

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

AUGUST 29, 2024

I. Call to Order

Chairman Wormley called the meeting to order at 4:04 pm in the Kendall County Administrative Office Building, Rooms 209 and 210.

II. Roll Call

	Bachmann		Koukol
X	DeBolt		Peterson
	Flowers		Rodriguez
	Gengler		Shanley
X	Kellogg	X	Wormley

Commissioners DeBolt, Kellogg, and Wormley were all present.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the agenda as presented. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Peterson made a motion to forward claims to Commission. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

VI. Review of Financial Statements for the Period Ending July 31, 2024

Executive Advisor Guritz presented the District's preliminary financial statements through July 31, 2024. The District is on track to meet budget expectations for the year.

OLD BUSINESS

A. Ohio Valley Acquisition LLC – TC Energy Proposed Easements – Status Report

None.

B. Henneberry Forest Preserve Maintenance Access Drive – Progress Updates

Executive Advisor Guritz reported that Chad Feldotto with Oswegoland Park District stated that the Oswegoland Park District is still in discussion the acceptance of the trail.

C. Dobson/Old Whitfield Road ROW Tracts 1 and 2 Easements – Progress Updates

Executive Advisor Guritz reported the SAO is working on providing guiding on vacating the ROW of the two tracts.

NEW BUSINESS

A. FY25 Preliminary Budget (all Funds 1900-1915)

Executive Advisor presented the final bid documents and bid announcement for the CIPP project.

B. Hoover Forest Preserve Cured-in-Place Pipe (CIPP) Sewer Main Lining Project – Bid Results and Recommendations

Executive Advisor Guritz presented the apparent lower bidder for the Cured-in-Place Pipe (CIPP) Sewer Main Lining Project, with Innovative Underground of Yorkville, IL with a total bid amount with alternate #1 of \$53,885.00.

C. ARPA Fund 1914 – Remaining Capital Funding Projections

Executive Advisor Guritz reported the remaining ARPA funds will be spent down on the CIPP and the Moonseed shelter repair projects.

D. DaySmart Merchant Processing Application and Agreement

Executive Advisor Guritz presented the DaySmart Merchant Processing application and agreement, with the change in credit card processor creates a savings in processing fees.

Other Items of Business

A. Baker Woods Forest Preserve – 50/50 Hay Crop Updates

Executive Advisor Guritz reported there were two cuttings from the hay crop.

VII. Public Comments

No public comments were offered from citizens in attendance.

VIII. Executive Session

None.

IX. Adjournment

Commissioner Kellogg made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Meeting adjourned at 5:12 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District