

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
FINANCE COMMITTEE MEETING**

**AGENDA**

**THURSDAY, JUNE 27, 2024**

**4:00 P.M.**

**KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560**

- I. Call to Order
- II. Roll Call: Seth Wormley (Chairman), Jason Peterson (Vice-Chair), Brian DeBolt, Matt Kellogg, and Brooke Shanley
- III. Approval of Agenda
- IV. Public Comments
- V. Motion to Forward Claims to Commission for Approval
- VI. Review of Preliminary Financial Statements for the Period Ending May 31, 2024
- VII. **OLD BUSINESS**
  - A. **MOTION:** Approval to Forward the Final Draft of the Ohio Valley Acquisition LLC – TC Energy – Temporary Easement Agreement to the Committee of the Whole for Review
  - B. Upland Design LTD Site Plan Development and FY24 OSLAD Application Proposal for Acquiring the Aux Sable Creek Forest Preserve Parcels
- VIII. **NEW BUSINESS**
  - A. Unemployment Claims Expense Coding - Discussion and FY24 Fund 1900 Budget Amendment
  - B. Hoover and Baker Woods Roofing Projects Bid Results and Recommendations (Solicitation No. 24-06-001)
  - C. 2024 Hoover Well Pump Replacement and Installation Project Bid Results and Recommendations (Solicitation No. 24-06-002)
  - D. Probable Cost Estimate for Cured-in-Place Pipe (CIPP) Sewer Main Lining at Hoover Forest Preserve
  - E. FY25 Preliminary Operating Fund (Fund 1900) Budget and Personnel Discussion
  - F. Henneberry Forest Preserve Maintenance Access Drive - Overview and Preliminary Proposal Discussion
- IX. **OTHER ITEMS OF BUSINESS**

*No items posted for consideration.*
- X. Public Comments
- XI. Executive Session
- XII. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

# Claims Listing

6/26/2024 11:02:33 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	2047	COMED	2346189000063024	ComEd Ellis House	19001161 62270	Utilities	\$542.62
						<b>Sub-Total</b>	<b>\$542.62</b>
	124	BARRETT'S ECOWATER	0010381063024	Ellis Water Service	19001161 68580	Grounds and Maintenance	\$224.16
	1323	MENARDS	761	Post Frame	19001161 68580	Grounds and Maintenance	\$74.99
	3380	AMAZON CAPITAL SERVICES	1NHL-PWNR-1TPL	Ellis Contractor Trash Bags	19001161 68580	Grounds and Maintenance	\$84.98
					<b>Sub-Total</b>	<b>\$384.13</b>	
					<b>Ellis Barn</b>	<b>Total</b>	<b>\$926.75</b>
Ellis Camps	3380	AMAZON CAPITAL SERVICES	1LY4-31RD-HRTN	Ellis Summer Camp Supplies	19001163 63030	Program Supplies	\$145.86
						<b>Sub-Total</b>	<b>\$145.86</b>
					<b>Ellis Camps</b>	<b>Total</b>	<b>\$145.86</b>
Ellis Grounds	236	CENTRAL LIMESTONE CO INC	38201	Gravel for Ellis	19001162 68580	Grounds and Maintenance	\$232.34
	3380	AMAZON CAPITAL SERVICES	1MQY-7YQN-3L7P	Ellis Chainsaw Chain, Hedge trimmer	19001162 68580	Grounds and Maintenance	\$166.68
						<b>Sub-Total</b>	<b>\$399.02</b>
					<b>Ellis Grounds</b>	<b>Total</b>	<b>\$399.02</b>



**Forest Preserve  
Director**

1199	KLUBER, INC.	9034	Professional Services, reimbursements-Subat	190411 62150	Contractual Services	\$39,366.43
					<b>Sub-Total</b>	<b>\$39,366.43</b>
67	AMEREN ILLINOIS	27864440060630 24	Millbrook S Electric	190011 63510	Electric	\$33.34
2047	COMED	10178790000630 24	ComEd Baker Woods	190011 63510	Electric	\$22.19
					<b>Sub-Total</b>	<b>\$55.53</b>
1343	MIDWEST ENVIRONMENTAL	24-458	Asbestos Sampling-Hoover-Shop, Well House	190711 68500	Project Fund Expenses	\$1,104.00
					<b>Sub-Total</b>	<b>\$1,104.00</b>
				<b>Forest Preserve Director</b>	<b>Total</b>	<b>\$40,868.80</b>
678	GRAINCO FS, INC.	00001603642	Harris #4 Propane	19001183 62180	Gasoline / Fuel / Oil	\$195.67
					<b>Sub-Total</b>	<b>\$195.67</b>
1655	SERVICE SANITATION, INC	50-493234063024	Portable Restroom Services	19001183 63070	Refuse Pickup	\$368.66
					<b>Sub-Total</b>	<b>\$368.66</b>
1452	NICOR	85662610121063 024	Nicor Millbrook S	19001183 63090	Natural Gas	\$144.27
1452	NICOR	87946110001063 024	Nicor Harris	19001183 63090	Natural Gas	\$82.82
					<b>Sub-Total</b>	<b>\$227.09</b>

**Grounds and Natural Resources**

**Grounds and Natural Resources**

695	GROUND EFFECTS INC 496017-000	Limestone	19001183 68530	Preserve Improvements	\$63.00
1323	MENARDS 670	Concrete Mix	19001183 68530	Preserve Improvements	\$11.34
3380	AMAZON CAPITAL SERVICES 1FH1-J3MF-NVTM	No Smoking signs	19001183 68530	Preserve Improvements	\$19.39
				<b>Sub-Total</b>	<b>\$93.73</b>
				<b>Grounds and Natural Resources</b>	<b>Total</b>
					<b>\$885.15</b>
<b>Hoover</b>					
4306	CHEVELLE VALDEZ 24-00124	MHL Sec Dep Refund	19001171 63040	Security Deposit Refund	\$230.00
4368	CHEYENNE BROUCEK 24-00192	Moonseed Sec Dep Refund	19001171 63040	Security Deposit Refund	\$100.00
4832	SARA DURAN 24-00171	Blazing Star Sec Dep Refund	19001171 63040	Security Deposit Refund	\$100.00
4833	LYNN ARMSTRONG 24-00099	MHL Sec Dep Refund	19001171 63040	Security Deposit Refund	\$365.00
				<b>Sub-Total</b>	<b>\$795.00</b>
1452	NICOR 22827083027063 024	Nicor Hoover shop	19001171 63090	Natural Gas	\$47.81
1452	NICOR 23336698297063 024	Nicor Rookery	19001171 63090	Natural Gas	\$52.95
1452	NICOR 24614203628063 024	Nicor Blazing Star	19001171 63090	Natural Gas	\$45.79
1452	NICOR 28235299733063 024	Nicor Moonseed	19001171 63090	Natural Gas	\$48.83

1452	NICOR	30831034894063 024	Nicor Kingfisher	19001171 63090	Natural Gas	\$49.36
1452	NICOR	50980197128063 024	Nicor Meadowhawk Lodge	19001171 63090	Natural Gas	\$46.45
1452	NICOR	72389374124063 024	Nicor Hoover Residence	19001171 63090	Natural Gas	\$32.66
1452	NICOR	88551401149063 024	Nicor Hoover Maintenance	19001171 63090	Natural Gas	\$48.18
					<b>Sub-Total</b>	<b>\$372.03</b>
2047	COMED	04740380000630 24	ComEd Hoover Multiple	19001171 63100	Electric	\$757.92
2047	COMED	05073977000063 024	ComEd Hoover Bathroom	19001171 63100	Electric	\$117.79
2047	COMED	98378312220630 24	ComEd Hoover Residence	19001171 63100	Electric	\$95.44
					<b>Sub-Total</b>	<b>\$971.15</b>
1820	UNIQUE PRODUCTS & SERVICE	467998-1	Dog Waste Bags	19001171 68580	Grounds and Maintenance	\$195.81
					<b>Sub-Total</b>	<b>\$195.81</b>
				<b>Hoover</b>	<b>Total</b>	<b>\$2,333.99</b>
4834	ALYSHA MILLARD	24-00149	Pickerill Sec Dep Refund	19001184 63040	Security Deposit Refund	\$347.50
					<b>Sub-Total</b>	<b>\$347.50</b>

**Pickerill - Pigott**

**Pickerill - Pigott**

2047	COMED	15656651106302 4	ComEd Pickerill House	1900184 63100	Electric	\$47.15
					<b>Sub-Total</b>	<b>\$47.15</b>
				<b>Pickerill - Pigott</b>	<b>Total</b>	<b>\$394.65</b>
					<b>Grand Total</b>	<b>\$47,752.71</b>

**NON-EXCLUSIVE  
UTILITY AND RIGHT-OF-WAY  
TEMPORARY EASEMENT AGREEMENT**

**TEMPORARY EASEMENT #24-06-001**

**EXHIBIT A TRACT #S: 04-04-400-011 (Partial); 04-09-100-008 (Partial); 04-10-100-001 (Partial)  
RESOLUTION #24-06-001**

**MILLBROOK NORTH FOREST PRESERVE**

This Agreement made and entered into this XX day of JULY, 2024 with approval of Resolution #24-06-001 by the Board of Commissioners (“Board”) of the Kendall County Forest Preserve District, Kendall County, Illinois (“District” or “Grantor”), and by signature of both parties between the District, a body corporate and politic, with the principal office and mailing address of 110 West Madison Street Yorkville, Illinois 60560, and Ohio Valley Acquisition, LLC (“Grantee”) a limited liability company with a principal address of 8520 Parkersburg Road, Sandyville, West Virginia, 25275 in service to ANR Pipeline Company / TC Energy, a public utility.

WHEREAS, the District is the owner of the Millbrook North Forest Preserve which includes property known as District Tract Numbers 04-04-400-011; 04-09-100-008, and 04-10-100-001 located within Fox Township, Kendall County, Illinois, and under the Illinois Downstate Forest Preserve District Act (70 ILCS 805/6) is authorized and has the power to “grant licenses, easements and rights-of-way for the construction, operation and maintenance upon, under or across any property of such District of facilities for water, sewage, telephone, telegraph, electric, gas, renewable energy, or other public service, subject to such terms and conditions as may be determined by such District”; and

WHEREAS, the District approved Ordinance #06-04-01 regarding the granting of easements and licenses on April 18, 2006; and

WHEREAS, Ohio Valley Acquisition, LLC (Grantee) requires a temporary easement for the purpose of completing certain environmental, archaeological, and property boundary surveys for federal permitting and construction of a new 42” (forty-two inch) natural gas pipeline within the temporary easement boundaries as shown in the Exhibit A attachment; and

WHEREAS, the District (Grantor) is willing to grant a temporary easement upon the terms and conditions set forth as follows.

The Grantor hereby grants to Grantee a temporary easement for a term of two years, five months and \_\_\_\_\_ days commencing upon July XX, 2024 and terminating on December 31, 2026 for the purpose of completing permitting and installation of a new 42” (forty-two inch) natural gas pipeline as shown on the attached Kendall County GIS Exhibit A, with an acreage of 5.58 total acres, upon the following conditions:

1. The Grantee shall pay the temporary easement “Fees and Reimbursements” total sum of \$88,700.00 as detailed in Exhibit B prior to commencement of work.
2. The subject parcels will be closed to the general public for the duration of the temporary easement period. The District’s licensed farm operator(s) and their subcontractors shall have full access to all parcels at all times for the purpose of farming the subject parcels, including the



temporary easement area(s). Any damage to crops within the temporary easement area during all production years, including crops lost due to delay in harvest from adjacent areas as a result of Grantee activities will be reimbursed based on a rate of 1.5 times the per bushel market prices for November soybeans and December corn for that production year based on previous per acre average bushel yield production within the subject parcels, with yield production within the subject parcels as determined at the sole discretion of the Grantor.

3. The Grantee shall be required to remove installations, improvements, etc. and restore the property unless the temporary easement is successfully re-negotiated prior to the termination date. Said removal and restoration shall be completed by Grantee within thirty (30) days of the termination date, unless otherwise authorized by the Grantor in writing.
4. This temporary easement may be renegotiated and renewed upon expiration. The Grantee, following approval of their Federal Energy Regulatory Commission construction permit for the new pipeline, but prior to commencement of construction activities on the District's property, shall negotiate and pay the Grantor for the additional 99-year easement on the aforementioned subject parcels.
5. Grantor agrees to extend a Monetary Fee credit of \$15,000 per acre to the Grantee towards the separate, future purchase of the 99-year easement provided the purchase of the 99-year easement is completed prior to the termination date of this temporary easement agreement, or no later than December 31, 2026. No Monetary Fee credit will be extended if the Grantee fails to purchase a 99-year easement following termination of this agreement.
6. Grantee shall assume all risks and liabilities for damages, injuries, or loss to either property or persons which may be incurred by the Grantee or its agents, contractors, and invitees within the Temporary Easement Area.
7. This non-exclusive temporary easement as herein granted may be used by the Grantee solely for the purpose of permitting surveys and construction of a single 42" (42-inch) natural gas pipeline within the Temporary Easement Area. The Grantee does not have the right to license or otherwise grant or assign rights in, on, under, or across the Temporary Easement Area to other parties.
8. The Grantee shall at all times conduct its activities within the Temporary Easement Area in such a manner as not to interfere with or otherwise impede the Grantor's use, management, and development of the Preserve which surrounds and includes the Temporary Easement Area.
9. Any and all cultural artifacts, prehistoric and historic, recovered as part of the Grantor's archaeological surveys shall be remanded to and remain the property of the Kendall County Forest Preserve District, Kendall County, Illinois. All final third-party archaeological reports generated will be provided to the District.
10. The Grantee agrees to indemnify and hold harmless the Grantor from and against all claims, demands, actions, or suits in law or in equity (including costs and expenses such as attorney's fees, expert witness fees incident thereto) for, or on account of, injury, damage, or loss to the

person or property of others caused by the Grantee while surveying, constructing, maintaining, operating, repairing, removing, restoring, or that may be caused otherwise by the Grantee is its exercise of the rights granted herein.

11. Except in emergencies, the Grantee shall provide the Grantor with at least forty eight (48) hours advanced notice prior to any excavation or vegetation removal conducted in connection with the construction, maintenance, operation, inspection, repair, removal, or restoration within the Temporary Easement Area. Advance notice shall be sent by electronic transmission or by registered mail to the Executive Director of the District at the above referenced address.
12. Except in emergencies, the District shall provide the Grantee with forty eight (48) hours advanced notice prior to any action within the Temporary Easement Area which may negatively impact the Grantee's rights granted herein. Notice shall be sent to the Real Estate Manager at the above referenced address.
13. The provisions of any of the Grantor's currently existing agreements, and all rights, powers, privileges, duties, obligations, and liabilities created thereby, remain in full force and effect, and are not affected hereby except to the extent and in the manner set forth herein.
14. The Grantee shall restore the Temporary Easement Area to the reasonable satisfaction of the District upon completion of the installation, repair, removal, or other excavation or vegetation removal activities.
15. The Grantee is responsible for procuring all necessary Federal, State, County and municipal permits, variances, signoffs, etc. The Grantee shall provide copies of all applications, baseline information, natural and cultural resource data reports including delivery of all cultural artifacts recovered to the Grantor unless otherwise required by State of federal law, Environmental Impact Statements, and Environmental Assessment Reports required for review and comment. Proof of permit and signoffs will be required.

16. Special Conditions

A. \_\_\_\_\_  
\_\_\_\_\_

This Agreement and the covenants contained herein shall extend to, and be binding upon the successors and assigns of the Grantor. The temporary easement is not assignable by the Grantee without the Grantor's written permission. Failure to comply with any of the conditions of this Agreement shall make it null and void and require removal of all Grantee's installations, improvements, etc. and restoration of the Temporary Easement Area by the Grantee.

IN WITNESS WHEREOF, the parties have executed this instrument the day and year first referened above.

GRANTEE:

Representative:

Representing: Ohio Valley Acquisition LLC in service to ANR Piepline Company / TC Energy  
Title:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

WITNESSETH:

Representative:

Representing: Ohio Valley Acquisition LLC in service to ANR Piepline Company / TC Energy  
Title:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Notarization:

State of Illinois )

) ss.

County of Kendall )

I, the undersigned, a Notary Public in, and for said County, in the state aforesaid, DO HEREBY CERTIFY that \_\_\_\_\_ and \_\_\_\_\_, personally known to me to be the \_\_\_\_\_ and \_\_\_\_\_ respectively of the Ohio Valley Acquisition LLC, and to be the same persons whose names are subscribed to the foregoing instrument as such \_\_\_\_\_ and \_\_\_\_\_, respectively, appeared before me this day in person and acknowledged that they signed, sealed, and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said entity for the uses and purposes therein set forth; and on their respective oaths stated that they were duly authorized to execute said instrument, and that the seal affixed thereto is the seal of said entity.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for said County

My commission expires: \_\_\_\_\_.

GRANTOR:

Representative: Brian DeBolt

Representing: Kendall County Forest Preserve District Board of Commissioners, Kendall County, Illinois

Title: President

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

WITNESSETH:

Representative: Seth Wormley

Representing: Kendall County Forest Preserve District Board of Commissioners, Kendall County, Illinois

Title: Secretary

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Notarization:

State of Illinois )

) ss.

County of Kendall )

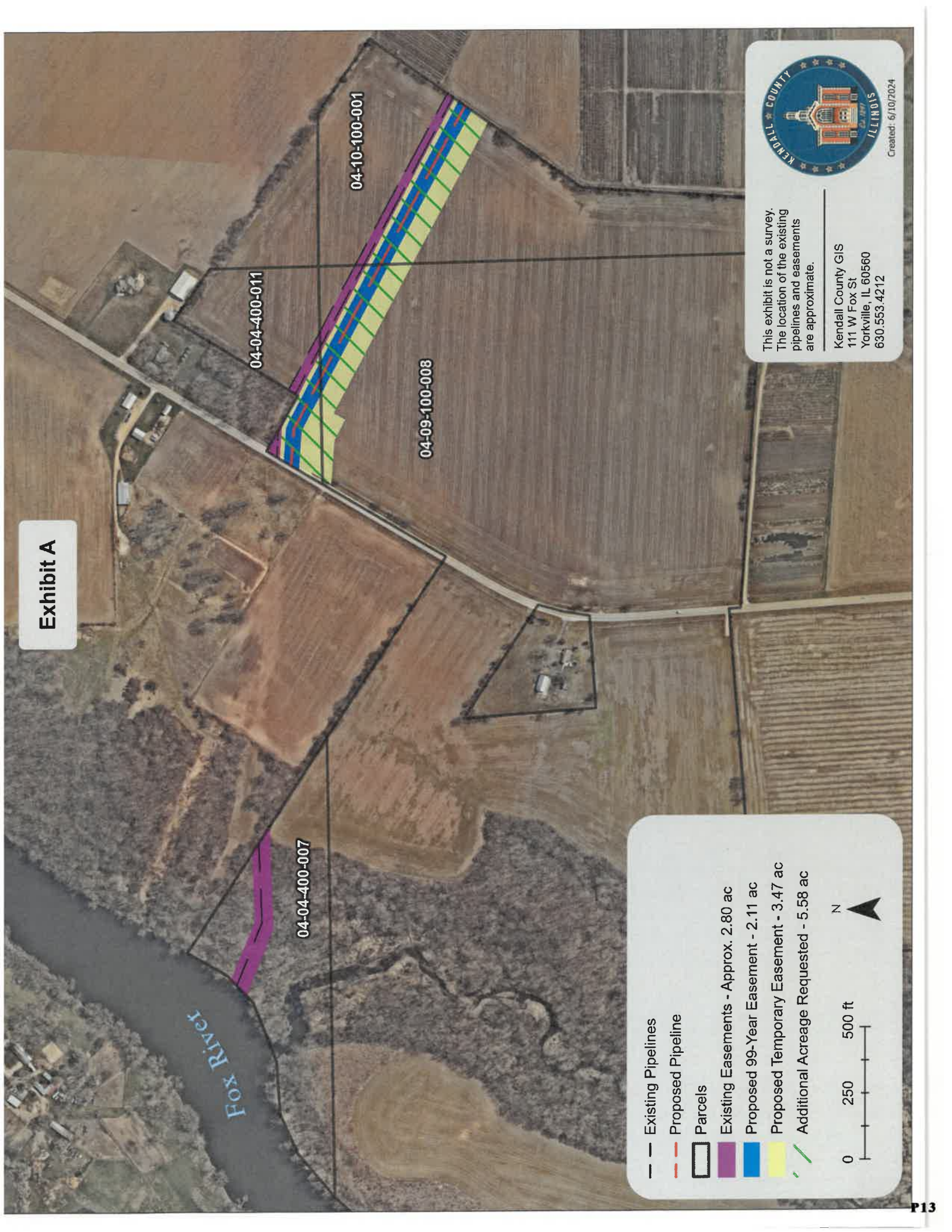
I, the undersigned, a Notary Public in, and for said County, in the state aforesaid, DO HEREBY CERTIFY that Brian DeBolt and Seth Wormley, personally known to me to be the President and Secretary respectively of the Kendall County Forest Preserve District, Kendall County, Illinois Board of Commissioners, and to be the same persons whose names are subscribed to the foregoing instrument as such President and Secretary, respectively, appeared before me this day in person and acknowledged that they signed, sealed, and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said entity for the uses and purposes therein set forth; and on their respective oaths stated that they were duly authorized to execute said instrument, and that the seal affixed thereto is the seal of said entity.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for said County

My commission expires: \_\_\_\_\_.

# Exhibit A



- Existing Pipelines
- Proposed Pipeline
- ▭ Parcels
- █ Existing Easements - Approx. 2.80 ac
- █ Proposed 99-Year Easement - 2.11 ac
- █ Proposed Temporary Easement - 3.47 ac
- █ Additional Acreage Requested - 5.58 ac

0 250 500 ft

N

Created: 6/10/2024

This exhibit is not a survey. The location of the existing pipelines and easements are approximate.

Kendall County GIS  
 111 W Fox St  
 Yorkville, IL 60560  
 630.553.4212



**To:** Damon Wright and Andrew Black  
Ohio Valley Acquisition LLC

**RE:** Tempoary Easement Agreement #24-06-001 - Exhibit B  
Ordinance #06-04-01 - Granting of Easements and Licenses  
Ohio Valley Acquisition - TC Energy - ANR Pipeline Expansion  
Calculation of Temporary Easement Fees and Charges

**Date:** 18-Jun-24

**Summary:**

Under the provisions of the District's Easement and Licenses Ordinance #06-04-01, the District is able to grant temporary easements (90-days) and long-term easements (up to 99-years). Under the terms of the Ordinance, the proposed cost for a temporary easement has been generated and reviewed by the District's Finance Committee and Committee of the Whole. In approving an easement (or license), the Board may waive specific provisions of the Ordinance if the Board determines that it is in the best interests of the District to do so. The District has completed its consultation with the Kendall County State's Attorney's Office to negotiate and draft the temporary easement documents for Ohio Valley Acquisition review and acceptance.

**Company Request(s):** 1) A 2-Year 5-month temporary easement (termination on December 31, 2026)  
2) A permanent expanded easement (construction and maintenance of a new pipeline)

<b>Easement Acreage:</b>	Existing easement:	2.80-acres
	<b>Temporary easement (total):</b>	<b>5.58-acres</b>
	Future permanent easement (99-year term):	2.11 acres

**ORDINANCE #06-04-01: Fees and Charges**

**NOTES:**

**Temporary Easement Cost Assessment per Ordinance**

<b>Application Fee:</b>	\$750.00	<i>Invoice Paid - 05/13/2024</i>
<b>Monetary Fee:</b>	\$83,700.00	<i>Temporary easement total acres (5.58) X \$15,000 per acre</i>
<b>Tree Replacement:</b>	\$0.00	<i>Tree removal not anticipated/restricted as part of tempoary easement provisions</i>
<b>Staff Costs</b>	<u>\$5,000.00</u>	<i>Estimate based on District/County Staff Time (Billing Rate: \$71.80 per hour)</i>
<b>TOTAL</b>	\$89,450.00	<i>FINAL COST ESTIMATE</i>
	\$88,700.00	<i>Amount Due Prior to Presentation to Commission for Approval</i>

**Directions and Updates:**

1. Inform Ohio Valley Acquisition on the proposed Temporary Easement fees.

**STATUS: COMPLETED**                      **UPDATED: 06/18/2024 (Draft Temporary Easement Agreement sent to Ohio Valley)**

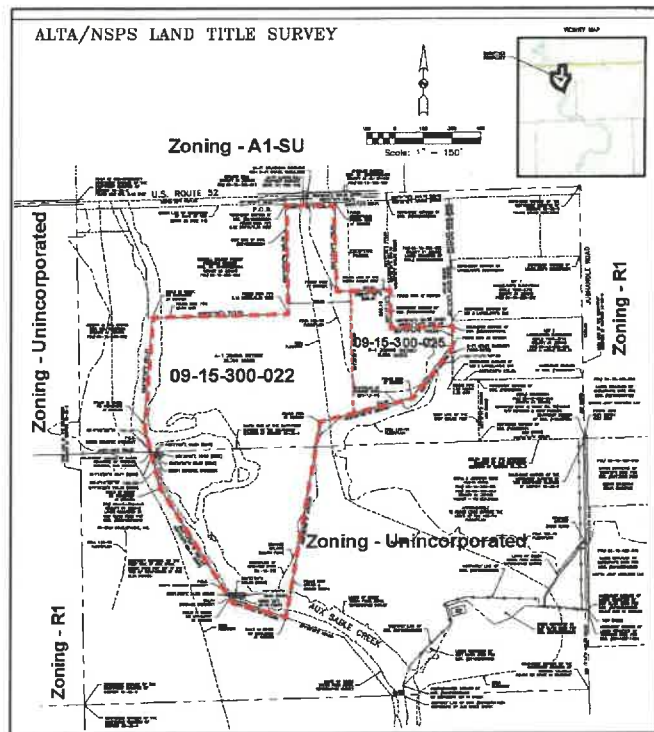
**UPDATED PARCEL EXHIBITS:**                      SHAPEFILES RECEIVED FOR FINAL KC-GIS EXHIBIT RECEIVED 05-22-2024  
FINAL KC-GIS EXHIBIT SENT FOR OHIO VALLEY CONFIRMATION - 06-10-2024  
CONFIRMATION OF EXHIBIT A ACCEPTANCE BY OHIO VALLEY RECEIVED 06-13-2024



# Aux Sable Creek Forest Preserve Concept Plan and OSLAD Grant

Kendall County Forest Preserve District

May 21, 2024



**Project Background:** The Kendall County Forest Preserve District is interested in acquiring two parcels along the Aux Sable Creek and adjacent to Baker Woods Forest Preserve. The site on Route 52 is owned by The Conservation Foundation and colloquially known as the “Kovacevich parcel.” To meet grant requirements, the District would like to undertake a concept planning process and then have an Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) grant application prepared for 2024 submittal.

**Project Scope:** Upland Design Ltd. proposes to accomplish the following work items to assist the

District with the concept plan and OSLAD grant application. An approximate timeline is indicated and actual dates will be set to accommodate Kendall County Forest Preserve District needs and grant deadlines.

A two-phase approach to planning will be utilized:

Phase I – Concept Plan & Public Engagement

Phase II – OSLAD Grant Application

**Survey & Base Data:** The District has shared a Plat of Survey file for parcels. Upland will request an AutoCAD file of this plat for use as a base plan. The Conservation Foundation will share a current warranty/trustee deed for the property. Upland will gather FIRM map, Eco CAT, USGS and soils information for the site.

## Phase I Concept Plan & Public Engagement

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**Kick-Off Site Visit:** A site visit will be made to review existing conditions. We will meet with District Staff to discuss challenges and opportunities for the site and how it relates to the Baker Woods site and the Aux Sable creek. Photos will be taken for in-office reference.

**Preliminary Park Ideas:** Upland Design Ltd. will prepare a concept plan showing preliminary forest preserve layout along with images of potential amenities. A cost estimate will also be provided as this will be required for the grant application. The concept plan and costs will be shared and discussed with District Staff. After a review of the preliminary plan, Upland will update the plan in advance of the first public meeting. The updates will be reviewed with District staff. (1 Virtual Meeting)

**Public Open House #1:** The concept plan with photos/images will be presented at the first public meeting. The District will host and advertise the meeting. The public will have an opportunity to share thoughts and give input. Surveys, and/or input cards will be used to garner feedback. Advertisements and sign in sheets will be collected for grant submittal.

(Public Meeting #1- in person)

**Concept Refinement:** After initial public input, Upland will utilize public feedback to refine the concept plan and cost estimate. The concept and cost estimate will be emailed to District Staff for review and inclusion in the Board packet.

**Public Meeting # 2:** The refined concept plan along with costs will be presented at a public Board meeting which will also act as the second public meeting. The Board and any public meeting attendees will have an opportunity to give additional input on the concept plan and future public access at this site. The Board can also choose to approve the required OSLAD resolution at this meeting to be able to submit the grant. This information can also be shared digitally if the District would like to add it to their website for additional input. A summary of comments will be prepared and a recommendation for the final list of program elements. Advertisements and sign in sheets will be collected for grant submittal.

(Public Meeting #2- Board Meeting)

**Final Concept Plan Preparation and Costs:** Based on the staff feedback and the second public meeting, Upland Design will prepare a final concept plan. The plan and cost estimates will be updated and rendered with labels. These will be submitted to the District staff via email for approval.



## Phase II - OSLAD Grant Application

Upland Design Ltd. will prepare an OSLAD grant application based on the selected plan and costs. The District will assist with connecting their GATA portal to Amplifund and sharing access with Upland Design so that documents can be uploaded and submitted. Narratives will be prepared with supplemental information as listed below for a complete application. We will discuss the final cost to be submitted with the grant application with the District to ensure concurrence with each element. A number of items will be shared by the District as listed below to complete the application.

	District	Upland Design
Amplifund Web Set Up with District- Filled in by Upland	X	X
GATA and CAGE Documentation and Numbers	X	
General Project Data	X	X
Acquisition History and Certification – reviewed and signed	X	X
Resolution of Authorization – reviewed and signed	X	X
Development Data / Cost Estimate		X
Narrative Statement		X
Location Map		X
Site Development Plan		X
Sketches and Elevations of Project Elements		X
Premise Plat Map	X	
Environmental Assessment Statement		X
Ecological Compliance Assessment Tool (EcoCAT) report		X
Cultural Resources, Endangered Species and Wetland Report ( a wetland delineation is not included)		X
National Wetland Map		X
Commitment for Title Insurance, Deed, or Lease	X	
FEMA Flood Map		X
Project Justification: Community Plan, Public Hearing Information, Support Letters, etc.	X	X

Upland Design Ltd. will submit a draft copy of the grant application to the District via email. District Staff will review the draft grant submittal and Upland Design will make final changes based on the input. The documents will then be uploaded on the IDNR website in the Amplifund system. With the plans and documents approved and submitted, a digital file of the grant submittal will be delivered to the District. Upland Design will assist with questions during the IDNR grant review process.

**IDNR Site Visit:** The District staff will meet with IDNR grant staff onsite if they request a tour.

**IDNR Interview:** Interviews were not completed in the most recent grant cycle, and we do not expect them to take place in 2024. If that changes, Upland Design will work closely with the District to prepare a presentation for grant staff to be given by the District.

## Professional Fees

The following professional fees are lump sum for the work described herein for professional services by Upland Design Ltd.

Phase I: Concept Plan & Public Engagement	\$ 5,500
Phase II: OSLAD Grant Application	\$ 6,300
<b>Total</b>	<b>\$11,800</b>

### Estimated Reimbursable Costs:

Reimbursable items will include plotting and printing of drawings, foam core, and delivery of plans/documents at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate.

### Timeline:

Scope	Date
Site Visit & Public Meeting #1	June 1 – June 30th
Board Meeting and Final Plan	July 1 – July 30th
Prepare OSLAD Grant	July 1 – September 11, 2024
Submit OSLAD Grant	September 11, 2024
IDNR Grant Deadline	September 13, 2024

**Excluded:** Scope of services set forth on page 1-3 is included in this proposal. Excluded services include but are not limited the following: Hydrologic/hydraulic modeling the floodplain/floodway, engineering of any kind, wetland mitigation, archeological services, environmental testing, subsurface conditions and material testing, boundary survey, topographic survey, soil borings, construction documents, construction layout; construction scheduling; construction work; work-site safety, labor negotiations, permit fees, tree survey, tree preservation plans, irrigation plans or court appearances as part of these services.

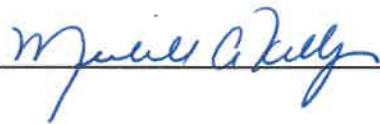
**Expiration of Proposal:** If this proposal is not accepted within 90 days, the offer to perform the described services is withdrawn and shall be null and void.

IN WITNESS WHEREOF, the parties hereto have executed this proposal this \_\_\_\_ day of \_\_\_, 2024.

Kendall County Forest Preserve District  
110 West Madison Street  
Yorkville, IL 60560

Upland Design Ltd.  
24042 Lockport Street, Suite 200  
Plainfield, IL 60544

Sign: \_\_\_\_\_

Sign: 

By: \_\_\_\_\_

By: Michelle A. Kelly, President  
Upland Design, Ltd.

To: KCFPD Finance Committee  
 From: David Guritz, Executive Advisor  
 RE: Aux Sable Creek Forest Preserve (OSLAD-Funded Acquisition Only Approach)  
 Date: 27-Jun-24

**Available Funding and Fair Market Value**

\$127,343.00 Land Cash Balance (KC Account - as of 04/01/2024)  
\$135,405.00 Land Cash Balance (KCFPD Fund 1910)

**\$262,748.00 Total District Land-Cash Funds Available**

37.044 +/- Acres - Estimated Fair Market Value  
 \$333,079.00 TCF Acquisition Cost - Fair Market Land Value (\$8,991.44/acre)

**FY24 OSLAD-Funded Acquisition Proposal Only**

**1. TCF Closing Costs**

**\$262,748.00** KCFPD Closing Costs Paid to TCF\*  
 TCF Land Cost \$66,679.00  
 TCF Project and Closing Fees \$46,892.00  
 TCF Restricted Fund (Future KCFPD Capital Project Contributions) **\$149,177.00**  
\$0.00 Residual TCF Donated Land Value (\$333,079 - \$262,748)  
**\$262,748.00** FY24 OSLAD Acquisition Project Cost (KCFPD + TCF Donated Residual Value)

*District Closing Costs Paid to TCF	
Appraisal; Legal; Title; Closing	\$15,000.00
Closing Expenses (Est.)	\$11,500.00
Project Fee	\$10,000.00
Project Interest	<b>\$10,392.00</b>
TCF Project and Closing Fees	\$46,892.00

**2. District Land-Cash Fund Balance**

\$262,748.00 District Land Cash Funds Closing Costs  
-\$131,374.00 Less 50% OSLAD Grant Reimbursement (Land-Cash Fund Reimbursement)  
**\$131,374.00** Land-Cash Funds Remaining

**3. Aux Sable Creek Forest Preserve - OSLAD Project Summary (Acquisition Only)**

\$262,748.00 District Land Cash Fund - Direct Match  
\$0.00 The Conservation Foundation - Land Donation  
 \$262,748.00 Total Acquisition Cost  
-\$131,374.00 IDNR OSLAD 50% Grant Request  
**\$131,374.00** Total Project Cost (Acquisition Only)

**4. Net Gain over Expenditures**

\$149,177.00 TCF Restricted Fund  
-\$131,374.00 Land-Cash Fund Expense  
**\$17,803.00** Net Gain Over Expenditures

To: KCFPD Finance Committee Meeting  
 From: David Guritz, Executive Advisor  
 RE: Aux Sable Creek Forest Preserve (OSLAD-Funded Acquisition and Development Approach)  
 Date: 27-Jun-24

**Available Funding and Fair Market Value**

\$127,343.00 Land Cash Balance (KC Account - as of 04/01/2024)  
 \$135,405.00 Land Cash Balance (KCFPD Fund 1910)  
**\$262,748.00 Total District Land-Cash Funds Available**

37.044 +/- Acres - Estimated Fair Market Value

\$333,079.00 TCF Acquisition Cost - Fair Market Land Value (\$8,991.44/acre)

**1. TCF Acquisition - OSLAD Direct Match**

\$262,748.00 KCFPD Closing Costs Paid to TCF\*

TCF Land Cost \$66,679.00

TCF Project and Closing Fees \$46,892.00

TCF Restricted Fund (Future KCFPD Capital Project Contributions) **\$149,177.00**

\$70,331.00 Residual TCF Donated Land Value (\$333,079 - \$262,748)

**\$333,079.00 Total Matching Funds Available - (Acquisition Cost + Donated Value)**

→ \*District Closing Costs Paid to TCF

Appraisal; Legal; Title; Closing	\$15,000.00
Closing Expenses (Est.)	\$11,500.00
Project Fee	\$10,000.00
Project Interest	<b>\$10,392.00</b>
TCF Project and Closing Fees	\$46,892.00

**2. FY24 OSLAD Acquisition and Development Grant Award and Match (50/50)**

\$333,079.00 OSLAD Grant Award - Fully Reimbursible Development Costs

ADA Parking; ADA Trail Head; ADA Fishing Pier or Canoe Launch

\$333,079.00 Acquisition Cost (50% Match)

**\$666,158.00 Total FY24 OSLAD Proposal - Aux Sable Creek Forest Preserve**

**3. District Land-Cash Fund Balance**

\$262,748.00 Total District Land-Cash Funds Available

\$262,748.00 District Land Cash Funds Expended

**\$0.00 Land-Cash Funds Remaining**

**3. Aux Sable Creek Forest Preserve - OSLAD Project Summary (Acquisition and Development)**

\$666,158.00 Total Project Cost (Acquisition and Development)

-\$333,079.00 1 **-\$262,748.00** District Land Cash Fund - Direct Match

2 -\$70,331.00 The Conservation Foundation - Land Donation

-\$333,079.00 Total Development Costs (100% Reimbursement - Rolling Grant Fund)

\$333,079.00 IDNR OSLAD 50% Grant Reimbursement

**\$262,748.00 Total Project Cost - Acquisition and Development (Land-Cash Funds)**

**4. Net Costs Summary - Acquisition and Development**

-\$262,748.00 Total Project Cost - Acquisition and Development (Land-Cash Funds)

**\$149,177.00 TCF Restricted Fund (Future KCFPD Capital Project Contributions)**

**-\$113,571.00 Overall Net Cost for Acquisition and Development**

**BID TABULATION**

Kendall County Forest Preserve District  
 Project / ITB# 24-\*06-001 - Hoover and Baker Woods Roofing Projects  
 Bid Opening: June 26, 2024 at 4:00 PM at the Kendall County Historic Courthouse - 110 W. Madison Street Yorkville, IL 60560

	Plan Holder	Location	Bid Submitted? (Y/N)	Bid Bond for Total Bid? (Y/N)	Base Bid Amount	Alt #1-Bid Amount (\$) Replacement of One (1) Roof Opening/Skylight Replacement	Total Bid with Alternate #1
1	Weatherguard Roofing	Elgin			\$	\$	\$
2	Filatto Roofing	Crest Hill			\$	\$	\$
3	Robert's Restorations	Naperville			\$	\$	\$
4	TKO Roofing	Yorkville	Y	N	\$ 78,341.20	\$ 1,100.00	\$ 79,441.20
5	RB Crowther Company	Morris			\$	\$	\$
6	A&B Exteriors	Sandwich			\$	\$	\$
7	S&F Chizzello	Dyer, IL	Y	Y 10% bar	\$ 89,105.00	\$ N/A	\$ N/A
8					\$	\$	\$
9					\$	\$	\$
10					\$	\$	\$
11					\$	\$	\$
12					\$	\$	\$

CONTRACT  
PROJECT #24-06-001

2024 ROOF REPLACEMENTS AND BUILDING RE-SEALING PROJECT

BETWEEN Kendall County Forest Preserve District and Thomas Welsh, Owner and Sole Proprietor DBA TKO Roofing and Siding for the 2024 Roof Replacements and Building Re-sealing Project for the Kendall County Forest Preserve District, Kendall County, Illinois.

- 1.) This CONTRACT is made at **Kendall County Forest Preserve District** as of July XX, 2024 ("Effective Date"), by and between the Kendall County Forest Preserve District located at **110 W. Madison Street Yorkville, IL 60560** (hereinafter designated the "CUSTOMER"), and **Thomas Welsh, Owner and Sole Proprietor DBA TKO Roofing and Siding** located at **2584 Madden Court Yorkville, Illinois 60560** (hereinafter designated the "CONTRACTOR").
- 2.) The CONTRACTOR shall furnish all material, labor, equipment, and tools necessary for the **Hoover Forest Preserve "Old Shop"** located at **11285 W. Fox Road Yorkville, IL 60560**, and the **Baker Woods Forest Preserve "Ellis House"** located at **13986 McKanna Road Minooka, IL 60447**, as well as all work incidental and pertinent thereto, (hereinafter designated the "Project") all in accordance with the original proposal #24-06-001 dated **06/25/2024** submitted by the CONTRACTOR (hereinafter together designated the "Specifications"), a copy of which is attached hereto as Exhibit A and incorporated herein. In the event of any conflict, ambiguity, or inconsistency between the terms contained in this CONTRACT and the Exhibits, the terms set forth in this CONTRACT shall govern and control.
- 3.) The term of the CONTRACT shall begin on the Effective Date first written above, and shall be completed **on or before November 30, 2024**, unless sooner terminated as permitted herein, or unless extended by agreement of the parties set forth in writing. The work shall commence within ten (10) days from the date that CONTRACTOR receives a copy or original of the fully executed CONTRACT, which receipt shall be considered Notice to Proceed. The CONTRACTOR is required to submit to the CUSTOMER a Certificate of Insurance and Performance and Payment bonds prior to commencing work. In addition, the work shall be scheduled as agreed upon by the parties.
- 4.) The sums to be paid to the CONTRACTOR shall be at the bid price(s) shown on the Specifications (Exhibit A), and the total to be paid to CONTRACTOR shall be a maximum of **\$79,441.00** as set forth in the purchase order and Exhibit A. Invoices shall provide details of all Project expenses as permitted in this CONTRACT. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.). If this CONTRACT is terminated for convenience for any reason, then the CONTRACTOR shall be paid pro rata for all services performed, materials purchased, and administrative costs incurred, including lost profit, to the effective date of termination.

- 5.) If the CUSTOMER wishes to terminate the CONTRACTOR for cause due to the failure of CONTRACTOR to perform as required under this CONTRACT and/or in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances, then the CUSTOMER must provide the CONTRACTOR with written notice of said failure to perform. The CUSTOMER must give ten (10) working days from the CONTRACTOR's receipt of the Notice to Cure for the CONTRACTOR to cure or take reasonable action to commence to cure the performance concerns specified. If the CONTRACTOR does not take appropriate action within the ten (10) day period, the CUSTOMER may issue a Final Notice to Cure. The CONTRACTOR will have an additional five (5) working days from the receipt of the Notice to Cure to cure or take reasonable action to commence to cure before the CUSTOMER can terminate the CONTRACT. If the CONTRACTOR is terminated for cause, the CUSTOMER may provide or employ any necessary labor and materials in lieu of CONTRACTOR to finish part or all of the work under the CONTRACT or to supplement the work of CONTRACTOR, and to deduct the cost thereof from any money, then due or thereafter to become due to the CONTRACTOR; and if such cost shall exceed the balance due to CONTRACTOR, then the CONTRACTOR shall pay the difference to the CUSTOMER.
- 6.) CUSTOMER may issue subsequent modifications to the Purchase Order(s) for additional work that was not known or included in the Specifications that is found to be needed during the work on the Project to complete the Project over and above the amount set forth in this paragraph four (4) and in Exhibit A. CONTRACTOR must seek approval from the CUSTOMER before performing any additional work. The CUSTOMER must provide the CONTRACTOR written documentation of the modification to the Purchase Order within three (3) business days of verbal approval. CONTRACTOR is not obligated to perform additional work until written modification has been received from the CUSTOMER, but may commence work based upon a reasonable assumption that written modification will be issued. Incidental additional work performed by the CONTRACTOR without CUSTOMER consent will be evaluated and considered for payment based upon the work's merit. If the CUSTOMER determines the incidental additional work was not included in the original scope of the project and required for the CONTRACTOR's uninterrupted performance in fulfillment of the contract, then the CUSTOMER will approve the CONTRACTOR's request for payment for incidental additional work.
- 7.) All the work done under this CONTRACT shall be performed under the oversight of **David Guritz, Executive Advisor and Antoinette White, Acting Executive Director** the CUSTOMER'S representatives. All notices hereunder shall be (a) in writing; (b) delivered to the representatives of the parties at the addressees set forth in the Specifications, unless changed by either party by notice to the other party; and (c) effective upon receipt.

8.) The CONTRACTOR shall furnish the CUSTOMER with a performance or contract bond and a labor and material bond, each in the amount of **\$79,441.00**. **Insurance:** Contractor will obtain and continue in force, during the term of this Agreement, all insurance as set forth herein. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days prior written notice, given by the insurance carrier to Kendall County Forest Preserve District at the address set forth herein. All coverage shall be at least as broad as the following:

Commercial General Liability ("CGL"): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.

Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.

Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code I (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, Kendall County Forest Preserve District shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Kendall County Forest Preserve District. Kendall County Forest Preserve District and its, past, present, and future its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used). For any claims related to this contract, Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 with respect to Kendall County Forest Preserve District, its past present and future officers, officials, employees, and volunteers. Any insurance maintained by Kendall County Forest Preserve District, its past present or future officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Contractor hereby grants to Kendall County Forest Preserve District and its, past, present, and future its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of said Contractor may acquire against Kendall



County Forest Preserve District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Kendall County Forest Preserve District has received a waiver of subrogation endorsement from the insurer. If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work, (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work, and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

Contractor shall furnish Kendall County Forest Preserve District with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Kendall County Forest Preserve District before work begins.

However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. Kendall County Forest Preserve District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Kendall County Forest Preserve District is an additional insured on insurance required from subcontractors.

**Indemnification:** Contractor shall indemnify, hold harmless and defend with counsel of Kendall County Forest Preserve District's own choosing, Kendall County Forest Preserve District, its past, present and future elected officials, department heads, employees, insurers, and agents (hereinafter collectively referred to as "Releases") from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement or ancillary documents and any breach by Contractor of any representations or warranties made within the contract documents (collectively, the "Claims"), to the extent such Claims result from the performance of this Agreement contract by Contractor or those Claims are due to any act or omission, neglect, willful acts, errors, omissions or misconduct of Contractor in its performance under this Agreement. Nothing contained herein shall be construed as prohibiting Kendall County Forest Preserve District, its past, present, and future elected officials, officers, employees, board members, and agents from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to 55 LCS 5/3-9005, any attorney representing

Kendall County Forest Preserve District, under this paragraph, shall be approved by the Kendall County State's Attorney and shall be appointed as a Special Assistant State's Attorney. Kendall County Forest Preserve District's participation in its defense shall not remove Contractor's duty to indemnify and hold the Kendall County Forest Preserve District harmless as set forth above. Kendall County Forest Preserve District does not waive its defenses or immunities under the Local Government and Government Employee Tort Immunity Act. (745 ILCS 10.1 et seq.) by reason of indemnification or insurance. Indemnification obligations shall survive the termination of this Agreement. For public safety reasons and to the extent permitted by law, Bidder agrees that no one shall be assigned to perform work at the District's facilities on behalf of Bidder, Bidder's consultants, subcontractors and their respective officers, employees, agents and assigns unless Bidder has completed a criminal background investigation for each individual to be performing work at the site. To the extent permitted by law, in the event that the individual's criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, Bidder agrees that the individual shall not be assigned to perform work on or at the District's properties and/or facilities absent prior written consent from the District.

Bidder, its officers, employees, contractors, subcontractors, and agents agree not to commit unlawful discrimination and unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended, and all applicable rules and regulations. Also, Bidder and Bidder's subcontractors shall maintain a written sexual harassment policy that complies with the requirements of 775 LCS 5/2-105 and shall comply with all other fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.

- 9.) Should the CONTRACTOR at any time refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, the CUSTOMER shall have the right to immediately suspend all work, or any part thereof under this CONTRACT, upon the CUSTOMER's issuance of a stop work notice to the CONTRACTOR and the CONTRACTOR's confirmed receipt of the stop work notice. The work shall continue to be suspended until such time as the CUSTOMER and CONTRACTOR have come to a mutual agreement on how the work under the CONTRACT shall proceed. Should the CONTRACTOR continue to refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, then the CUSTOMER may, after following the procedures listed in Section 5 above, terminate the CONTRACT for cause.

- 10.) The CONTRACTOR shall indemnify, save harmless, and defend the CUSTOMER from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description, made, brought, or recovered against the CUSTOMER by reason of any negligent act or omission of the CONTRACTOR, its agents, its subcontractors, or its employees, in the execution of the work herein contracted for.
- 11.) The CONTRACTOR or CUSTOMER has the right to request and be granted a Termination for Convenience from the CONTRACT obligations if there is a joint determination from both the CUSTOMER and the CONTRACTOR that the termination is in the best interests of both parties, or if the CONTRACTOR or CUSTOMER believes the Termination for Convenience to be in its best interests because a timely resolution, within ten (10) days from the CUSTOMER'S receipt of written notification, will not be provided with regard to requests for information (RFD, request for clarification, or requests for modification to the Purchase Order(s) due to differing site conditions, vague Specifications, or unforeseen circumstances. Under a Termination for Convenience, the CONTRACTOR or CUSTOMER shall be reimbursed for all justifiable costs including price of supplies, services delivered, and administrative expenses, including lost profit under the CONTRACT or Purchase Order.
- 12.) This CONTRACT shall be deemed to contain all the terms and conditions agreed to between the parties, who both agree that no representations or promises of any kind whatsoever have been made other than herein contained, and this CONTRACT shall be binding upon both parties and their respective heirs, administrators, executors, successors, and assigns.
- 13.) This CONTRACT is contingent upon receipt of a written purchase order from CUSTOMER. All terms must be agreed upon by both parties.
- 14.) CUSTOMER shall have the right to approve all subcontracts or assignments of work equal to or exceeding \$10,000.00. CUSTOMER shall not unreasonably withhold, delay or condition subcontracting or assignments, but may express final and binding disapproval of a proposed assignee or subcontractor. Should the CONTRACTOR be forced to choose a different subcontractor/assignee that is of higher cost than the initial subcontractor/assignee, due to the CUSTOMER's disapproval, the CONTRACTOR shall be able to request and will receive approval from the CUSTOMER for a modification to the CONTRACT to cover the additional cost. CONTRACTOR shall remain responsible for the work of any agent or independent contractor to whom it assigns its Work, and any assignment or subcontract shall incorporate the terms of this Contract into its contract delegating its Work.
- 15.) If the Project involves construction of a public improvement at a cost exceeding the threshold for payment prevailing wage rates of pay, each laborer, workman or mechanic employed by the CONTRACTOR for performance of the Project herein described or by the subcontractor shall be paid not less than the minimum rate of pay for the applicable pay classification. The CONTRACTOR and their subcontractors who are subject to the requirements of paying prevailing wages shall keep full and accurate payroll records

covering all disbursements of wages to their employees to whom they are required to pay not less than the prevailing rate of wages. The CONTRACTOR and its subcontractors shall deliver to the CUSTOMER a certified copy of their respective payrolls, within two weeks of the CUSTOMER's request, for each pay period requested by the CUSTOMER.

- 16.) Payments to the CONTRACTOR shall be made at the rate of ninety-five percent (95%) of the approved partial payment estimate for each monthly progress billing. The CUSTOMER will retain five percent (5%) of every approved partial payment. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.). Upon completion and acceptance of the work, the CUSTOMER shall issue a certificate attached to the final payment request that the work has been accepted by it under the terms, promises and conditions of the CONTRACT.
- 17.) CONTRACTOR has been employed under this Contract as an independent contractor in order to construct its portion of the Project. CONTRACTOR agrees that no authority has been conferred upon it by CUSTOMER to hire any person(s) on behalf of CUSTOMER, and CUSTOMER undertakes no obligation of any sort to CONTRACTOR's employees or subcontractors. It is understood and agreed that the CONTRACTOR shall select, engage, and discharge its employees, agents, or servants and otherwise direct and control their services. CONTRACTOR will also comply with all laws concerning qualification to do business and engage in the work involved under this CONTRACT and will file all returns and reports required of it and pay all taxes and contributions imposed upon it.
- 18.) CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of age, race, color, religion, sex, or national origin.
- 19.) The CUSTOMER shall not be considered to have accepted possession of the work under this CONTRACT until a notice of completion is issued to the CONTRACTOR by the CUSTOMER or CUSTOMER's representative, or payment of the full CONTRACT compensation is received by the CONTRACTOR, unless the Parties otherwise mutually agree.
- 20.) CONTRACTOR, at all times its performance of its work under this CONTRACT, shall keep the work site, grounds, and rooftops surrounding the work site free from accumulation of waste materials or rubbish caused by its activities. Upon completion of the work under this CONTRACT, the CONTRACTOR shall promptly remove all its waste materials and rubbish from and about the work site, as well as, its tools, construction equipment, machinery, and surplus materials, as to leave the work site "Broom Clean" or its equivalent.
- 21.) The law is hereby agreed to be the law of the State where the Project is situated. The parties agree that the proper venue for action, suit, or other litigation arising under this agreement shall lie in the courts of Kendall County, IL. In the event legal action is instituted to enforce this agreement, each party agrees to bear its own attorney fees and

costs while waiving the right to collect attorney fees and costs from the opposing party. Each party also agrees to waive its right to have any pending action or trial heard by a jury.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, authorized representatives of each party to this CONTRACT, indicating their party's approval of the terms herein, have signed as of the dates set forth below.

WITNESSES:

1. \_\_\_\_\_
2. \_\_\_\_\_

**TKO Roofing and Siding**

By: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Tax ID. No. \_\_\_\_\_

Date: \_\_\_\_\_

WITNESSES:

1. \_\_\_\_\_
2. \_\_\_\_\_

**Kendall County Forest Preserve District**

By: \_\_\_\_\_

Date: \_\_\_\_\_

And

By: \_\_\_\_\_

Date: \_\_\_\_\_

## **Contract #26-06-001 – EXHIBIT A**


### **Bid Documents Incorporated by Reference**

1. Legal Notice to Bidders
2. HOOVER AND BAKER WOODS ROOFING PROJECTS BID SPECIFICATIONS  
Project 24 06 001 dated May 30, 2024
  - a. Exhibit A – Midwest Environmental Consulting Asbestos Testing Report – Hoover Old Shop
  - b. Exhibit B – Hoover Old Shop Architectural Drawings
  - c. Exhibit C – Ellis House Architectural Drawings
3. Addendum 1a – Hoover and Baker Woods Roofing Projects Dated June 21, 2024
4. Addendum 1b – Updated Bid Forms

### **Bid Proposal Attachments (Exhibits D and Exhibit E)**

5. Exhibit D – Bid Submission Cover Sheet received from Thomas Welsh, Owner TKO Roofing and Siding dated 06/25/2024
6. Exhibit E – Bid Form received from Thomas Welsh, Owner TKO Roofing and Siding dated 06/25/2024

# EXHIBIT D — BID SUBMISSION COVER SHEET

ITB Number & Name \_\_\_\_\_  
Bidder Name (printed): Thomas WELSH  
Address: 2584 MADDEN CT City, State, Zip: Yorkville IA 60560  
Bid Clarification Contact Person: Tom WELSH Telephone: 630 675-8858  
Email: tomwelsh-tko@hotmail.com  
State of Incorporation: IL Entity Type: Sole Proprietor  
Federal Employer Identification Number (FEIN): 

Any individual signing below hereby certifies they are an authorized representative of Bidder and that:

1. Bidder understands and accepts the requirements of this ITB and all Bidding Documents. By submitting a Bid, Bidder agrees to be bound by all requirements and terms and conditions set forth in the Bidding Documents.
2. Bidder acknowledges receipt of any and all Addenda to this ITB. Bidder acknowledges receipt of Addendum #1 and June 21, 2024 Bid Form revisions.
3. Bidder certifies all contents of the Bid (including any other forms or documentation, if required under the Bid Documents), and this Bid Submission Cover Sheet are truthful and accurate and have been prepared independently from all other Bidders, and without collusion, fraud, or other dishonesty.
4. Subject to acceptance by a majority vote of the Kendall County Forest Preserve District's Board of Commissioners, the Bidder acknowledges that by submitting this Bid offer and signing in the space below, the Bidder is contractually obligated to comply with all items in the Bidding Documents.

  
Authorized Signature

6/25/24  
Date

Thomas Welsh owner  
(Printed Name and Title)

tomwelsh-tko@hotmail.com  
Email Address



**EXHIBIT E - Bid Form**

BIDDER'S NAME:

TRC Roofing & Siding

KENDALL COUNTY FOREST PRESERVE DISTRICT ITB NUMBER: #24-06-001

ITB PROJECT NAME: 2024 Roof Replacements and Re-Sealing Project

1. **COST OF WORK:** The undersigned Bidder having familiarized themselves with the conditions affecting the cost of the work and its performance and having carefully examined and fully understood the Bidding Documents, hereby affirms and agrees to enter into a contract with Kendall County Forest Preserve District to provide all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work:

FOR THE LUMP SUM OF \$78,341 Dollars (\$ 78341).

REMINIDER: BASE BID LUMP SUM INCLUDES COSTS FOR REPLACEMENT OF NINETEEN (19) 4-FOOT BY 8-FOOT 5/8" ROOFING DECK BOARDS. A PROJECT CREDIT, OR ADDITION BASED ON THE TOTAL NUMBER OF DECKING BOARDS ACTUALLY REPLACED WILL BE CALCULATED BASED ON THE UNIT COST TOTAL PROVIDED BELOW.

[Please include a breakdown of unit and total prices for items as required below.]

*Unit Costs and Total Prices*

Cost for each 4 foot by 8 foot by 5/8 inch roof decking board purchased and installed. Price per unit installed shall include the total labor cost for both removal of an existing roof deck board, and installation of new.

\$ 40 price per unit purchased (supply) + \$ 50 price per unit installed (labor) = \$ 90 TOTAL

**ADD ALTERNATE #1**

Include a lump-sum cost for the replacement of one (1) skylight/roof window as described in Addendum #1 = \$ 1100 TOTAL

2. **COSTS:** The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to Kendall County Forest Preserve District for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Bidding Documents.

3. **PROFESSIONAL REFERENCES:** The undersigned shall provide at least three (3) professional references that can provide Kendall County Forest Preserve District with information regarding the bidder's experience with this type of project, and these professional references are attached to this Bid Form.

4. **BID BOND:** All bidders are required to submit a bid surety with their Bid. The amount of the bid surety shall be ten percent (10%) of the total bid price. The undersigned's bid bond is attached to this Bid Form.

5. **COMPLIANCE CERTIFICATIONS:** By initialing below, the undersigned hereby certifies all of the following in accordance with applicable state and federal law:

**COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT:** The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace

Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

     (Initials)

**A. COMPLIANCE WITH THE ILLINOIS HUMAN RIGHTS ACT:** The undersigned does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Illinois Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The undersigned also further certifies that, pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

     (Initials)

**B. CERTIFICATION REGARDING BIDDER ELIGIBILITY:** The undersigned does hereby certify that it has not been barred from bidding on a public contract as a result of a violation of either Section 33E-3 (Bid-rigging) or Section 33E-4 (Bid rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

     (Initials)

**C. NON-COLLUSION AFFIDAVIT:** The undersigned's completed Non-Collusion Affidavit is attached to this Bid Form.

*This Bid Form and all attachments are respectfully submitted this 25 day of June, 2024.*

Bidder's Name: Thomas Welsh / TKO Roofing/Siding

Mailing Address: 2584 MADISON CT YORKVILLE 60560

Telephone Number: 630 675-8858 Facsimile Number:     

Email Address: tom.welsh@tko.com Website: tko-roofing.com

Type of Business Organization: (Check the box that applies)

- Sole Proprietor
- Corporation
- LLC
- Partnership
- Limited Partnership
- Other:

Signature of Authorized Representative:     

Printed Name: Thomas Welsh Title: OWNER

Attested by:      Title: Supervisor

**NON-COLLUSION AFFIDAVIT**

*(Complete and Submit with Bid Form)*

STATE OF IL )  
COUNTY OF Kendall )<sup>SS</sup>

Thomas Welsh, being duly sworn, says that he/she is  
Sole owner of TKO Roofing & Siding  
(sole owner, member of firm, corporate official) (individual, firm or corporate name)

which has by the enactment of this document affirmed that he/she, in the preparation of the Bid estimates, has not entered into any verbal and/or written agreement with any of the other bidders or their agents for the specific purpose of fixing bid estimates to benefit him/herself or the firm he/she represents.

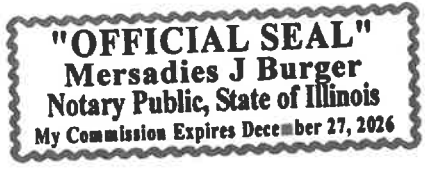
The undersigned Bidder further certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of government in the State of Illinois, nor has the Bidder made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the Bidder committed bribery or attempted bribery on behalf of the Bidder and pursuant to the direction or authorization of a responsible official of the Bidder.

The undersigned Bidder further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating.

Printed Name: Thomas Welsh  
Title: owner  
Signature: [Handwritten Signature]

Subscribed and sworn to me this 26 day of June, 2024.

Mersadies J Burger  
Notary Public  
(seal)



# State of Illinois

## Department of Financial and Professional Regulation Division of Professional Regulation

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below.

LICENSE NO.  
104 018749  
105 009061

EXPIRES  
12/31/2025



### LICENSED ROOFING CONTRACTOR UNLIMITED

THOMAS WELSH DBA TKO ROOFING & SIDING  
2584 MADDEN CT  
YORKVILLE, IL 60560-3037



*Secretary*

MARIO TRETO, JR.  
SECRETARY

CAMILE LINDSAY  
ACTING DIRECTOR

The official status of this license can be verified at [IDFPR.illinois.gov](http://IDFPR.illinois.gov)

18-43615

### Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

#### Reference #1:

Professional Reference Name: Crestview Bldrs

Contact Person's Name: Mark Engel

Telephone Number: 630 816 6836 Facsimile Number: \_\_\_\_\_

Mailing Address: 573 Carolyn Sandwich, IL Email: \_\_\_\_\_

Description and date(s) of services: 2000-2024 siding & roofing  
work for Mark & his company

#### Reference #2:

Professional Reference Name: CAM Development

Contact Person's Name: William Morrissey (owner)

Telephone Number: 630 888 5863 Facsimile Number: \_\_\_\_\_

Mailing Address: 1999 Bucktail Dr Sugar Grove, IL Email: \_\_\_\_\_

Description and date(s) of services: 2020-2024 Did roofing &  
siding at Light House Academy, Smoethic King, ARBY'S

#### Reference #3:

Professional Reference Name: D/G Construction

Contact Person's Name: Doug Goebel

Telephone Number: 312 6479445 Facsimile Number: \_\_\_\_\_

Mailing Address: Hinsdale, IL Email: doug.dgconstruction@gmail

Description and date(s) of services: 2010-2024

Many roofing & siding projects  
Marcus Building downtown Hinsdale  
Did Roof & other repairs

## Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

### Reference #1:

Professional Reference Name: CAM Development

Contact Person's Name: Carl Anderson

Telephone Number: 630 3008127 Facsimile Number: \_\_\_\_\_

Mailing Address: Montgomery IL Email: carl.anderson@yahoo.com

Description and date(s) of services: 2000-2024

Do Review & submit work for Carl for almost 25 years.

### Reference #2:

Professional Reference Name: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of services: \_\_\_\_\_

### Reference #3:

Professional Reference Name: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Facsimile Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Description and date(s) of services: \_\_\_\_\_

Kendall County Forest Preserve District

BID TABULATION

Project / ITB# 24-06-002 - Hoover Well Pump Replacement and Installation Project

Bid Opening: June 27, 2024 at 3:00 PM at the Kendall County Historic Courthouse - 110 W. Madison Street Yorkville, IL 60560

	Plan Holder	Location	Bid Submitted? (Y/N)	Bid Bond for Total Bid (Over \$50K Only) (Y/N)	Base Bid Amount
1	Water Well Solutions	Elburn	Y	Y	\$ 93,677. <sup>00</sup>
2	Layne Christensen	Aurora	Y	Y	\$ 64,061. <sup>00</sup>
3	Great Lakes Water Resources Group	Joliet	Y	Y	\$ 38,548. <sup>00</sup>
4	Municipal Well and Pump	Waupun, WI	Y	Y	\$ 57,252. <sup>00</sup>
5	K&K Well Drilling	Morris			\$ _____
6					\$ _____
7					\$ _____
8					\$ _____
9					\$ _____
10					\$ _____

CONTRACT  
PROJECT #24-06-002

2024 HOOVER WELL PUMP REPLACEMENT PROJECT

BETWEEN Kendall County Forest Preserve District and Great Lakes Water Resource Group Inc. for the 2024 Hoover Well Pump Replacement and Installation for the Kendall County Forest Preserve District, Kendall County, Illinois.

- 1.) This CONTRACT is made at **Kendall County Forest Preserve District** as of **July XX, 2024** ("Effective Date"), by and between the Kendall County Forest Preserve District located at **110 W. Madison Street Yorkville, IL 60560** (hereinafter designated the "CUSTOMER"), and Great Lakes Water Resource Group Inc located at **PO Box 460, Channahon, IL 60410** (hereinafter designated the "CONTRACTOR").
- 2.) The CONTRACTOR shall furnish all material, labor, equipment, and tools necessary for the **Hoover Forest Preserve "Well House"** located at **11285 W. Fox Road Yorkville, IL 60560**, as well as all work incidental and pertinent thereto, (hereinafter designated the "Project") all in accordance with the original proposal #24-06-002 dated **06/26/2024** submitted by the CONTRACTOR (hereinafter together designated the "Specifications"), a copy of which is attached hereto as Exhibit A and incorporated herein. In the event of any conflict, ambiguity, or inconsistency between the terms contained in this CONTRACT and the Exhibits, the terms set forth in this CONTRACT shall govern and control.
- 3.) The term of the CONTRACT shall begin on the Effective Date first written above, and shall be completed on or before November 30, 2024, unless sooner terminated as permitted herein, or unless extended by agreement of the parties set forth in writing. The work shall commence within ten (10) days from the date that CONTRACTOR receives a copy or original of the fully executed CONTRACT, which receipt shall be considered Notice to Proceed. The CONTRACTOR is required to submit to the CUSTOMER a Certificate of Insurance and Performance and Payment bonds prior to commencing work. In addition, the work shall be scheduled as agreed upon by the parties.
- 4.) The sums to be paid to the CONTRACTOR shall be at the bid price(s) shown on the Specifications (Exhibit A), and the total to be paid to CONTRACTOR shall be a maximum of \$38,548.00 as set forth in the purchase order and Exhibit A. Invoices shall provide details of all Project expenses as permitted in this CONTRACT. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.). If this CONTRACT is terminated for convenience for any reason, then the CONTRACTOR shall be paid pro rata for all services performed, materials purchased, and administrative costs incurred, including lost profit, to the effective date of termination.



- 5.) If the CUSTOMER wishes to terminate the CONTRACTOR for cause due to the failure of CONTRACTOR to perform as required under this CONTRACT and/or in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances, then the CUSTOMER must provide the CONTRACTOR with written notice of said failure to perform. The CUSTOMER must give ten (10) working days from the CONTRACTOR's receipt of the Notice to Cure for the CONTRACTOR to cure or take reasonable action to commence to cure the performance concerns specified. If the CONTRACTOR does not take appropriate action within the ten (10) day period, the CUSTOMER may issue a Final Notice to Cure. The CONTRACTOR will have an additional five (5) working days from the receipt of the Notice to Cure to cure or take reasonable action to commence to cure before the CUSTOMER can terminate the CONTRACT. If the CONTRACTOR is terminated for cause, the CUSTOMER may provide or employ any necessary labor and materials in lieu of CONTRACTOR to finish part or all of the work under the CONTRACT or to supplement the work of CONTRACTOR, and to deduct the cost thereof from any money, then due or thereafter to become due to the CONTRACTOR; and if such cost shall exceed the balance due to CONTRACTOR, then the CONTRACTOR shall pay the difference to the CUSTOMER.
- 6.) CUSTOMER may issue subsequent modifications to the Purchase Order(s) for additional work that was not known or included in the Specifications that is found to be needed during the work on the Project to complete the Project over and above the amount set forth in this paragraph four (4) and in Exhibit A. CONTRACTOR must seek approval from the CUSTOMER before performing any additional work. The CUSTOMER must provide the CONTRACTOR written documentation of the modification to the Purchase Order within three (3) business days of verbal approval. CONTRACTOR is not obligated to perform additional work until written modification has been received from the CUSTOMER, but may commence work based upon a reasonable assumption that written modification will be issued. Incidental additional work performed by the CONTRACTOR without CUSTOMER consent will be evaluated and considered for payment based upon the work's merit. If the CUSTOMER determines the incidental additional work was not included in the original scope of the project and required for the CONTRACTOR's uninterrupted performance in fulfillment of the contract, then the CUSTOMER will approve the CONTRACTOR's request for payment for incidental additional work.
- 7.) All the work done under this CONTRACT shall be performed under the oversight of **David Guritz, Executive Advisor and Antoinette White, Acting Executive Director** the CUSTOMER'S representatives. All notices hereunder shall be (a) in writing; (b) delivered to the representatives of the parties at the addressees set forth in the Specifications, unless changed by either party by notice to the other party; and (c) effective upon receipt.

- 8.) ~~The CONTRACTOR shall furnish the CUSTOMER with a performance or contract bond and a labor and material bond, each in the amount of \$38,548.00.~~ **Insurance:** Contractor will obtain and continue in force, during the term of this Agreement, all insurance as set forth herein. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days prior written notice, given by the insurance carrier to Kendall County Forest Preserve District at the address set forth herein. All coverage shall be at least as broad as the following:

Commercial General Liability ("CGL"): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.

Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.

Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code I (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, Kendall County Forest Preserve District shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Kendall County Forest Preserve District. Kendall County Forest Preserve District and its, past, present, and future its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used). For any claims related to this contract, Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 with respect to Kendall County Forest Preserve District, its past present and future officers, officials, employees, and volunteers. Any insurance maintained by Kendall County Forest Preserve District, its past present or future officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Contractor hereby grants to Kendall County Forest Preserve District and its, past, present, and future its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of said Contractor may acquire against Kendall

County Forest Preserve District by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not Kendall County Forest Preserve District has received a waiver of subrogation endorsement from the insurer. If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work, (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work, and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

Contractor shall furnish Kendall County Forest Preserve District with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Kendall County Forest Preserve District before work begins.

However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. Kendall County Forest Preserve District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that Kendall County Forest Preserve District is an additional insured on insurance required from subcontractors.

**Indemnification:** Contractor shall indemnify, hold harmless and defend with counsel of Kendall County Forest Preserve District's own choosing, Kendall County Forest Preserve District, its past, present and future elected officials, department heads, employees, insurers, and agents (hereinafter collectively referred to as "Releases") from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in the Agreement or ancillary documents and any breach by Contractor of any representations or warranties made within the contract documents (collectively, the "Claims"), to the extent such Claims result from the performance of this Agreement contract by Contractor or those Claims are due to any act or omission, neglect, willful acts, errors, omissions or misconduct of Contractor in its performance under this Agreement. Nothing contained herein shall be construed as prohibiting Kendall County Forest Preserve District, its past, present, and future elected officials, officers, employees, board members, and agents from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to 55 LCS 5/3-9005, any attorney representing

Kendall County Forest Preserve District, under this paragraph, shall be approved by the Kendall County State's Attorney and shall be appointed as a Special Assistant State's Attorney. Kendall County Forest Preserve District's participation in its defense shall not remove Contractor's duty to indemnify and hold the Kendall County Forest Preserve District harmless as set forth above. Kendall County Forest Preserve District does not waive its defenses or immunities under the Local Government and Government Employee Tort Immunity Act. (745 ILCS 10.1 et seq.) by reason of indemnification or insurance. Indemnification obligations shall survive the termination of this Agreement. For public safety reasons and to the extent permitted by law, Bidder agrees that no one shall be assigned to perform work at the District's facilities on behalf of Bidder, Bidder's consultants, subcontractors and their respective officers, employees, agents and assigns unless Bidder has completed a criminal background investigation for each individual to be performing work at the site. To the extent permitted by law, in the event that the individual's criminal background investigation reveals that the individual has a conviction record that has not been sealed, expunged or impounded under Section 5.2 of the Criminal Identification Act, Bidder agrees that the individual shall not be assigned to perform work on or at the District's properties and/or facilities absent prior written consent from the District.

Bidder, its officers, employees, contractors, subcontractors, and agents agree not to commit unlawful discrimination and unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended, and all applicable rules and regulations. Also, Bidder and Bidder's subcontractors shall maintain a written sexual harassment policy that complies with the requirements of 775 LCS 5/2-105 and shall comply with all other fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.

- 9.) Should the CONTRACTOR at any time refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, the CUSTOMER shall have the right to immediately suspend all work, or any part thereof under this CONTRACT, upon the CUSTOMER's issuance of a stop work notice to the CONTRACTOR and the CONTRACTOR's confirmed receipt of the stop work notice. The work shall continue to be suspended until such time as the CUSTOMER and CONTRACTOR have come to a mutual agreement on how the work under the CONTRACT shall proceed. Should the CONTRACTOR continue to refuse or neglect to supply a sufficiency of properly skilled workers or materials of the proper quality, or fail in any respect to prosecute the work herein described with promptness and diligence, or fail in the performance of any of the agreements contained herein, then the CUSTOMER may, after following the procedures listed in Section 5 above, terminate the CONTRACT for cause.

- 10.) The CONTRACTOR shall indemnify, save harmless, and defend the CUSTOMER from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description, made, brought, or recovered against the CUSTOMER by reason of any negligent act or omission of the CONTRACTOR, its agents, its subcontractors, or its employees, in the execution of the work herein contracted for.
- 11.) The CONTRACTOR or CUSTOMER has the right to request and be granted a Termination for Convenience from the CONTRACT obligations if there is a joint determination from both the CUSTOMER and the CONTRACTOR that the termination is in the best interests of both parties, or if the CONTRACTOR or CUSTOMER believes the Termination for Convenience to be in its best interests because a timely resolution, within ten (10) days from the CUSTOMER'S receipt of written notification, will not be provided with regard to requests for information (RFD, request for clarification, or requests for modification to the Purchase Order(s) due to differing site conditions, vague Specifications, or unforeseen circumstances. Under a Termination for Convenience, the CONTRACTOR or CUSTOMER shall be reimbursed for all justifiable costs including price of supplies, services delivered, and administrative expenses, including lost profit under the CONTRACT or Purchase Order.
- 12.) This CONTRACT shall be deemed to contain all the terms and conditions agreed to between the parties, who both agree that no representations or promises of any kind whatsoever have been made other than herein contained, and this CONTRACT shall be binding upon both parties and their respective heirs, administrators, executors, successors, and assigns.
- 13.) This CONTRACT is contingent upon receipt of a written purchase order from CUSTOMER. All terms must be agreed upon by both parties.
- 14.) CUSTOMER shall have the right to approve all subcontracts or assignments of work equal to or exceeding \$10,000.00. CUSTOMER shall not unreasonably withhold, delay or condition subcontracting or assignments, but may express final and binding disapproval of a proposed assignee or subcontractor. Should the CONTRACTOR be forced to choose a different subcontractor/assignee that is of higher cost than the initial subcontractor/assignee, due to the CUSTOMER's disapproval, the CONTRACTOR shall be able to request and will receive approval from the CUSTOMER for a modification to the CONTRACT to cover the additional cost. CONTRACTOR shall remain responsible for the work of any agent or independent contractor to whom it assigns its Work, and any assignment or subcontract shall incorporate the terms of this Contract into its contract delegating its Work.
- 15.) If the Project involves construction of a public improvement at a cost exceeding the threshold for payment prevailing wage rates of pay, each laborer, workman or mechanic employed by the CONTRACTOR for performance of the Project herein described or by the subcontractor shall be paid not less than the minimum rate of pay for the applicable pay classification. The CONTRACTOR and their subcontractors who are subject to the requirements of paying prevailing wages shall keep full and accurate payroll records

covering all disbursements of wages to their employees to whom they are required to pay not less than the prevailing rate of wages. The CONTRACTOR and its subcontractors shall deliver to the CUSTOMER a certified copy of their respective payrolls, within two weeks of the CUSTOMER's request, for each pay period requested by the CUSTOMER.

- 16.) CONTRACTOR agrees to obligations to comply with existing local, state or federal laws, including but not limited to the Illinois Prevailing Wage Act (820 ILCS 130/.01 et seq.).
- 17.) Payments to the CONTRACTOR shall be made at the rate of ninety-five percent (95%) of the approved partial payment estimate for each monthly progress billing. The CUSTOMER will retain five percent (5%) of every approved partial payment. Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.). Upon completion and acceptance of the work, the CUSTOMER shall issue a certificate attached to the final payment request that the work has been accepted by it under the terms, promises and conditions of the CONTRACT.
- 18.) CONTRACTOR has been employed under this Contract as an independent contractor in order to construct its portion of the Project. CONTRACTOR agrees that no authority has been conferred upon it by CUSTOMER to hire any person(s) on behalf of CUSTOMER, and CUSTOMER undertakes no obligation of any sort to CONTRACTOR's employees or subcontractors. It is understood and agreed that the CONTRACTOR shall select, engage, and discharge its employees, agents, or servants and otherwise direct and control their services. CONTRACTOR will also comply with all laws concerning qualification to do business and engage in the work involved under this CONTRACT and will file all returns and reports required of it and pay all taxes and contributions imposed upon it.
- 19.) CONTRACTOR agrees not to discriminate against any employee or applicant for employment because of age, race, color, religion, sex, or national origin.
- 20.) The CUSTOMER shall not be considered to have accepted possession of the work under this CONTRACT until a notice of completion is issued to the CONTRACTOR by the CUSTOMER or CUSTOMER's representative, or payment of the full CONTRACT compensation is received by the CONTRACTOR, unless the Parties otherwise mutually agree.
- 21.) CONTRACTOR, at all times its performance of its work under this CONTRACT, shall keep the work site, grounds, and rooftops surrounding the work site free from accumulation of waste materials or rubbish caused by its activities. Upon completion of the work under this CONTRACT, the CONTRACTOR shall promptly remove all its waste materials and rubbish from and about the work site, as well as, its tools, construction equipment, machinery, and surplus materials, as to leave the work site "Broom Clean" or its equivalent.

- 22.) The law is hereby agreed to be the law of the State where the Project is situated. The parties agree that the proper venue for action, suit, or other litigation arising under this agreement shall lie in the courts of Kendall County, IL. In the event legal action is instituted to enforce this agreement, each party agrees to bear its own attorney fees and costs while waiving the right to collect attorney fees and costs from the opposing party. Each party also agrees to waive its right to have any pending action or trial heard by a jury.
- 23.) CONTRACTOR agrees to comply with The Davis Bacon Act — 40 U.S.C. 3141 et seq. as necessary. The Davis-Bacon and Related Acts, apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Davis-Bacon Act and Related Act contractors and subcontractors must pay their laborers and mechanics employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area. The Davis-Bacon Act directs the Department of Labor to determine such locally prevailing wage rates. The Davis-Bacon Act prevailing wage provisions apply to the “Related Acts,” under which federal agencies assist construction projects through grants, loans, loan guarantees, and insurance. Examples of the related Acts are the American Recovery and Reinvestment Act of 2009, the Federal-Aid Highway Acts, the Housing and Community Development Act of 1974, and the Federal Water Pollution Control Act.
- 24.) CONTRACTOR understands that the District is utilizing funds received pursuant to the American Rescue Plan Act (“ARPA”) to pay, in whole or in part, for the services set forth in this Agreement. Thus, Bidder agrees to comply with all applicable provisions of the ARPA, all guidance on the ARPA including, but not limited to the Interim Final Rule, issued by the U.S. Department of the Treasury, 2 C.F.R. 200 et seq., and all other applicable federal and state statutes, regulations, interpretive guidance, and executive orders related to ARPA funded projects.
- 25.) CONTRACTOR and its consultants, employees, contractors, subcontractors, and agents agree to comply with all provisions of the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 et seq. and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 et seq.
- 26.) CONTRACTOR agrees to comply with the Contracted Work Hours and Safety Standards Act, 40 U.S.C. 3702 and 3704, as necessary.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, authorized representatives of each party to this CONTRACT, indicating their party's approval of the terms herein, have signed as of the dates set forth below.

WITNESSES:

**Great Lakes Water Resource Group Inc.**

1. \_\_\_\_\_

By: \_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Tax ID. No. \_\_\_\_\_

Date: \_\_\_\_\_

WITNESSES:

**Kendall County Forest Preserve District**

1. \_\_\_\_\_

By: \_\_\_\_\_

2. \_\_\_\_\_

Date: \_\_\_\_\_

And

By: \_\_\_\_\_

Date: \_\_\_\_\_



## **Contract #26-06-002 – EXHIBIT A**

### **Bid Documents Incorporated by Reference**

1. Legal Notice to Bidders
2. 2024 HOOVER WELL PUMP REPLACEMENT AND INSTALLATION PROJECT: 24 06 002 dated May 30, 2024
3. Addendum 1 – Hoover Well Pump Replacement and Installation Project Dated June 21, 2024

### **Bid Proposal Attachments (Exhibits A and Exhibit B)**

4. Exhibit A – Bid Submission Cover Sheet received from Great Lakes Water Resource Group Inc. dated 06/26/2024
5. Exhibit B – Bid Form received from Great Lakes Water Resource Group Inc. dated 06/26/2024

# EXHIBIT A — BID SUBMISSION COVER SHEET

**B Number & Name** Great Lakes Water Resources Group, Inc.  
**Bidder Name (printed):** Kyle Brandenburg  
**Address:** PO Box 460 County, State, Zip: Channahon, IL 60410  
**Lead Clarification Contact Person:** Kyle Brandenburg **Telephone:** 815-726-2720 or 815-210-6311  
**Email:** kbrandenburg@glwrg.com **cc:** joellen@glwrg.com  
**Date of Incorporation:** February 26, 2014 **Entity Type:** Corporation  
**Federal Employer Identification Number (FEIN):** 46-4950894

**Any individual signing below hereby certifies they are an authorized representative of Bidder and that:**

1. Bidder understands and accepts the requirements of this ITB and all Bidding Documents. By submitting a Bid, Bidder agrees to be bound by all requirements and terms and conditions set forth in the Bidding Documents.
2. Bidder acknowledges receipt of any and all Addenda to this ITB.
3. Bidder certifies all contents of the Bid (including any other forms or documentation, if required under the Bid Documents), and this Bid Submission Cover Sheet are truthful and accurate and have been prepared independently from all other Bidders, and without collusion, fraud, or other dishonesty.
4. Subject to acceptance by a majority vote of the Kendall County Forest Preserve District's Board of Commissioners, the Bidder acknowledges that by submitting this Bid offer and signing in the space below, the Bidder is contractually obligated to comply with all items in the Bidding Documents.



