

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
May 21, 2024**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, May 21, 2024, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley, and Seth Wormley. Member(s) absent: None.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

**PLEDGE OF ALLEGIANCE**

Chairman Kellogg led the Pledge of Allegiance.

**INVOCATION**

Jordan Gash from Restore Church gave the invocation.

**THE AGENDA**

Member Rodriguez moved to approve the agenda with the following amendments move Item R from consent to item C under the Standing Committee and move items D & E from consent to New Business C & D. Member Bachmann seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL RECOGNITION**

**Historic Preservation – Susan Kritzberg**

2024 Kendall County Historic Preservation Commission Award for a Lifetime of Dedication to the Field of Historic Preservation was awarded to Susan Kritzberg.

**Historic Preservation – Roger Matile**

2024 Kendall County Historic Preservation Commission Award for a Lifetime of Dedication to the Field of Historic Preservation was awarded to Roger Matile.

**Citizen of the Year – Roger Matile**

Roger Matile was recognized as being the Citizen of the Year.

Member Koukol moved to approve the Resolution Honoring Citizen of the Year: Roger Matile. Member Bachmann seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 24-16 is available in the Office of the County Clerk.

**PUBLIC COMMENT**

Jordan Gash gave a brief word of thanks and gratitude to the amazing people in the County.

Margaret Sheehan spoke about elections.

**CONSENT AGENDA**

Member DeBolt moved to approve the consent agenda with the remove of items D, E and R.

- A. Approval of County Board minutes from April 16, 2024
- B. Approval of Standing Committee minutes
- C. Approval of Claims in the amount of \$1,879,231.02 for May 15, 2024
- D. Approval of an Ordinance Determining the Compensation of the Kendall County Circuit Clerk (\$96,132 for FY2025, \$100,938 for FY2026, \$105,985 for FY2027, and \$108,635 for FY2028)

- E. Approval of an Ordinance Determining the Compensation of the Kendall County Coroner (\$75,742 for FY2025, \$79,529 for FY2026, \$83,505 for FY2027, and \$85,593 for FY2028)
- F. Approval of Revised Organizational Chart and Headcount
- G. Approval of Revised Section 1.4 Worker Classifications Policy in the Kendall County Employee Handbook
- H. Approval of Section 5.5 No Smoking Policy in the Kendall County Employee Handbook
- I. Approval of New Facilities Management Department Intern Job Description
- J. Approval of Resolution Rescinding Resolution 2001-11
- K. Approval of a contract for Access Control for Animal Control, Facilities and Coroner's offices with Converjint in the amount not to exceed \$64,000
- L. Approval of Petition 24-05, A Request from George S. and Heidi R. Oliver for Approval of a Plat of Vacation of a Ten Foot Drainage and Utility Easement at the Common Lot Lines of Lots 223 and 224 of Whitetail Ridge Subdivision also Known as 7709 and 7731 Bentgrass Circle, Yorkville (PINs: 06-07-375-002 and 06-07-375-003) in Na-Au-Say Township; Properties are Zoned RPD-2
- M. Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4); Filing Fee of \$1,000 to be Paid from Planning, Building and Zoning Department's NPDES Permit Fee Line Item (11001902- 63670)
- N. Approval to Release the Executive Session of the May 6, 2024, Planning, Building and Zoning Committee Meeting Minutes
- O. Approval of Phase 1 Contingency Reduction 8A & 8B Total of \$17,348 - Lite Construction: \$2,181,793 (\$4,812 increase), Merit Corp: \$1,511 (\$1,511 increase), O'Malley Welding: \$ 21,280 (\$4,480 increase)
- P. Approval of Agreement with Kendall Township for Social Services with County of Kendall
- Q. Approval of Technical Services Agreement between the Regional Transportation Authority and County of Kendall
- R. Approval of 2025 Kendall County Holiday Calendar
- S. Approval of Ordinance Granting Variance to the Kendall County Highway Access Regulation Ordinance
- T. Construction Engineering Services Agreement between Kendall County and Engineering Enterprises, Inc. in the amount of \$228,150 for construction management of N. Johnson Street Improvements

Member Peterson seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. Motion carried.

**C) COMBINED CLAIMS:** ADMIN \$909.13; ANML CNTRL WRDN \$1,631.30; CIR CLK \$1,254.94; CIR CRT JDG \$11,707.09; CMB CRT SERVS \$7,094.95; CNTRCT SRVS ADT \$1,400.00; CRNR \$4,624.88; CORR \$19,883.92; CNTY ADMN \$42.26; CNTY BRD \$822,480.96; CNTY CLK \$8,645.18; HIGHWY \$146,483.70; CNTY TRSR \$3,685.32; ELCTN \$1,171.25; EMA DIR \$392.80; EMA \$2,159.07; FCLT MGMT \$37,802.51; GIS COORD \$460.46; HLTH & HMN SRV \$229,489.34; HR \$263.48; JRY COM \$96.80; PBZ SR PLNR \$3,067.78; PBZ \$2,517.81; PRSDNG JDG \$9,233.56; PROB SPVSR \$11,887.89; PUB DEF \$744.22; ROE \$7,316.58; SHRF \$54,081.08; ST ATTY \$8,911.40; TECH \$23,042.11; TRSR \$17,015.00; UTIL \$27,256.18; VET \$4,003.74; FP \$52,037.54; SHF \$47,254.21; SHF \$28,119.02; SHF \$92,940.10; CVL \$238,661.00; ST ATTY \$1,500.00

**J)** A complete copy of Resolution 24-17 is available in the Office of the County Clerk.

**L)** A complete copy of Ordinance 24-13 is available in the Office of the County Clerk.

**P)** A complete copy of IGAM 24-14 is available in the Office of the County Clerk.

**S)** A complete copy of Ordinance 24-14 is available in the Office of the County Clerk.

**T)** A complete copy of IGAM 24-15 is available in the Office of the County Clerk.

## NEW BUSINESS

### Annual Financial Report

Tawnya Mack from Mack & Associates presented the Annual Financial Report – November 30, 2023.

Member Shanley moved to approve the County of Kendall, Illinois Annual Financial Report – November 30, 2023. Member Peterson seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. Motion carried.

### Compensation of the Kendall County Circuit Clerk

Member Flowers moved to approve an Ordinance Determining the Compensation of the Kendall County Circuit Clerk (\$96,132 for FY2025, \$100,938 for FY2026, \$105,985 for FY2027, and \$108,635 for FY2028) . Member Bachmann seconded the motion.

Member Shanley stated that she moved the two compensation items from the consent agenda for transparency purposes. Ms. Shanley said that the board needs to keep in mind the non-bargaining employees' salaries and compensate them too or provide departments with additional workers to handle the workload.

Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 24-15 is available in the Office of the County Clerk.

**Compensation of the Kendall County Coroner**

Member Flowers moved to approve an Ordinance Determining the Compensation of the Kendall County Coroner (\$75,742 for FY2025, \$79,529 for FY2026, \$83,505 for FY2027, and \$85,593 for FY2028) . Member Gengler seconded the motion.

Member Flowers agreed with the statements of Member Shanley and should be comparable to surrounding Counties salaries.

Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 24-16 is available in the Office of the County Clerk.

**ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS**

**Sheriff**

Under Sheriff Richardson spoke about the excessive speeding and increasing number of traffic accidents. The Jail kitchen has passed inspection. They were able to obtain suspects in the burglary case that took a lot of manpower to resolve.

**County Clerk & Recorder**

Revenue Report		4/1/24-4/30/24	4/1/23-4/30/23	4/1/22-4/30/22
Line Item	Fund			
CLKFEE	County Clerk Fees	\$588.00	\$467.50	\$821.50
MARFEE	County Clerk Fees - Marriage License	\$990.00	\$1,020.00	\$1,140.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$60.00	\$35.00	\$45.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,652.00	\$1,500.00	\$1,200.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$0.00	\$310.00
MISINC	County Clerk Fees - Misc	\$171.40	\$51.02	\$52.02
	County Clerk Fees - Misc Total	\$3,491.40	\$3,103.52	\$3,568.52
RECFEE	County Clerk Fees - Recording	\$22,405.00	\$17,271.00	\$29,115.00
	Total County Clerk Fees	\$25,896.40	\$20,374.52	\$32,683.52
CTYREV	County Revenue	\$59,994.75	\$37,036.50	\$57,681.25
DCSTOR	Doc Storage	\$16,994.65	\$9,929.50	\$17,087.50
GISMAP	GIS Mapping	\$40,890.00	\$31,506.00	\$54,186.00
GISRCD	GIS Recording	\$9,246.75	\$2,100.00	\$3,612.00
INTRST	Interest	\$95.58	\$108.60	\$29.76
RECMIS	Recorder's Misc	\$1,510.47	\$855.50	\$633.00
RHSP	RHSP/Housing Surcharge	\$21,168.00	\$8,415.00	\$14,787.00
TAXCRT	Tax Certificate Fee	\$1,360.00	\$1,200.00	\$1,520.00
TAXFEE	Tax Sale Fees	\$10.00	\$0.00	\$148.00
PSTFEE	Postage Fees	\$8.69	\$0.00	\$0.00

CK # 19858

To KC Treasurer

\$177,175.29

\$111,525.62

\$182,368.03

**Treasurer**

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 AS OF MONTH END 3/31/2024

<u>REVENUES*</u>	Annual <u>Budget</u>	2024 YTD <u>Actual</u>	2024 YTD% <u>%</u>	2023 MTD <u>Actual</u>	2023 MTD <u>%</u>
Personal Property Repl. Tax	\$915,000	\$181,935	19.88%	\$291,442	31.85%
State Income Tax	\$3,208,685	\$1,044,294	32.55%	\$979,467	31.01%
Local Use Tax	\$810,000	\$197,317	24.36%	\$214,019	28.16%
State Sales Tax	\$600,000	\$230,990	38.50%	\$186,300	28.66%
County Clerk Fees	\$350,000	\$59,924	17.12%	\$83,681	23.91%
Circuit Clerk Fees	\$1,000,000	\$380,701	38.07%	\$322,754	30.74%
Fines & Foreits/St Atty.	\$260,000	\$125,084	48.11%	\$90,880	36.35%
Building and Zoning	\$85,000	\$26,141	30.75%	\$14,651	18.31%
Interest Income	\$650,000	\$671,399	103.29%	\$293,460	391.28%
Health Insurance - Empl. Ded.	\$1,644,361	\$468,055	28.46%	\$436,767	29.35%
1/4 Cent Sales Tax	\$3,280,000	\$857,477	26.14%	\$834,584	25.85%
County Real Estate Transf Tax	\$450,000	\$118,590	26.35%	\$111,760	24.84%
Federal Inmate Revenue	\$503,700	\$65,320	12.97%	\$122,960	21.05%
Sheriff Fees	\$107,250	\$51,879	48.37%	\$35,460	31.20%
<b>TOTALS</b>	<b>\$13,863,996</b>	<b>\$4,479,105</b>	<b>32.31%</b>	<b>\$4,018,185</b>	<b>30.55%</b>

Public Safety Sales Tax	\$8,000,000	\$1,561,702	19.52%	\$1,599,460	21.33%
Transportation Sales Tax	\$8,000,000	\$1,561,702	19.52%	\$1,599,460	21.33%

**\*\*All FY2023 Accruals have been completed at this time. So these figures are where we currently stand for FY2024**

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

Treasurer, Jill Ferko said that they will be collecting \$430 million over the course of the tax collection period. They anticipate having the first distribution out at the end of the month.

### State's Attorney

State's Attorney Eric Weis thanked the Forest Preserve for the SKYRUN and stated that a lot of work went into the case of the burglary. Mr. Weis spoke about the government report on mental health that was recently issued. He expressed the need for inpatient treatment facilities.

### Coroner

Coroner Jacquie Purcell reviewed the report and spoke about the remains found on Park St in Yorkville.

### Health Department

Executive Director RaeAnn VanGundy informed the board on all of the community outreach the Health Department is involved in for environmental health, community health, mental health and community action.

### EMA

Tracy Page reviewed the report in the packet.

## STANDING COMMITTEE REPORTS

### Planning, Building & Zoning

#### Petition 24-04

Member Rodriguez moved to approve Petition 24-04, A Request from Larry Nelson on Behalf of the Fox Valley Family YMCA for Site Plan Approval for Construction of a New YMCA and Related Infrastructure (Number of Parking Spaces Specifically) at 1520 Cannonball Trail, Bristol (PINs: 02-10-300-019 and 02-10-300-020) in Bristol Township; Property is Zoned B-4. Member Bachmann seconded the motion.

The number of parking spaces will go from 280 to 50.

Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except DeBolt and Gengler who were recused. **Motion carried.**

### Facilities

#### Temporary Swing Space

Member DeBolt moved to approve a proposal for temporary swing space project from Cordogan Clark and Associates. Member Shanley seconded the motion.

The offices from the County Office Building will be relocated to the Courthouse during the remodel and the space in the Courthouse can be used for other offices, if necessary, once the remodel is complete.

Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### Holiday Calendar

Member Rodriguez moved to approve the County Holiday calendar that includes the Spring Holiday and the day after Christmas as approved at the local Court level. Member Bachmann seconded the motion.

Member Bachmann moved to approve the County Holiday calendar that includes the Spring Holiday and the day after Christmas as approved at the local Court level. Member Wormley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Kellogg asked for a roll call vote on the original motion which includes the amendment. All members present voting aye. **Motion carried.**

#### **CHAIRMAN'S REPORT**

Member DeBolt moved to approve the appointment(s). Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

#### **APPOINTMENT(S)**

Jason Bragg - Oswego Fire District - 3-year term- May 2027  
David Kellogg- Newark Fire District - 3-year term- May 2027  
Clint Vaughn - Newark Fire District - 3-year term- May 2027  
Fred Kreinbrink (Alternate) - KenCom Executive Board (Little Rock-Fox Fire District)

County Administrator, Christina Burns introduced the new interns and spoke about the program.

#### **PUBLIC COMMENT**

Margaret Sheehan spoke about elections.

#### **QUESTIONS FROM THE PRESS**

Ethan Kruger from WSPY asked about the cost of the temporary space work.

#### **ADJOURNMENT**

Member DeBolt moved to adjourn the County Board Meeting until the next scheduled meeting. Member Koukol seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 22nd day of May 2024.  
Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk