

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JULY 25, 2024

I. Call to Order

Chairman Wormley called the meeting to order at 4:04 pm in the Kendall County Administrative Office Building, Rooms 209 and 210.

II. Roll Call

	Bachmann		Koukol
X	DeBolt	X	Peterson
	Flowers		Rodriguez
	Gengler	X	Shanley (entered at 4:06 pm)
X	Kellogg	X	Wormley

Commissioners DeBolt, Kellogg, Peterson, and Wormley were all present.

Commissioner Shanley entered the meeting at 4:06 pm.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the agenda as presented. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Peterson made a motion to forward claims to Commission. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

VI. Review of Financial Statements for the Period Ending June, 2024

Executive Advisor Guritz presented the District's preliminary financial statements through June 30, 2024. The District is on track to meet budget expectations for the year.

Commissioner Shanley entered the meeting at 4:06 pm.

OLD BUSINESS

A. Ohio Valley Acquisition LLC – TC Energy Proposed Easements – Status Report

Executive Advisor Guritz presented an update from Ohio Valley Acquisition, with Ohio Valley's revised proposal.

Finance Committee discussed the proposal Ohio Valley proposal in terms of the District's ordinance.

Finance Committee Chair Wormley noted that TC Energy would be holding at FERC meeting at the Yorkville Public Library on August 6th, at 4 pm.

Commissioner DeBolt left the meeting at 4:12 pm and returned to the meeting at 4:14 pm.

B. Henneberry Forest Preserve Maintenance Access Drive – Progress Updates

Executive Advisor Guritz reported that Chad Feldotto with Oswegoland Park District stated that the Oswegoland Park District is still in discussion the acceptance of the trail.

C. Unemployment Claims Expense Coding – Auditor's Response

Executive Advisor Guritz present the Auditor's response that as long as the category does not exceed budget, the budget does not need to be amended.

D. FY25 Preliminary Operating Fund (Fund 1900) – Updated Draft

Executive Advisor Guritz reported no new updates to the FY25 Preliminary Operating Fund draft.

E. MOTION: Approval of a Motion to Forward Finance Committee Recommendations for Illinois Fund Deposits for Fund 1900 (Operating Fund); 1910 (Land Cash Fund), and 1911 (Liability Fund)

Commissioner Peterson made a motion to forward the recommendations for Illinois Fund Deposits for Fund 1900 (Operating Fund); 1910 (Land Cash Fund), and 1911 (Liability Fund) to the Committee of the Whole for review. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

Commissioner DeBolt left the meeting at 4:32 pm.

NEW BUSINESS

A. Hoover Forest Preserve Cured-in-Place Pipe (CIPP) Sewer Main Lining Project – Final Bid Announcement and Bid Documents

Executive Advisor presented the final bid documents and bid announcement for the CIPP project.

Commissioner Kellogg made a motion to forward Hoover Forest Preserve Cured-in-Place Pipe (CIPP) Sewer Main Lining Project – Final Bid Announcement and Bid Documents to Commission for approval. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Commissioner DeBolt returned to the meeting at 4:37 pm.

B. Upland Design LTD Proposal - Design, Development, and Construction Oversight for the Hoover-Fox River Bluffs Trail Connection Project

No updates.

C. Prairie Archaeology & Research, LTD Phase II Archeological Survey Proposal

Executive Advisor Guritz presented a proposal from Prairie Archaeology & Research, LTD Phase II for an archeological survey proposal.

Commissioner Kellogg made a motion to forward a proposal from Prairie Archaeology & Research, LTD Phase II for an archeological survey proposal to Commission for approval. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

D. Hoover and Fox River Bluffs Forest Preserve Hoover – Fox River Bluffs Forest Preserves - Proposed Voluntary Habitat Restoration Projects

Executive Advisor Guritz presented updates on potential habitat restorations projects.

E. Innovative Underground Proposal – Drain Tile Relocation and Utility Marking Proposal – Subat Forest Preserve Highway Grading and Natural Areas Restoration Project

Executive Advisor Guritz presented a drain tile relocation and utility marketing proposal for work at Subat Forest Preserve.

Finance Committee provided direction to approval the proposal.

Other Items of Business

A. Mary M. Subat Nature Center Project – Process for Review and Approval of Change Orders

B. Mary M. Subat Nature Center – Ground Breaking Event – Thursday, August 15 at 3:00 PM (Tentative)

Executive Advisor Guritz presented the process of presenting change orders for the Mary M. Subat Nature Center project.

C. Baker Woods Forest Preserve – 50/50 Hay Crop Updates

Executive Advisor Guritz presented an update that the 50/50 hay at Baker Woods Forest Preserve was cut.

VII. Public Comments

No public comments were offered from citizens in attendance.

VIII. Executive Session

None.

IX. Adjournment

Commissioner Shanley made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

Meeting adjourned at 4:56 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District