\_\_\_\_\_  
Authorized Signature

06-26-2024

\_\_\_\_\_  
Date

Kyle Brandenburg

(Printed Name and Title)

kbrandenburg@glwrg.com

Email Address

## EXHIBIT B - Bid Form

BIDDER'S NAME: Great Lakes Water Resources Group, Inc.

**KENDALL COUNTY FOREST PRESERVE DISTRICT ITB NUMBER:** #24-06-002

ITB PROJECT NAME: 2024 Hoover Well Pump Replacement and Installation Project

1. **COST OF WORK:** The undersigned Bidder having familiarized themselves with the conditions affecting the cost of the work and its performance and having carefully examined and fully understood the Bidding Documents, hereby affirms and agrees to enter into a contract with Kendall County Forest Preserve District to provide all supervision, labor, material, equipment, and all other expense items to perform completely the entire work covered by all specifications for the entire work

FOR THE LUMP SUM OF <sup>Thirty-eight thousand five</sup>~~hundred forty-eight & no/100---~~ Dollars (\$ 38,548.00---).

*[Please include a breakdown of unit and total prices for items as required as an attachment to this Bid Form.]*

2. **COSTS:** The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to Kendall County Forest Preserve District for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, overhead expense, all profits, and all other work, services, and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Bidding Documents.

3. **PROFESSIONAL REFERENCES:** The undersigned shall provide at least three (3) professional references that can provide Kendall County Forest Preserve District with information regarding the bidder's experience with this type of project, and these professional references are attached to this Bid Form.

4. **BID BOND:** All bidders are required to submit a bid surety with their Bid. The amount of the bid surety shall be ten percent (10%) of the total bid price. The undersigned's bid bond is attached to this Bid Form.

5. **COMPLIANCE CERTIFICATIONS:** By initialing below, the undersigned hereby certifies all of the following in accordance with applicable state and federal law:

A. **COMPLIANCE WITH ILLINOIS DRUG FREE WORKPLACE ACT:** The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of the work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

KB (Initials)

B. **COMPLIANCE WITH THE ILLINOIS HUMAN RIGHTS ACT:** The undersigned does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois

Department of Human Rights and Human Rights Commission; (vi) direction on how to contact the Illinois Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

The undersigned also further certifies that, pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105), it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

KB (Initials)

- C. **CERTIFICATION REGARDING BIDDER ELIGIBILITY:** The undersigned does hereby certify that it has not been barred from bidding on a public contract as a result of a violation of either Section 33E-3 (Bid-rigging) or Section 33E-4 (Bid rotating) of the Illinois Criminal Code, contained in Chapter 38 of the Illinois Revised Statutes.

KB (Initials)

- D. **NON-COLLUSION AFFIDAVIT:** The undersigned's completed Non-Collusion Affidavit is attached to this Bid Form.

*This Bid Form and all attachments are respectfully submitted this* 26TH *day of* June *, 2024.*

Bidder's Name: Great Lakes Water Resources Group, Inc.

Mailing Address: PO Box 460, Channahon, IL 60410

Telephone Number: 815-726-2720 or 815-210-6311 Facsimile Number: \_\_\_\_\_

Email Address: kbrandenburg@glwrg.com cc: joellen@glwrg.com Website: https://www.glwrg.com/

Type of Business Organization: *(Check the box that applies)*

- Sole Proprietor
- Corporation
- LLC
- Partnership
- Limited Partnership
- Other: \_\_\_\_\_

Signature of Authorized Representative: 

Printed Name: Kyle Brandenburg Title: President

Attested by:  Title: Office Administrator



June 26, 2024

**Kendall County Forest  
 Preserve District**

**RE: 2024 Hoover Well Pump Replacement and Installation Project Bid (ITB) Number 24-06-002**

**Breakdown of unit and total prices for items as required as an attachment to Bid Form**

#	DESCRIPTION	Unit	Qty	UNIT PRICE	TOTAL PRICE
1	Three step pressure curve testing of current well pump	HR	1	\$ 295.00	\$ 295.00
2	Removal and disposal of the existing well pump, drop pipe, pump cable, and accessories	LS	1	\$ 6,500.00	\$ 6,500.00
3	Provide new 25HP 208VT, 3PH 6" Franklin Sub Motor	LS	1	\$ 4,500.00	\$ 4,500.00
4	Provide new 25HP Grundfos 6" SS 150S250-14 Sub Pump End	LS	1	\$ 4,800.00	\$ 4,800.00
5	Provide new four hundred and forty-four feet (444 feet) of four inch (4") Galvanized Drop Pipe	FT	444	\$ 17.00	\$ 7,548.00
6	Provide new four hundred and fifty feet (450 feet) of #2/3 W/GD Flat Jacketed Pump Cable	FT	450	\$ 10.00	\$ 4,500.00
7	Provide additional new and necessary valves, adapters, fittings, and other required materials for completing the replacement. Includes two new 4" D.I. check valves	LS	1	\$ 1,800.00	\$ 1,800.00
8	Reinstallation of new pumping equipment	LS	1	\$ 5,750.00	\$ 5,750.00
9	Reconnection and recalibration of new well pump with existing ABB Unit (ACH580 104A/208/3 VFD) currently under warranty with Fluid Technologies, Inc. of Elgin, Illinois. Includes items added in Addendum 1	LS	1	\$ 450.00	\$ 450.00
10	Add three-step performance testing and ABB Unit calibration of the replacement pump following installation (per Addendum #1)	LS	1	\$ 2,300.00	\$ 2,300.00
11	Complete final well chlorination/sanitization to a concentration of 150 ppm (per Addendum #1)	LS	1	\$ 105.00	\$ 105.00
	<b>Total :</b>				\$ 38,548.00



## Bidder's Professional References

As part of their Bid package, the Bidder must provide at least three (3) professional/client references for services the Bidder has performed within the past five (5) years that are similar in size, scope, and type of

### Reference #1:

Professional Reference Name: Joliet, City of

Contact Person's Name: Nick Gornick ngornick@joliet.gov

Telephone Number: 815) 724-3675/3620 Facsimile Number: \_\_\_\_\_

Mailing Address: 150 W Jefferson St., Joliet, IL 60432 Email: ngornick@joliet.gov

Description and date(s) of services: 2014-2024 Numerous jobs including but not limited to replacements, repairs, maintenance, abandonments and new wells.

### Reference #2:

Professional Reference Name: Park Forest

Contact Person's Name: Nick Christie

Telephone Number: 708-503-7702 Facsimile Number: \_\_\_\_\_

Mailing Address: 350 Victory Drive, Park Forest, IL 60466 Email: nchristie@vopf.com

Description and date(s) of services: 2016-2024 Numerous jobs including but not limited to replacements, repairs, maintenance, abaondonments and new wells.

### Reference #3:

Professional Reference Name: LaSalle, City of

Contact Person's Name: Brad Reese

Telephone Number: 815-223-3755 Facsimile Number: \_\_\_\_\_

Mailing Address: 745 Second St., LaSalle, IL 61301 Email: b.reese@lasalle-il.gov

Description and date(s) of services: 2022-2024 Multiple jobs including but not limited to rehabilitations, abandonments, installations, disinfections, maintenance, repairs & replacements.

**Bid Bond**



**Document A310™ – 2010**

**CONTRACTOR:**

*(Name, legal status and address)*

GREAT LAKES WATER RESOURCES GROUP

P.O. Box 460

Channahon, IL 60410

Bid Bond No. OS02873

**SURETY:**

*(Name, legal status and principal place of business)*

Old Republic Surety Company

P.O. Box 1635

Milwaukee, WI 53201-1635

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

*(Name, legal status and address)*

Kendall County Forest Preserve District

110 W. Madison St.

Yorkville, IL 60560

**BOND AMOUNT:** Ten Percent of the Bid Amount ( 10.00% of Bid Amount)

**PROJECT:**

*(Name, location or address, and Project number, if any)*

2024 Hoover Well Pump Replacement and Installation; Project#: 24-06-002

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 25th day of June, 2024

*Jo Ellen Unga*  
**(Witness)**

*Alayna Hammer*  
**(Witness) Alayna Hammer**

**GREAT LAKES WATER RESOURCES GROUP**  
**(Principal)** *[Signature]* **(Seal)**

**(Title)** *Kyle Brandenburg, President*  
**Old Republic Surety Company**

**(Surety)** *Connie Smith* **(Seal)**  
**(Title) Connie Smith, Attorney-in-fact**

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061110





POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: MICHAEL J. DOUGLAS, CHRIS M. STEINAGEL, CHRISTOPHER MATHER KEMP, ROBERT S. DOWNEY, CONNIE SMITH, KORY C. MORTEL, ELIOT MOTU, SAMUEL DUCHOW of HUDSON, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 22nd day of September, 2022

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 22nd day of September, 2022, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

24-5172



Signed and sealed at the City of Brookfield, WI this 25th day of June, 2024

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

J. RYAN BONDING, INC.

KCFPD Finance Committee  
 ARPA Fund Balance Analysis - PRELIMINARY  
 27-Jun-24

**Fund Balance (05/31/2024)                    \$   114,682**

**ARPA FUND ADJUSTING ENTRIES**

Expense Transfers to Fund 1900	\$     6,584	PT Salary Mis-Coding
	\$     887	PT Salary IMRF/FICA-SS Mis-Coding
	<u>\$     7,471</u>	

\$   122,153      Estimated Funds Remaining

**ARPA FUND EXPENDITURES**

\$   21,191	Est. FT Salary and Benefits Remaining (07/01/2024 through 11/30/2024)
\$   12,600	Blazing Star Bunkhouse Shelter Repairs
\$   12,600	Moonseed Bunkhouse Shelter Repairs
\$   38,548	Well Pump Replacement Bid Results
<u>\$   37,214</u>	CIPP Sewer Line Replacement
\$   122,153	

**Projected Fund Balance (11/30/2024)        \$           -**



# INNOVATIVE UNDERGROUND

217 W. JOHN ST, PLANO, IL 60545  
331-300-5225

Kendall County Forest Preserve  
Attn: Dave

PROPOSAL  
6/25/2024

Yorkville IL

PROJECT: HOOVER FOREST PRESERVE 2024 CIPP LINING, SANITARY SEWER REHABILITATION

NO.	ITEM	PROPOSED AMOUNTS			
		QTY	U/M	PRICE	AMOUNT
1	8" CIPP MAINLINE LINING	800	LF	\$ 55.00	\$ 44,000.00
<b>PROPOSAL TOTAL</b>					<b>\$ 44,000.00</b>
2	8" CIPP MAINLINE LINING	1300	LF	\$ 50.00	\$ 65,000.00
<b>PROPOSAL TOTAL</b>					<b>\$ 65,000.00</b>
3	8" CIPP MAINLINE LINING	1500	LF	\$ 45.00	\$ 67,500.00
<b>PROPOSAL TOTAL</b>					<b>\$ 67,500.00</b>

NOTE: THE ABOVE QUANTITIES ARE AN ESTIMATE ONLY.  
ACTUAL FOOTAGES WILL BE INVOICED.

**SCOPE OF WORK**

- CLEAN AND PREPARE PIPE FOR LINING (2 DAYS)
- INSTALL CIPP LINER(S)
- PROVIDE PRE AND POST LINING VIDEOS
- MOBILIZATION

**PROVIDED BY OTHERS**

- WATER FOR PIPE CLEANING AND STEAMING THE LINERS
- PARKING AT HOOVER FOREST PRESERVE

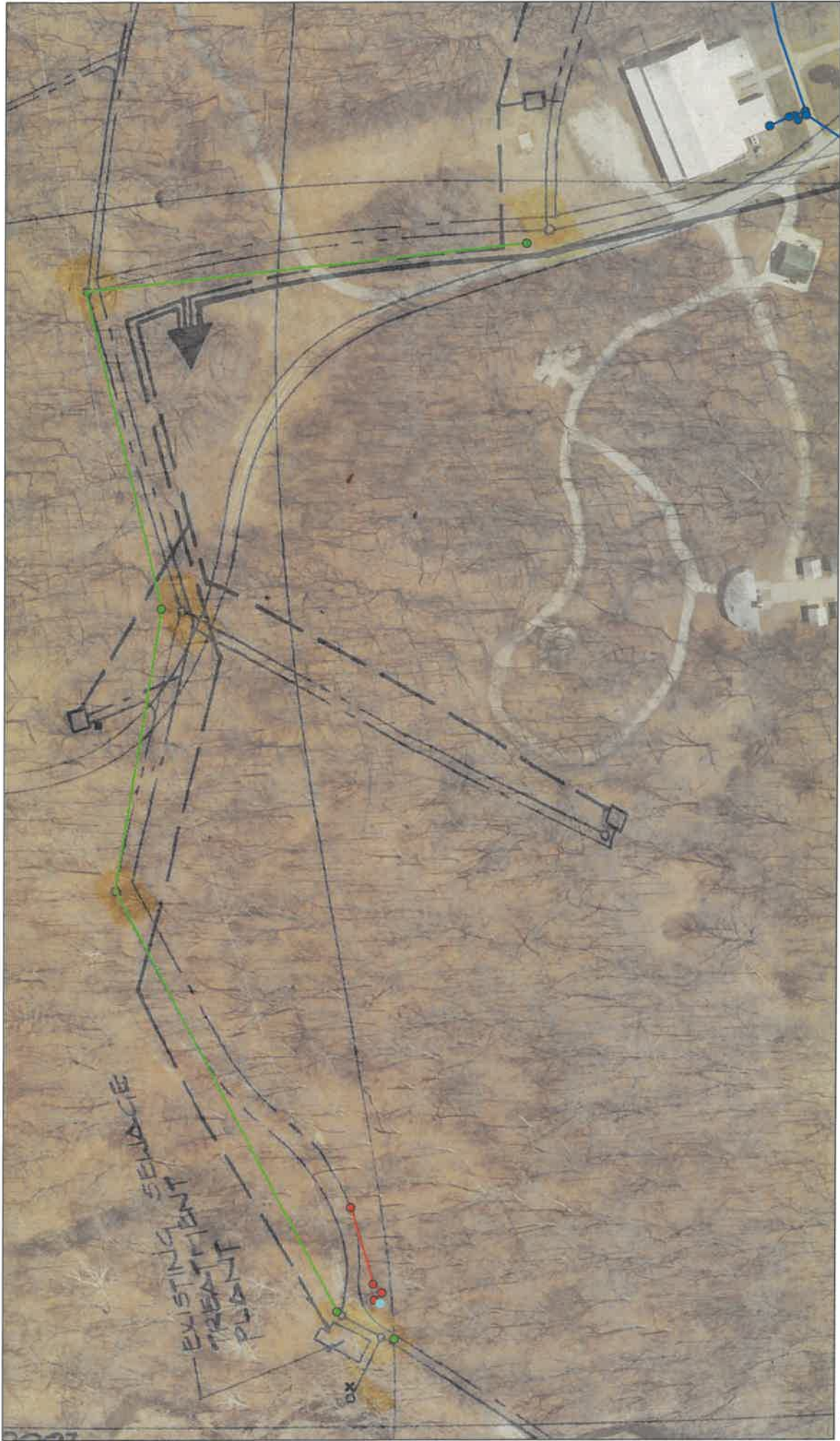
\_\_\_\_\_  
RANDY HARKER, PRESIDENT

\_\_\_\_\_  
DATE

PROPOSAL VALID FOR 30 DAYS  
SERVICES BILLED UPON COMPLETION  
TERMS - NET 30 DAYS

\_\_\_\_\_  
SIGNATURE OF ACCEPTANCE

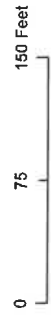
\_\_\_\_\_  
DATE



**Kendall County GIS**  
 111 West Fox Street - Room 308  
 Yorkville, Illinois 60560  
 630.333.4212

- abandoned sanitary
- lift station
- power
- sanitary
- structure
- water
- power
- sanitary
- water

