

**KenCom Finance Committee Meeting Minutes**  
**Held July 18<sup>th</sup>, 2024**  
**9:00 a.m.**  
**Kendall County Public Safety Center**  
**1102 Cornell Lane, Yorkville**  
**Emergency Operations Center**

| <b>Member</b> | <b>Agency</b>               | <b>Present</b> | <b>Absent</b> |
|---------------|-----------------------------|----------------|---------------|
| Josh Flanders | Oswego Fire                 | X              |               |
| Brian DeBolt  | Kendall County Board Member |                | X             |
| Dwight Baird  | KCSO                        | X              |               |
| Zoila Gomez   | City of Plano               | X              |               |
| Larry Nelson  | Member At Large             | X              |               |
| Jason Bastin  | Oswego Police               | X              |               |
| Jim Jensen    | Yorkville PD                | X              |               |

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Bonnie Walters, KenCom Executive Assistant; Scott McCarty, Bristol Kendall Fire Department; Mike Rennels, City of Plano.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Bastin made a motion to approve the agenda as written, seconded by Gomez. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – None

Staff Report: Bergeron gave a Personnel Report as follows: Joshua Wilson started with KenCom on June 24<sup>th</sup> and is in phase one of the training program. KenCom has one employee in the final shadow phase, which is due to be released next week. Melissa Lardi retired from KenCom on June 14<sup>th</sup>, 2024. She came to KenCom from Bolingbrook dispatch and has been with KenCom since August 2015. We wish her well in her retirement. Training as follows: In-house training for July is mutual aid versus change of quarters. On Thursday, June 11<sup>th</sup>, Pamela and Bonnie, along with staff from the Sheriff’s Office, went to Berwyn PD to view the PACE scheduling software and learn how it works and integrates in Munis Executime. Pamela Hurtig and Gina Belmont will be attending the APCO 2024 Conference in Orlando, FL, from August 3<sup>rd</sup> through the 8<sup>th</sup>. Project Updates as follows: CESSA meetings continue. Bergeron has completed the new format and revisions for the KenCom Employee Handbook, which will be discussed at the next Personnel Committee meeting on July 18<sup>th</sup>. The Tyler New World test server was upgraded on May 30<sup>th</sup>, 2024. All agencies should be testing the upgrade on the test server so any issues that are discovered can be addressed before we upgrade on the Tyler New World production server on Wednesday, August 14<sup>th</sup>. Misc. Information as follow: Intrado has been working to resolve the outgoing text issue since the State of Illinois Text to 911 project went live in March. Intrado and KC IT believe they have discovered it is a firewall issue and will be working on getting it corrected. Bill Linder and Jordan Mahara will be representing KenCom at the Kendall County Sheriff’s Office National Night Out on August 6<sup>th</sup>. On July 12<sup>th</sup>, the Kendall County Chiefs of Police had their Respect for Law Banquet.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the June 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the June 20<sup>th</sup>, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron stated many policies were reviewed and approved. They presented the PACE scheduling proposal and the Operations Board voted to move forward to the Finance Committee for the purchase.

Finance Committee Report:

Approval of Bills:

Operation Bills – Baird made a motion to approve the July 2024 Operation Bills, in the amount of, \$223,432.54, seconded by Bastin. During discussion, Bergeron mentioned she reached out to Everbridge to see about the increase for next year and was told it would be 12%. Bergeron expressed how KenCom’s Boards would have an issue with a 12% increase. The Everbridge representative is reaching out to his team and they are in negotiations to get that decreased. Hurtig reviewed her findings for the ability to Geofence that can integrate with Everbridge. Hurtig will look at other vendors when she attends APCO. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Bastin made a motion to approve the July 2024 Surcharge Bills, in the amount of, \$18,295.43, seconded by Gomez. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – No Report.

211 Update – No Report

Investment for ETSB Funds – No Report

Future KenCom Expansion – No Report

Pace Scheduler – Bergeron stated the Sheriff’s Office tried to work with Executime, which is the scheduling and payroll software the County is going to. They could not get it to work with their Union Contracts. KenCom’s Union Contract is similar to the Sheriff’s Office. The Sheriff’s Office just got approval to purchase PACE. Oswego Police Department also tried Executime and was unsuccessful, and has already purchased PACE and is in the build process. Bergeron continued they had to look for software that could interface with Munis Executime and put our payroll into it. This will replace Aladtec, the scheduling software KenCom currently has, and pay approximately \$3,400 per year. Pace is cheaper at \$2,575 and can lock per year for three years with no increase. KenCom will have to use both products concurrently for one year to build and switch over. Zoila made the motion to move forward with the purchase of the PACE scheduling software in the amount of \$2,575 with a three-year lock, seconded by Bastin. A roll call was taken with all six members present voting aye, motion carried.

License Plate Reader Committee – Nelson mentioned he would like to reactivate the License Plate Reader Committee, get moving within the month, and get a representative from each Police Department to sit on it. During discussion, Nelson mentioned the State of Illinois just awarded Will and Grundy County grants for License Plate Readers. Larry stated the money is gone for this year, but to his understanding, there will be more next year to apply for. Baird made a motion to reactivate the License Plate Reader Committee, seconded by Bastin. All members present voting aye. Motion carried.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Tyler Users Conference in Elgin Hotel – Baird made a motion to approve the Tyler Users Conference in Elgin Hotel at \$112 per night plus tax (GSA pricing \$107), seconded by Gomez. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

IPSTA Conference in Springfield Hotel – Baird made a motion to approve the IPSTA Conference in Springfield Hotel at \$122 per night plus tax (GSA pricing \$107), seconded by Gomez. A roll call was taken with all six members present voting aye. Motion carried.

Semi-Annual Closed Session Review – Gomez made a motion for the closed session meeting minutes to remain closed, seconded by Jensen. All members present voting aye. Motion carried.

Other New Business – Bergeron stated on Monday when the storms came through there were issues on Police 1 and 5 with blocking of the microwave connection. Police 3 and 7 did not have any issues and are diversified into a different gateway at a different location than Police 1 and 5. Moving forward, when Police 1 goes down they will move to Police 7. Discussion ensued.

Jensen stated he spoke with Bergeron in regards to the Operations Center at Yorkville Police Department. They will get together with KenCom to train staff on how the Information Center is operating and how it can help to alleviate work.

Other Business – None

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, August 15<sup>th</sup>, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Bastin made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Motion carried. The meeting adjourned at 9:33 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary