

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

SEPTEMBER 10, 2024

I. Call to Order

President DeBolt called the meeting to order at 4:35 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann	X	Koukol
	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
	Gengler		Shanley
	Kellogg	X	Wormley

Commissioners Bachmann, Flowers, Koukol, Peterson, Rodriguez, and Wormley, were all present.

III. Approval of Agenda

Commissioner Shanley made a motion to approve the meeting agenda as presented. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

IV. Public Comments

No public comment was offered by those in attendance.

V. Leadership Team Report

Acting Executive Director White, provided updates on District projects, including updates on the Subat project, Daysmart transition updates, and Natural Beginnings 24-25 Program Year Open House.

VI. Motion to Forward Claims to Commission

Commissioner Peterson made a motion to forward claims to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VII. Review of Preliminary End-of-Year Financial Statements through August 31, 2024

Acting Executive Director White presented an overview of the preliminary financial statements through August 31, 2024.

VIII. OLD BUSINESS

**a) Ohio Valley Acquisition LLC (TC Energy / ANR Pipeline Company)
Temporary Easement Agreement**

No updates.

**b) FY25 Preliminary Budget (All Funds 1900 through 1915) Review and
Discussion**

Acting Executive Director White provided an update the FY25 Preliminary Budget, all funds.

Commissioner Bachmann made a motion to forward the preliminary FY25 budget for publication to Commission for approval. Seconded by Commissioner Wormley for approval. Aye, all. Opposed, none.

IX. NEW BUSINESS

**a) Forest Foundation of Kendall County – Tree Memorial Program
Expansion Concept**

Forest Foundation President Jeff Wherli presented a tree memorial program.

Committee of the Whole discussed the program and provided feedback.

**b) MOTION: Approval to Forward the Hoover Forest – Cured-in-Place Pipe
(CIPP) Sewer Main Lining Contract #24-07-011 with Innovative
Underground, LLC to Commission for Approval**

Commissioner Flowers made a motion to forward the Hoover Forest Preserve – Cured-in-Place Pipe (CIPP) Sewer Main Lining Contract #23-07-011 with Innovative Underground, LLC to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

**c) MOTION: Approval to Forward Fees, Charges, and Policy
Recommendations (Facility License Agreement Fees and Education
Program Service Fees and Polices) to Commission for Approval**

Commissioner Bachmann made a motion to forward Fees, Charges, and Policy Recommendations to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

**d) Review of a Proposed Intergovernmental Agreement between the
District and Kendall County for Administrative and Financial Services –
Discussion and Recommendations**

Acting Executive Director White presented the initial proposed Intergovernmental Agreement between the District and Kendall County for Administrative and Financial Services. AED White remarked the District has only taken a preliminary look at the agreement and will review it in detail with the President.

**e) MOTION: Approval of a Special Use Permit for Kendall County for the
“State of the County” Program at Meadowhawk Lodge on September 25,
2024 (2:00 PM to 4:00 PM) and September 26, 2024 (8:00 AM to 12:00
PM), including Waiving of the License Fee**

Commissioner Peterson made a motion to approve a Special Use Permit for Kendall County for the "State of the County" Program at Meadowhawk Lodge on September 25, 2024 and September 26, 2024, including waving of the License. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

X. Other Items of Business

a) DaySmart Merchant Processing Application and Agreement

Commissioner Bachmann made a motion to forward the Daysmart Merchant Processing Application and Agreement to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

b) John Shaw Memorial Fund – Contributions Summary

Stefanie Wiencke, Environmental Education and Public Outreach Division Manager, provided an update that the John Shaw Memorial Fund was as \$1,275 and thanked all the families who donated.

XI. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

Finance Committee Chair Wormley reported FY25 budget planning is ahead of schedule. There are projects plans to spend down the remaining ARPA funds in the FY24 budget.

Operations Committee Chair Koukol reported the next Operations meeting is in October and there will be an equipment replacement plan discussed, as well as license agreements including Sunrise and Yorkville Fury.

XII. Public Comments

No public in attendance offered comments.

XIII. Executive Session

None.

XIV. Summary of Action Items

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

XV. Adjournment

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Wormley. Aye, all. Opposed, none. Meeting adjourned at 5:33 pm.

Respectfully submitted,

Antoinette White
Acting Executive Director, Kendall County Forest Preserve District