## Hoover Utility Locations



KCFPD Finance Committee  
 ARPA Fund Balance Analysis - PRELIMINARY  
 25-Jun-24

**Fund Balance (05/31/2024)**                    \$    114,682

**ARPA FUND ADJUSTING ENTRIES**

Expense Transfers to Fund 1900	\$    6,584	PT Salary Mis-Coding
	<u>\$    887</u>	PT Salary IMRF/FICA-SS
	\$    7,471	

**ARPA FUND EXPENDITURES**

	\$    122,153	Estimated Funds Remaining
--	---------------	---------------------------

	\$    21,191	Est. FT Salary and Benefits Remaining (07/01/2024 through 11/30/2024)
	\$    12,600	Blazing Star Bunkhouse Shelter Repairs
	\$    12,600	Moonseed Bunkhouse Shelter Repairs
	\$    45,000	Well Pump Replacement (Final TBD)
	<u>\$    30,762</u>	CIPP Sewer Line Replacement
	\$    122,153	

**Projected Fund Balance (11/30/2024)**                    \$            -

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL	BUDGET	2024 YTD	BUDGET	% Change
KCFPD Operating Fund #1900		2023	2024	05/31/2024	2025	
<b>ACCOUNT &amp; DESCRIPTION</b>						
<b>Beginning Balance (est.)</b>		600,007	652,394	652,394	652,394	
<b>REVENUE</b>						
190011 40350	Transfer In from Forest Preserve Improvement Fund #1906					
190011 40300	Transfer In from Forest Preserve 2007 Bond Proceeds Fund #1901					
190011	Transfer In from Kendall County - American Rescue Plan Act Transfer	709,879	759,981	34,288	801,981	105.5%
190011 41010	Current Tax					
190011 41350	Interest Income	7,997	7,400	4,818	9,636	130.2%
190011 42250	Other Income (Sponsorship Income)					
190011 42250	Other Income (Carbon Credits Sales - Fox River Bluffs & Res. Woods)	40	149,058	-	149,058	100.0%
19001162 42250	Ellis Center Grounds (Farm License Rev.)	28,390	27,997	-	32,000	114.3%
19001163 42250	Ellis Center Camps	13,781	13,750	10,391	13,750	100.0%
19001164 42250	Ellis Center Riding Lessons	58,284	63,800	26,096	63,800	100.0%
19001165 42250	Ellis Center Birthday Parties	5,824	6,000	2,207	6,000	100.0%
19001166 42250	Ellis Center Public Programs	3,632	3,000	423	3,000	100.0%
19001167 42250	Sunrise Center North License Agreement	13,837	13,760	8,070	13,760	100.0%
19001168 42250	Ellis Center Weddings	3,225	4,500	900	4,500	100.0%
19001169 42250	Ellis Center Other Rentals	3,140	3,400	1,995	3,400	100.0%
19001170 42250	Ellis Center 5K Event	-	-	-	-	
19001171 42250	Hoover Revenue (Yorkville Athletic Assoc. License)	3,169	2,900	2,400	2,400	82.8%
19001171 42250	Hoover Revenue (Residence Lease)	2,750	3,000	3,000	6,600	220.0%
19001172 42250	Hoover Bunkhouse Rental Rev	34,241	34,000	20,180	36,000	105.9%
19001173 42250	Hoover Campsite Rental Rev	7,405	6,000	2,315	7,000	116.7%
19001174 42250	Hoover Meadowhawk Rental Rev	41,584	38,000	23,117	44,600	117.4%
19001176 42250	Env. Educ. - School Programs	16,097	20,000	8,342	20,000	100.0%
19001177 42250	Env. Educ. - Camps	39,682	39,500	42,490	42,500	107.6%
19001178 42250	Env. Educ. - Natural Beginnings	144,152	145,000	106,566	160,000	110.3%
19001179 42250	Env. Educ. - Other Public Programs	17,936	20,000	6,939	20,000	100.0%
19001180 42250	Env. Educ. - Other Revenue					
19001183 42250	Other Income - Grounds & Natural Resources (Bowhunt App. Fees)	32,368	32,500	2,670	32,500	100.0%
19001183 42250	Other Income - Grounds & Nat. Res. (Millbrook North Trail Use Lic. Agreement)		5,000	2,500	2,500	
19001184 42250	Revenue - Pickerill-Pigott Estate House, Pavilion and Shelter	6,675	14,000	2,090	14,000	100.0%

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL	BUDGET	2024 YTD	BUDGET	% Change
KCFPD Operating Fund #1900		2023	2024	05/31/2024	2025	
190011 42860	Donations - Administration (Forest Foundation Contributions)	7,276	5,000	-	5,000	100.0%
1900164 42860	Donations - Ellis Equestrian Center - Lessons	1	-	-	-	
1900175 42860	Donations - Environmental Education	-	-	-	-	
1900178 42860	Donations - Env. Educ. Natural Beginnings	1,536	1,500	-	1,500	100.0%
1900183 42860	Donations - Grounds & Natural Resources	2,525	1,000	1,000	2,500	250.0%
1900183 42900	Picnic & Shelter Rental - Grounds & Natural Resources	9,005	8,000	2,980	8,000	100.0%
1900184 42900	Picnic & Shelter Rental - Pickerill-Pigott	120	180	145	500	277.8%
1900183 42920	Preserve Improvements - Grants (K-12 Pollinator)					
1900183 42920	Preserve Improvements - Grants (Pollinator Meadows Pilot)					
190011 42930	Farm License Revenue	134,121	112,900	112,917	134,000	118.7%
190011 42940	Credit Card Revenue - All Preserves	3,710	4,000	2,598	7,500	187.5%
1900168 43450	Security Deposit Revenue - Ellis Weddings	1,100	5,000	-	5,000	100.0%
1900169 43450	Security Deposit Revenue - Ellis Other Rentals	100	1,000	345	1,000	100.0%
1900172 43450	Security Deposit Revenue - Hoover Bunkhouse	5,000	5,300	4,000	6,000	113.2%
1900174 43450	Security Deposit Revenue - Hoover Meadowhawk	8,233	8,200	4,746	8,200	100.0%
1900184 43450	Security Deposit Revenue - Pickerill-Pigott	1,399	5,000	1,045	5,000	100.0%
	<b>Total Revenue</b>	<b>1,368,213</b>	<b>1,569,627</b>	<b>441,572</b>	<b>1,673,185</b>	<b>106.6%</b>
	<b>PERSONNEL</b>					
190011 51090	Board Per Diem	-	5,500	-	5,500	100.0%
190011 51160	Salary - Part Time Administration					
190011 51390	Salary - Full Time Administration	153,124	181,244	84,544	198,910	109.7%
190011 51470	Stipend - Full Time Administration (Executive Director)	11,629	-	-	-	
190011 51470	Stipend - Full Time Administration (Asst. County Admin.)	5,820	6,120	2,848	6,072	99.2%
1900183 51160	Salary - Part Time Grounds & Natural Resources	21,736	50,875	12,561	54,998	108.1%
1900183 51390	Salary - Full Time Grounds & Natural Resources	104,292	112,794	52,493	121,936	108.1%
1900184 51160	Salary - Part Time Pickerill Pigott	1,043	3,125	313	3,378	108.1%



# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL		BUDGET		2024 YTD		BUDGET		% Change	
KCFPD Operating Fund #1900		2023		2024		05/31/2024		2025			
<b>Salary Full Time: Env. Education</b>											
19001176 51390	Env. Educ. FT Salary - School Programs Expense	2,521	2,723	1,260	2,944						108.1%
19001177 51390	Env. Educ. FT Salary - Camps Expense	5,931	6,535	85	7,065						108.1%
19001178 51390	Env. Educ. FT Salary - Natural Beginnings Expense	53,062	45,476	24,132	49,162						108.1%
19001179 51390	Env. Educ. FT Salary - Other Public Programs Expense	2,531	2,723	1,250	2,944						108.1%
19001180 51390	Env. Educ. FT Salary - Laws of Nature										
<b>Salary Part Time: Env. Education</b>											
19001176 51160	Env. Educ. PT Salary - School Programs Expense	8,801	14,000	5,789	15,135						108.1%
19001177 51160	Env. Educ. PT Salary - Camps Expense	26,672	28,000	7,569	30,269						108.1%
19001178 51160	Env. Educ. PT Salary - Natural Beginnings Expense	61,996	79,150	41,184	85,565						108.1%
19001179 51160	Env. Educ. PT Salary - Other Public Programs Expense	12,581	12,000	5,868	12,973						108.1%
19001180 51160	Env. Educ. PT Salary - Laws of Nature	2,521	4,265	2,155	4,611						108.1%
19001181 51160	Env. Educ. PT Salary - Other Expense										
<b>Salary Full Time: Ellis</b>											
19001160 51390	Salary FT - Ellis House	11,013	10,974	5,107	11,863						108.1%
19001161 51390	Salary FT - Ellis Barn	11,013	10,974	5,107	11,863						108.1%
19001162 51390	Salary FT - Ellis Grounds	20,753	21,947	10,214	23,726						108.1%
<b>Salary Part Time - Ellis</b>											
19001160 51160	Salary PT - Ellis House	41									
19001160 51160	Salary PT - Ellis Grounds	117									
19001163 51160	Salary PT - Ellis Center Camps Expense	2,229	3,790	870	4,097						108.1%
19001164 51160	Salary PT - Ellis Center Riding Lessons Expense	44,386	45,900	21,160	49,620						108.1%
19001165 51160	Salary PT - Ellis Center Birthday Parties Expense	5,119	7,750	1,923	8,378						108.1%
19001166 51160	Salary PT - Ellis Center Public Programs Expense	405	2,000	64	2,162						108.1%
19001167 51160	Salary PT - Ellis Sunrise License Agreement	21,612	22,000	10,350	23,783						108.1%
19001168 51160	Salary PT - Ellis Center Weddings Expense	493	750	-	811						108.1%
19001169 51160	Salary PT - Ellis Center Other Rentals Expense	110	750	-	811						108.1%
<b>Salary PT - Hoover Grounds</b>											
19001171 51160	Salary PT - Hoover Grounds	14,112	25,025	8,617	27,053						108.1%
19001172 51160	Salary PT - Hoover Bunkhouse	7,020	12,513	4,309	13,527						108.1%
19001173 51160	Salary PT - Hoover Campsite	3,510	6,256	2,154	6,763						108.1%
19001174 51160	Salary PT - Hoover Meadowhawk	5,437	6,256	3,954	6,763						108.1%
<b>Salary FT - Hoover Grounds</b>											
19001171 51390	Salary FT - Hoover Grounds	42,574	47,452	10,257	51,298						108.1%
19001172 51390	Salary FT - Hoover Bunkhouse	21,287	23,726	5,128	25,649						108.1%
19001173 51390	Salary FT - Hoover Campsite	10,644	11,863	2,564	12,825						108.1%



# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL	BUDGET	2024 YTD	BUDGET	% Change
KCFPD Operating Fund #1900		2023	2024	05/31/2024	2025	
19001174	51390 Salary FT - Hoover Meadowhawk	10,821	18,113	2,387	19,581	108.1%
	<b>Total Personnel</b>	<b>706,955</b>	<b>832,568</b>	<b>336,218</b>	<b>902,035</b>	<b>108.3%</b>
	<u>EMPLOYEE BENEFITS</u>					
190011	61160 IMRF Expense - Administration	10,152	10,905	5,806	12,450	114.2%
190011	61170 SS Expense - Administration	13,029	14,334	7,620	16,334	114.0%
19001160	63050 IMRF/SS Expense - Ellis House	1,452	1,476	736	1,672	113.3%
19001161	63050 IMRF/SS Expense - Ellis Barn	1,449	1,476	1,738	1,672	113.3%
19001162	63050 IMRF/SS Expense - Ellis Grounds	2,907	3,100	1,476	3,511	113.3%
19001163	63050 IMRF/SS Expense - Ellis Center Camps Expense	239	350	91	396	113.3%
19001164	63050 IMRF/SS Expense - Ellis Center Riding Lessons Expense	5,255	5,500	2,556	6,229	113.3%
19001165	63050 IMRF/SS Expense - Ellis Center Birthday Parties Expense	662	872	299	988	113.3%
19001166	63050 IMRF/SS Expense - Ellis Center Public Programs Expense	45	200	9	227	113.3%
19001167	63050 IMRF/SS Expense - Sunrise Center North	2,170	2,200	1,193	2,492	113.3%
19001168	63050 IMRF/SS Expense - Ellis Center Weddings Expense	35	100	-	113	113.3%
19001169	63050 IMRF/SS Expense - Ellis Center Other Rentals Expense	8	100	-	113	113.3%
19001171	63050 IMRF/SS Expense - Hoover Grounds	7,420	9,536	2,566	10,800	113.3%
19001172	63050 IMRF/SS Expense - Hoover Bunkhouse	3,706	4,768	1,291	5,400	113.3%
19001173	63050 IMRF/SS Expense - Hoover Campsite	1,853	2,384	642	2,700	113.3%
19001174	63050 IMRF/SS Expense - Hoover Meadowhawk	2,021	2,863	768	3,243	113.3%
19001175	63050 IMRF/SS Fund Expense - Env. Education					
19001176	63050 IMRF/SS Fund Expense - Env. Education School Programs	1,460	1,681	932	1,904	113.3%
19001177	63050 IMRF/SS Fund Expense - Env. Education Camps	3,735	3,447	1,067	3,904	113.3%
19001178	63050 IMRF/SS Fund Expense - Env. Education Natural Beginnings	14,771	16,335	9,656	18,500	113.3%
19001179	63050 IMRF/SS Fund Expense - Env. Education Other Public Programs	1,774	1,471	951	1,666	113.3%
19001180	63050 IMRF/SS Fund Expense - Env. Education Laws of Nature	265	449	229	509	113.3%
10001181	63050 IMRF/SS Fund Expense - Env. Educ. PT Salary - Other Expense					
19001183	63050 IMRF/SS Expense - Grounds & Nat. Resources	16,053	20,471	6,630	23,185	113.3%
19001184	63050 IMRF/SS Expense - Pickerill Pigott	595	239	24	271	113.3%
190011	61230 Medical Insurance - Administration	56,511	55,485	30,787	65,430	117.9%
	Medical Insurance - Hoover					

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL		BUDGET		2024 YTD		BUDGET		% Change	
KCFPD Operating Fund #1900		2023		2024		05/31/2024		2025			
19001171 63060	Medical Insurance - Hoover Grounds	10,630	13,875	2,695	16,230						117.0%
19001172 63060	Medical Insurance - Hoover Bunkhouse	5,200	6,937	1,347	8,130						117.2%
19001173 63060	Medical Insurance - Hoover Campsite	2,600	3,469	674	4,030						116.2%
19001174 63060	Medical Insurance - Hoover Meadowhawk	2,370	3,469	674	4,030						116.2%
19001175 63060	Medical Insurance - Environmental Education	-	-	-	-						
19001178 63060	Medical Insurance - Env. Education Natural Beginnings	-	-	-	-						
19001168 63060	Medical Insurance - Ellis Weddings	-	-	-	-						
19001183 63060	Medical Insurance - Grounds & Nat. Resources	30,462	27,749	15,001	32,680						117.8%
190011 68000	Annual Insurance Premiums (ICRMT)	68,644	81,577	81,576	85,000						104.2%
190011	Transfer to FP Liability Insurance Fund Insurance Deductible										
	<b>Total Employee Benefits</b>	<b>267,469</b>	<b>296,817</b>	<b>179,035</b>	<b>333,807</b>						<b>112.5%</b>
	<b>CONTRACTUAL</b>										
190011 62150	Contractual Services (RecPro Software)	3,087	1,815	555	5,400						297.5%
190011 62150	Contractual Services (Kendall County Email Accounts)	1,000	1,000		1,000						100.0%
190011 62150	Contractual Services (City Forest Credits)	-	149,058		149,058						100.0%
190011 62150	Contractual Services (kendallforest.com website)	1,908	720	350	720						100.0%
190011 62030	Dues/Memberships	300	1,000	300	500						50.0%
190011 62040	Conferences	4,895	11,940	4,660	11,940						100.0%
190011 62090	Legal Publications	500	1,500	296	1,000						66.7%
19001163 63020	Veterinarian & Farrier - Ellis Camps										
19001164 63020	Veterinarian & Farrier - Ellis Riding Lessons										
19001165 63020	Veterinarian & Farrier - Ellis Birthday Parties	5,411	9,000	3,970	9,000						100.0%
19001166 63020	Veterinarian & Farrier - Ellis Public Programs										
19001167 63020	Veterinarian & Farrier - Sunrise Center		500	-	-						
19001168 63070	Refuse Pickup - Ellis	1,233	1,700	394	1,200						70.6%
19001183 63070	Refuse Pickup - Grounds & Natural Resources	8,560	8,500	2,362	5,000						58.8%
1901183	Event Tent Lease - Ellis										

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL	BUDGET	2024 YTD	BUDGET	% Change
KCFPD Operating Fund #1900		2023	2024	05/31/2024	2025	
19001183 63540	Telephone - Grounds & Natural Resources	7,317	8,000	3,824	8,000	100.0%
190011 65460	State Unemployment Contribution				-	
190011 65490	Audit	8,485	9,500	9,500	12,500	131.6%
190011 68340	Farm Lease Contract Expenses (Hay Crop Inputs)	-	1,750	-		
190011 68560	Credit Card Fee	15,308	14,000	10,562	18,000	128.6%
	<b>Total Contractual</b>	<b>58,004</b>	<b>219,983</b>	<b>36,773</b>	<b>223,318</b>	<b>101.5%</b>
	<b><u>COMMODITIES</u></b>					
190011 62000	Office Supplies & Postage - Administration	8,612	6,000	3,665	7,000	116.7%
190011 62000	CARES Act Purchases					
19001160 62000	Office Supplies & Postage - Ellis House	489	750	335	600	80.0%
19001183 62180	Fuel: Gas & Oil Grounds	20,438	20,000	7,223	20,500	102.5%
19001183 62400	Uniforms - Grounds	1,774	2,500	1,444	2,250	90.0%
	Environmental Education					
19001176 63030	Env. Educ. - School Programs Expense	596	700	20	700	100.0%
19001177 63030	Env. Educ. - Camps Expense	1,569	1,500	91	1,500	100.0%
19001178 63030	Env. Educ. - Natural Beginnings Expense	4,003	4,000	1,318	4,000	100.0%
19001179 63030	Env. Educ. - Other Public Programs Expense	716	750	730	750	100.0%
19001180 63030	Env. Educ. - Laws of Nature Expense	321	600	199	600	100.0%
19001183 63090	Gas - Grounds & Natural Resources	4,305	5,250	1,644	4,500	85.7%
19001184 63100	Electric - Piekerill Pigott	8,093	2,700	5,368	8,000	296.3%
19001182 63130	Natural Area Volunteer Supplies					
	Natural Area Management Supplies					
190011 63510	Electric - Administration	2,642	2,750	1,670	2,750	100.0%
190011 68500	Project Fund Expense (Forest Foundation Purchases)	10,748	5,000	643	5,000	100.0%

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL	BUDGET	2024 YTD	BUDGET	% Change
KCFPD Operating Fund #1900		2023	2024	05/31/2024	2025	
190011	68430	1,245	1,000	627	1,200	120.0%
	Promotion/Publicity					
190011	68440	0	450	-	450	
	Newsletter					
	<b>Utilities - Ellis</b>					
19001160	62270	5,352	5,000	5,176	5,000	100.0%
	Utilities - Ellis House					
19001161	62270	2,927	5,000	2,111	5,000	100.0%
	Utilities - Ellis Barn					
	<b>Utilities &amp; Maintenance - Hoover</b>					
19001171	62270	2,073	4,600	1,770	4,000	87.0%
	Hoover - Other Utilities					
19001171	63090	9,444	9,500	3,632	9,500	100.0%
	Hoover - Gas					
19001171	63100	16,015	15,000	10,579	16,000	106.7%
	Hoover - Electric					
19001171	63110	5,185	3,250	1,928	4,000	123.1%
	Hoover - Shop Supplies					
19001171	63120	8,177	7,000	14,755	8,000	114.3%
	Hoover - Building Maintenance					
19001171	66500	887	1,400	-	1,000	71.4%
	Hoover - Other Expenses					
19001171	68580	4,020	5,000	1,821	4,000	80.0%
	Hoover - Grounds Maintenance					
	<b>Promotion/Publicity - Ellis</b>					
19001166	68570	-	150	-	150	
	Volunteer Expense - Ellis Public Programs					
	<b>Animal Care &amp; Supplies - Ellis</b>					
19001163	63000					
	Animal Care & Supplies - Ellis Camps					
19001164	63000	11,918	12,000	4,574	12,000	100.0%
	Animal Care & Supplies - Ellis Riding Lessons					
19001165	63000					
	Animal Care & Supplies - Ellis Birthday Parties					
19001166	63000					
	Animal Care & Supplies - Ellis Public Programs					
19001167	63000	1,964	3,000	910	2,500	83.3%
	Animal Care & Supplies - Sunrise Center North					
	<b>Horses Acquisition &amp; Tack - Ellis</b>					
19001163	63010					
	Horses Acquisition & Tack - Ellis Camps					
19001164	63010		2,500	-		
	Horses Acquisition & Tack - Ellis Riding Lessons					
19001165	63010					
	Horses Acquisition & Tack - Ellis Birthday Parties					
	Horses Acquisition & Tack - Ellis Public Programs					
	<b>Program Supplies - Ellis</b>					
19001163	63030	319	450	-	450	100.0%
	Program Supplies - Ellis Camps					
19001165	63030	194	450	227	450	100.0%
	Program Supplies - Ellis Birthday Parties					
19001170	63030					
	Program Supplies - Ellis 5K					
19001184	63030					
	Supplies: Shop - Pickerrill Pigott					

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024		FINAL	BUDGET	2024 YTD	BUDGET	% Change
KCFPD Operating Fund #1900		2023	2024	05/31/2024	2025	
19001183 63110	Supplies: Shop - Grounds	7,642	9,000	1,068	9,000	100.0%
	<b>Total Commodities</b>	<b>141,665</b>	<b>137,250</b>	<b>73,529</b>	<b>140,850</b>	<b>102.6%</b>
	<b><u>OTHER</u></b>					
190011 62160	Equipment - Administration					
19001183 62160	Equipment - Grounds & Natural Resources	22,643	25,000	13,097	22,640	90.6%
19001183 68530	Preserve Improvements - Administration	203	10,000	3,868	-	0.0%
190011 68540	Contributions (Drainage District Tax Assessments & Carb. Cred. Fee)	2,522	2,600	2,763	2,600	100.0%
	<b>Grounds &amp; Maintenance Equipment - Ellis</b>					
19001160 68580	Grounds & Maint. - Ellis House	5,569	4,250	4,343	4,250	100.0%
19001161 68580	Grounds & Maint. - Ellis Barn	3,086	3,200	1,738	3,200	100.0%
19001162 68580	Grounds & Maint. - Ellis Grounds	6,333	6,400	5,101	6,400	100.0%
	<b>Security Deposit Refunds</b>					
	Security Deposit Refunds					
19001163 63040	Security Deposit Refunds - Ellis Camps	-	-	40		
19001164 63040	Security Deposit Refunds - Ellis Riding Lessons	-	-	-		
19001166 63040	Security Deposit Refunds - Ellis Public Programs					
19001168 63040	Security Deposit Refunds - Ellis Weddings	1,300	5,000	-	5,000	100.0%
19001169 63040	Security Deposit Refunds - Ellis Other Rentals	-	1,000	-	1,000	100.0%
19001171 63040	Security Deposit Refunds - Hoover	12,983	13,500	5,726	13,500	100.0%
19001176 63040	Security Deposit Refunds - Env. Education School Programs					
19001177 63040	Security Deposit Refunds - Env. Education Camps	1,905	500	45	500	100.0%
19001178 63040	Security Deposit Refunds - Env. Education Natural Beginnings	1,880	2,200	880	2,200	100.0%
19001179 63040	Security Deposit Refunds - Env. Education Public Programs	320	500	12	500	100.0%
19001183 63040	Security Deposit Refunds - Grounds	25	160	25	160	100.0%
19001184 63040	Security Deposit Refunds - Pickertill-Pigott	1,634	5,000	698	5,000	100.0%
190011 69790	Contingency	-	3,699	-	-	
	Credit Card Fee Expense - Ellis Camps					
	Credit Card Fee Expense - Public Programs					

# Kendall County Forest Preserve District Operating Fund

DRAFT FY25 PRELIMINARY BUDGET: JUNE 27, 2024					
KCFPD Operating Fund #1900					
	FINAL 2023	BUDGET 2024	2024 YTD 05/31/2024	BUDGET 2025	% Change
Total Other	60,402	83,009	38,335	66,950	80.7%
Total Expenditures	1,234,496	1,569,627	663,889	1,666,960	106.2%
Operating Surplus / (Deficit)	133,717	0	(222,317)	6,225	
Ending Balance	733,724	652,394	430,077	658,619	101.0%

Beginning Balance	600,007	652,394	652,394	652,394	100.0%
Total Revenue	1,366,973	1,569,627	441,572	1,673,185	106.6%
Total Personnel	706,955	832,568	336,218	902,035	108.3%
Total Employee Benefits	267,469	296,817	179,035	333,807	112.5%
Total Contractual	58,004	219,983	36,773	223,318	101.5%
Total Commodities	141,665	137,250	73,529	140,850	102.6%
Total Other	60,402	83,009	38,335	66,950	80.7%
Total Expenditure	1,234,496	1,569,627	663,889	1,666,960	106.2%
Surplus / (Deficit)	132,477	0	(222,317)	6,225	
TRANSFER OUT TO FUND 1907 (CAPITAL)	80,000	-	-	-	
Ending Balance	652,484	652,394	430,077	658,619	101.0%

Kendall County Forest Preserve District FY24-25 Salary Schedule  
 FY25 Budget Salary and Benefits Costs Spreadsheet  
 DRAFT 24-Jun-24

Emp #	Last Name	First Name	Dept	Hours Budgeted - FY24	Hours Worked Past 12 Mo	Hours Budgeted - FY25	FT Employee		PT Employee		IMRF Employee		ARPA Employee		Exempl Employee	
							Salary (Current)	Salary Increase (Proposed)	Salary Increase (%)	Total Salary	6.44%	7.65%	Medical Insurance (5.0%)	Dental Insurance (0%)	Life Insurance	
270208	Guriz	David	ADMIN	1950	1950	1950	\$111,168.00	\$3,335.04	3.00%	\$114,503.04	\$7,374.00	\$13,965.00	\$498.75	\$21.00		
11444	Calkwell	Latreese	ADMIN - ST	1950	1950	1950	\$6,120.00	\$394.13	7.50%	\$6,514.13	\$468.18					
270214	Granhoin	Julia	ADMIN	1475	1335	1475	\$42,900.00	\$3,217.50	3.00%	\$46,117.50	\$2,969.97	\$3,527.98				
270236	Helmers	Denise	E	450	265	350	\$19.25	\$0.58	3.00%	\$20.83	\$1.883	\$498.41				
270947	Granhoin	Henry	E	400	477	500	\$189.00	\$6.489	3.00%	\$195.489	\$590.96					
270947	Foygue	Magpie	E	100	15	100	\$14.00	\$1.00	7.14%	\$15.00	\$1.14	\$114.75				
270952	Trenado	Mariah	E	500	500	500	\$16.50	\$0.50	3.03%	\$17.00	\$650.25					
VACANT	VACANT		SC	200	200	200	\$15.00		0.00%							
VACANT	VACANT		SC	200	200	200	\$15.00		0.00%							
VACANT	VACANT		SC	200	200	200	\$15.00		0.00%							
270264	Vick	Marshall	EL	1950	1950	1950	\$43,893.81	\$1,316.81	3.00%	\$45,210.62	\$2,911.56	\$3,456.61		\$21.00		
270946	Cochnum	Victoria	EL	200	231	270	\$14.00	\$1.00	7.14%	\$15.00	\$309.83					
270284	Doles	Erin	EL	420	315	350	\$1.00	\$1.00	7.14%	\$1.00	\$401.63					
270954	Tit	Cindy	EL	40	0	40	\$14.00	\$1.00	7.14%	\$15.00	\$45.90					
270956	MacDonald	Abigail	EL	300	527	150	\$14.00	\$1.00	7.14%	\$15.00	\$172.13					
270933	Larson	Elizabeth	EL	415	425	415	\$14.00	\$1.00	7.14%	\$15.00	\$476.21					
270288	Mondrella	Albert	EL	10	9	10	\$14.00	\$1.00	7.14%	\$15.00	\$11.48					
270230	Mondrella	Alisandra	EL	10	0	10	\$14.00	\$1.00	7.14%	\$15.00	\$11.48					
270228	Mondrella	Kristie	EL	1020	851	1000	\$18.00	\$0.50	2.78%	\$18,500.00	\$1,191.40	\$1,415.25				
270283	Owen	Annabelle	EL	1170	1023	1100	\$14.00	\$1.00	7.14%	\$15,000.00	\$1,062.60	\$1,262.25				
270279	Prette	Shannon	EL	8	0	8	\$14.00	\$1.00	7.14%	\$15,000.00	\$1,062.60	\$1,262.25				
270270	Sallato	Irene	EL	25	43	25	\$14.80	\$0.25	1.69%	\$15,000.00	\$1,062.60	\$1,262.25				
270936	Ticer	Sara	EL	220	308	300	\$15.00	\$0.50	3.33%	\$15,500.00	\$1,497.30	\$1,778.63				
270943	Wagner	Mary Taylor	EL	50	265	250	\$14.00	\$1.00	7.14%	\$15,000.00	\$344.25	\$286.88				
270953	McCune	Abigail	EL	80	24	130	\$14.00	\$1.00	7.14%	\$15,000.00	\$149.18					
270239	White	Desiree	EL-F	40	58	60	\$14.50	\$0.44	3.03%	\$15,000.00	\$86.57					
270281	White	Antoinette	ADMIN-GM	1950	1950	1950	\$65,150.38	\$10,000.00	15.35%	\$75,150.38	\$4,840.28	\$5,749.69	\$13,965.00	\$498.75		
270219	Luetlich	Austin	GM	1950	1950	1950	\$47,535.56	\$11,020.44	23.13%	\$58,556.00	\$3,771.45	\$4,487.18	\$13,965.00	\$498.75		
270292	VACANT	VACANT	GM	1950	1950	1950	\$35,000.00			\$35,000.00	\$2,254.00	\$2,677.50	\$13,965.00	\$498.75		
270949	Hateman	Jon	GM	275	315	325	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,465.94	\$1,741.37				
VACANT	VACANT		GM	600	500	500	\$16.50		0.00%							
270928	Tschannen	Phillip	GM	780	525	700	\$17.00	\$0.51	3.00%	\$17,510.00	\$1,369.50	\$1,625.63				
270935	Salek	Blake	GM	300	1152	1300	\$17.00	\$0.51	3.00%	\$17,510.00	\$1,369.50	\$1,625.63				
270940	Davidowski	Jennifer	HP-F	250	179	200	\$19.00	\$0.57	3.00%	\$19,570.00	\$1,465.94	\$1,741.37				
270955	Butler	Amanda	HP-F	250	68	150	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,465.94	\$1,741.37				
270938	Belmares	Michael	HP-F	250	68	150	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,465.94	\$1,741.37				
270950	Kolka	Jon	GMH	1950	1950	1950	\$40,000.00	\$1,200.00	3.00%	\$41,200.00	\$2,653.28	\$3,151.80	\$13,965.00	\$498.75		
VACANT	VACANT		GMH	1950	1950	1950	\$35,000.00			\$35,000.00	\$2,254.00	\$2,677.50	\$13,965.00	\$498.75		
270238	Koehler	Frank	GMH	1300	1097	1250	\$16.50	\$0.50	3.03%	\$17,000.00	\$1,369.50	\$1,625.63				
270948	McTurner	Scott	GMH	1300	457	1300	\$17.00	\$0.51	3.00%	\$17,510.00	\$1,369.50	\$1,625.63				
270293	Campbell	Quinn	GM	520	246	350	\$15.00	\$0.45	3.00%	\$15,450.00	\$1,171.37	\$1,413.67				
270241	Wiencke	Stefanie	ADMIN-IB	1950	1950	1950	\$49,299.70	\$9,416.30	19.12%	\$58,716.00	\$3,771.45	\$4,487.18	\$13,965.00	\$498.75		
270287	Vosburgh	Jessica	E-NB	1950	1950	1950	\$35,392.50	\$1,061.78	3.00%	\$36,454.28	\$2,347.66	\$2,798.75	\$28,068.60	\$983.85		
270253	Beml	Kathleen	NB	1000	931	1000	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,418.31	\$1,701.97				
270291	Christiansen	Paul	NB	1200	1104	1200	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,418.31	\$1,701.97				
270280	Collins	Jennie	NB	1100	1088	1100	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,418.31	\$1,701.97				
270236	Helmers	Denise	NB	555	550	555	\$18.00	\$0.54	3.00%	\$18,540.00	\$1,418.31	\$1,701.97				
270951	Mika	Mikayla	NB	610	155	610	\$16.50	\$0.50	3.03%	\$17,000.00	\$1,369.50	\$1,625.63				
TOTALS FOR FY25										\$ 51,806.03	\$ 992,860.73	\$ 49,428.96	\$ 68,303.85	\$ 125,823.60	\$ 4,475.10	\$ 189.00

