

**Minutes of the KenCom Operations Board Meeting**  
**Held, Tuesday, June 18<sup>th</sup>, 2024**  
**9:02 a.m.**  
**Yorkville Police Department**  
**3<sup>rd</sup> Floor, East Conference Room, Rm 337**  
**651 Prairie Pointe Dr. Yorkville, IL 60560**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Dan Schiradelly	OFD	X	
Ismel Diaz	MPD		X
Bobby Richardson	KCSO		X
Scott McCarty	BKFD	X	
Norm Allison	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Chris Biggs	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Six of the fourteen members were present, resulting in not having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Schiradelly made a motion to approve the agenda as submitted, seconded by Biggs. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom welcomes our new employee, Joshua Wilson, who starts on June 24<sup>th</sup>. KenCom has one employee in Phase 2 of the training program will soon move to the final shadow phase. One trainee did not make it through KenCom’s training program. One employee is on a short-term FMLA. Melissa Lardi has retired and her last day has already occurred. The hiring process has started for three new employees, one vacancy, and the allotted plus two. Brooke Gatto was awarded KenCom’s Telecommunicator of the Year for 2024 by her peers. We congratulate her and appreciate her vibrant personality and dedication to the KenCom team. Jennette Welter-Fichtel, Ashely Conrad, and Bristol Kendall Fire District were awarded Rush Copley’s Cardiac Run of the Year Award. An awards dinner was held on June 3<sup>rd</sup>, 2025. Congratulations to all. Training as follows: In-house training for May is reviewing the functionality of our mapping system. In-house training for June is TTY. Jaymee Goodspeed attended Peer Support Training, adding a 3<sup>rd</sup> member to KenCom’s Peer Support Team. Pamela, Gina, and Lynette attended a training session for our NICE Recording System and learned a lot about features we were unaware of. Supervisor Jenny Haske is taking the online APCO Supervisor Training Course. Pamela Hurtig and Gina Belmont are registered for the APCO 2024 Conference in Orlando, FL this August. Project Updates as follows: CESSA meetings continue. During the last Protocols and Standards meeting, they advised that the protocol changes would be pre-tested before the Pilot Site programs started, and they are moving away from planning and toward implementation. GovQa has been purchased and went live on Friday, May 17<sup>th</sup>. Misc. Information as follow: Intrado has been working to resolve the outgoing text issue since the State of Illinois Text to 911

project went live in March. There is a meeting scheduled for Monday, June 17<sup>th</sup>, to try and identify the issue. Gina Belmont attended Oswego's Citizen Police Academy on May 9<sup>th</sup> providing education on 911 and the community. Text to 9-1-1 totals for May is 26.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. McCarty made a motion, seconded by Schiradelly to approve the consent agenda, which includes the following:

- Approval of the April and May 2024 Treasurer's Reports
- Approval of the April 17<sup>th</sup>, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Biggs made a motion to approve the May 2024 Operation bills, in the amount of \$195,811.19, seconded by Allison. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Surcharge Fund Bills – Allison made a motion to approve the May 2024 Surcharge bills, in the amount of \$321,709.48 seconded by Biggs. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Mikolasek called for Old Business: None

Mikolasek called for New Business:

Replacement Alternate Member on the KenCom Finance Committee – Schiradelly made a motion to appoint Scott McCarty as the Alternate Member on the KenCom Finance Committee, seconded by Biggs. Discussion. All members present voting aye. Motion carried.

Replacement Primary Member on the KenCom on the KenCom Personnel Committee – Biggs made a motion to appoint Cliff Fox as the Primary member, seconded by Schiradelly. Discussion. All members present voting aye. Motion carried.

Closed Session Audio Destruction – None

Policy and Procedures – Table until next month.

Other New Business – None

Other Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Thursday, July 17<sup>th</sup>, 2024; at Yorkville Police Department, 3<sup>rd</sup> Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. McCarty made a motion to adjourn the meeting, seconded by Biggs. All members present voting aye. The meeting adjourned at 9:15 a.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary