

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA**

TUESDAY, AUGUST 20, 2024

9:00 AM

KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call:
Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- V. Approval of Agenda
- VI. Public Comments
- VII. **(1) CONSENT AGENDA**
 - A. Approval of Minutes
 - Kendall County Forest Preserve District Special Call Commission Meeting of August 7, 2024
 - B. **(1) MOTION:** Approval of Claims in the Amount of \$76,680.01
 - C. **(1) MOTION:** Approval of a Proposal from Upland Design, LTD of Plainfield, Illinois for Design and Development of Plans and Specifications, Bidding and Permitting, and Construction Observation Services for the Fox River Bluffs to Hoover Forest Preserve Trail Development Project in the Amount of \$37,000.00, plus \$5,000.00 to Complete Wetland Delineation as Necessary for a Total Amount Not-to-Exceed \$42,000.00, plus Reimbursable Costs
 - D. **(1) RESOLUTION #24-09-001:** Approval of a Kendall County Forest Preserve District 2024 Land Cash Disbursement Request including Direction and Authorization for the Kendall County Treasurer's Office to Deposit \$276,687.45 of Land Cash Funds with The Illinois Fund of the State of Illinois Treasurer's Office
 - E. **(1) MOTION:** Approval and Authorization of the Kendall County Treasurer's Office to Deposit \$350,000.00 of the District's Operating Fund Balance (Fund 1900) with The Illinois Fund of the State of Illinois Treasurer's Office
 - F. **(1) MOTION:** Approval and Authorization of the Kendall County Treasurer's Office to Deposit \$25,000.00 of the District's Liability Insurance Fund Balance (Fund 1911) with The Illinois Fund of the State of Illinois Treasurer's Office
- VIII. **OLD BUSINESS**

No items posted for consideration.
- IX. **NEW BUSINESS**

No items posted for consideration.
- X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XI. Public Comments
- XII. Executive Session
- XIII. **OTHER ITEMS OF BUSINESS**

No items posted for consideration.
- XIV. Adjournment

(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
AUGUST 7, 2024**

I. Call to Order

President DeBolt called the meeting to order at 6:57 pm in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commissioner Shanley made a motion to approve the agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Public Comment

John Ledermann of Millington asked for an updated on the District vacating the right-of-way of Dobson Lane.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Committee of the Whole Meeting of July 9, 2024
- Kendall County Forest Preserve District Commission Meeting of July 16, 2024
- Kendall County Forest Preserve District Finance Committee Meeting of July 25, 2024

B. MOTION: Approval of Claims in the Amount of \$13,721.15

C. MOTION: Approval of a Proposal from Prairie Archaeology & Research LTD of Springfield, Illinois for Completion of a Phase II Archaeological Survey for the Hoover-Fox River Bluffs Regional Trail Connection Project in the Amount of \$14,720.00

- D. **MOTION:** Approval of a Special Use and Right of Entry Permit Agreement for the Kendall County Highway Department to Complete a Re-Grading and Invasive Species Control Project at Subat Forest Preserve
- E. **MOTION:** Approval of a Proposal from J&E Restorations for Replacement of Structural Support Beams (\$7,300.00) and
- F. Soffit Addition (\$5,300.00) of the Blazing Star Bunkhouse Pavilion for a Total Cost Not-to-Exceed \$12,600.00

Commissioner Wormley made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Shanley.

Motion: Commissioner Wormley					
Second: Commissioner Shanley					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	
Motion unanimously approved.					

Roll call: Commissioners Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

No items posted for consideration.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

No new Committee updates.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Other Items of Business

- A. Mary M. Subat Groundbreaking Event – Thursday, August 15, 2024 at 3:00 PM

XIV. Adjournment

Commissioner Shanley made a motion to adjourn. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Meeting adjourned at 7:01 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District

Claims Listing

8/14/2024 1:19:12 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	2047	COMED	23461890000815 24	ComEd Ellis House	19001161	Utilities	\$613.96
						Sub-Total	\$613.96
	3380	AMAZON CAPITAL SERVICES	19GM-TV9X-L3WQ	Animal food storage containers	19001161 68580	Grounds and Maintenance	\$319.80
						Sub-Total	\$319.80
					Ellis Barn	Total	\$933.76
Ellis Camps	541	FIRST NATIONAL BANK OF OMAHA	Vick9778July2024	Vick Credit Card July 2024	19001163 63030	Program Supplies	\$136.65
	3380	AMAZON CAPITAL SERVICES	1VWV-WY7G-43MP	First aid kit, allergy relief, cold packs	19001163 63030	Program Supplies	\$92.36
						Sub-Total	\$229.01
						Ellis Camps	Total
Ellis Grounds	4875	JOANNE AUL	08152024	Lesson Refund, CC fee refund-Duplicate charge	19001163 63040	Security Deposit Refund	\$271.63
						Sub-Total	\$271.63
	1060	JOHN DEERE FINANCIAL	11113-41567081524	Ellis-Various Grounds Supplies	19001162 68580	Grounds and Maintenance	\$321.07
						Sub-Total	\$321.07
					Ellis Grounds	Total	\$321.07

Ellis House

541	FIRST NATIONAL BANK OF OMAHA	Vick9778July2024	Vick Credit Card July 2024	19001160 62000	Office Supplies	\$22.30
					Sub-Total	\$22.30
124	BARRETT'S ECOWATER	0010381081524	Ellis Water Delivery Service	19001160 68580	Grounds and Maintenance	\$57.00
1323	MENARDS	4357	Soap, sponges, trash bags, toilet paper	19001160 68580	Grounds and Maintenance	\$62.96
3380	AMAZON CAPITAL SERVICES	1NMW-VFF9-LQYM	Mosquito dunks, papertowels	19001160 68580	Grounds and Maintenance	\$112.10
3380	AMAZON CAPITAL SERVICES	1YLK-D4KG-7CD7	Vacuum bags	19001160 68580	Grounds and Maintenance	\$18.95
					Sub-Total	\$251.01
				Ellis House	Total	\$273.31
541	FIRST NATIONAL BANK OF OMAHA	3583GuritzJuly2024	Guritz Credit Card July 2024	19001164 63000	Animal Care & Supplies	\$922.00
541	FIRST NATIONAL BANK OF OMAHA	Vick9778July2024	Vick Credit Card July 2024	19001164 63000	Animal Care & Supplies	\$193.26
					Sub-Total	\$1,115.26
2057	MATTHEW CAVINESS	12024095	Ellis-Horses-Shoes and trims	19001164 63020	Vet & Farrier	\$630.00
					Sub-Total	\$630.00
				Ellis Riding Lessons	Total	\$1,745.26

Ellis Riding Lessons

Ellis Sunrise Center	541	FIRST NATIONAL BANK OF OMAHA	3583GuritzJuly2024	Guritz Credit Card July 2024	19001167 63000	Animal Care & Supplies	\$921.99
						Sub-Total	\$921.99
Ellis Weddings					Ellis Sunrise Center	Total	\$921.99
	3131	GROOT INC	12949652T102	Waste and Recycling Services	19001168 63070	Refuse Pickup	\$107.73
						Sub-Total	\$107.73
Environ. Educ. Laws of Nature					Ellis Weddings	Total	\$107.73
	541	FIRST NATIONAL BANK OF OMAHA	3433-08-24	Wiencke, S. July 2024 cc	19001180 63030	Program Supplies	\$4.29
						Sub-Total	\$4.29
Environ. Educ. Other Pblc Prg					Environ. Educ. Laws of Nature	Total	\$4.29
	541	FIRST NATIONAL BANK OF OMAHA	3433-08-24	Wiencke, S. July 2024 cc	19001179 63030	Program Supplies	\$19.08
						Sub-Total	\$19.08
Environmental Education Camps					Environ. Educ. Other Pblc Prg	Total	\$19.08
	541	FIRST NATIONAL BANK OF OMAHA	3433-08-24	Wiencke, S. July 2024 cc	19001177 63030	Program Supplies	\$58.43
						Sub-Total	\$58.43
					Environmental Education Camps	Total	\$58.43

**Forest Preserve
Director**

541	FIRST NATIONAL BANK OF OMAHA	3583GuritzJuly2024	Guritz Credit Card July 2024	190011 62000	Office Supplies	\$1,274.00
541	FIRST NATIONAL BANK OF OMAHA	White5931July2024	White Credit Card July 2024	190011 62000	Office Supplies	\$285.56
1304	MARCO TECHNOLOGIES, LLC	535177430-F	Copier 07/28/2024 - 08/28/2024	190011 62000	Office Supplies	\$193.61
3380	AMAZON CAPITAL SERVICES	1CT6-T4FG-6P3C	Keyboard tray, monitor riser	190011 62000	Office Supplies	\$62.80
3380	AMAZON CAPITAL SERVICES	1HJH-36C7-GV9G	Badge holders	190011 62000	Office Supplies	\$24.59
					Sub-Total	\$1,840.56
67	AMEREN ILLINOIS	27864440060815 2024	Millbrook S Electric	190011 63510	Electric	\$34.47
2047	COMED	06169650000815 24	ComEd Harris Arena	190011 63510	Electric	\$29.78
2047	COMED	10178790000815 24	ComEd Baker Woods	190011 63510	Electric	\$22.19
2047	COMED	28734790000815 24	ComEd Richard Young	190011 63510	Electric	\$26.01
2047	COMED	66110222220815 24	ComEd Jay Woods	190011 63510	Electric	\$25.89
2047	COMED	79918650000815 24	ComEd Harris	190011 63510	Electric	\$97.39
					Sub-Total	\$235.73
3292	SUMMERS HEATING & COOLING	343704	Ellis-Replace A/C unit	190711 66500	Miscellaneous Expense	\$10,000.00
					Sub-Total	\$10,000.00

**Forest Preserve
Director**

1665	SHAW MEDIA	10085118081524	Website Hosting	190011	68430	Marketing / Publicity	\$59.99
						Sub-Total	\$59.99
4868	TKO ROOFING AND SIDING	08152024	Installment-Roofing project-old shop, Ellis House	190711	68500	Project Fund Expenses	\$15,668.20
4868	TKO ROOFING AND SIDING	081520242	Installment roofing- Hoover shop, Ellis House	190711	68500	Project Fund Expenses	\$23,823.30
						Sub-Total	\$39,491.50
4574	J & E RESTORATIONS	1298	Blazing Star Shelter Repairs	191411	68530	Preserve Improvements	\$6,300.00
4574	J & E RESTORATIONS	1299	Moonseed shelter repair deposit	191411	68530	Preserve Improvements	\$6,300.00
						Sub-Total	\$12,600.00
						Forest Preserve Director Total	\$64,227.78
506	ELBURN NAPA, INC.	4860081524	Various Grounds Equip and supplies	19001183	62160	Equipment	\$199.60
1060	JOHN DEERE FINANCIAL	11113- 29745081524	Various Supplies & Equip for Grounds	19001183	62160	Equipment	\$305.49
1060	JOHN DEERE FINANCIAL	41111- 16381081524	Mower rental	19001183	62160	Equipment	\$172.02
						Sub-Total	\$677.11
1153	KENDALL CO HIGHWAY DEPT	July2024	Gas and diesel July 2024	19001183	62180	Gasoline / Fuel / Oil	\$1,233.66
						Sub-Total	\$1,233.66

**Grounds and Natural
Resources**

Grounds and Natural Resources

1655	SERVICE SANITATION, INC	50-493234081524	Portable restroom services	19001183 63070	Refuse Pickup	\$368.66
3131	GROOT INC	12949652T102	Waste and Recycling Services	19001183 63070	Refuse Pickup	\$343.33
					Sub-Total	\$711.99
678	GRAINCO FS, INC.	702011745	Propane for Ellis House	19001183 63090	Natural Gas	\$625.57
					Sub-Total	\$625.57
1060	JOHN DEERE FINANCIAL	11113-29745081524	Various Supplies & Equip for Grounds	19001183 63110	Shop Supplies	\$71.90
1323	MENARDS	4364	Hardware, outlet cover, brace	19001183 63110	Shop Supplies	\$88.91
1464	NORTHERN SAFETY CO, INC	906323472	Nitrile Gloves	19001183 63110	Shop Supplies	\$68.77
1464	NORTHERN SAFETY CO, INC	906346137	Gloves, papertowels, windex	19001183 63110	Shop Supplies	\$116.67
3380	AMAZON CAPITAL SERVICES	1466-L1YF-W94Y	Ant killer, windshield repair kit	19001183 63110	Shop Supplies	\$16.49
3380	AMAZON CAPITAL SERVICES	1TNG-L3YG-G96V	Poison Ivy Treatment Wipes	19001183 63110	Shop Supplies	\$34.48
					Sub-Total	\$397.22
1849	VERIZON	9969416989	Verizon Cell Phone Services	19001183 63540	Telephones	\$25.23
3837	T-MOBILE	982008249081524	Cell phone services	19001183 63540	Telephones	\$279.44
3837	T-MOBILE	990345112081524	Ooma Device	19001183 63540	Telephones	\$79.90
					Sub-Total	\$384.57

Hoover	3380	AMAZON CAPITAL SERVICES	1TNG-L3YG-G96V	Poison Ivy Treatment Wipes	19001171 63110	Shop Supplies	\$34.48
						Sub-Total	\$312.52
	3380	AMAZON CAPITAL SERVICES	1Y9Q-DMPR-1DRT	Replacement Door handle for oven	19001171 63120	Building Maintenance	\$107.76
						Sub-Total	\$107.76
	1323	MENARDS	3878	Epoxy	19001171 68580	Grounds and Maintenance	\$5.97
						Sub-Total	\$5.97
					Hoover	Total	\$2,294.20
Pickerill - Pigott	2047	COMED	1565665111081524	ComEd Pickerill House	19001184 63100	Electric	\$41.49
	2047	COMED	94385650000081524	ComEd Pickerill Shelter	19001184 63100	Electric	\$16.62
	4631	GRNE NELNET HOLDCO 2023 LLC	CI-000376425	PPA System Revenue	19001184 63100	Electric	\$310.84
						Sub-Total	\$368.95
					Pickerill - Pigott	Total	\$368.95
					Grand Total	\$76,680.01	

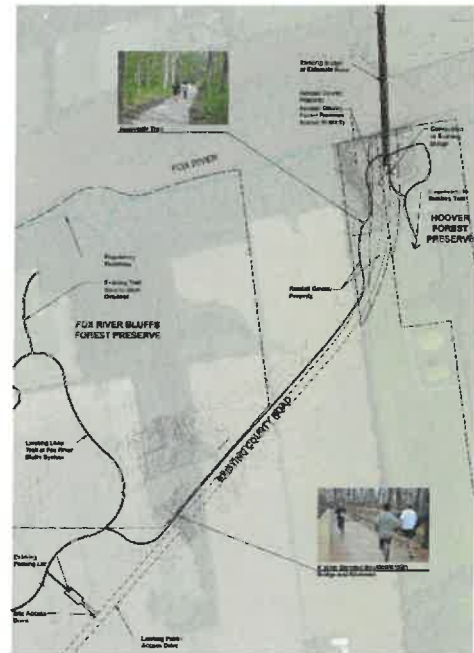


Fox River Bluffs to Hoover Forest Preserve Trail Development

Kendall County Forest Preserve District

August 1, 2024

Project Background: The Kendall County Forest Preserve District would like to link the Hoover Forest Preserve and the Fox River Bluffs Forest Preserve with a new multi-use trail. The connecting trail will include land on the forest preserve property as well as land owned by Kendall County through the Highway Department. It will go along the north side of Eldamain Road and under the new Eldamain bridge. The District will use both local funds and use funds from Resources Recreational Trails Program (IDNR 2024 RTP) grant to achieve this.



Project Scope: Upland Design Ltd, along with their subconsultant Hey and Associates, civil engineers, and surveyor JLH Land Surveying, Inc., proposes to accomplish the presented work items to assist the Forest Preserve. Dates for this project will be set to accommodate Kendall County Forest Preserve District needs. The project is to be implemented through public bidding and construction by a general contractor.

Base Information

Kick-Off Meeting and Site Visit: A design phase site visit and kick-off meeting will be held at the proposed trail. Kendall County Forest Preserve representatives and Upland Design staff will mark the proposed trail location with flags and discuss the trail route. Once flagging is complete, the topographic survey field mapping will take place.

Topographic Survey: A topographic survey will be completed by JLH Land Surveying, Inc., an Illinois Registered Land Surveyor, for the areas where construction will occur and as flagged with the Kendall County Forest Preserve. The survey will not cover future trail construction

areas that are not in the grant. The survey will be used as a base for construction document preparation.

Soil Borings: Soil borings for a portion of the trail may be available from the County given that the adjacent roadway was recently developed. If additional borings are needed, Upland will obtain a quote from a geotechnical company that can perform soil boring and analysis. The intent of the boring report will be to determine the soil's load bearing capacity as well as the topsoil depths at the proposed trail. Cost of soil borings will be a reimbursable item.

Wetland: A wetland delineation may not be required for the trail work because much of the site has already been developed with the recent roadway construction. If a wetland delineation is needed, this is listed as an optional service and described at the end of the scope of services.

Floodway/Floodplain: The proposed trail is located out of the existing floodway and floodplain based on existing data. No determination of floodway/floodplain is included in the scope of services.

Construction Plans, Specifications and Bid Proposal

Upland Design with assistance from Hey and Associates will prepare trail development plans, details, specifications and a bid form for the trail. Most of the trail will be built of crushed limestone while some areas may require asphalt paving to prevent erosion. Drainage will be included with culverts and drainpipe as part of the plans. Restoration of the edges of the trail after trail construction will be completed by the Forest Preserve. The cost estimate will be updated from the grant estimate. Construction documents will address the following:

- Existing Conditions and Removal
- Layout
- Grading and Drainage
- Soil Erosion Control
- Proposed Landscape Restoration
- Construction Details
- General and Technical Specifications
- Bid Proposal Form

Review Meeting: A review meeting at 80% complete construction documents will take place with Kendall County Forest Preserve District staff. An updated estimate of construction costs will be available for review at this meeting. Comments from this meeting will be incorporated into the documents. (1 virtual meeting and 1 in-person meeting)

Board Meeting: A presentation to the Board will be made to review the proposed project, details and budget prior to bidding.

Permitting

The following permits are expected for this project:

Kendall County Highway Permit: The plans will be submitted to the Kendall County Highway Department for review and permitting. HEY will aid with completion of the application materials and response to County comments. Assistance with one response is included in this task. HEY will provide written responses to comments.

Kendall County Site Development Permit: The plans will be submitted to Kendall County for the review and permitting of a Site Development Permit. HEY will provide the calculations and assist in developing the project narrative according to the County submittal requirements. Assistance with one response is included in this task. It is anticipated that a Request for a Waiver for Stormwater Detention will be required. We will assist in the preparation of the request.

IEPA NOI: It is assumed that site disturbance will be greater than 1-acre. Therefore, need for a Notice of Intent (NOI) permit is anticipated and a sedimentation and erosion control plan will be prepared. The CERP form shared by IDNR for the project will be submitted as part of this permit.

All fees associated with permitting will be paid for by Kendall County Forest Preserve District.

Bidding

The bid documents will be distributed through Accurate Repro who will provide both digital and paper copies as requested by bidders. Upland Design will contact contractors with an invitation to bid. The District will place the legal ad in a local paper and perform any other procedure as required by local purchasing policies. Upland will be available to answer questions during bidding, will be present at the bid opening, check bids for math accuracy, and review the bids with staff. If necessary, references will be contacted and a letter summarizing bidding and references will be written. (1 in-person meeting)

Construction Observation

Upon award of a contract, Upland Design staff will make seven total site visits. The District staff will make additional site visits during construction. Contractor submittals and pay applications will be reviewed by Upland prior to forwarding to the Forest Preserve. Certified Payroll will not be reviewed by Upland. At project completion, the last site visit will be a walk through with District staff to develop a punch list. Upland Design will be available by phone to answer questions, review pay applications and submittals. (7 site visits)

The Firm shall have the authority to act on behalf of the Owner only to the extent provided in this Agreement. The Firm shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Firm be responsible for the Contractor's failure to perform the construction work in accordance with the requirements of the Contract Documents.

Optional Wetland Consultation and Delineation

FIELD INVESTIGATION AND WETLAND DELINEATION REPORT

The presence of the Fox River, seasonal tributaries and ravines leading to the river may dictate that a wetland investigation and delineation may be requested by regulatory agencies. In the event wetland coordination is requested, Hey and Associates will provide the following scope of services.

We will complete a field investigation for wetlands and perform a routine wetland delineation. This will include applying the general procedures detailed in the 1987 USACE's wetland delineation manual and the 2010 Regional Supplement-Midwest Region. We will identify and flag the wetland boundaries for surveying by the project surveyor. We will review the survey for consistency with our field notes and use it to prepare our report.

Also, we will conduct a farmed wetland determination in accordance with Natural Resources Conservation Service's guidelines for any areas that have been in row crop agriculture in the past five years.

We will survey the wetland flags utilizing a sub-meter grade Global Positioning System (GPS) Device or equivalent field survey method, but because of tree canopy interference in the ravines the wetland flags will be located. We will review the survey for consistency with our field notes. We will provide an electronic file (CAD format; tied into Illinois State Plane Coordinates or other as specified by your firm).

The report will include an aerial photograph showing the surveyed wetland boundaries, required USACE data forms for sample points, observed vegetative species lists, representative color photos, farmed wetland determination, and other necessary data. We will provide a pdf of the final report to you for your use.

Please note that if the fieldwork for the wetland delineation will occur outside the normal growing season (May 1 to October 1), the USACE may possibly require the collection of additional data during the growing season. Supplemental data collection requiring additional fieldwork would need to be billed on a time and materials basis according to our standard rates.

Professional Fees

The following professional fees will be paid for the work described herein for professional services by Upland Design Ltd and subconsultants Hey and Associates and JLH Land Surveying Inc.

Topographic Survey	\$ 5,000
Construction Documents	\$ 18,500
Permitting	\$ 4,000
Bidding	\$ 1,200
<u>Construction Admin</u>	<u>\$ 8,300</u>
Total:	\$ 37,000

Optional Wetland Delineation Scope: The work for this optional service is \$5,000

Reimbursable Costs: Reimbursable items will include plotting and printing of drawings, wood lathe and flagging at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate.

To: Kendall County Forest Preserve District Board of Commissioners
From: David Guritz, Executive Advisor
RE: Authorization to Deposit District Fund Balance Reserves with The Illinois Fund of the State of Illinois Treasurer's Office
Date: August 16, 2024

The Committee of the Whole discussed Finance Committee recommendations to invest District land cash funds, and other fund balance reserves in The Illinois Fund of the State of Illinois Treasurer's Office.

Treasurer Ferko has expressed support of the Commission agenda to invest these funds, and will extend the support necessary to complete the transfers, and assign and distribute the collective monthly interest earnings into the District's respective funds as accrued within MUNIS.

These additional asset transfers will be combined with the District's Endowment Fund balance (Fund 1904) currently held in The Illinois Fund, with monthly interest earnings assigned to each respective fund based on the month-to-month proportional fund balances.

The total amount of funding authorized for deposit in The Illinois Fund from all sources will be \$651,687.45.

Recommendations:

Approval of the Consent Agenda as presented, which includes the following transfers for deposit in The Illinois Fund:

1. Approval of Resolution #24-09-001 authorizing and approving the request to transfer and deposit the District's share of the County-held land cash funds as of July 1, 2024 in the amount of \$141,282.45 to Fund 1910, plus the full amount of the District-held land cash funds in Fund 1910 as of July 31, 2024 in the amount of \$135,405 into The Illinois Fund of the State of Illinois Treasurer's Office (total amount \$276,687.45).
2. Authorization and approval to deposit \$350,000.00 from the District's Operating Fund (Fund 1900), and \$25,000.00 from the District's Insurance Liability Fund (Fund 1911).

RESOLUTION #24-09-001
KENDALL COUNTY FOREST PRESERVE DISTRICT
2024 LAND CASH DISBURSEMENT REQUEST
KENDALL COUNTY LAND / CASH ORDINANCE

WHEREAS, the County of Kendall collects and distributes Land Cash Funds to the Kendall County Forest Preserve District in accordance with the terms and provisions of the Kendall County Land Cash Ordinance #2014-09; and

WHEREAS, the letter from the County of Kendall’s Treasurer’s Office to the Kendall County Forest Preserve District dated July 1, 2024 states that the County’s balance of land cash funds held on behalf of the District for future land acquisition projects is currently \$141,282.45; and

WHEREAS, the Kendall County Forest Preserve District (KCFPD) wishes to invest and generate a return on the investment for future land acquisition projects with The Illinois Fund of the Illinois State Treasurer’s Office; and

WHEREAS, the Kendall County Forest Preserve District acknowledges that use of said funds requested under the Kendall County Land Cash Ordinance will be used only in accordance with the stipulation, limitations, and requirements as set forth in the Kendall County Land Cash Ordinance #2014-09.

NOW THEREFORE BE IT RESOLVED:

1. That the Board of Commissioners of the Kendall County Forest Preserve District is requesting the disbursement of \$141,282.45 from the County of Kendall’s Land Cash Fund to the Kendall County Forest Preserve District’s Land Cash Fund (Fund 1910).
2. That the Board of Commissioners of the Kendall County Forest Preserve District is authorizing and directing the District’s Acting Executive Director, Executive Advisor and Kendall County Treasurer’s Office to take all actions necessary to deposit the full balance of District’s Fund 1910 Land Cash Funds (\$135,405.00 plus \$141,282.45) with The Illinois Fund of the State of Illinois Treasurer’s Office until such time that the Kendall County Forest Preserve District Board of Commissioners authorizes the expenditure of those land cash funds held on deposit with The Illinois Fund to acquire property for forest preserve purposes.

Passed and approved this ____ day of September, 2024.

President, Board of Commissioners

Date

Secretary, Board of Commissioners

Date

APPROVAL:

Kendall County Treasurer

Date

EXHIBIT A – KENDALL COUNTY TREASURER’S OFFICE LETTER

EXHIBIT B – DISBURSEMENT REQUEST

KENDALL COUNTY FOREST PRESERVE DISTRICT HEREBY REQUESTS KENDALL COUNTY TO RELEASE FUNDS IN THE AMOUNT OF \$141,282.45 ACQUIRED UNDER THE KENDALL COUNTY LAND CASH ORDINANCE ON BEHALF OF SAID DISTRICT FOR DEPOSIT IN THE DISTRICT’S LAND CASH FUND 1910 FOR THE PURPOSE OF GENERATING A RETURN ON INVESTMENT FOR FUTURE LAND ACQUISITION PROJECTS OF THE KENDALL COUNTY FOREST PRESERVE DISTRICT.



Office of Jill Ferko
Kendall County Treasurer & Collector
111 West Fox Street
Yorkville, IL 60560

(630) 553-4124 Phone
(630) 553-4117 Fax

July 1, 2024

Kendall County Forest Preserve District
David Guritz, Director
111 West Fox Street
Yorkville, IL 60560

Dear Mr. Guritz:

As of June 30, 2024 the balance of Land Cash Funds for Forest Preserve District is \$141,282.45. To request the release of these funds please submit a formal request to the Treasurer's Office.

We intend to report your balance on a quarterly basis or you may call at any time.

Sincerely,

Jill Ferko
Kendall County Treasurer & Collector