

Minutes of the KenCom Operations Board Meeting
Held, Tuesday, April 17th, 2024
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Schiradelly	OFD	X	
Ismel Diaz	MPD	X	
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Chris Biggs	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Eight of the fourteen members were present, resulting in having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by Biggs. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: Two trainees completed KenCom’s training program and were released as independent telecommunicators last week. The new hires from January are entering Phase 2 of the training program and doing well. KenCom is currently down one position and hiring three. The deadline for applicants has ended, and 11 candidates are scheduled for a brief orientation, typing tests, and speed interview this Friday, April 19th. Training as follows: In-House training for April is Flash Dispatch vs. IREACH. All supervisors have completed an online PowerPhone 911 Supervision course through PowerPhone Education. Project Updates as follows: CESSA meetings continue. An outline regarding the training for 911 telecommunicators and supervisors has been created. Approximately 33-36 hours of initial training and 3 hours of semi-annual refresher training will be presented to the state. Sentinel Technologies, Inc. for Security Operations Services and Active Defense. The contract has been signed, and the project is in progress. PowerPhone has been scaled back for now. KenCom is currently using the Emergency Medical Dispatch (EMD) program and will be revising police and fire protocols following the policies and procedures for KenCom. Miscellaneous Information as follows: National Telecommunicator Week is underway with plenty of activities, food, and more. We want to thank our agencies for their continued support, food, and gifts provided this week. Economic Interest Statements will be emailed to everyone with a May 1st due date. KC Technology Services is still working on the free cyber risk assessment for KenCom under the state’s Department of Innovation and Technology (ILDoIT) and CrowdStrike. The State of Illinois Text to 9-1-1 project went live on Thursday,

March 14th. Intrado has resolved most of the issues discovered during go-live. However, there is a pending issue with outgoing text messages.

Closed Session Minutes but do not release – None

Consent Agenda – Schiradelly called for approval of the consent agenda. Allison made a motion, seconded by McCarty to approve the consent agenda, which includes the following:

- Approval of the March 2024 Treasurer’s Reports
- Approval of the March 20th, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:
Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the April 2024 Operation bills, in the amount of \$320,504.16, seconded by Schiradelly. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – McCarty made a motion to approve the April 2024 Surcharge bills, in the amount of \$219,611.31 seconded by Biggs. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None

Mikolasek called for Old Business: None

Mikolasek called for New Business:
Closed Session Audio Destruction – None

Call for Service type Cardiac Arrest – Police Response – Hurtig reviewed the general dispatch policy for a call for service type for a cardiac arrest and when the police would or would not respond. After discussion, there was a consensus to have the police dispatched for all death investigations (except hospice). Hurtig will revise the policy and bring it back to next month’s meeting.

Policy and Procedures – Belmont reviewed the revised policy contained in the packet. Schiradelly made a motion to approve the revised MDC Identifier seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Other Business – Diaz mentioned he had a request from Commander Palko to create a ZTicket for the comfort dog deployment. After a brief discussion, Hurtig will review and bring back to next month’s meeting.

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Thursday, May 23rd, 2024; at Sunfield’s Restaurant, 382 E. Veterans Pkwy, Yorkville at 5:30 p.m. Richardson made a motion to adjourn the meeting, seconded by McCarty. All members present voting aye. The meeting adjourned at 2:19 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary