

KenCom Finance Committee Meeting Minutes

Held August 15th, 2024

9:00 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board	X	
Dwight Baird	KCSO		X
Zoila Gomez	City of Plano	X	
Jason Bastin	Oswego Police	X	
Jim Jensen	Yorkville PD		X

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Bonnie Walters, KenCom Executive Assistant; Mike Rennels, City of Plano.

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: Bergeron gave a Personnel Report as follows: We have one TC currently in phase 1 of the training program. Paul Pope was released from training to the afternoon shift on July 27th, 2024. The hiring process for four new employees, two vacancies, and the allotted plus two continues. Speed interviews and typing test are being scheduled for next week. Training as follows: In-house training for August is on Powerphone. Pamela Hurtig attended the APCO 2024 International Conference in Orlando, FL, from August 3rd through the 8th. Jennifer Haske and Madison Gunter will attend Plainfield’s Illinois APCO Fall Training Seminar “Defining the 9-1-1 Professional: The First Three Minutes” on September 20th, 2024. Project Updates as follows: CESSA meetings continue. Bergeron has completed the new format and revisions for the KenCom Employee Handbook, which will be discussed at the next Personnel Committee meeting on August 15th. The Tyler New World test server was upgraded on May 30th, 2024, and all testing should be completed for the production server upgrade scheduled for August 14th at 7:00 am. An email with instructions to report any post-upgrade issues has been sent. Misc. Information as follow: The PACE Scheduling software contract has been signed, and implementation will begin soon. Intrado has been working to resolve the outgoing text issue since the State of Illinois Text to 911 project went live in March. Intrado and KC IT believe they have discovered it is a firewall issue and will work on correcting it. Bill Linder and Jordan Mahara represented KenCom at the Kendall County Sheriff’s Office National Night Out on August 6th. A Beep has been working on P1, P3, and P7 to go fully digital and they have had an issue with tones. The delay to get fixed has not been ABeep, it is Motorola and they have a meeting on August 27th to hopefully get a work around. Tomorrow morning Bergeron wants to move P1 over to P5 to do testing from 6-2. Text to 9-1-1 totals for July was 39.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. DeBolt made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the July 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the July 18th, 2024 & August 9th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron stated a revised Notification policy brought last month for discussion was approved. Discussion ensued.

Finance Committee Report:

Approval of Bills:

Operation Bills – Gomez made a motion to approve the August 2024 Operation Bills, in the amount of, \$223,807.43, seconded by DeBolt. Discussion. A roll call vote was taken with all four members present voting aye. Motion carried.

Surcharge Bills – Gomez made a motion to approve the July 2024 Surcharge Bills, in the amount of, \$19,967.08, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:

Future KenCom Expansion – DeBolt questioned what KenCom’s vision is for the expansion regarding square footage and cost. Bergeron stated KenCom needs as much as they can give and DeBolt will have it measured how much square footage is available to give. Discussion ensued.

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business –

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, September 19th, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Zoila made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:16 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary