/IDNR OSLAD grant OS 23-2290)

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

Finance Chair Wormley reported the next Forest Preserve Finance meeting is May 30th.
 Operation Chair Koukol reported the next Forest Preserve Operation meeting is June 5th.

XI. Public Comments

No public in attendance offered comment.

XII. Executive Session

None.

XIII. Other Items of Business

No other items of business.

XIV. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner Wormley. Aye, all. Opposed, none. Meeting adjourned at 10:50 am.

Respectfully submitted,

David Guritz
Executive Advisor, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES
MAY 30, 2024**

I. Call to Order

Chairman Wormley called the meeting to order at 4:59 pm in the Kendall County Administrative Office Building, Rooms 209 and 210.

II. Roll Call

	Bachmann		Koukol
X	DeBolt		Peterson
	Flowers		Rodriguez
	Gengler		Shanley
X	Kellogg	X	Wormley

Commissioners DeBolt, Kellogg, and Wormley were all present.

III. Approval of Agenda

Commissioner Kellogg made a motion to approve the agenda as presented. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Kellogg made a motion to forward claims to Commission. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

VI. Review of Financial Statements for the Period Ending April 30, 2024

Acting Executive Director White presented the District’s preliminary financial statements through April 30, 2024.

OLD BUSINESS

A. MOTION: Approval to Forward the Ohio Valley Acquisition LLC – TC Energy – Temporary Easement

Commissioner Kellogg made a motion to forward the Ohio Valley Acquisition LLC – TC Energy – Temporary Easement to Commission for approval. Second by Commissioner DeBolt. Aye, all. Opposed, none.

NEW BUSINESS

- A. Review of Recommended Approaches and Costs for the Acquisition and Development of the Aux Sable Creek Forest Preserve from The Conservation Foundation**
- B. MOTION: Approval of a Motion to Forward a Proposal from Upland Design LLC for the Aux Sable Creek Forest Preserve Concept Plan and OSLAD Grant Application to Commission for Approval**

Acting Executive Director White presented a proposal of the acquisition of the Aux Sable Creek Forest Preserve and proposal for an OSLAND Grand application from Upland Design LLC.

Finance Committee provided direction to table the discussion until the next Finance Committee meeting.

Other Items of Business

No other items of business were discussed.

VII. Public Comments

No public comments were offered from citizens in attendance.

VIII. Executive Session

None.

IX. Adjournment

Commissioner DeBolt made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

Meeting adjourned at 5:25 pm.

Respectfully submitted,

David Guritz
Executive Advisor

Claims Listing

5/29/2024 11:13:39 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	4762	WATCH COMMUNICATIONS	1405336053124	Internet services-Ellis	19001161 62270	Utilities	\$108.49
						Sub-Total	\$108.49
	124	BARRETT'S ECOWATER	0010381053124	Ellis Water Services	19001161 68580	Grounds and Maintenance	\$98.51
	1241	LEE LEGLER CONSTRUCTION & ELECTRIC INC	212458	Ellis-Generator Service	19001161 68580	Grounds and Maintenance	\$425.00
						Sub-Total	\$523.51
					Ellis Barn	Total	\$632.00
Ellis Camps	4811	ELIZABETH DUNN	Dunn Refund	Ellis Camp Refund due to transfer to another camp	19001163 63040	Security Deposit Refund	\$40.00
						Sub-Total	\$40.00
					Ellis Camps	Total	\$40.00
Ellis Grounds	1323	MENARDS	98142	Menards-hanging baskets, battery	19001162 68580	Grounds and Maintenance	\$195.35
						Sub-Total	\$195.35
					Ellis Grounds	Total	\$195.35

Ellis House	3380	AMAZON CAPITAL SERVICES	1X3H-YCNC-R7XC	White Out Correction Tape	19001160 62000	Office Supplies	\$15.89
						Sub-Total	\$15.89
					Ellis House	Total	\$15.89
Environ. Educ. Other Pblc Prg	3380	AMAZON CAPITAL SERVICES	1M39-FNMF-JFH9	Uniforms, folders, nets, fairy garden supplies	19001179 63030	Program Supplies	\$25.58
						Sub-Total	\$25.58
					Environ. Educ. Other Pblc Prg	Total	\$25.58
Environmental Education Camps	3380	AMAZON CAPITAL SERVICES	1M39-FNMF-JFH9	Uniforms, folders, nets, fairy garden supplies	19001177 63030	Program Supplies	\$71.39
						Sub-Total	\$71.39
					Environmental Education Camps	Total	\$71.39
Forest Preserve Director	1877	WALDEN'S LOCK SERVICE	23893	Keys	190011 62000	Office Supplies	\$49.75
	3380	AMAZON CAPITAL SERVICES	147G-YGJF-CW61	Liquid ink for stamper	190011 62000	Office Supplies	\$5.35
	3380	AMAZON CAPITAL SERVICES	1FKN-PR9K-GR4D	Post its, pens	190011 62000	Office Supplies	\$38.79
	3380	AMAZON CAPITAL SERVICES	1TP9-6GQ1=QJXR	Liquid ink for stamper	190011 62000	Office Supplies	\$5.83
						Sub-Total	\$99.72

67	AMEREN ILLINOIS	27864440060531 24	Millbrook S. Electric	190011 63510	Electric	\$38.48
					Sub-Total	\$38.48
695	GROUND EFFECTS INC	494845-000	Black Foam for Hobbit Tunnel	190011 68500	Project Fund Expenses	\$35.40
1323	MENARDS	98159	Menards-dill, herbs for Stephanie's Garden	190011 68500	Project Fund Expenses	\$13.38
3231	IMAGINE NATION	1099	Hobbit tunnel-bolt switch	190011 68500	Project Fund Expenses	\$378.75
					Sub-Total	\$427.53
1091	K & K WELL DRILLING	35646	Pickerill Generator kit with circuit board	191411 68530	Preserve Improvements	\$1,321.81
4574	J & E RESTORATIONS	1256	Blazing Star Repairs	191411 68530	Preserve Improvements	\$6,300.00
					Sub-Total	\$7,621.81
1696	SPEER FINANCIAL, INC	d6/24-1	Bond Services	190311 68640	Fiscal Agent Fee	\$700.00
					Sub-Total	\$700.00
				Forest Preserve Director	Total	\$8,887.54
3380	AMAZON CAPITAL SERVICES	1M39-FNMF-JFH9	Uniforms, folders, nets, fairy garden supplies	19001183 62400	Uniforms / Clothing	\$17.96
					Sub-Total	\$17.96

Grounds and Natural Resources

Grounds and Natural Resources									
1452	NICOR	87946110001053 124	Nicor Harris	19001183	63090	Natural Gas			\$109.24
								Sub-Total	\$109.24
				Grounds and Natural Resources				Total	\$127.20
1963	YORKVILLE COMMUNITY UNIT DISTRICT 115	24-00067	MHL Sec Dep Refund	19001171	63040	Security Deposit Refund			\$101.25
3340	ED REYES	24-00058	Kingfisher Sec Dep Refund	19001171	63040	Security Deposit Refund			\$100.00
4807	KELLY VAN DE MARK	24-00109	Blazing Star Sec Dep Refund	19001171	63040	Security Deposit Refund			\$100.00
4808	LINDSEY LARSON	24-00063	MHL Sec Dep Refund	19001171	63040	Security Deposit Refund			\$172.50
4810	LAURA RANDOLPH	24-00162	50 Percent Sec Dep Refund-MHL Cancellation	19001171	63040	Security Deposit Refund			\$115.00
								Sub-Total	\$588.75
1452	NICOR	22827083020531 24	Nicor Hoover Shop	19001171	63090	Natural Gas			\$47.64
1452	NICOR	23336698297053 124	Nicor Rookery	19001171	63090	Natural Gas			\$74.97
1452	NICOR	24614203628053 124	Nicor Blazing Star	19001171	63090	Natural Gas			\$53.56
1452	NICOR	28235299730531 24	Nicor Moonseed	19001171	63090	Natural Gas			\$57.57

Hoover

Hoover	1452	NICOR	30831034894053 124	Nicor Kingfisher	19001171 63090	Natural Gas	\$62.05
	1452	NICOR	50980197128053 124	Nicor Meadowhawk Lodge	19001171 63090	Natural Gas	\$46.19
	1452	NICOR	72389374124053 124	Nicor Hoover Residence	19001171 63090	Natural Gas	\$37.16
	1452	NICOR	88551401149053 124	Nicor Hoover Maintenance	19001171 63090	Natural Gas	\$60.89
						Sub-Total	\$440.03
	2047	COMED	05073970000531 24	ComEd Hoover Bathhouse	19001171 63100	Electric	\$261.57
	2047	COMED	98378312220531 24	ComEd Hoover Residence	19001171 63100	Electric	\$70.36
						Sub-Total	\$331.93
	1323	MENARDS	98048	Battery, lightbulbs	19001171 63120	Building Maintenance	\$59.45
	1323	MENARDS	98078	Fluorescent light bulb	19001171 63120	Building Maintenance	\$6.79
						Sub-Total	\$66.24
					Hoover	Total	\$1,426.95
	4809	ROBIN OUDYN	24-00074	Pickerill Sec Dep Refund	19001184 63040	Security Deposit Refund	\$265.00
						Sub-Total	\$265.00
					Pickerill - Pigott	Total	\$265.00
						Grand Total	\$11,686.90

Pickerill - Pigott