

KenCom Personnel Committee Meeting Minutes
Held, July 18th, 2024
10:00 a.m.

Member	Agency	Present	Absent
Larry Nelson	Member At Large	X	
Josh Flanders	Oswego Fire Depart		X
James Jensen	Yorkville Police Depart	X	
Cliff Fox	Newark	X (10:10)	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Bonnie Walters, KenCom Executive Assistant.

Jensen called the meeting to order and requested a roll call of the membership. A roll call was taken with two of the four members present which resulted in not having a quorum.

Review of Employee Handbook – Bergeron reviewed the first portion of the new and revised changes made to the employee handbook for discussion. After a lengthy discussion, the Committee guided Bergeron to reach out to KenCom’s attorney with some changes that were suggested. Bergeron will bring back the attorney’s response once she receives it. They will continue reviewing the handbook at the next meeting.

During the review of the employee handbook, Cliff Fox joined the meeting, which resulted in having a quorum for voting purposes.

Jensen called for a motion to approve the agenda as submitted. Nelson made the motion, seconded by Fox. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Approval of Closed Session Minutes – None

Consent Agenda – Jensen asked for a motion to approve the Consent Agenda. Nelson made the motion, seconded by Fox, to approve the Consent Agenda as follows: Approval of the May 16, 2024 Personnel Committee Minutes. All members present voting aye. Motion carried.

Jensen called for Old Business:
 Other Old Business – None

Jensen called for New Business:
 Staffing Updates – Bergeron stated they are in the process of hiring four telecommunicators.

Staffing Concerns – No Report

Union Issues, Concerns – Bergeron stated they are in the process of looking at alternative scheduling and currently having meetings with the union.

Hiring – No additional report.

Closed Session Audio Destruction – Nelson made a motion to destroy the closed session meeting minute’s audio from April 18, 2022, seconded by Fox. All members present voting aye. Motion carried.

Succession Planning – No Report

Other Business from the Floor – None

Closed Session – None

Action after Closed Session – None

Jensen stated the next Personnel Committee is Thursday, August 15th, 2024 at 10:00 a.m. Nelson made a motion to adjourn the meeting, seconded by Fox. All members present voted aye. The meeting adjourned at 11:26 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary