



COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, June 13, 2024, at 4:00 PM
Meeting Minutes

Call to Order and Pledge of Allegiance - The Committee of the Whole meeting was called to order at 4:00 p. m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Here		
Scott Gengler		4:05 p.m.	
Zach Bachmann	Here		
Brian DeBolt	Here		
Elizabeth Flowers		4:16 p.m.	
Dan Koukol	Here		
Jason Peterson	Here		
Ruben Rodriguez	Absent		
Brooke Shanley	Absent		
Seth Wormley	Here		

With Six (6) members present a quorum was established.

Staff Present: Christina Burns, Latreese Caldwell, Dan Polvere, and Luke Prisco

Others Present: Brian Kronewitter and Rick Krischel

Approval of Agenda – Member DeBolt made a motion to approve the agenda. Second by Peterson Member . **With six (6) members present voting aye, the motion was carried by a vote of 6 - 0.**

Approval of Claims – Motion made by Member Bachmann, second by Member Koukol to forward claims to the next County Board meeting. **With six (6) members present voting aye, the motion was carried by a vote of 6- 0.**

Committee Reports and Updates-

A. COB II Construction Update

Brian Kronewitter gave the committee an update on the COB II Office Building. We are in the final phases of completing the building. Final concrete was poured today, and last-minute touch ups are being made inside the building. Landscaping is also in progress and should be done

early next week. Ribbon Cutting for the new County Office Building is scheduled for Tuesday June 18th.

Mr. Kronewitter also stated that they are still waiting to receive a glass logo to be displayed in the lobby at the new building. The shipment is expected to arrive in the next couple of days.

New Committee Business

- A. Contingency Reduction #9; Total \$32,748; Revised Contract Amounts as follow:
Plainfield Grading: \$637,560 (\$11,517 increase) Premium Concrete: \$768,509 (\$844 decrease) Abbey Paving: \$355,595 (\$51,535 decrease) CSN Electrical: \$1,005,433 (\$255 increase) Twin Oaks Landscaping: \$90,559 (\$5,859 increase) Otis Elevator: \$94,693 (\$2,000 increase)

The total request for contingency #9 is \$32,748. The reduction includes:

- Costs to excavate, move roof drains, repair storm sewer, excavation of wet areas at Main Street, and additional excavation & back fill for the ramp.
- Cost to add framing for planter revisions & concrete credit work
- Credit to remove wear course and paver prep work
- Cost for additional landscaping and credit for paver installation
- Cost for remobilization due to permanent power not being installed
- Cost for push-type panic alarm buttons

Member DeBolt made a motion to forward to the next County Board, Seconded by Member Bachmann. **With seven (7) members present voting aye, the motion was carried by a vote of 7- 0.**

B. Discussion of County Office Building Temporary Office Space

Brian Kronwitter presented to the committee the Conceptual Phasing plans for the courthouse renovation for temporary office space County Building office staff. (Design plan included in packet.)

C. MOU with Kane County for the Management of EPA Climate Pollution Reduction Grant Award

Christina Burns, County Administrator, informed the committee that Kane County is working collaboratively with several Chicago-area counties and municipalities to apply for a Climate Pollution Grant (CPRG) through the U.S. Environmental Protection Agency. In the MOU, Kane County will serve as the lead agency in the grant application process and apply for grant funds or programs designed to reduce emissions on behalf of the sub-recipients, of which Kendall County would be one. Kane County intends to request \$150 million to fund projects such as building efficiency improvements, emission reduction, residential grant programs and similar projects. Approval of the MOU allows Kendall County to participate in the grant programs Kane County establishes if it receives CPRG funds but does not require participation or expenditure of funds.

Member Bachmann made a motion to forward to the next County Board, Seconded by Member Flowers. **With seven (7) members present voting aye, the motion was carried by a vote of 7-0.**

D. New Planning, Building & Zoning Department Intern Job Description

This temporary intern position will assist the Planning, Building and Zoning Department with various planning, building and zoning related services including, but not limited to meeting agenda creation, drafting meeting minutes, building and code enforcement database management, economic development related research, grant reporting, and drafting policy.

Member Peterson made a motion to forward to the next County Board, Seconded by Member Gengler. **With seven (7) members present voting aye, the motion was carried by a vote of 7-0.**

E. Amendment to Fee Agreement with the Horton Group, Inc. in an amount not to exceed \$3,693 per month

The proposed amendment to the existing fee agreement with the Horton Group, Inc (“Horton”). Horton currently provides brokerage and consulting services for Kendall County’s medical, dental, and life insurance benefits. The proposed amendment will extend the County’s current contract with Horton from July 1, 2024, through December 31, 2024, with no change in the monthly fee.

Member Bachmann made a motion to forward to the next County Board, Seconded by Member Flowers. **With seven (7) members present voting aye, the motion was carried by a vote of 7-0.**

Old Committee Business- None

Department Head and Elected Officials Reports – None

Public Comment – Nick Romero spoke about AID services now in Yorkville.

Questions from the Media – None

Chairman’s Report – Mr. Kellogg announced that there will be a Liquor Control Public Hearing before the County Board Meeting on Tuesday. Following the County Board Meeting there will be a ribbon cutting for the County Office Building II.

Appointments

Kurt Muth - Yorkville-Bristol Sanitary District - 3-year term - May 2027

Diane Para - Housing Authority- 5-year term - June 2029

Todd Reppy – Lisbon-Seward Fire District – 3-year term - June 2027

Pam Gegenheimer -Tax Board of Review –2-year term - June 2026

Action Items for County Board

- Approval of Claims

- Approval of Contingency Reduction no.9; Revised Contract Amounts as follows:
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\$1,005,433 (\$255 increase) Twin Oaks Landscaping: \$90,559 (\$5,859 increase) Otis
Elevator: \$94,693 (\$2,000 increase)
- Approval of MOU with Kane County for the Management of EPA Climate Pollution
Reduction Grant Award
- Approval of New Planning, Building & Zoning Department Intern Job Description
- Approval of Amendment to Fee Agreement with the Horton Group, Inc. in an amount
not to exceed \$3,693 per month

Executive Session – None

Adjournment – Member DeBolt made a motion to adjourn the meeting, second by Member
Wormley. **With seven (7) members present voting aye, the meeting adjourned at 4:31p.m.**

Respectfully Submitted,
Nancy Villa
Executive Administrative Assistant