

**KenCom Personnel Committee Meeting Minutes**  
**Held, May 16<sup>th</sup>, 2024**  
**10:14 a.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Larry Nelson	Member At Large	X	
Josh Flanders	Oswego Fire Depart	X	
James Jensen	Yorkville Police Depart		X

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Assistant Director; Gina Belmont, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with two of the three members present creating the necessary quorum for voting purposes.

Flanders called for a motion to approve the agenda as submitted. Nelson made the motion, seconded by Flanders. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Approval of Closed Session Minutes – Nelson made a motion to approve the closed session meeting minutes from April 18<sup>th</sup>, 2024, and not release, seconded by Flanders. All members present voting aye. Motion carried.

Consent Agenda – Flanders asked for a motion to approve the Consent Agenda. Nelson made the motion, seconded by Flanders, to approve the Consent Agenda as follows: Approval of the April 18<sup>th</sup>, 2024 Personnel Committee Minutes. All members present voting aye. Motion carried.

Flanders called for Old Business:  
 Review of Employee Handbook – Table until next month’s meeting.

KenCom Hierarchy – Bergeron reviewed the changes from last month’s meeting. Nelson made a motion to approve the revised KenCom Hierarchy, seconded by Flanders. All members present voting aye. Motion carried.

Other Old Business – None

Flanders called for New Business:  
 Staffing Updates – No Report

Staffing Concerns – No Report

Union Issues, Concerns – No Report

Hiring – No additional report.

Closed Session Audio Destruction – Nelson made a motion to destroy the closed session meeting minutes audio from April 21, 2022, seconded by Flanders. All members present voting aye. Motion carried.

Succession Planning – No Report

Other Business from the Floor – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Personnel Committee is Thursday, June 20<sup>th</sup>, 2024 at 10:00 a.m. Nelson made a motion to adjourn the meeting, seconded by Flanders. All members present voted aye. The meeting adjourned at 10:20 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary