

KenCom Finance Committee Meeting Minutes
Held May 16th, 2024
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

| Member | Agency | Present | Absent |
|---------------|--------------------------------|----------------|---------------|
| Josh Flanders | Oswego Fire | X | |
| Brian DeBolt | Kendall County Board Member | X | |
| Mike Peters | KCSO | X | |
| Mike Rennels | City of Plano | X | |
| Larry Nelson | Member At Large | X | |
| Jason Bastin | Oswego Police | X | |
| James Jensen | Yorkville PD | | X |

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – None

Staff Report: – Bergeron gave a Personnel Report as follows: KenCom currently has two employees in Phase 2 of the training program. The hiring process continues for three new employees, one vacancy, and the allotted plus two. All interviews have been completed and we will be starting background checks soon. Brooke Gatto was awarded KenCom’s Telecommunicator of the Year for 2024 by her peers. We congratulate her and appreciate her vibrant personality and dedication to the KenCom Team. Training as follows: In-House training for May is reviewing the functionality of our mapping system. Jaymee Goodspeed attended Peer Support Training, adding a 3rd member to KenCom’s Peer Support Team. Supervisor Jenny Haske is registered for an online APCO Supervisor Training Course. Pamela Hurtig and Gina Belmont are registered for the APCO 2024 Conference in Orlando, FL this August. Project Updates as follows: CESSA meetings continue. During the last Protocols and Standards meeting, they advised that the protocol changes would be pre-tested before the Pilot Site programs started, and they are moving away from planning and toward implementation. Sentinel Technologies, Inc. for Security Operations Services and Active Defense is completed and up and running. Miscellaneous Information as follows: Intrado has been working to resolve the outgoing text issue since the State of Illinois Text to 911 project went live in March. Text to 9-1-1 totals for April is 9.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Bastin made a motion, seconded by DeBolt to approve the consent agenda, which includes approval of the April 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the April 18th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
 Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – The joint meeting with the Executive Board is May 23rd.

Finance Committee Report:

Approval of Bills:

Operation Bills – DeBolt made a motion to approve the May 2024 Operation Bills, in the amount of, \$285,264.54, seconded by Peters. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – DeBolt made a motion to approve the May 2024 Surcharge Bills, in the amount of, \$61,062.86, seconded by Bastin. During discussion, Bergeron mentioned they received an email from the State of Illinois that they made an error in their Surcharge Reimbursement calculation. KenCom was overpaid and the next payment will be short \$13,471.20. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – No Report

Investment for ETSB Funds – Nelson stated the total interest for the end of April for KenCom's CD's total \$146,565.46. There were CD's that matured on May 16th, and an email was sent to the Treasurer to reinvest.

Future KenCom Expansion – No Report

Any other Old Business - None

Nelson called for New Business:

Assistant Director of Administration Stipend – To be discussed in closed session.

Finance Committee Closed Session Audio Destruction – None

Pace Scheduler – Bergeron stated that the County is going to Executime and would like everything automated for payroll. Bergeron stated from what she has been told, Executime has never worked for the Union contract and all the different variables. The Sheriff's Office has been looking at the Pace Scheduler and was forwarded to KenCom and have looked at the demo. Bergeron stated after looking at Pace Scheduler it looks like it will do exactly what we need it to do and it does have an interface to Munis. It will save staff time on payroll. Oswego Police just signed a contract to purchase Pace Scheduler. Discussion ensued.

Other New Business – None

Other Business – None

Closed Session – DeBolt made a motion to go into closed session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Section 2.06 5 ILCS 120/2(c)(1), seconded by Bastin. A roll call was taken with all six members present voting aye. Motion carried. Closed Session began at 9:26 a.m. Pamela Hurtig and Gina Belmont left during closed session

Closed session ended at 9:52 a.m. All members except for Pamela Hurtig and Gina Belmont were present.

Action after Closed Session – DeBolt made a motion to approve an annual Stipend for Pamela Hurtig in the amount of \$6,332.86, seconded by Bastin. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Nelson stated the next Finance Committee meeting is Thursday, June 20th, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Peters made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:52 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary